

# OXFORD SAMARITANS

England & Wales - Charity number 1173722

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-07-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 60 Magdalen Road  
Oxford  
OX4 1RB

**Phone** 01865244044

**Website** <https://www.samaritans.org/branches/oxford-samaritans>

## Activities

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**Objects:** TO ENABLE PERSONS IN OXFORD AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE; TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

**Activities:** Available 24hrs a day to provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which might lead to suicide.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

## Geography

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- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£97,998	£87,905	-	-
2024-03-31	£93,246	£86,370	-	-
2023-03-31	£79,604	£77,546	-	-
2022-03-31	£78,158	£72,619	-	-
2021-03-31	£81,041	£101,946	-	-

## Trustees

Name	Role	Appointed
Alison Clare Pierazzini		2025-01-13
Angus Donald Bridges		2022-05-22
Christine Jane Scott-Jackson		2025-05-22
Dr Lesley Jane Anderson		2025-08-01
Lucy Young		2022-05-22
Matthew Tattam		2025-01-13
Paul James Wadsley		2025-09-01
Rhys Lewis Jones		2023-09-25
Sarah Jane Ewart		2024-05-05
Ursula Bowler		2025-05-01
Vivienne Hemming		2020-05-27

## Linked charities

- THE OXFORD SAMARITANS (1173722-1)

**OXFORD SAMARITANS**

England & Wales - Charity number 1173722

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# Accounts

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Charity registration number 1173722 (England and Wales)

**OXFORD SAMARITANS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# OXFORD SAMARITANS

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

V Hemming  
J Human  
A Bridges  
L Young  
J Foster  
R Jones  
S J Ewart  
M Tattam  
A Pierazzini

(Appointed 5 May 2024)  
(Appointed 13 January 2025)  
(Appointed 13 January 2025)

### Charity number

1173722

### Independent examiner

Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

### Solicitors

Stanger Stacey and Mason  
35 High Street  
Witney  
Oxfordshire  
OX28 6HP

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# OXFORD SAMARITANS

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# OXFORD SAMARITANS

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2025

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

##### **The objectives**

1. To be available 24 hours a day
2. To provide a public benefit which gives confidential emotional support for people in despair

##### **The activities**

1. To provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which may lead to suicide
2. To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### **Achievements and performance**

The branch has maintained a high level of service and has been open 24 hours a day and 7 days a week, throughout the year to March 2025. We have offered our service via telephone. We continue to receive an increasingly high number of telephone calls and our 24 hour service has meant that we have volunteers on duty throughout the night who are able to respond to callers at a time when their needs are greatest in terms of expressing suicidal thoughts and plans.

To ensure that our large body of volunteers continue to provide a consistent level of support in line with Samaritans' principles, we have maintained a system of on-going mentoring for every volunteer. All eligible volunteers also participated in mandatory ongoing training, delivered online and at two face-to-face sessions at Oxford Spires Academy.

We have been fortunate to receive a high number of requests from individuals interested in training as Samaritans over the past 12 months. We interview potential volunteers face-to-face and run face-to-face Samaritans core training sessions in our branch. Three cohorts of new volunteers have been trained and begun listening with us during the year.

Our "Feet on the Street" programme continues to operate. Feet on the Streets is a proactive approach to Samaritans listening where trained volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford.

Our Outreach Team attended a number of local community events to publicise our service and to provide emotional support at the events and we continue to deliver training, talks and support for local businesses, charities, and universities.

We engage with and respond to local suicide prevention measures and planning via the Oxfordshire Multi Agency Group (MAG) for Suicide Prevention and through the Thames Valley's Suicide Prevention and Intervention Network (SPIN).

We are pleased to be able to provide Oxford Nightline use of our training room for their weekend training courses and we collaborate with other Samaritan branches throughout the southern region to train their or to allow our volunteers to attend the training run by others.

Our prison team of volunteers regularly visits HMP Bullingdon and have continued to train and support prison listeners.

We are fortunate enough to benefit from the skills of two professional fundraisers who are also listening volunteers and Trustees. We also have skilled support volunteers and listening volunteers who look after our publicity, health & safety and IT support.

During the year we were pleased to reintroduce face to face support calls at our branch. Currently we run these for a few hours at the weekend but we hope to expand this service. The reintroduction has necessitated investment in technology to ensure the safety of our callers and volunteers.

### **Financial review**

#### **Reserves policy**

The trustees have reviewed the policy and have resolved to keep reserves of unrestricted funds equal to approximately two years expenditure. The balance of unrestricted current net assets of £210,235 (2024: £203,358) is in keeping with that policy once this expenditure has occurred.

Total funds of the charity stood at £893,041 (2024: £882,948) at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### **Strategy**

During the year, the Trustees and the Branch Management Team collaborated to review the 3-year strategy put in place in 2022. The strategy identified goals aligned with the Charity's mission to provide emotional support for people who are experiencing feelings of distress or despair, including those which might lead to suicide. Also included were initiatives to ensure the sustainability of the service, when faced with external pressure; to recruit, support and retain volunteers; to increase outreach activities and to raise awareness of the charity within the communities in which we operate; to seek ways to maintain the quality of volunteers' support to callers and encourage self-awareness and reflective practice; and, to continue to value and encourage two-way communication between Oxford Samaritans' branch and the national charity and other branches within the country. The Trustees were pleased to conclude that the majority of the initiatives had been achieved and were able to set additional goals including the establishment of a satellite branch.

### **Structure, governance and management**

Oxford Samaritans is a Charitable Incorporated Organisation. Oxford Samaritans is an affiliated branch set up as an individual charity, with governing documents based on templates and with specific agreements with the Central Charity, including the branch rules and operating agreement.

The Branch Leadership Team is comprised of the Branch Trustees (including the Branch Director) and the Deputy Directors. Trustees are elected by members of the Oxford branch at the AGM and hold office for a maximum period of three years.

Prior to selection prospective trustees are seen by the Branch Director who explains an outline of their duties. Once they have been appointed they are formally inducted and introduced to their duties by the Deputy Director for Governance. They then complete a mandatory online training module offered by Samaritans Central Charity.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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The trustees who served during the year were:

P Hopkins	(Resigned 23 May 2024)
V Hemming	
P Greenall	(Resigned 23 May 2024)
J Knight	(Resigned 23 May 2024)
J Human	
A Bridges	
L Young	
J Foster	
R Jones	
T Saul	(Resigned 1 July 2024)
S J Ewart	(Appointed 5 May 2024)
M Tattam	(Appointed 13 January 2025)
A Pierazzini	(Appointed 13 January 2025)

The trustees report was approved by the Board of Trustees.



V Hemming

Trustee

Dated: 12 May 2025

# OXFORD SAMARITANS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORD SAMARITANS

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I report to the trustees on my examination of the financial statements of Oxford Samaritans (the charity) for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Rachel Porter ACA MAAT  
Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

Dated: 12 May 2025

# OXFORD SAMARITANS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	36,241	9,239	45,480	29,834
Charitable activities	4	18,442	-	18,442	33,345
Investments	5	33,027	-	33,027	30,067
Other income	6	1,049	-	1,049	-
<b>Total income</b>		<b>88,759</b>	<b>9,239</b>	<b>97,998</b>	<b>93,246</b>
<b><u>Expenditure on:</u></b>					
Raising funds	7	10,444	-	10,444	16,677
Charitable activities	8	68,222	9,239	77,461	69,693
<b>Total resources expended</b>		<b>78,666</b>	<b>9,239</b>	<b>87,905</b>	<b>86,370</b>
<b>Net income for the year/ Net movement in funds</b>		<b>10,093</b>	<b>-</b>	<b>10,093</b>	<b>6,876</b>
Fund balances at 1 April 2024		882,948	-	882,948	876,072
<b>Fund balances at 31 March 2025</b>		<b>893,041</b>	<b>-</b>	<b>893,041</b>	<b>882,948</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# OXFORD SAMARITANS

## BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Fixed assets</b>					
Tangible assets	13		682,806		679,590
<b>Current assets</b>					
Debtors	14	10,270		103	
Cash at bank and in hand		234,613		224,665	
		244,883		224,768	
<b>Creditors: amounts falling due within one year</b>	15	(34,648)		(21,410)	
Net current assets			210,235		203,358
<b>Total assets less current liabilities</b>			893,041		882,948
<b>Income funds</b>					
Unrestricted funds			893,041		882,948
			893,041		882,948

