

# Samaritans of Preston & District

## Trustees & Financial Report

Year Ended 31<sup>st</sup> March 2022

### Structure, Governance & Management

The organisation is a Charitable Incorporated Organisation incorporated on 7<sup>th</sup> July 2017 and originally registered as a charity on 19<sup>th</sup> September 1970. It was established under a governing document. Trustees of the charity are elected for a period of three years or can be co-opted by the elected trustees to perform specific tasks within the organization as required.

### Reference & Administrative Detail

Charity Name: Samaritans of Preston & District

Other Name Used: Preston Samaritans

Registered Charity Number: 0073718

Principal Address: 11 St Wilfrid Street, Preston PR1 2US

### Trustees

Mary Lynn Rankin	Secretary	To 30/11/21
Sarah Helen Jackson	Director	
Patricia Margaret Attard		To 30/11/21
Christopher Ian James Hall		To 30/11/21
Jamie Brogden		
Graham John Dew		
Martin Wheatman	Treasurer	
Martin John Callagher		From 30/11/21
Rebecca Wenham	Secretary	From 30/11/21

The Trustees declare that they have approved the Trustees Report  
Signed on behalf of the Charity's Trustees:

Signature.....

Full Name..... SARAH HELEN JACKSON

Position..... DIRECTOR

Date..... 10.12.22

**Samaritans of Preston & District**  
**Accounts Report Year Ended 31<sup>st</sup> March 2022**  
**Registered Charity No. 1173718**

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## **Financial report for the year**

Funds were received by way of private donations from individuals, grants and sales in the charity shop. Interest was received on the balance in the bank account.

The financial results of the Samaritans for the year to 31 March 2022 are set out in the financial report. The accounts show a Surplus in the amount of £79,907 for the year.

A legacy was received from the Estate of Mr BJ Mace in the sum of £80,552.

A sum of £15,000 was received from PNE, a share in the proceeds of a football match donated in memory of Mr Trevor Hemmings, who personally, through his charitable foundation and via Preston North End had been very generous to the charity over a number of years.

A bequest in the sum of £1,000 was also received from Mrs Bernadette Anderton, a lady who had also been a generous donor to our branch and who sadly passed away in 2021.

The property was last professionally valued in the year ended 31<sup>st</sup> December 2000 at £50,000 and this is reflected in the accounts.

## **Reserves Policy and Future Plans**

The reserves are currently healthy. Liquid reserves (excluding the value of the building at 11 St. Wilfrid Street, Preston - £50,000) stood at £210,794 at the year end. The branch seeks to maintain a minimum liquid reserve of 6 to 12 months running costs, this level represents over 4 years running costs. However, without the above mentioned large legacy and donation, the situation would look far less positive. In addition, in the current climate it is highly likely that expenditure in 22/23 will significantly exceed income. The charity shop lease ended on 30<sup>th</sup> September 2022 and was not renewed, as the climate for this type of shop is no longer favourable and it was no longer financially viable.

A Branch Refurbishment Reserve Fund of £100,000 has been designated. The branch premises offer very poor accessibility and this is unacceptable for a charity which aims to be there for everybody. Currently the upstairs training room is being used as the operations room, due to the restricted accommodation on the ground floor. Plans have been drawn up which seek to improve the usability of the ground floor operations room, increase the floor area of the training room and make both the ground and 1<sup>st</sup> floors accessible to all.

