



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name HARPHAM & LOWTHORPE VILLAGE HALL

Other names charity is known by

Registered charity number (if any) 1173734

Charity's principal address STATION ROAD

HARPHAM

DRIFFIELD, EAST YORKSHIRE

Postcode

YO25 4QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PAUL ALMOND	CHAIR		
2	DIANE DARLEY	TREASURER		
3	GEOFFREY CONYERS		01/04/2020 - 22/07/2020	
4	SUSAN THOMPSON			
5	JOANNE THOMPSON			
6	BRIAN MORLEY			
7	DEBORAH EDMOND			
8	PHILIP EDMOND			
9	ROBERT SCUTT	SECRETARY	01/04/2020 - 20/08/2020	
10	ANTHONY BURDASS			
11	STEPHEN HARRISON		28/09/2020 - 31/03/2021	
12	DEBORAH ROBINSON		18/11/2020 - 31/03/2021	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Address

Type of adviser	Name	Address

Other studies change is known by

Structure, governance and management

(eg. trust deed, constitution)

CONSTITUTION

(eg. trust, association, company)

CHARITABLE INCORPORATED ORGANISATION (CIO)

(eg. appointed by, elected by)

NOMINATION & ELECTION

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

10		
11		
12	DEBORAH ROBINSON	181112020 - 3103120
13		
14		
15		
16		
17	STEPHEN HARRISON	2810312020 - 3103120
18	ANTHONY BURDASS	
19	ROBERT SCUTT	011012020 - 20103120
20	PHILIP EDMOND	
21	DEBORAH EDMOND	
22	BRIAN MORLEY	
23	JOANNE THOMPSON	
24	SUSAN THOMPSON	
25	CONYERS	

Objectives and activities

The objective of the CIO known as Harpham and Lowthorpe Village Hall is to hold the land and premises on trust as well as to provide and maintain the Hall for the use of the public.

The main activities undertaken to support the objectives of the Charity are meetings, lectures and other forms of recreation and leisure time activities, currently including but not limited to; music & other themed evenings, bingo nights, quiz nights with pie & pea suppers, as well as hall hire for public and private events, which include activity classes such as yoga & pilates, as well as local groups currently including the local Garden Club .

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Like most other people and organisations in the country, the hall was hit by the COVID lockdown measures undertaken in the 12 month period. The hall was closed for most of the year save for a few weeks during the summer / early autumn, when some activities started up again with yoga being the only activity taking place in the hall.

Zoom quizzes did also take place on the first Friday of the month, but as it was home based, no income was generated from this activity.

The highest regular expenditure was again incurred in property running costs, mainly on electricity and insurance, cleaning and gardening. Cleaning was particularly stringent because of COVID, but assistance was supplied by the SMILE foundation for which we were grateful for the supply of PPE & cleaning materials from them. PAT testing as well as the 5 yearly fixed wiring inspection was undertaken towards the end of the financial year

Government and local grants were applied for at every occasion possible, such that a significant build-up of funds has been achieved. As a result we had a full structural survey done by surveyors that we were put in touch with courtesy of the local village halls network. We also had a specific survey done on the wall ties which have been noted previously. As a result, at the year-end we were in the process of compiling grant applications for some structural work that has needed to be done for some time but which we can now afford thanks to the grant receipts

Section E

Financial review

Brief statement of the charity's policy on reserves

The aim is to manage the revenue on a self-financing basis, so that in general hire income should cover operating costs. A specific reserve of 12 months running costs is to be maintained in the current account, this being determined by the committee at each AGM and based on the prior year.

Details of any funds materially in deficit

There are currently sufficient funds to meet the above objective

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information


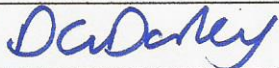
Assets stated within the assets and liabilities section of the accounts are those items that are viewed as significant in cost and able to be moved easily. There is a full list held for insurance purposes which includes all smaller items, and also includes the land & buildings held on trust as well as the fixtures and fittings.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAUL ALMOND	DIANE DARLEY
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	26 / 7 / 21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HARPHAM & LOWTHORPE VILLAGE HALL

No (if any)
1173734

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2020

To

Period end date
31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FUNDRAISING BINGO	-	-	-	-	1,150
FUNDRAISING QUIZ	-	-	-	-	617
OTHER EVENTS INCOME	-	-	-	-	1,056
DEFIBRILLATOR FUND RAISING	-	-	-	-	2,287
HALL HIRE INCOME - YOGA/PILATES/GARDEN CLUB	76	-	-	76	390
HALL INCOME - Parish Council / Other	245	-	-	245	821
COVID grant income	19,631	-	-	19,631	-
HALL HIRE INCOME - ELECTIONS	-	-	-	-	600
Sub total (Gross income for AR)	19,952	-	-	19,952	6,921
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,952	-	-	19,952	6,921
A3 Payments					
RUNNING COSTS - UTILITIES	1,207	-	-	1,207	1,020
INSURANCE	409	-	-	409	374
CLEANING, REPAIRS & GARDENING	948	-	-	948	992
BUILDING SURVEYS	875	-	-	875	-
PAPER TOWEL HOLDERS & EXT CABLE	-	-	-	-	56
ERA of RCB	75	-	-	75	75
FIRE PROTECTION	110	-	-	110	24
DEFIBRILLATORS	-	-	-	-	1,530
OTHER	869	-	-	869	611
Sub total	4,493	-	-	4,493	4,681
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,493	-	-	4,493	4,681
Net of receipts/(payments)	15,459	-	-	15,459	2,240
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,224	-	-	11,224	8,984
Cash funds this year end	26,683	-	-	26,683	11,224

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	26,360	-	-
	Floats	323	-	-
		-	-	-
	Total cash funds	26,683	-	-
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
	SIGNS, BENCHES & FENCING	UNRESTRICTED	1,990	-
	TABLES	UNRESTRICTED	2,147	-
	CHAIRS	UNRESTRICTED	2,020	-
	COMPUTER EQUIPMENT	UNRESTRICTED	2,377	-
	GAMES TABLES	UNRESTRICTED	867	-
	DEFIBRILLATORS	BOTH RES / UNR	4,368	-
	LAND, BUILDINGS FIXTURES & FITTINGS HELD ON TRUST		-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Paul Almond
DG Darley

PAUL ALMOND
DG DARLEY

26/7/21
30/7/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HARPHAM & LOWTHORPE VILLAGE HALL

On accounts for the year
ended

31st MARCH 2021

Charity no
(if any)

1173734

Set out on pages

one and two

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Diane Carlisle

Date:

1st July 2021

Name:

DIANE CARLISLE

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

SA Westfield Lane

Kippax

Leeds

LS25 7LY

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.