The financial statements were approved by the Trustees on 12 May 2025



V Hemming  
Trustee

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

#### Charity information

Oxford Samaritans is a Charitable Incorporated Organisation. The principal address is 60 Magdalen Road, Oxford, Oxfordshire, OX4 1RB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs can not be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Depreciation is not charged (see below)
Plant and equipment	25% straight line basis
Computers	25% straight line basis

The freehold property is included at cost as the fair value cannot be measured reliably without undue cost or effort. Depreciation has not been charged in respect of freehold property. The charity adopts a policy of fully maintaining and repairing its building and as such the residual value is so high, and the expected life so long, that the depreciation charge would not be significant.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2025	2025	2025	2024
	£	£	£	£
Donations and gifts	7,721	7,200	14,921	27,322
Legacies receivable	24,787	-	24,787	-
Grants	3,733	2,039	5,772	2,435
Other	-	-	-	77
	<u>36,241</u>	<u>9,239</u>	<u>45,480</u>	<u>29,834</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 4 Charitable activities

	Collections	Marathon income	Total 2025	Charitable Income	Total 2024
	2025	2025		2024	
	£	£	£	£	£
Other income	2,099	16,343	18,442	16,611	33,345

### 5 Investments

	Unrestricted funds	Total
	2025	2024
	£	£
Rental income	31,448	29,109
Interest receivable	1,579	958
	33,027	30,067

### 6 Other income

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Other income	1,049	-

### 7 Raising funds

	2025	2024
	£	£
<u>Fundraising and publicity</u>		
Fundraising	2,868	5,798
OutReach	3,047	6,709
Management fees	4,529	4,170
Fundraising and publicity	10,444	16,677

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 8 Charitable activities

	2025 £	2024 £
Telephone	3,435	3,456
Volunteer & officers' expenses	6,414	6,671
	<u>9,849</u>	<u>10,127</u>
Share of support costs (see note 9)	31,238	36,081
Share of governance costs (see note 9)	36,374	23,485
	<u>77,461</u>	<u>69,693</u>
<b>Analysis by fund</b>		
Unrestricted funds	68,222	61,258
Restricted funds	9,239	8,435
	<u>77,461</u>	<u>69,693</u>

### 9 Support costs

	Support costs £	Governance costs £	2025 £	2024 £
Training and conferences	5,621	-	5,621	7,516
Rates	4,089	-	4,089	3,090
Heat and light	4,956	-	4,956	3,887
Equipment costs	2,199	-	2,199	3,432
Housekeeping	4,389	-	4,389	6,013
Printing and stationery	-	-	-	113
Insurance	1,874	-	1,874	1,946
Maintenance of premises	8,110	-	8,110	10,084
Bank charges	-	162	162	94
Levy to/(from) Samaritans	-	30,467	30,467	18,346
Professional fees	-	5,745	5,745	5,045
	<u>31,238</u>	<u>36,374</u>	<u>67,612</u>	<u>59,566</u>
Analysed between				
Charitable activities	<u>31,238</u>	<u>36,374</u>	<u>67,612</u>	<u>59,566</u>

Governance costs includes payments to the Independent Examiner of £2,940 (2024: £2,760) for fees.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No trustee received emoluments in excess of £60,000.

During the year, the charity entered into transactions with a single trustee for a provided service, totaling £2,520. The transactions were conducted on an arms length basis.

#### Trustees' expenses

No trustees (2024: None) were reimbursed for expenses during the year.

### 11 Employees

There were no employees during the year (2024: nil). The average number of volunteers during the year was estimated to be:

	2025 Number	2024 Number
	158	165

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Tangible fixed assets

	Freehold land and buildings £	Plant and equipment £	Computers £	Total £
<b>Cost</b>				
At 1 April 2024	679,590	-	3,262	682,852
Additions	-	4,288	-	4,288
At 31 March 2025	679,590	4,288	3,262	687,140
<b>Depreciation and impairment</b>				
At 1 April 2024	-	-	3,262	3,262
Depreciation charged in the year	-	1,072	-	1,072
At 31 March 2025	-	1,072	3,262	4,334
<b>Carrying amount</b>				
At 31 March 2025	679,590	3,216	-	682,806
At 31 March 2024	679,590	-	-	679,590

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 14 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Other debtors	10,270	103
	<u>10,270</u>	<u>103</u>

### 15 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	-	1,117
Other creditors	30,467	17,533
Accruals and deferred income	4,181	2,760
	<u>34,648</u>	<u>21,410</u>

### 16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations, investment income and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	At 31 March 2025
	£	£	£	£
General funds	882,948	88,759	(78,666)	893,041
	<u>882,948</u>	<u>88,759</u>	<u>(78,666)</u>	<u>893,041</u>
<b>Previous year:</b>	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2024</b>
	£	£	£	£
General funds	876,072	84,811	(77,935)	882,948
	<u>876,072</u>	<u>84,811</u>	<u>(77,935)</u>	<u>882,948</u>

### 17 Related party transactions

Oxford Samaritans is an affiliated branch of Samaritans.

Included in other creditors is a Branch Affiliation Fee of £30,467 (2024: £17,533) due to be paid to Samaritans.

**OXFORD SAMARITANS**

England & Wales - Charity number 1173722

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# Accounts

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Charity registration number 1173722

**OXFORD SAMARITANS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# OXFORD SAMARITANS

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

P Hopkins  
V Hemming  
P Greenall  
J Knight  
J Human  
A Bridges  
L Young  
J Foster  
R Jones  
T Saul

(Appointed 25 September 2023)  
(Appointed 25 May 2023)

### Charity number

1173722

### Independent examiner

Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

### Solicitors

Stanger Stacey and Mason  
35 High Street  
Witney  
Oxfordshire  
OX28 6HP

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# OXFORD SAMARITANS

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# OXFORD SAMARITANS

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2024

---

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

##### **The objectives**

1. To be available 24 hours a day
2. To provide a public benefit which gives confidential emotional support for people in despair

##### **The activities**

1. To provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which may lead to suicide
2. To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

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#### **Achievements and performance**

The branch has maintained a high level of service and has been open 24 hours a day and 7 days a week, throughout the year to March 2024. We have offered our service via telephone. We continue to receive an increasingly high number of telephone calls and our 24 hour service has meant that we have volunteers on duty throughout the night who are able to respond to callers at a time when their needs are greatest in terms of expressing suicidal thoughts and plans.

To ensure that our large body of volunteers continue to provide a consistent level of support in line with Samaritans' principles, we have maintained a system of on-going mentoring for every volunteer. All eligible volunteers also participated in mandatory On Going Training, delivered online and at two face-to-face sessions at Oxford Spires Academy.

We have been fortunate to receive a high number of requests from individuals interested in training as Samaritans over the past 12 months and still have more applicants than we can currently train. We interview potential volunteers face-to-face and run face-to-face Samaritans Core Training sessions in our branch and have arranged for a small number of volunteers to be trained, online, by the Central Samaritans' Training School. Three cohorts of new volunteers have been trained and begun listening with us during the year.

In recognition of the restrictions of the numbers of volunteers we can accommodate in our Oxford branch the Trustees are researching the viability of a satellite branch in the Didcot area sometime in 2025.

Our "Feet on the Street" programme continues to operate. Feet on the Streets is a proactive approach to Samaritans listening where trained volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford.

We have also been researching safe ways to reintroduce our face to face service which was temporarily suspended during Covid. We intend to reintroduce it during 2024, with enhanced security measures to ensure the wellbeing of our callers and our volunteers.

Our Outreach Team continues to be engaged in many initiatives in the local community. The team regularly supports a local foodbank and community café. Listening volunteers visited both Oxford and Didcot railway stations as part of the national charity's "Brew Monday" campaign had good engagement with commuters. Our volunteers also spent a day in the Orchard Shopping Centre in Didcot as part of the "Small Talk Saves Lives" campaign and had many meaningful contacts with the public.

The team is looking forward to engaging in many initiatives over 2024, including establishing a pub team who will visit some of the harder to reach areas of Oxford with a view to starting conversations and making people aware of our service; delivering talks to secondary schools with the area; forging links with our farming communities and taking part in Gay Pride events in Oxford.

We continue to deliver training, talks and support for local businesses, charities, and universities including talks at RAF Brize Norton, men's health groups, Wis and Thames Valley Police.

