



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2023		31	03	2024

## Section A Reference and administration details

Charity name **HARPHAM & LOWTHORPE VILLAGE HALL**

Other names charity is known by

Registered charity number (if any) **1173734**

Charity's principal address **STATION ROAD**

**HARPHAM**

**DRIFFIELD, EAST YORKSHIRE**

**Postcode**

**YO25 4QZ**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PAUL ALMOND	CHAIR		
2	DIANE DARLEY	TREASURER		
3	JOANNE THOMPSON			
4	BRIAN MORLEY			
5	ANTHONY BURDASS			
6	TIFFY HOPPER			
7	MAUREEN STONEHOUSE			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods (eg. appointed by, elected by)	NOMINATION & ELECTION

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objective of the CIO known as Harpham and Lowthorpe Village Hall is to hold the land and premises on trust as well as to provide and maintain the Hall for the use of the public.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken to support the objectives of the Charity are meetings, lectures and other forms of recreation and leisure time activities, currently including but not limited to, music & other themed evenings, bingo nights, quiz nights with pie & pea suppers. Additionally, the hall is available for hire for public and private events, which include activity classes such as yoga and tennis, as well as local groups currently including the local Garden Club, Art Classes and local jazz band practice sessions local church benefice events and parish, local & government elections.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

This year has seen the continuation of good regular use of the hall by the many various groups in the locality. Although regular bingo has not started up as hoped, we have held one off sessions held by the local Lions group, and the "First Friday" quiz with pie & peas nights continue to be a good draw. The Yoga, Jazz & Art Groups & Garden Club all continued to support the hall on a regular basis, alongside various one-off hires for celebrations stretching from church fund raising events to birthday parties.

We held a weekend of events over the Coronation weekend which included the jazz band providing music and entertainment during the evening after the event itself had been shown on the "big screen". Funding was obtained for this from the local council, and although people attending the event had a really good time, it was relatively poorly supported by the local community (despite initial enthusiasm for such an event!), although supporters of the band ensured numbers were reasonable and none of the food provided went to waste.

The highest regular expenditure was again incurred in property running costs, mainly on electricity and insurance, cleaning and gardening. We bought 2 new radiators ones with additional funding from the Dogger Bank Wind Farm, and some minor issues with the new roof installation were ironed out.

As to major expenditure following the fitting of the new roof last year, we were able to complete the funding for a new damp course along the full length of the field side of the hall - again with significant support from the Lisset Wind Farm, for which we were again extremely grateful. Significant work and monitoring was undertaken during the works and we were delighted with the results once the final snags had been sorted. Once this was done we then were successful in getting support from the local council's Do It For East Yorkshire grant funding which enabled us to completely refit the kitchen including 2 new cookers, 2 new fridges & a new hob / extractor. This will make warming up of the pie & peas at the monthly quiz easier, and may yet encourage more users into the hall for more one - off celebrations.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The aim is to manage the revenue on a self-financing basis, so that in general hire income should cover operating costs. A specific reserve of 12 months running costs is to be maintained in the current account, this being determined by the committee at each AGM and based on the prior year.

### Details of any funds materially in deficit

There are currently sufficient funds to meet the above objective

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information


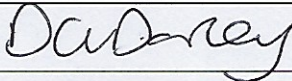
Assets stated within the assets and liabilities section of the accounts are those items that are viewed as significant in cost and able to be moved easily. There is a full list held for insurance purposes which includes all smaller items, and also includes the land & buildings held on trust as well as the fixtures and fittings.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAUL ALMOND	DIANE DARLEY
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	19/09/24	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
HARPHAM & LOWTHORPE VILLAGE HALL

No (if any)  
1173734

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FUNDRAISING BINGO & QUIZ	920		-	920	1,285
OTHER EVENTS INCOME	218		-	218	1,733
NEW ROOF FUNDING	-		-	-	13,236
HALL HIRE INCOME - YOGA / ART / GARDEN CLUB / JAZZ ETC	2,577		-	2,577	1,985
HALL INCOME - Parish Council & Elections	400		-	400	265
DEFIBRILLATOR REIMB / Other grants	2,055		-	2,055	
NEW DAMP COURSE		11,193	-	11,193	-
NEW KITCHEN		6,911	-	6,911	-
<b>Sub total (Gross income for AR)</b>	<b>6,170</b>	<b>18,104</b>	<b>-</b>	<b>24,275</b>	<b>18,504</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,170</b>	<b>18,104</b>	<b>-</b>	<b>24,275</b>	<b>18,504</b>
<b>A3 Payments</b>					
RUNNING COSTS - UTILITIES	2,237		-	2,237	1,477
INSURANCE	518		-	518	451
CLEANING, REPAIRS & GARDENING	1,302		-	1,302	1,399
NEW ROOF	205		-	205	42,834
PROJECTOR / SCREEN			-	-	2,977
DAMP COURSE	4,880	11,193	-	16,073	-
NEW KITCHEN	169	6,911	-	7,081	-
OTHER INC ERVHN	935		-	935	2,607
DEFIBRILLATOR BATTERIES ETC	1,303		-	1,303	
<b>Sub total</b>	<b>11,549</b>	<b>18,104</b>	<b>-</b>	<b>29,653</b>	<b>51,746</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,549</b>	<b>18,104</b>	<b>-</b>	<b>29,653</b>	<b>51,746</b>
<b>Net of receipts/(payments)</b>	<b>- 5,379</b>	<b>-</b>	<b>-</b>	<b>- 5,379</b>	<b>- 33,242</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,582</b>	<b>-</b>	<b>-</b>	<b>10,582</b>	<b>43,824</b>
<b>Cash funds this year end</b>	<b>5,204</b>	<b>-</b>	<b>-</b>	<b>5,204</b>	<b>10,582</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	4,964		-
	Floats	240		-
				-
	<b>Total cash funds</b>	<b>5,204</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

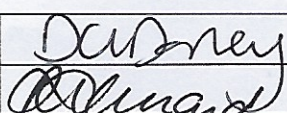

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
	SIGNS, BENCHES & FENCING	UNRESTRICTED	1,990	-
	TABLES	UNRESTRICTED	2,147	-
	CHAIRS	UNRESTRICTED	2,020	-
	COMPUTER EQUIPMENT	UNRESTRICTED	2,377	-
	GAMES TABLES	UNRESTRICTED	867	-
	DEFIBRILLATORS	BOTH RES / UNR	4,368	-
	NEW KITCHEN 2024	RESTRICTED	7,000	-
	LAND, BUILDINGS, FIXTURES & FITTINGS HELD ON TRUST		-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	D G DARLEY	19/09/24
	P. ALMOND	19/09/24





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

HARPHAM & LOWTHORPE VILLAGE HALL

On accounts for the year  
ended

31<sup>st</sup> MARCH 2024

Charity no  
(if any)

1173734

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Diane Carlisle*

Date:

02/07/2024

Name:

DIANE CARLISLE

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

SA Woodfield Lane

Kippax

Leeds