



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 1	April	2024	To 31	March	2025

Section A Reference and administration details

Charity name The Bus Shelter MK

Other names charity is known by The Shelter MK

Registered charity number (if any) 1173705

Charity's principal address George House

Crosslands, Stantonbury

Milton Keynes

Postcode

MK14 6DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Williams	Chair		
2	David Pickering	Vice Chair		
3	James Albert Yoofi Clarke	Treasurer		
4	Peter Smith			
5	Michael Stephen Thompson	Secretary		
6	Ellis Rust			
7	Helen Armstrong-Christie		from 26.09.24	
8	Philip Tait		from 16.12.24	
9	Shirley Lyn Davies		Resigned 25.5.24	
10	Cameron James Wood		Resigned 25.3.25	
11	Frances Eluned Parry		Resigned 21.8.24	
12				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected or appointed as appropriate

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of homeless persons, or those at risk of homelessness, within the borough of Milton Keynes, by the provision of temporary accommodation, shelter, warmth, food, advice, signposting and support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Bus Shelter MK (TBSMK) provides a temporary home, food and detailed person-centric support to people who would otherwise be sleeping on the streets of Milton Keynes.

Service users (who we call guests) are helped to regain their physical and mental health, financial stability through work and/or entitled benefits, dealing with debt and obtain official documents and a bank account if needed. They are then be assisted to find safe, affordable accommodation where, with on-going support, they can maintain tenancies and their wellbeing.

We are also one of the few services for people experiencing street homelessness which will accept dogs, recognising their importance to individuals in need and despair.

The charity has also developed the advice, referral and support offered via telephone and online channels which is very much geared to preventing homelessness wherever possible and ensuring people in desperate need are aware of their rights and sources of help.

We are proud to be a trauma informed service and have ensured all our front line staff are trained to interact with guests in a trauma informed way. Stage 2 of this process for 25/26 will be to ensure our processes and our physical buildings are as trauma informed as possible.

The Trustees are mindful of the Charity Commission guidelines on public benefit and consider that these are being met through the charity's objectives and activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

During this report period we were more successful in finding affordable, independent accommodation for guests ready for independent renting following the increase in the Local Housing Allowance (LHA) in April 2024 following a multi-year freeze.

This enabled some of our longer term guests to secure independent housing in the private rented sector and move out of our accommodation. This turnover of guests, which had become very difficult in previous years due to the level of LHA, effectively increased our availability of beds for people newly experiencing street homelessness in the city.

The trustees remain keen to expand TBSMK's capacity in a cost effective and innovative way as we were sadly unable to meet all the requests for help and support during 24/25. In view of this, in late 2024 we explored an opportunity for a lease-to buy-property. This lease to buy approach would have removed a key risk of direct purchase in a competitive market without planning permission being in place for our specific requirements. Unfortunately it was realised during due diligence that the site had significant flooding risks which would be a barrier to delivering our plans so we decided not to continue with the potential deal. We therefore continue to operate effectively with long-term leased properties and short term office accommodation for the time being, while remaining open to future suitable opportunities.

The Bus Shelter MK is extremely grateful to the incredible volunteers who support our guests and the organisation. Key volunteer activities include guest support, cooking, social media management, gardening, administration, counselling, graphic design, fundraising and many other ad hoc tasks.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

From 1 April 24 to 31 March 25, The Bus Shelter MK provided a temporary home and significant person-centric support to 45 individuals who would otherwise have no option but to sleep on the streets of Milton Keynes. This is a small increase over the number of individuals accommodated during 23/24.

In addition we provided “floating support” to 12 former guests to ensure they were able to maintain their tenancies and well-being. This ongoing support, which is not time limited but determined by need, has ensured a large proportion of our guests have successfully maintained tenancies for 12 months or longer, rather than slip back into street or insecure homelessness, addressing the well reported “revolving door of homelessness” for The Shelter MK’s former guests.

Additionally we provided advice, referrals and signposting to 239 people calling our help line. Our time and expertise has helped callers to avoid or deal with homelessness. During the report period the number of calls increased from the previous year and cases were often more complex and time-consuming to deal with. Relationship breakdowns and loss of employment remain the most usual causes of homelessness we are being contacted about.

During the financial year 24/25, the charity maintained its total bedroom capacity at 21 across four locations across Milton Keynes. The average length of stay for guests reduced during this report period due to our success in finding safe affordable private rented accommodation within the city during the period, the most usual solution to their homelessness for our guests. This success was a combination of our allocation of resources to finding suitable accommodation and the increase in the Local Housing Allowance to an amount more in line with market rates for the private rented sector in Milton Keynes,

Guests moving into their own accommodation were assisted to set up their new homes with items such as furniture, bedding, flooring, kitchen equipment etc. and offered floating support to help them settle into their new home and maintain their tenancy. We believe this direct, practical help combined with emotional support is a key to our success in seeing a high proportion of former guests maintain their tenancies. Our greatest successes were for guests over 55 years of age as there is some availability of social housing in that category within Milton Keynes.

Former guests are always encouraged to contact our support team if they encounter challenges, irrespective of the time elapsed since they moved on or were last in touch with the charity.

The Bus Shelter MK is committed to continue to deliver real, long-lasting change for some of the most vulnerable members of our local community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's reserves policy is to ensure that unrestricted funds not presently committed should be maintained at the level not less than equivalent to 6 months' expenditure to enable the charity to continue pursuing its activities should there be a period of reduced income. As at 31st March 2025, unrestricted reserves carried forward is sufficient to meet operating expenditure for the next 7.5 months. This excludes reserves designated for planned but not yet delivered strategic projects which can be redesignated by the Board of Trustees for operational expenditure should the need arise in extremis.