We have continued to engage with and respond to local suicide prevention measures and planning via the Oxfordshire Multi Agency Group (MAG) for Suicide Prevention and through the Thames Valley's Suicide Prevention and Intervention Network (SPIN).

We continue to allow Oxford Nightline to use our Training Room for their weekend training courses and we collaborate with other Samaritan Branches throughout the Southern region to train their or to allow our volunteers to attend the training run by others.

Our team of volunteers continues to train and support Listeners at HMP Bullingdon. There are still limits on activities within the prison because of severe staff shortages. Many men are locked in their cells for most of the day because there aren't enough officers to supervise association periods on the wing and the need for trained Listeners is high.

We are fortunate enough to benefit from the skills of two professional fundraisers who are also listening volunteers and Trustees. We also have skilled Support Volunteers who look after our publicity, Health & Safety and IT support.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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### Financial review

#### Reserves policy

The trustees have reviewed the policy and have resolved to keep reserves of unrestricted funds equal to approximately two years expenditure. The balance of unrestricted current net assets of £203,358 (2023: £196,482) is in keeping with that policy once this expenditure has occurred.

Total funds of the charity stood at £882,948 (2023: £876,072) at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### Strategy

During the year, the Trustees and the Branch Management Team collaborated to review the 3-year strategy put in place in 2022. The strategy identified goals aligned with the Charity's mission to provide emotional support for people who are experiencing feelings of distress or despair, including those which might lead to suicide. Also included were initiatives to ensure the sustainability of the service, when faced with external pressure; to recruit, support and retain volunteers; to increase outreach activities and to raise awareness of the charity within the communities in which we operate; to seek ways to maintain the quality of volunteers' support to callers and encourage self-awareness and reflective practice; and, to continue to value and encourage two-way communication between Oxford Samaritans' branch and the national charity and other branches within the country. The Trustees were pleased to conclude that the majority of the initiatives had been achieved and were able to set additional goals including the establishment of a satellite branch.

### Structure, governance and management

Oxford Samaritans is a Charitable Incorporated Organisation. Oxford Samaritans is an affiliated branch set up as an individual charity, with governing documents based on templates and with specific agreements with the Central Charity, including the branch rules and operating agreement.

The Branch Leadership Team is comprised of the Branch Trustees (including the Branch Director) and the Deputy Directors. Trustees are elected by members of the Oxford branch at the AGM and hold office for a maximum period of three years.

Prior to selection prospective trustees are seen by the Branch Director who explains an outline of their duties. Once they have been appointed they are formally inducted and introduced to their duties by the Deputy Director for Governance. They then complete a mandatory online training module offered by Samaritans Central Charity.

# OXFORD SAMARITANS

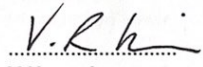
## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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The trustees who served during the year were:

R Mann	(Resigned 31 May 2023)
P Hopkins	
V Hemming	
P Greenall	
J Martyn	(Resigned 31 December 2023)
P Foster	(Resigned 22 October 2023)
J Knight	
J Human	
A Bridges	
L Young	
J Foster	
R Jones	(Appointed 25 September 2023)
T Saul	(Appointed 25 May 2023)

The trustees report was approved by the Board of Trustees.

  
.....  
**V Hemming**  
Trustee  
Dated: 13 May 2024

.....  
**T Saul**  
Trustee  
Dated:.....

# OXFORD SAMARITANS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORD SAMARITANS

---

I report to the trustees on my examination of the financial statements of Oxford Samaritans (the charity) for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Rachel Porter*  
Signer ID: V37FJFFQ7E...

Rachel Porter  
Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

Dated: 13 May 2024

# OXFORD SAMARITANS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
<b><u>Income from:</u></b>					
Donations and legacies	3	21,399	8,435	29,834	30,055
Charitable activities	4	33,345	-	33,345	22,627
Investments	5	30,067	-	30,067	26,922
<b>Total income</b>		<b>84,811</b>	<b>8,435</b>	<b>93,246</b>	<b>79,604</b>
<b><u>Expenditure on:</u></b>					
Raising funds	6	16,677	-	16,677	13,798
Charitable activities	7	61,258	8,435	69,693	63,748
<b>Total resources expended</b>		<b>77,935</b>	<b>8,435</b>	<b>86,370</b>	<b>77,546</b>
<b>Net income for the year/ Net movement in funds</b>		<b>6,876</b>	<b>-</b>	<b>6,876</b>	<b>2,058</b>
Fund balances at 1 April 2023		876,072	-	876,072	874,014
<b>Fund balances at 31 March 2024</b>		<b>882,948</b>	<b>-</b>	<b>882,948</b>	<b>876,072</b>

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# OXFORD SAMARITANS

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		679,590		679,590
<b>Current assets</b>					
Debtors	13	103		2,771	
Cash at bank and in hand		224,665		224,082	
		<u>224,768</u>		<u>226,853</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(21,410)</u>		<u>(30,371)</u>	
Net current assets			203,358		196,482
<b>Total assets less current liabilities</b>			<u>882,948</u>		<u>876,072</u>
<b>Income funds</b>					
Unrestricted funds			882,948		876,072
			<u>882,948</u>		<u>876,072</u>

The financial statements were approved by the Trustees on 13 May 2024



V Hemming  
Trustee

.....  
T Saul  
Trustee

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

#### Charity information

Oxford Samaritans is a Charitable Incorporated Organisation. The principal address is 60 Magdalen Road, Oxford, Oxfordshire, OX4 1RB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

(Continued)

##### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs can not be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Depreciation is not charged (see below)
Computers	25% straight line basis

The freehold property is included at cost as the fair value cannot be measured reliably without undue cost or effort. Depreciation has not been charged in respect of freehold property. The charity adopts a policy of fully maintaining and repairing its building and as such the residual value is so high, and the expected life so long, that the depreciation charge would not be significant.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 1 Accounting policies

(Continued)

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Donations and gifts	21,322	6,000	27,322	25,375
Grants	-	2,435	2,435	4,458
Other	77	-	77	222
	<u>21,399</u>	<u>8,435</u>	<u>29,834</u>	<u>30,055</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 4 Charitable activities

	Collections	Marathon income	Charitable Income	Total	Total
	2024	2024	2024	2024	2023
	£	£	£	£	£
Other income	436	16,298	16,611	33,345	22,627

### For the year ended 31 March 2023

	Sundry income	Collections	Marathon income	Marathon income	Charitable Income	Total
	£	£	£	£	£	2023
	£	£	£	£	£	£
Other income	1,090	2,296	8,990	9,823	428	22,627
Analysis by fund						
Unrestricted funds	1,090	2,296	8,990	9,823	428	22,627

### 5 Investments

	Unrestricted funds	Total
	2024	2023
	£	£
Rental income	29,109	26,922
Interest receivable	958	-
	30,067	26,922

### 6 Raising funds

	2024	2023
	£	£
<u>Fundraising and publicity</u>		
Fundraising	5,798	3,401
OutReach	-	623
Management fees	6,709	3,876
Repairs for rental property	4,170	5,898
Fundraising and publicity	16,677	13,798

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Raising funds		(Continued)	
7 Charitable activities		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Telephone		3,456	2,831
Volunteer & officers' expenses		6,671	3,625
		<u>10,127</u>	<u>6,456</u>
Share of support costs (see note 8)		36,081	26,820
Share of governance costs (see note 8)		23,485	30,472
		<u>69,693</u>	<u>63,748</u>
<b>Analysis by fund</b>			
Unrestricted funds		61,258	59,290
Restricted funds		8,435	4,458
		<u>69,693</u>	<u>63,748</u>
8 Support costs		<b>2024</b>	<b>2023</b>
	<b>Support costs</b>	<b>£</b>	<b>£</b>
	<b>£</b>		
Training and conferences	7,516	-	7,516
Rates	3,090	-	3,090
Heat and light	3,887	-	3,887
Equipment costs	3,432	-	3,432
Housekeeping	6,013	-	6,013
Printing and stationery	113	-	113
Insurance	1,946	-	1,946
Maintenance of premises	10,084	-	10,084
Bank charges	-	94	94
Levy to/(from) Samaritans	-	18,346	18,346
Professional fees	-	5,045	5,045
	<u>36,081</u>	<u>23,485</u>	<u>59,566</u>
Analysed between			
Charitable activities	<u>36,081</u>	<u>23,485</u>	<u>59,566</u>

Governance costs includes payments to the Independent Examiner of £2,760 (2023: £2,520) for fees.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

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### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No trustee received emoluments in excess of £60,000.

