



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	10	2020	To 30 09 2021

Section A Reference and administration details

Charity name

Jigsaw Youth Theatre

Other names charity is known by

Registered charity number (if any) 1173733

Charity's principal address

Huntingtree Park Centre,

Huntingtree Road,

Halesowen

Postcode

B63 4HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natalie Hegedus	Treasurer		
2	Jack Billingham	Chair		
3	Chantelle De La Mare	Secretary		
4	Rona Dee Foley			
5	Michele Sidaway			
6	Amy Pearson			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of young people up to the age of 29 years in particular but not exclusively in the appreciation and practice of drama and the performing arts.

Activities include the planning and delivery of drama workshops to children and young adults that develop performance and devising skills. Jigsaw provide additional education in a wide range of production skills including technical theatre, set design, props construction and costume.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

COVID unfortunately was a major factor still within this year and we started with a continuation of our online meeting for Senior group through Zoom and setting Juniors tasks and challenges while also checking in periodically. When restrictions were lifted and lock-downs had ended we had a slow return back to face to face theatre sessions due to accommodation of the new norm, regulations and volunteer session leaders full time jobs. Quarantine was still in effect for people with COVID so sessions were occasionally canceled in extreme circumstances but the confidence in our practice and procedures meant members and their families felt safe and wanted to attend sessions to return to normal. We had our funding from the Arts Council arrive in our bank and this helped secure our theatre space during the pandemic.

Seniors began to create script for 'Wizard of OZ' while still online ready for face to face development. When back face to face this went well for a couple of months but then due to the pandemic we had to stop and this provoked discussion surrounding mental health so due to being unable to perform live we put 'Wizard of OZ' to one side and began writing a piece on teenage mental health. We managed to secure funding to produce this from Dudley Council Healthy Communities.

Juniors continued to engage in distanced tasks. When they returned to face to face they began with getting back to basics with theatre and worked on being an ensemble again. They spent a term working with Trestle masks and devising skills. Due to the pandemic there were no live shows for juniors but they began working and devising a piece for Christmas in the hopes of being able to perform live again.

Trustees continued to pay close attention to government guidance and updating risk assessments as and when necessary. They kept a close eye on cleaning and hygiene procedures which in turn helped with the return to face to face sessions. All in all a massive team effort meant that creativity and drama returned to Huntingtree.

Section E Financial review

Brief statement of the charity's policy on reserves

Jigsaw currently hold no reserves as donations and funding have more recently been classed as restricted funds. We do however intend to review our need for a policy on Reserves annually as our organisation expands and evolves as we understand the importance of developing financial resilience.

Details of any funds materially in deficit

No deficits

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michele Sidaway	Jack Billingham
Position (eg Secretary, Chair, etc)	Trustee	Chair
Date	30/07/22	

Opening £2,692.09

Income

Date	Code	Amount	
05.10.20	2	£63.00	
05.10.20	2	£63.00	
19.10.20	2	£63.00	
22.10.20	8	£135.00	Restricted
18.01.21	2	£54.00	
01.03.21	2	£54.00	
08.03.21	4	£204.00	
16.03.21	4	£298.20	
17.05.21	1	£58.50	
17.05.21	2	£56.00	
17.05.21	2	£2.50	
18.05.21	1	£36.00	
02.08.21	8	£43.80	Restricted
06.09.21	2	£50.00	
20.09.21	8	£53.60	
20.09.21	2	£27.00	
20.09.21	1	£34.00	
20.09.21	1	£22.50	
23.09.21	2	£27.00	
27.09.21	1	£18.00	
27.09.21	1	£27.00	
		£1,390.10	

Opening £802.16

Income

Date	Code	Amount
09.10.20	6	£0.01
09.11.20	6	£0.01
09.12.20	6	£0.01

11.01.21	6	£0.01	
09.02.21	6	£0.01	
09.03.21	6	£0.01	
09.04.21	6	£0.01	
19.04.21	8	£579.00	Restricted
10.05.21	6	£0.01	
09.06.21	6	£0.01	
09.07.21	6	£0.01	
09.08.21	6	£0.01	
09.09.21	6	£0.01	
		£579.12	

Jigsaw Youth Theatre Accounts 1st October 2020 - 30th

Current Account

Closing £160.17

Expenditure

Date	Code	Amount	Cheque No
06.10.20	1	£225.00	
06.11.20	1	£225.00	
07.12.20	1	£225.00	
06.01.21	1	£225.00	
08.02.21	1	£225.00	
08.03.21	1	£225.00	
06.04.21	1	£225.00	
19.04.21	10	£579.00	
06.05.21	1	£225.00	
21.05.21	4	£545.62	
07.06.21	1	£225.00	
06.07.21	1	£225.00	
02.08.21	10	£43.80	
06.08.21	1	£225.00	
06.09.21	1	£225.00	
20.09.21	10	£53.60	

£3,922.02

Saving Account

Closing £1,337.48

Expenditure

Date	Code	Amount	Cheque No
02.08.21	10	£43.80	

£43.80

1 September 2021

Total income	£1,390.10
Total expenditure	£3,922.02
Total profit 2020/21	-£2,531.92
Current balance	£160.17

Total income	£579.12
Total expenditure	£43.80
Total profit 2020/21	

total profit 2020/21	£535.32
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Current balance	£1,337.48
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Item	Code	
Member subs (Juniors)	1	Receipts
Member subs (Seniors)	2	
Member subs (Mixed)	3	
Donations	4	
Fundraising	5	
Bank interest	6	
Tuck	7	
Grants	8	
	9	
Rent	1	Payments
Production costs	2	
Tuck (Supplies)	3	
Insurance	4	
Postage	5	
Staff training	6	
Cleaning	7	
Maintainance/Repairs	8	
Office supplies	9	
Grants	10	