

# **Samaritans of Preston & District**

**Trustees & Financial Report  
Year Ended 31<sup>st</sup> March 2021**

### Structure, Governance & Management

The organisation is a Charitable Incorporated Organisation incorporated on 7<sup>th</sup> July 2017 and originally registered as a charity on 19<sup>th</sup> September 1970. It was established under a governing document. Trustees of the Charity are elected for a period of three years or can be co-opted by the elected trustees to perform specific tasks within the organisation as required.

### Reference & Administrative Detail

Charity Name: Samaritans of Preston & District

Other Name Used: Preston Samaritans

Registered Charity Number: 1173718

Principal Address: 11 St Wilfrid Street, Preston PR1 2US

### Trustees

Sally Ann Eastham	Director	To 31/10/21
Mary Lynn Rankin	Secretary	To 30/11/21
Sarah Helen Jackson	Treasurer	To 31/10/21
	Director	From 01/11/21
Jacqueline Smith		To 21/09/20
Patricia Margaret Attard		To 30/11/21
Christopher Ian James Hall		To 30/11/21
Jamie Brogden	Fundraising & Publicity Manager	From 15/10/20
Graham John Dew		From 21/09/20
Martin John Wheatman	Treasurer	From 30/11/21
Martin John Callagher	Vice Director	From 30/11/21
Rebecca Wenham	Secretary	From 30/11/21

The Trustees declare that they have approved the Trustees Report.  
Signed on behalf of the Charity's Trustees:

Signature.....

Full Name.....

Position.....

Date.....

**Samaritans of Preston and District**

Accounts Report

Year Ended 31 March 2021

Registered Charity No: 1173718

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(including income and expenditure account)

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## **Samaritans of Preston and District**

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### **Financial report for the year**

Funds were received by way of private donations from individuals, grants and sales in the charity shop. Interest was received on the balance in the bank account.

The financial results of the Samaritans for the year to 31 March 2021 are set out in the financial report. The accounts show a Surplus in the amount of £8,064 for the year.

A final receipt from the Estate of Anne Bradley of £2,299 was received during the financial year. The branch also benefitted from a legacy of £3,000 from the Estate of Nancy Helen Hessey.

The TJH Foundation made a donation of £10,000.

The property was last professionally valued in the year ended 31<sup>st</sup> December 2000 at £50,000 and this is reflected in the accounts.

### **Reserves Policy and Future Plans**

The reserves are healthy. Liquid reserves (excluding the value of the building at 11 St. Wilfrid Street, Preston - £50,000) stand at £130,676. The branch seeks to maintain a minimum liquid reserve of 6 to 12 months running costs, current levels represent slightly more than 3 years running costs.

**Independent Examiner's Report to the Trustees of the Preston and District Branch of the Samaritans**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2021, which are set out on pages 3 to 6.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 144(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M E Davenport  
2 Nateby Court  
Nateby  
Preston PR3 0JF

*M E Davenport*

*6/9/2021*

# Samaritans of Preston and District

Signed:

Date:

## Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 20/21 £	Total 19/20 £
<b>Incoming resources</b>					
<b><i>Incoming resources from generated funds:</i></b>					
Voluntary income - donations and grants		40,027	3,193	43,220	28,228
Investment income - interest received		-	-	-	44
Funds arising from charitable activities		7,075	-	7,075	16,573
<b>Total Incoming Resources</b>		<b>47,102</b>	<b>3,193</b>	<b>50,295</b>	<b>44,845</b>
<b>Resources expended</b>					
<b><i>Costs of generating funds:</i></b>					
Charitable activities	2	29,504	2,564	32,068	31,154
Governance costs	2	10,163	-	10,163	5,449
<b>Total Resources Expended</b>		<b>39,667</b>	<b>2,564</b>	<b>42,231</b>	<b>36,603</b>
<b>Net incoming/(outgoing) resources</b>		<b>7,435</b>	<b>629</b>	<b>8,064</b>	<b>8,242</b>
<b>Reconciliation of funds</b>					
Balance brought forward at 1 <sup>st</sup> April 2020		172,232	(370)	171,862	163,620
Balance carried forward at 31 March 2021		179,667	259	179,926	171,862

The notes on page 5 to 6 form part of these financial statements.

# Samaritans of Preston and District

## Balance Sheet as at 31 March 2021

	Notes	2020/21		2019/20	
		£	£	£	£
<b>Fixed assets</b>					
Property at valuation			50,000		50,000
<b>Current assets</b>					
Cash at bank		130,626		121,858	
Cash in hand		50		90	
		<u>130,676</u>		<u>121,948</u>	
<b>Less current liabilities</b>		<u>750</u>		<u>86</u>	
<b>Net current assets</b>			129,926		121,862
<b>Net assets</b>			<u>179,926</u>		<u>171,862</u>
Represented by					
<b>FUNDS</b>					
<b>Unrestricted funds</b>			179,667		172,232
<b>Restricted funds</b>	6		259		(370)
			<u>179,926</u>		<u>171,862</u>

On behalf of the Trustees:

Sign Sally Ann Eastham

Print name SALLY ANN EASTHAM

Sign Mary Lynn Rankin

Print name MARY LYNN

RANKIN

Approved by the Trustees on Date below

Date: 14/9/2021

The notes on pages 5 to 6 form part of these financial statements.



**1 Accounting policies**

*Basis of Accounting*

The accounts have been prepared in accordance with the provisions of The Statement of Recommended Practice – Accounting by Charities (“the 2005 SORP”).

The accounts have been prepared in accordance with the historical cost convention.

The Charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

*Fund accounting policy*

Unrestricted income funds are general funds that are available for use at the trustees’ discretion in furtherance of the objectives of the charity.

Restricted income funds can only be used for specified purposes.

*Incoming resources*

Donations, Legacies and Other Voluntary Income are credited to the Statement of Financial Activities where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Shop income is recognised as earned (that is, as the related goods or services are provided).

*Resources expended*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

*Governance costs*

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustees meetings and the cost of any legal advice to trustees on governance or constitutional matters.

*Value Added Tax*

Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities

## Samaritans of Preston and District

Notes forming part of the financial statements for the year ended 31 March 2021 (continued)

### 2 Total Resources Expended

	Charitable Activities Costs 20/21 £	Gov'nce Costs 20/21 £	Total 20/21 £	Total 19/20 £
Staff costs	6,252	-	6,252	6252
Training and assoc hire of venues	-	-	-	1,047
Rent and rates	7,941	-	7,941	8,114
Advertising and publicity	-	-	-	0
Printing, stationery and postage	1,081	-	1,081	362
Telephone	2,510	-	2,510	1,627
Insurance	1,511	-	1,511	1,420
Light and heat	1,976	-	1,976	3,144
Miscellaneous and general expenses	6,733	-	6,733	8,160
Accountancy charges	-	100	100	100
Branch contribution	-	10,063	10,063	5,349
Repairs and renewals	4,064	-	4,064	380
Cash discrepancy	-	-	-	468
Legal & Professional	-	-	-	180
	<u>32,068</u>	<u>10,163</u>	<u>42,231</u>	<u>36,603</u>

3 The charity employs a part time paid shop manager.

4 None of the trustees received any emoluments during the year.

5 Governance includes a small Audit Fee and the annual contribution which the Branch pays towards the support received from the Central Charity.

6 The restricted element of the Prison Grant is claimed based upon expenditure already incurred and therefore, as the grant is claimed in arrears, the figure usually shows as a deficit. However, this year the Branch has also been in receipt of Job Retention Scheme Grants, which can be claimed shortly in advance of the expenditure and therefore there is a small balance to be carried forward to the next financial year.