#### Trustees' expenses

No trustees (2023: None) were reimbursed for expenses during the year.

### 10 Employees

There were no employees during the year (2023: nil). The average number of volunteers during the year was estimated to be:

	2024 Number	2023 Number
	165	170
	<u>165</u>	<u>170</u>

There were no employees whose annual remuneration was more than £60,000.

### 11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 12 Tangible fixed assets

	Freehold land and buildings £	Computers £	Total £
<b>Cost</b>			
At 1 April 2023	679,590	3,262	682,852
	<u>679,590</u>	<u>3,262</u>	<u>682,852</u>
At 31 March 2024	679,590	3,262	682,852
	<u>679,590</u>	<u>3,262</u>	<u>682,852</u>
<b>Depreciation and impairment</b>			
At 1 April 2023	-	3,262	3,262
	<u>-</u>	<u>3,262</u>	<u>3,262</u>
At 31 March 2024	-	3,262	3,262
	<u>-</u>	<u>3,262</u>	<u>3,262</u>
<b>Carrying amount</b>			
At 31 March 2024	679,590	-	679,590
	<u>679,590</u>	<u>-</u>	<u>679,590</u>
At 31 March 2023	679,590	-	679,590
	<u>679,590</u>	<u>-</u>	<u>679,590</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

### 13 Debtors

	2024	2023
	£	£
<b>Amounts falling due within one year:</b>		
Other debtors	103	-
Prepayments and accrued income	-	2,771
	<u>103</u>	<u>2,771</u>

### 14 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,117	861
Other creditors	17,533	26,990
Accruals and deferred income	2,760	2,520
	<u>21,410</u>	<u>30,371</u>

### 15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	876,072	84,811	(77,935)	882,948
	<u>876,072</u>	<u>84,811</u>	<u>(77,935)</u>	<u>882,948</u>
<b>Previous year:</b>	<b>At 1 April 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 March 2023</b>
	£	£	£	£
General funds	874,014	75,146	(73,088)	876,072
	<u>874,014</u>	<u>75,146</u>	<u>(73,088)</u>	<u>876,072</u>

### 16 Related party transactions

Oxford Samaritans is an affiliated branch of Samaritans.

Included in other creditors is a Branch Affiliation Fee of £17,533 (2023: £26,990) due to be paid to Samaritans.

**OXFORD SAMARITANS**

England & Wales - Charity number 1173722

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# Accounts

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Charity registration number 1173722

**OXFORD SAMARITANS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

# OXFORD SAMARITANS

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

R Mann  
P Hopkins  
V Hemming  
P Greenall  
J Martyn  
P Foster  
J Knight (Appointed 22 May 2022)  
J Human (Appointed 22 May 2022)  
A Bridges (Appointed 22 May 2022)  
L Young (Appointed 22 May 2022)  
J Foster (Appointed 22 May 2022)

### Charity number

1173722

### Independent examiner

Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

### Solicitors

Stanger Stacey and Mason  
35 High Street  
Witney  
Oxfordshire  
OX28 6HP

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# OXFORD SAMARITANS

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# OXFORD SAMARITANS

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2023

---

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

##### **The objectives**

1. To be available 24 hours a day
2. To provide a public benefit which gives confidential emotional support for people in despair

##### **The activities**

1. To provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which may lead to suicide
2. To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **Achievements and performance**

The branch has maintained a high level of service and has been open 24 hours a day and 7 days a week, throughout the year to March 2023. We have offered our service via telephone and e-mail. Our service has been temporarily restricted since Monday 23 March 2020 in line with the introduction of the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 and we have suspended personal calls at the centre. During the year we have been researching safe ways to reintroduce this service and we hope to do this later in 2023 or early 2024. We have, however, maintained our 24 hour telephone and email service during the lockdown whilst ensuring social distancing and strict hygiene routines are observed.

We continue to receive an increasingly high number of telephone calls and our 24 hour service has meant that we have volunteers on duty throughout the night who are able to respond to callers at a time when their needs are greatest in terms of expressing suicidal thoughts and plans.

To ensure that our large body of volunteers continue to provide a consistent level of support in line with Samaritans' principles, we have maintained a system of on-going mentoring for every volunteer. All eligible volunteers also participated in mandatory On Going Training, delivered online and at two face-to-face sessions at Oxford Spires Academy.

We have been fortunate to receive a high number of requests from individuals interested in training as Samaritans over the past 12 months and still have more applicants than we can currently train. We interview potential volunteers face-to-face and run face-to-face Samaritans Core Training sessions in our branch and have arranged for a small number of volunteers to be trained, online, by the Central Samaritans' Training School. Two cohorts of new volunteers have been trained and begun listening with us during the year.

Our "Feet on the Street" programme continues to operate. Feet on the Streets is a proactive approach to Samaritans listening where trained volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford.

Our Outreach Team has established a partnership with the Oxford Probation Service and we are able to arrange for a limited number of calls to be made to callers referred by the service. In addition, members of the team regularly attend a local foodbank to provide a face to face listening services to users who may need us.

We continue to deliver training, talks and support for local businesses, charities, and universities including talks at RAF Brize Norton, to nurses at the Churchill Hospital and the Civil Aviation Authority..

We have continued to engage with and respond to local suicide prevention measures and planning via the Oxfordshire Multi Agency Group (MAG) for Suicide Prevention and through the Thames Valley's Suicide Prevention and Intervention Network (SPIN).

We continue to allow Oxford Nightline to use our Training Room for their weekend training courses and we collaborate with other Samaritan Branches throughout the Southern region to train their or to allow our volunteers to attend the training run by others.

Our team of volunteers continues to train and support Listeners at HMP Bullingdon. Although Covid restrictions have been lifted, there are still limits on activities within the prison because of severe staff shortages. Many men are locked in their cells for most of the day because there aren't enough officers to supervise association periods on the wing. We have worked hard to convince officers to facilitate Listener calls rather than directing men to use their in-cell phones to call the Samaritan helpline. It seems to be paying off: since the beginning of this year the number of Listener calls per month has returned to pre-pandemic levels. A joint initiative between Samaritans and HMPPS has given the Listeners an additional role within the prison. Postvention is a coherent approach to informing and supporting men within the prison when there has been a death in custody (whether or not this is a suicide). We trained our Listeners in this, and a representative from the Central Office prison team trained the officers. Subsequently, there have been four deaths in custody, one of which was a suicide, and the Listeners have visited the affected wings to offer support to the residents there.

We are fortunate enough to benefit from the skills of two professional fundraisers who are also listening volunteers and Trustees. We also have skilled Support Volunteers who look after our publicity, Health & Safety and IT support.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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### **Financial review**

#### **Reserves policy**

The trustees have reviewed the policy and have resolved to keep reserves of unrestricted funds equal to approximately two years expenditure. The balance of unrestricted current net assets of £196,482 (2022: £194,424) is in keeping with that policy once this expenditure has occurred.

Total funds of the charity stood at £876,072 (2022: £874,014) at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Strategy**

During the year, the Trustees and the Branch Management Team collaborated to establish a 3-year strategy which identifies goals aligned with the Charity's mission to provide emotional support for people who are experiencing feelings of distress or despair, including those which might lead to suicide. The strategy includes initiatives to ensure the sustainability of the service, when faced with external pressure; to recruit, support and retain volunteers; to increase outreach activities and to raise awareness of the charity within the communities in which we operate; to seek ways to maintain the quality of volunteers' support to callers and encourage self-awareness and reflective practice; and, to continue to value and encourage two-way communication between Oxford Samaritans' branch and the national charity and other branches within the country.

### **Structure, governance and management**

Oxford Samaritans is a Charitable Incorporated Organisation. Oxford Samaritans is an affiliated branch set up as an individual charity, with governing documents based on templates and with specific agreements with the Central Charity, including the branch rules and operating agreement.

The Branch Leadership Team is comprised of the Branch Trustees (including the Branch Director) and the Deputy Directors. Trustees are elected by members of the Oxford branch at the AGM and hold office for a maximum period of three years.

Prior to selection prospective trustees are seen by the Branch Director who explains an outline of their duties. Once they have been appointed they are formally inducted and introduced to their duties by the Deputy Director for Governance. They then complete a mandatory online training module offered by Samaritans Central Charity.