## **Independent Examiner's Report to the Trustees of the Preston and District Branch of the Samaritans**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022, which are set out on the following pages.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 144(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M E Davenport  
2 Nateby Court  
Nateby  
Preston PR3 0JF

Signed: *M E Davenport*

Date: *27/11/2022*

# Statement of Financial Activities

Year ended 31 March 2022

		Unrestricted Funds	Restricted Funds	Total 21/22	Total 20/21
	Note	£	£	£	£
<b>Incoming resources</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary income - donations and grants		104,505	559	105,064	43,220
Investment income - interest received		0	0	0	0
Funds arising from charitable activities		21,597	0	21,597	7,075
<b>Total Incoming Resources</b>		<b>126,102</b>	<b>559</b>	<b>126,661</b>	<b>50,295</b>
<b>Resources expended</b>					
<i>Costs of generating funds:</i>					
Charitable activities	2	34,625	1,166	35,791	32,068
Governance costs	2	10,963	0	10,963	10,163
<b>Total Resources Expended</b>		<b>45,588</b>	<b>1,166</b>	<b>46,754</b>	<b>42,231</b>
<b>Net Incoming/(outgoing) resources</b>		<b>80,514</b>	<b>-607</b>	<b>79,907</b>	<b>8,064</b>
<b>Reconciliation of funds</b>					
Balance brought forward at 1 <sup>st</sup> April 2021		179,667	259	179,926	171,862
<b>Balance carried forward at 1<sup>st</sup> April 2022</b>		<b>260,181</b>	<b>-348</b>	<b>259,833</b>	<b>179,926</b>

The notes on pages 5-6 form part of these financial statements

# Balance Sheet as at 31 March 2022

	Note	2021/2022		2020/2021	
		£	£	£	£
Fixed Assets					
Property at valuation			50,000		50,000
Current Assets					
Cash at bank		210,744		130,626	
Cash in hand		50		50	
		<u>210,794</u>		<u>130,676</u>	
Less current liabilities		-961		-750	
Net current assets			<u>209,833</u>		<u>129,926</u>
Net assets			<u><u>259,833</u></u>		<u><u>179,926</u></u>

## Represented by:

### Funds

Unrestricted funds		160,181	179,667
Branch Refurbishment Reserve Fund		100,000	0
Restricted Funds	6	-348	259
		<u>259,833</u>	<u>179,926</u>

## On Behalf of the Trustees

Sign.....

Print Name.....

Sign.....

Print Name.....

## Approved by the Trustees on

10.12.22.....(Date)



## Notes forming part of the financial statements for the year ended 31 March 2022

### 1 Accounting policies

#### *Basis of Accounting*

The accounts have been prepared in accordance with the provisions of The Statement of Recommended Practice – Accounting by Charities ("the 2005 SORP").

The accounts have been prepared in accordance with the historical cost convention.

The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

#### *Fund accounting policy*

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds can only be used for specified purposes.

#### *Incoming resources*

Donations, Legacies and Other Voluntary Income are credited to the Statement of Financial Activities where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Shop income is recognised as earned (that is, as the related goods or services are provided).

#### *Resources expended*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### *Governance costs*

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### *Value Added Tax*

Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities

## 2. Total Resources Expended

	Charitable Activities Costs 21/22	Gov'nce Costs 21/22	Total 21/22	Total 20/21
Staff Costs	6,252	0	6,252	6,252
Training and assoc venue hire	0	0	0	0
Rent & rates	8,242	0	8,242	7,941
Advertising and publicity	0	0	0	0
Printing, stationery and postage	1,387	0	1,387	1,081
Telephone	2,325	0	2,325	2,510
Insurance	1,705	0	1,705	1,511
Light and heat	5,756	0	5,756	1,976
Misc and general expenses	9,324	0	9,324	6,733
Accountancy charges	0	100	100	100
Branch contribution	0	10,863	10,863	10,063
Repairs and renewals	754	0	754	4,064
Legal and professional	0	0	0	0
Bank & other charges	46	0	46	0
	<b>35,791</b>	<b>10,963</b>	<b>46,754</b>	<b>42,231</b>

3. The charity employs a part time paid shop manager.

4. None of the trustees received any emoluments during the year

5. Governance includes a small Audit Fee and the annual contribution which the Branch pays towards the support received from the Central Charity

6. Restricted income/expenditure includes an element of the prison grant and JRS grants towards the costs of furlough