



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2021		31	03	2022

Section A

Reference and administration details

Charity name **HARPHAM & LOWTHORPE VILLAGE HALL**

Other names charity is known by

Registered charity number (if any) **1173734**

Charity's principal address **STATION ROAD**

HARPHAM

DRIFFIELD, EAST YORKSHIRE

Postcode

YO25 4QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PAUL ALMOND	CHAIR		
2	DIANE DARLEY	TREASURER		
3	SUSAN THOMPSON		01/04/2021 – 30/06/2021	
4	JOANNE THOMPSON			
5	BRIAN MORLEY			
6	DEBORAH EDMOND		01/04/2021 – 12/07/2021	
7	PHILIP EDMOND		01/04/2021 – 12/07/2021	
8	ANTHONY BURDASS			
9	STEPHEN HARRISON			
10	DEBORAH ROBINSON			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

CHARITABLE INCORPORATED ORGANISATION (CIO)

Trustee selection methods
(eg. appointed by, elected by)

NOMINATION & ELECTION

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the CIO known as Harpham and Lowthorpe Village Hall is to hold the land and premises on trust as well as to provide and maintain the Hall for the use of the public.

The main activities undertaken to support the objectives of the Charity are meetings, lectures and other forms of recreation and leisure time activities, currently including but not limited to; music & other themed evenings, bingo nights, quiz nights with pie & pea suppers. Additionally, the hall is available for hire for public and private events, which include activity classes such as yoga as well as local groups currently including the local Garden Club and Art Classes, local church benefice events and parish, local & government elections.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Like most other people and organisations in the country, the hall continued to be affected by the COVID lockdown measures continuing into 2021/22. The hall was opened in accordance with Government guidelines, but we were able to start up the usual raft of activities during the year, still continuing with social distancing in particular until the requirements for these were relaxed. Quiz nights recommenced and we were also able to hold a couple of music events towards the end of 2021. The bingo sessions also started up again after a long break; many thanks were given to the volunteers who came along to run these ever popular evenings.

The highest regular expenditure was again incurred in property running costs, mainly on electricity and insurance, cleaning and gardening. Cleaning continued to be particularly stringent because of COVID, but additionally our long-standing volunteer of many years finally retired. This meant we had to outsource the cleaning. We had to replace another radiator, and the annual PAT testing was undertaken. We also asked another company to undertake the 5 yearly fixed wiring inspection again due to a couple of minor issues we had with the original one undertaken during 2020. There were no issues of concern identified resulting from this survey.

The benefit from the surveyors report from last year was realised when we were successful in applying for grants for the necessary work for both the wall ties replacement, as well as the proposed new roof. The wall ties were replaced around the whole building during the year and further work has had to be done on the roof application, due to supply chain issues and increased costs in the industry meaning a re-quote for the work has been necessary.

Additional Government and local grants were applied for at every occasion possible, such that we are now able, with the grant funding achieved, to re-roof the building. This has been decided as being necessary due to the ongoing issues of water ingress into some parts of the building, as well as the fact that the roof is in a poor state having been in place for nearly 100 years. The old-style roof tiles also contains asbestos, hence the potential safety aspect of water run-off has been identified. Additional work has had to be done to ensure planning & building regulations are adhered to so work has taken some time to commence. That is why there is still £10,000 of restricted grant funding alongside the high cash balance awaiting expenditure at the year end. It is anticipated that the new roof will be installed early in the year 2022/23

Section E

Financial review

Brief statement of the charity's policy on reserves

The aim is to manage the revenue on a self-financing basis, so that in general hire income should cover operating costs. A specific reserve of 12 months running costs is to be maintained in the current account, this being determined by the committee at each AGM and based on the prior year.

Details of any funds materially in deficit

There are currently sufficient funds to meet the above objective

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Assets stated within the assets and liabilities section of the accounts are those items that are viewed as significant in cost and able to be moved easily. There is a full list held for insurance purposes which includes all smaller items, and also includes the land & buildings held on trust as well as the fixtures and fittings.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Paul Almond

Darlene

Full name(s)

PAUL ALMOND

DIANE DARLEY

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

13/9/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HARPHAM & LOWTHORPE VILLAGE HALL

Charity number
1173738

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FUNDRAISING BINGO	484	-	-	484	-
FUNDRAISING QUIZ	696	-	-	696	-
OTHER EVENTS INCOME	664	-	-	664	-
ROOF / WALL TIES FUNDING	-	15,277	-	15,277	-
HALL HIRE INCOME - YOGA/ART/GARDEN CLUB/OTHER	1,026	-	-	1,026	76
HALL INCOME - Parish Council	223	-	-	223	245
COVID grant income	11,036	-	-	11,036	19,631
HALL HIRE INCOME - ELECTIONS	425	-	-	425	-
Sub total (Gross income for AR)	14,555	15,277	-	29,832	19,952
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,555	15,277	-	29,832	19,952
A3 Payments					
RUNNING COSTS - UTILITIES	1,224	-	-	1,224	1,207
INSURANCE	420	-	-	420	409
CLEANING, REPAIRS & GARDENING	1,050	-	-	1,050	948
ROOF / WALL TIES FUNDING	2,175	5,277	-	7,452	875
	-	-	-	-	-
ERVHN	60	-	-	60	75
FIRE PROTECTION / ELECTRICAL	408	-	-	408	110
DEFIBRILLATORS / PADS	265	-	-	265	-
OTHER	1,817	-	-	1,817	869
Sub total	7,420	5,277	-	12,697	4,493
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,420	5,277	-	12,697	4,493
Net of receipts/(payments)	7,135	10,000	-	17,135	15,459
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,683	-	-	26,683	11,224
Cash funds this year end	33,818	10,000	-	43,818	26,683

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	33,501	10,000	-
	Floats	317	-	-
		-	-	-
	Total cash funds	33,818	10,000	-
	(agree balances with receipts and payments account(s))			

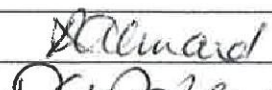

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
	SIGNS, BENCHES & FENCING	UNRESTRICTED	1,990	-
	TABLES	UNRESTRICTED	2,147	-
	CHAIRS	UNRESTRICTED	2,020	-
	COMPUTER EQUIPMENT	UNRESTRICTED	2,377	-
	GAMES TABLES	UNRESTRICTED	867	-
	DEFIBRILLATORS	BOTH RES / UNR	4,368	-
	LAND, BUILDINGS FIXTURES &		-	-
	FITTINGS HELD ON TRUST		-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	P. ALMOND	13/9/22
	D G DARLEY	13/9/22



Section A

Independent Examiner's Report

Report to the trustees/
members of

HARPHAM & LOWTHORPE VILLAGE HALL

On accounts for the year
ended

31st MARCH 2022

Charity no
(if any)

1173734

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Diane Carlisle

Date:

18th July 2022

Name:

DIANE CARLISLE

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

SA Westfield Lane

Kippax

Leeds LS25 7LY

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.