# OXFORD SAMARITANS

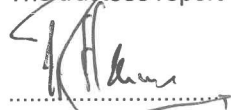
## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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The trustees who served during the year were:

M Williams	(Resigned 22 May 2022)
R Mann	
M Jerwood	(Resigned 22 May 2022)
P Hopkins	
M Haddon	(Resigned 22 May 2022)
V Hemming	
P Greenall	
J Martyn	
L Day	(Resigned 22 May 2022)
M Payne	(Resigned 1 December 2022)
P Foster	
J Knight	(Appointed 22 May 2022)
J Human	(Appointed 22 May 2022)
A Bridges	(Appointed 22 May 2022)
L Young	(Appointed 22 May 2022)
J Foster	(Appointed 22 May 2022)

The trustees report was approved by the Board of Trustees.



R Mann

Trustee

Dated: 15.5.23



V Hemming

Trustee

Dated: 15.5.23

# OXFORD SAMARITANS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORD SAMARITANS

---

I report to the trustees on my examination of the financial statements of Oxford Samaritans (the charity) for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Rachel Porter  
Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

Dated: *16 May 2023*

# OXFORD SAMARITANS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
<b><u>Income from:</u></b>					
Donations and legacies	3	25,597	4,458	30,055	30,664
Charitable activities	4	22,627	-	22,627	21,187
Investments	5	26,922	-	26,922	26,307
<b>Total income</b>		<u>75,146</u>	<u>4,458</u>	<u>79,604</u>	<u>78,158</u>
<b><u>Expenditure on:</u></b>					
Raising funds	6	13,798	-	13,798	11,003
Charitable activities	7	59,290	4,458	63,748	61,616
<b>Total resources expended</b>		<u>73,088</u>	<u>4,458</u>	<u>77,546</u>	<u>72,619</u>
<b>Net income for the year/ Net movement in funds</b>		2,058	-	2,058	5,539
Fund balances at 1 April 2022		<u>874,014</u>	<u>-</u>	<u>874,014</u>	<u>868,475</u>
<b>Fund balances at 31 March 2023</b>		<u><u>876,072</u></u>	<u><u>-</u></u>	<u><u>876,072</u></u>	<u><u>874,014</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# OXFORD SAMARITANS

## BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	12		679,590		679,590
<b>Current assets</b>					
Debtors	13	2,771		3,257	
Cash at bank and in hand		224,082		234,713	
		<u>226,853</u>		<u>237,970</u>	
<b>Creditors: amounts falling due within one year</b>	14	(30,371)		(43,546)	
Net current assets			<u>196,482</u>		<u>194,424</u>
<b>Total assets less current liabilities</b>			<u>876,072</u>		<u>874,014</u>
<b>Income funds</b>					
Unrestricted funds			<u>876,072</u>		<u>874,014</u>
			<u>876,072</u>		<u>874,014</u>

The financial statements were approved by the Trustees on 15. v. 23.

  
R Mann  
Trustée

  
V Hemming  
Trustee

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

---

### 1 Accounting policies

#### Charity information

Oxford Samaritans is a Charitable Incorporated Organisation. The principal address is 60 Magdalen Road, Oxford, Oxfordshire, OX4 1RB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

---

#### 1 Accounting policies

(Continued)

##### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs can not be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Depreciation is not charged (see below)
Computers	25% straight line basis

The freehold property is included at cost as the fair value cannot be measured reliably without undue cost or effort. Depreciation has not been charged in respect of freehold property. The charity adopts a policy of fully maintaining and repairing its building and as such the residual value is so high, and the expected life so long, that the depreciation charge would not be significant.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 1 Accounting policies

(Continued)

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Donations and gifts	25,375	-	25,375	26,862
Grants	-	4,458	4,458	3,668
Other	222	-	222	134
	<u>25,597</u>	<u>4,458</u>	<u>30,055</u>	<u>30,664</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 4 Charitable activities

	Sundry income 2023 £	Collections 2023 £	Marathon income 2023 £	COVID Support 2023 £	Charitable Income 2023 £	Total 2023 £	Total 2022 £
Other income	1,090	2,296	8,990	9,823	428	22,627	21,187

### For the year ended 31 March 2022

	Sundry income £	Collections £	Marathon income £	COVID Support £	Charitable Income £	Total 2022 £
Other income	4,874	704	12,077	998	2,534	21,187
Analysis by fund						
Unrestricted funds	4,874	704	12,077	998	2,534	21,187

### 5 Investments

	Unrestricted funds 2023 £	Total 2022 £
Rental income	26,922	26,307

### 6 Raising funds

	2023 £	2022 £
<u>Fundraising and publicity</u>		
Fundraising	3,401	3,215
OutReach	623	399
Management fees	3,876	3,788
Repairs for rental property	5,898	3,601
Fundraising and publicity	13,798	11,003

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

### 7 Charitable activities

	2023 £	2022 £
Telephone	2,831	2,594
Volunteer & officers' expenses	3,625	3,560
	<u>6,456</u>	<u>6,154</u>
Share of support costs (see note 8)	26,820	24,622
Share of governance costs (see note 8)	30,472	30,840
	<u>63,748</u>	<u>61,616</u>
<b>Analysis by fund</b>		
Unrestricted funds	59,290	48,451
Restricted funds	4,458	13,165
	<u>63,748</u>	<u>61,616</u>

### 8 Support costs

	Support costs £	Governance costs £	2023 £	2022 £
Training and conferences	6,821	-	6,821	4,912
Rates	1,750	-	1,750	2,918
Heat and light	3,444	-	3,444	4,089
Equipment costs	3,216	-	3,216	140
Housekeeping	6,474	-	6,474	7,294
Printing and stationery	311	-	311	299
Insurance	1,886	-	1,886	1,874
Maintenance of premises	2,918	-	2,918	3,096
Bank charges	-	84	84	80
Levy to/(from) Samaritans	-	27,833	27,833	28,325
Professional fees	-	2,555	2,555	2,435
	<u>26,820</u>	<u>30,472</u>	<u>57,292</u>	<u>55,462</u>
Analysed between				
Charitable activities	<u>26,820</u>	<u>30,472</u>	<u>57,292</u>	<u>55,462</u>

Governance costs includes payments to the Independent Examiner of £2,520 (2022: £2,400) for fees.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No trustee received emoluments in excess of £60,000.

#### Trustees' expenses

No trustees (2022: one trustee) were reimbursed for expenses during the year.

#### 10 Employees

There were no employees during the year (2022: nil). The average number of volunteers during the year was estimated to be:

	2023 Number	2022 Number
	170	170

There were no employees whose annual remuneration was more than £60,000.

#### 11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

#### 12 Tangible fixed assets

	Freehold land and buildings £	Computers £	Total £
<b>Cost</b>			
At 1 April 2022	679,590	3,262	682,852
At 31 March 2023	679,590	3,262	682,852
<b>Depreciation and impairment</b>			
At 1 April 2022	-	3,262	3,262
At 31 March 2023	-	3,262	3,262
<b>Carrying amount</b>			
At 31 March 2023	679,590	-	679,590
At 31 March 2022	679,590	-	679,590

#### 13 Debtors

	2023 £	2022 £
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	2,771	3,257

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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### 14 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	861	1,831
Other creditors	26,990	28,325
Accruals and deferred income	2,520	13,390
	<u>30,371</u>	<u>43,546</u>

### 15 Related party transactions

Oxford Samaritans is an affiliated branch of Samaritans.

Included in other creditors is a Branch Affiliation Fee of £26,990 (2022: £28,325) due to be paid to Samaritans.

**OXFORD SAMARITANS**

England & Wales - Charity number 1173722

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# Accounts

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Charity registration number 1173722

**OXFORD SAMARITANS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# OXFORD SAMARITANS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	M Williams R Mann M Jerwood P Hopkins M Haddon V Hemming S Greenall J Martyn L Day M Payne P Foster	(Appointed 19 May 2021) (Appointed 19 May 2021) (Appointed 19 May 2021) (Appointed 19 May 2021) (Appointed 19 May 2021)
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**Charity number** 1173722

**Independent examiner** Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

**Solicitors** Stanger Stacey and Mason  
35 High Street  
Witney  
Oxfordshire  
OX28 6HP

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# OXFORD SAMARITANS

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# **OXFORD SAMARITANS**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2022**

---

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

##### **The objectives**

1. To be available 24 hours a day
2. To provide a public benefit which gives confidential emotional support for people in despair

##### **The activities**

1. To provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which may lead to suicide
2. To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### **Achievements and performance**

The branch has maintained a high level of service and has been open 24 hours a day and 7 days a week, throughout the year to March 2022. We have offered our service via telephone and e-mail. Our service has been temporarily restricted since Monday 23 March 2020 in line with the introduction of the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 and we have suspended personal calls at the centre. These will be reintroduced once it is safe to do so. We have, however, maintained our 24 hour telephone and email service during the lockdown whilst ensuring social distancing and strict hygiene routines are observed.

We continue to receive an increasingly high number of telephone calls in addition to an increasing higher number of e-mails. Our 24 hour service has meant that we have volunteers on duty throughout the night who are able to respond to callers at a time when their needs are greatest in terms of expressing suicidal thoughts and plans.

To ensure that our large body of volunteers continue to provide a consistent level of support in line with Samaritans' principles, we have maintained a system of on-going mentoring for every volunteer. All eligible volunteers also participated in mandatory On Going Training, delivered online and at two face-to-face sessions at Oxford Spires Academy.

We have been fortunate to receive a high number of requests from individuals interested in training as Samaritans over the past 12 months and still have more applicants than we can currently train. We are now able to interview potential volunteers face-to-face and have re-introduced face-to-face Samaritans Core Training sessions when public health advice has permitted it and it has been safe to do so. Three cohorts of new volunteers have been trained and begun listening with us since November 2021.

We have recommenced our "Feet on the Street" programme since November 2021. Feet on the Streets is a proactive approach to Samaritans listening where trained volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford. We have continued to deliver training, talks and support for local businesses, charities, and universities using online platforms; including running some successful "Lunch and Learn" sessions for the wider public.

We have continued to engage with and respond to local suicide prevention measures and planning via the Oxfordshire Multi Agency Group (MAG) for Suicide Prevention and through the Thames Valley's Suicide Prevention and Intervention Network (SPIN) attended by our Branch Director.

As restrictions lift around social distancing and lockdown measures, we have also allowed Oxford Nightline to use our Training Room for their weekend training courses and our association with Nightline remains strong. We recently celebrated with Nightline alumni, past and present, to celebrate their 50th Anniversary in 2022.

Our team of volunteers who regularly visit HMP Bullingdon have continued to train and support the Listeners there throughout the two years of the pandemic, but it has been a struggle at times. With national lockdowns, and then prison-specific lockdowns when Bullingdon has suffered significant outbreaks of Covid, there have been times when the Listeners could not work. With movements limited, officers have become accustomed to directing potential callers to use their in-cell phones to call Samaritans, rather than trying to put them face-to-face with a Listeners. (Shortage of staff has exacerbated this.) The large turnover of staff during this period has meant that there are fewer officers currently serving who have seen the Listener service working as it should. We therefore feel that some sort of re-launch of the scheme is called for, including training for the staff. Happily, we have just trained our biggest group of new Listeners for over 2 years and face the next few months with a team of twenty. We hope to be able to bring the number of calls back to its pre-Covid level. to train a new group.

We have continued to benefit from the support from two Support Volunteers who provide expertise in fundraising and publicity for our Branch. Another Support Volunteer has continued to provide Health and Safety expertise and support, conducting regular checks on all aspects of safety within our premises on Magdalen Road.

We hope to continue to develop and re-establish our face to face outreach activities over the coming year, as life returns to something approaching normal.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### **Financial review**

##### **Reserves policy**

The trustees have reviewed the policy and have resolved to keep reserves of unrestricted funds equal to approximately two years expenditure. The balance of unrestricted current net assets of £194,424 (2021: £188,885) is in keeping with that policy once this expenditure has occurred.

Total funds of the charity stood at £874,014 (2021: £868,475) at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Structure, governance and management**

Oxford Samaritans is a Charitable Incorporated Organisation. Oxford Samaritans is an affiliated branch set up as an individual charity, with governing documents based on templates and with specific agreements with the Central Charity, including the branch rules and operating agreement.

The Branch Leadership Team is comprised of the Branch Trustees (including the Branch Director) and the Deputy Directors. Trustees are elected by members of the Oxford branch at the AGM and hold office for a maximum period of three years.

Prior to selection prospective trustees are seen by the Branch Director who explains an outline of their duties. Once they have been appointed they are formally inducted and introduced to their duties by the Deputy Director for Governance. They then complete a mandatory online training module offered by Samaritans Central Charity.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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The trustees who served during the year were:

M Williams	
R Mann	
I Wylie	(Resigned 19 May 2021)
N Beal	(Resigned 19 May 2021)
D Seal	(Resigned 19 May 2021)
M Jerwood	
P Hopkins	
M Haddon	
V Hemming	
B Kemp	(Resigned 4 October 2021)
S Greenall	(Appointed 19 May 2021)
J Martyn	(Appointed 19 May 2021)
L Day	(Appointed 19 May 2021)
M Payne	(Appointed 19 May 2021)
P Foster	(Appointed 19 May 2021)

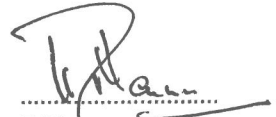
The trustees report was approved by the Board of Trustees.



**M Williams**

Trustee

Dated: 21/05/2022



**R Mann**

Trustee

Dated: 20-5-22

# OXFORD SAMARITANS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORD SAMARITANS

---

I report to the trustees on my examination of the financial statements of Oxford Samaritans (the charity) for the year ended 31 March 2022.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;  
or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Andrew King FCA  
Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

Dated: 21 May 2022

# OXFORD SAMARITANS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<b><u>Income from:</u></b>					
Donations and legacies	3	23,256	7,408	30,664	52,780
Charitable activities	4	21,187	-	21,187	2,461
Investments	5	26,307	-	26,307	25,800
<b>Total income</b>		<b>70,750</b>	<b>7,408</b>	<b>78,158</b>	<b>81,041</b>
<b><u>Expenditure on:</u></b>					
Raising funds	6	11,003	-	11,003	17,723
Charitable activities	7	48,451	13,165	61,616	84,223
<b>Total resources expended</b>		<b>59,454</b>	<b>13,165</b>	<b>72,619</b>	<b>101,946</b>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<b>11,296</b>	<b>(5,757)</b>	<b>5,539</b>	<b>(20,905)</b>
Fund balances at 1 April 2021		862,718	5,757	868,475	889,380
<b>Fund balances at 31 March 2022</b>		<b>874,014</b>	<b>-</b>	<b>874,014</b>	<b>868,475</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


# OXFORD SAMARITANS

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		679,590		679,590
<b>Current assets</b>					
Debtors	12	3,257		3,206	
Cash at bank and in hand		234,713		206,417	
		<u>237,970</u>		<u>209,623</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>(43,546)</u>		<u>(20,738)</u>	
Net current assets			194,424		188,885
<b>Total assets less current liabilities</b>			<u>874,014</u>		<u>868,475</u>
<b>Income funds</b>					
Restricted funds			-		5,757
Unrestricted funds			874,014		862,718
			<u>874,014</u>		<u>868,475</u>

The financial statements were approved by the Trustees on 19-4-22

  
M Williams  
Trustee

  
R Mann  
Trustee

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

---

### 1 Accounting policies

#### Charity information

Oxford Samaritans is a Charitable Incorporated Organisation. The principal address is 60 Magdalen Road, Oxford, Oxfordshire, OX4 1RB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

---

### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs can not be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Depreciation is not charged (see below)
Computers	25% straight line basis

The freehold property is included at cost as the fair value cannot be measured reliably without undue cost or effort. Depreciation has not been charged in respect of freehold property. The charity adopts a policy of fully maintaining and repairing its building and as such the residual value is so high, and the expected life so long, that the depreciation charge would not be significant.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

---

### 1 Accounting policies

(Continued)

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Donations and gifts	23,122	3,740	26,862	39,910
Grants	-	3,668	3,668	12,558
Other	134	-	134	312
	<u>23,256</u>	<u>7,408</u>	<u>30,664</u>	<u>52,780</u>

#### 4 Charitable activities

	Sundry income	Collections	Marathon income	COVID Support	Charitable Income	Total 2022	Total 2021
	2022	2022	2022	2022	2022		
	£	£	£	£	£	£	£
Other income	<u>4,874</u>	<u>704</u>	<u>12,077</u>	<u>998</u>	<u>2,534</u>	<u>21,187</u>	<u>2,461</u>

#### 5 Investments

	Unrestricted funds	Total
	2022	2021
	£	£
Rental income	<u>26,307</u>	<u>25,800</u>

#### 6 Raising funds

	2022	2021
	£	£
<u>Fundraising and publicity</u>		
Fundraising	3,215	3,014
OutReach	399	612
Management fees	3,788	3,715
Repairs for rental property	3,601	10,382
Fundraising and publicity	<u>11,003</u>	<u>17,723</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 7 Charitable activities

	2022 £	2021 £
Telephone	2,594	2,377
Volunteer & officers' expenses	3,560	3,691
Donations to head office	-	50,580
	<u>6,154</u>	<u>56,648</u>
Share of support costs (see note 8)	24,622	23,447
Share of governance costs (see note 8)	30,840	4,128
	<u>61,616</u>	<u>84,223</u>
<b>Analysis by fund</b>		
Unrestricted funds	48,451	71,422
Restricted funds	13,165	12,801
	<u>61,616</u>	<u>84,223</u>

#### 8 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Training and conferences	4,912	-	4,912	200
Rates	2,918	-	2,918	2,628
Heat and light	4,089	-	4,089	4,027
Equipment costs	140	-	140	4,914
Housekeeping	7,294	-	7,294	7,862
Printing and stationery	299	-	299	483
Insurance	1,874	-	1,874	1,566
Maintenance of premises	3,096	-	3,096	1,767
Bank charges	-	80	80	87
Levy to/(from) Samaritans	-	28,325	28,325	1,726
Professional fees	-	2,435	2,435	2,315
	<u>24,622</u>	<u>30,840</u>	<u>55,462</u>	<u>27,575</u>
Analysed between				
Charitable activities	<u>24,622</u>	<u>30,840</u>	<u>55,462</u>	<u>27,575</u>

Governance costs includes payments to the Independent Examiner of £2,400 (2021: £2,280) for fees.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No employee received emoluments in excess of £60,000.

##### Trustees' expenses

One trustee (2021: one trustee) was reimbursed for expenses during the year totalling £313 (2021: £618). Travelling and related expenses incurred by the trustees are reclaimable.

#### 10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

#### 11 Tangible fixed assets

	Freehold land and buildings £	Computers £	Total £
<b>Cost</b>			
At 1 April 2021	679,590	3,262	682,852
At 31 March 2022	679,590	3,262	682,852
<b>Depreciation and impairment</b>			
At 1 April 2021	-	3,262	3,262
At 31 March 2022	-	3,262	3,262
<b>Carrying amount</b>			
At 31 March 2022	679,590	-	679,590
At 31 March 2021	679,590	-	679,590

#### 12 Debtors

	2022 £	2021 £
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	3,257	3,206

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 13 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,831	4,655
Other creditors	28,325	1,726
Accruals and deferred income	13,390	14,357
	<u>43,546</u>	<u>20,738</u>

#### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Fund balances at 31 March 2022 are represented by:				
Tangible assets	679,590	-	679,590	679,590
Current assets/(liabilities)	194,424	-	194,424	188,885
	<u>874,014</u>	<u>-</u>	<u>874,014</u>	<u>868,475</u>

#### 15 Related party transactions

Oxford Samaritans is an affiliated branch of Samaritans.

Included in other creditors is a Branch Affiliation Fee of £28,325 (2021: £1,726) due to be paid to Samaritans.

**OXFORD SAMARITANS**

England & Wales - Charity number 1173722

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# Accounts

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Charity Registration No. 1173722

**OXFORD SAMARITANS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# OXFORD SAMARITANS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	M Williams R Mann I Wylie N Beal D Seal M Jerwood P Hopkins M Haddon V Hemming B Kemp	     (Appointed 27 May 2020) (Appointed 27 May 2020) (Appointed 27 May 2020) (Appointed 27 May 2020) (Appointed 27 May 2020)
<b>Charity number</b>	1173722	
<b>Independent examiner</b>	Richardsons 30 Upper High Street Thame Oxfordshire OX9 3EZ	
<b>Solicitors</b>	Stanger Stacey and Mason 35 High Street Witney Oxfordshire OX28 6HP	

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# OXFORD SAMARITANS

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Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 14

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# **OXFORD SAMARITANS**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2021**

---

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

##### **The objectives**

1. To be available 24 hours a day
2. To provide a public benefit which gives confidential emotional support for people in despair

##### **The activities**

1. To provide confidential emotional support for people who are experiencing feelings of distress or despair, including those which may lead to suicide
2. To advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities they should undertake.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

---

### **Achievements and performance**

The branch has maintained a high level of service and has been open 24 hours a day and 7 days a week, throughout the year to March 2021. We have offered service via telephone and e-mail. Our service has been temporarily restricted since Monday 23 March 2020 in line with the introduction of the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 and we have suspended personal calls at the centre and our outreach programme. These will be reintroduced once it is safe to do so. We have, however, maintained our 24 hour telephone and email service during the lockdown whilst ensuring social distancing and strict hygiene routines are observed.

We continue to receive an increasingly high number of telephone calls in addition to an increasing higher number of e-mails. Our 24 hour service has meant that we have volunteers on duty throughout the night who are able to respond to callers at a time when their needs are greatest in terms of expressing suicidal thoughts and plans.

During November 2020 the Branch took part in a Quality Review conducted by Samaritans Central Charity and developed an Action Plan for our Branch for the next two years. The Quality Review Report, prepared by two Quality Mentors, was extremely positive, with the efforts of the Branch being recognised and acknowledged.

To ensure that our large body of volunteers continue to provide a consistent level of support in line with Samaritans' principles, we have maintained a system of on-going mentoring for every volunteer where mutual peer review and discussion has proved very beneficial. All eligible volunteers also participated in mandatory On Going Training, delivered online. A series of 'top up' training was also offered and delivered (via video conference) for interested volunteers. These have proved popular and will continue post pandemic. We will consider delivering these face to face, once restrictions around social distancing have been sufficiently relaxed.

We have had a lot of enquiries from people who have expressed an interest in joining us to train and become Samaritans, as a result we now have a substantial waiting list of potential volunteers. Unfortunately we were unable to run interviews early in the pandemic but we now have an established and successful system of offering interviews via video conference and Samaritans Core Training is currently delivered online. Two cohorts of new volunteers have been trained and begun listening with us since November 2020.

We were disappointed not to run our established "Feet on the Street" operation whereby volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford but we will resume this as soon as the easing of restrictions allows. Responding to these restrictions we have continued to deliver training and talks and support for local businesses, charities, and universities using online platforms; including providing support for staff at a local college following the sudden, tragic death of a student.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

---

We have been fortunate to receive a high number of requests from individuals interested in training as Samaritans over the past 12 months; particularly following high profile events such as the tragic suicide of television presenter, Caroline Flack. In order to meet this increased demand we have successfully increased the number of volunteers which now stands at around 170, a similar figure to last year. Fortunately, we have an increasing number of people who wish to become listening volunteers and we are marshalling resources to be able to accommodate them, but this places an increased workload on the people who help to train and induct them into the Samaritans service and those who support them during their time with us. The impact of COVID-19 and social distancing measures necessitate a pause in training and recruitment and this will impact Oxford Samaritans' ability to train and mentor.

Before its temporary suspension we continued to run our Feet on the Street operation whereby volunteers are out meeting people on alternate Fridays, face to face, in the centre of Oxford, which has very much helped us to meet those people who would not normally contact us.

A team of our volunteers visit the Listeners at HMP Bullingdon on a fortnightly basis. They help to train and support the Listeners in this vital role to help to try and reduce the incidence of suicide in this environment. It is a service we have been providing for 20 years. Like many of our outreach services, our ability to support prisoners has been impacted by the state of lockdown in response to the threat posed by COVID-19; though solutions and alternative methods to offer our support continue to be explored and pursued.

All these activities have helped us to reach a much wider audience, particularly those who are most vulnerable.

### **Financial review**

#### **Reserves policy**

The trustees have reviewed the policy and have resolved to keep reserves of unrestricted funds equal to approximately two years expenditure. The balance of unrestricted current net assets of £862,718 (2020: £889,380) is in keeping with that policy once this expenditure has occurred.

Total funds of the charity stood at £868,475 (2020: £889,380) at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

Oxford Samaritans is a Charitable Incorporated Organisation. Oxford Samaritans is an affiliated branch set up as an individual charity, with governing documents based on templates and with specific agreements with the Central Charity, including the branch rules and operating agreement.

The Branch Leadership Team is comprised of the Branch Trustees (including the Branch Director) and the Deputy Directors. Trustees are elected by members of the Oxford branch at the AGM and hold office for a maximum period of three years.

Prior to selection prospective trustees are seen by the Branch Director who explains an outline of their duties. Once they have been appointed they are formally inducted and introduced to their duties by the Deputy Director for Governance. They then complete a mandatory online training module offered by Samaritans Central Charity.

# OXFORD SAMARITANS

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

The trustees who served during the year were:

M Williams

R Mann

C Ball

(Resigned 27 May 2020)

I Wylie

J Cassell

(Resigned 27 May 2020)

N Beal

D Seal

M Jerwood

(Appointed 27 May 2020)

P Hopkins

(Appointed 27 May 2020)

M Haddon

(Appointed 27 May 2020)

V Hemming

(Appointed 27 May 2020)

B Kemp

(Appointed 27 May 2020)

The trustees report was approved by the Board of Trustees.



**M Williams**

Trustee

Dated: 12-05-2021



**R Mann**

Trustee

Dated: 12-5-21

# OXFORD SAMARITANS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORD SAMARITANS

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I report to the trustees on my examination of the financial statements of Oxford Samaritans (the charity) for the year ended 31 March 2021.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;  
or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Andrew King FCA  
Richardsons  
30 Upper High Street  
Thame  
Oxfordshire  
OX9 3EZ

Dated: 12 May 2021

# OXFORD SAMARITANS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<b><u>Income from:</u></b>					
Donations and legacies	3	34,222	18,558	52,780	67,630
Charitable activities	4	2,461	-	2,461	20,434
Investments	5	25,800	-	25,800	26,835
<b>Total income</b>		<b>62,483</b>	<b>18,558</b>	<b>81,041</b>	<b>114,899</b>
<b><u>Expenditure on:</u></b>					
Raising funds	6	17,723	-	17,723	18,151
Charitable activities	7	71,422	12,801	84,223	63,407
<b>Total resources expended</b>		<b>89,145</b>	<b>12,801</b>	<b>101,946</b>	<b>81,558</b>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(26,662)</b>	<b>5,757</b>	<b>(20,905)</b>	<b>33,341</b>
Fund balances at 1 April 2020		889,380	-	889,380	856,039
<b>Fund balances at 31 March 2021</b>		<b>862,718</b>	<b>5,757</b>	<b>868,475</b>	<b>889,380</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# OXFORD SAMARITANS

## BALANCE SHEET

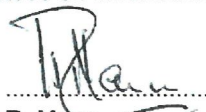
AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		679,590		679,590
<b>Current assets</b>					
Debtors	12	3,206		4,813	
Cash at bank and in hand		206,417		236,128	
		<u>209,623</u>		<u>240,941</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>(20,738)</u>		<u>(31,151)</u>	
Net current assets			188,885		209,790
<b>Total assets less current liabilities</b>			<u>868,475</u>		<u>889,380</u>
<b>Income funds</b>					
Restricted funds			5,757		-
Unrestricted funds			862,718		889,380
			<u>868,475</u>		<u>889,380</u>

The financial statements were approved by the Trustees on 10 - v - 21



M Williams  
Trustee



R Mann  
Trustee

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

#### Charity information

Oxford Samaritans is a Charitable Incorporated Organisation. The principal address is 60 Magdalen Road, Oxford, Oxfordshire, OX4 1RB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

---

### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs can not be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Depreciation is not charged (see below)
Computers	25% straight line basis

The freehold property is included at cost as the fair value cannot be measured reliably without undue cost or effort. Depreciation has not been charged in respect of freehold property. The charity adopts a policy of fully maintaining and repairing its building and as such the residual value is so high, and the expected life so long, that the depreciation charge would not be significant.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

(Continued)

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Donations and gifts	33,910	6,000	39,910	28,219
Legacies receivable	-	-	-	36,085
Grants	-	12,558	12,558	2,894
Other	312	-	312	432
	<u>34,222</u>	<u>18,558</u>	<u>52,780</u>	<u>67,630</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 4 Charitable activities

	Sundry income 2021 £	COVID Support 2021 £	Total 2021 £	Total 2020 £
Other income	1,461	1,000	2,461	20,434

### 5 Investments

	Unrestricted funds 2021 £	Total 2020 £
Rental income	25,800	25,430
Interest receivable	-	1,405
	<u>25,800</u>	<u>26,835</u>

### 6 Raising funds

	2021 £	2020 £
<u>Fundraising and publicity</u>		
Fundraising	3,014	5,041
OutReach	612	475
Management fees	3,715	3,562
Repairs for rental property	10,382	9,073
	<u>17,723</u>	<u>18,151</u>
Fundraising and publicity	<u>17,723</u>	<u>18,151</u>
<b>For the year ended 31 March 2020</b>		
Fundraising and publicity		<u>18,151</u>

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 7 Charitable activities

	2021 £	2020 £
Telephone	2,377	2,693
Volunteer & officers' expenses	3,691	5,788
Donations to head office	50,580	-
	<u>56,648</u>	<u>8,481</u>
Share of support costs (see note 8)	23,447	29,177
Share of governance costs (see note 8)	4,128	25,749
	<u>84,223</u>	<u>63,407</u>
<b>Analysis by fund</b>		
Unrestricted funds	71,422	60,271
Restricted funds	12,801	3,136
	<u>84,223</u>	<u>63,407</u>

### 8 Support costs

	Support costs £	Governance costs £	2021 £	2020 £
Training and conferences	200	-	200	5,116
Rates	2,628	-	2,628	3,163
Heat and light	4,027	-	4,027	2,618
Equipment costs	4,914	-	4,914	1,507
Housekeeping	7,862	-	7,862	6,520
Printing and stationery	483	-	483	215
Insurance	1,566	-	1,566	1,350
Maintenance of premises	1,767	-	1,767	8,688
Bank charges	-	87	87	98
Levy to/(from) Samaritans	-	1,726	1,726	23,444
Professional fees	-	2,315	2,315	2,207
	<u>23,447</u>	<u>4,128</u>	<u>27,575</u>	<u>54,926</u>
Analysed between				
Charitable activities	<u>23,447</u>	<u>4,128</u>	<u>27,575</u>	<u>54,926</u>

Governance costs includes payments to the Independent Examiner of £2,280 (2020: £2,172) for fees.

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No employee received emoluments in excess of £60,000.

#### Trustees' expenses

One trustee (2020: one trustee) was reimbursed for expenses during the year totalling £618 (2020: £688). Travelling and related expenses incurred by the trustees are reclaimable.

### 10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

### 11 Tangible fixed assets

	Freehold land and buildings £	Computers £	Total £
<b>Cost</b>			
At 1 April 2020	679,590	3,262	682,852
At 31 March 2021	679,590	3,262	682,852
<b>Depreciation and impairment</b>			
At 1 April 2020	-	3,262	3,262
At 31 March 2021	-	3,262	3,262
<b>Carrying amount</b>			
At 31 March 2021	679,590	-	679,590
At 31 March 2020	679,590	-	679,590

### 12 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Other debtors	-	1,400
Prepayments and accrued income	3,206	3,413
	3,206	4,813

# OXFORD SAMARITANS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 13 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	4,655	2,974
Other creditors	1,726	21,005
Accruals and deferred income	14,357	7,172
	<u>20,738</u>	<u>31,151</u>

### 14 Analysis of net assets between funds

	Unrestricted	Restricted	Total	Total
	2021	2021	2021	2020
	£	£	£	£
Fund balances at 31 March 2021 are represented by:				
Tangible assets	679,590	-	679,590	679,590
Current assets/(liabilities)	183,128	5,757	188,885	209,790
	<u>862,718</u>	<u>5,757</u>	<u>868,475</u>	<u>889,380</u>

### 15 Related party transactions

Oxford Samaritans is an affiliated branch of Samaritans.

Included in other creditors is a Branch Affiliation Fee of £1,726 (2020: £20,407) due to be paid to Samaritans.