Details of any funds materially in deficit

There are no funds that are materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Board of Trustees is extremely grateful to all those who have supported The Bus Shelter MK financially during the reporting period, whether trusts, foundations, corporates or individuals. Without their support we could be unable to deliver our crucial services – services which help people turn their lives around, and undoubtedly in some cases, save lives.

It is impossible to name all our generous supporters here, and we exclude individuals for confidentiality, but some donors of note during FY 2024/2025 include:

Lloyds Bank Foundation
 CEO Sleepout
 Warehouse REIT plc
 The Albert Hunt Trust
 Enterprise Mobility
 Irwin Mitchell
 Places For People Foundation
 Roger & Jean Jefcoate Trust
 The 29th May 1961 Charity
 The Grocers Charity
 Charities Trust
 The Mackintosh Foundation
 WSH Foundation
 Give Local/United Costco
 Media 10 Ltd

The charity receives exempt housing benefit which covers the basic cost of the accommodation provided. This housing benefit does not however cover any of the vital support provided (support which is conditional for the exempt housing benefit to be received). All this assistance, including food, advice, practical help, advocacy with official bodies, finding and setting up long term housing etc. are paid for by money raised through a wide range of fundraising activity or provided by volunteers.

In line with the charity's strategic goal of increasing its capacity of temporary accommodation, The Bus Shelter MK is building a property fund which has been ring-fenced for this purpose.

Section F

Other optional information

Our Treasurer James Albert Yoofi Clarke resigned as a Trustee and Treasurer with effect from 30 June 2025 due to business commitments. The Board wish to put on record our thanks and acknowledgement of his invaluable work for the charity since 2018, first as a volunteer and then trustee and treasurer. Our then Secretary Mike Thompson was appointed to the role of Treasurer at a Trustee meeting on 30 June 2025. Philip Tait took on the role of Secretary at the same meeting on 30 June 2025.

Not in this reporting period but for information, in October 2025 the charity adopted the trading name of The Shelter MK. This recognises the fact that although it was an important part of our history, we have not used a converted bus to provide our services for some years. The name change was also made to reduce confusion locally with unconnected homeless services that run out of Milton Keynes' former bus station.

Our legal entity name remains "The Bus Shelter MK" at the current time but this may be changed in future.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. Williams

M.S. Thompson

Full name(s)

Pamela Williams

Michael Stephen
Thompson

Position (eg Secretary,
Chair, etc)

Chair of Trustees

Treasurer

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Bus Shelter MK

On accounts for the year ended

31st March 2025

Charity no
(if any)

1173705

Set out on pages

1 - 19

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

R Dorans

Date:

22/01/2026

Name:

Ruth Dorans FCCA

Relevant professional

Fellow Chartered Certified Accountant

**qualification(s) or body
(if any):**

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Address:

Sherwoods Ltd, First Floor, 27 Shirwell Crescent

Furztown Lake Milton Keynes

MK4 1GA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Charity Name	THE BUS SHELTER MK	Charity No	1173705
Annual accounts for the period			
Period start date	01-Apr-24	To	date 31-Mar-25

Section A Statement of financial activities

Recommended categories by	Unrestricted £ F01	Restricted £ F02	Endowment £ F03	Total funds £ F04	Prior year £ F05
Incoming resources (Note 3)					
Income and endowments from:					
Donations, legacies and grants	S01 99,155	29,953	-	129,108	145,949
Charitable activities	S02 21,659	-	-	21,659	28,782
Other trading activities	S03 -	-	-	-	-
Interest and dividends	S04 12,228	-	-	12,228	6,016
Separate material item of income	S05 220,015	-	-	220,015	176,270
Other	S06 -	-	-	-	-
Total	S07 353,056	29,953	-	383,009	357,017
Resources expended (Note 6)					
Expenditure on:					
Raising funds	S08 21,309	-	-	21,309	11,406
Charitable activities	S09 346,154	4,856	-	351,010	263,674
Separate material item of expense	S10 -	-	-	-	-
Other	S11 780	-	-	780	780
Total	S12 368,243	4,856	-	373,099	275,860
Net income/(expenditure) before investment gains/(losses)	S13 -	15,187	25,097	9,910	81,156
Net gains/(losses) on investments	S14 -	-	-	-	-
Net income/(expenditure)	S15 -	15,187	25,097	9,910	81,156
Extraordinary items	S16 -	-	-	-	-
Transfers between funds	S17 -	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	S18 -	-	-	-	1 35,2 6
Other gains/(losses)	S19 -	-	-	-	-
Net movement in funds	S20 -	15,187	25,097	9,910	214,682
Reconciliation of funds:					
Total funds brought forward	S21 558,537	11,602	-	570,139	355,457
Total funds carried forward	S22 543,351	36,699	-	580,049	570,139

Section B Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	98,138	-	-	98,138	115,392
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	98,138	-	-	98,138	115,392
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	12,041	-	-	12,041	4,610
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	451,136	36,699	-	487,835	455,175
Total current assets		B10	463,177	36,699	-	499,876	459,785
Creditors: amounts falling due within one year	(Note 20)	B11	17,965	-	-	17,965	5,038
Net current assets/(liabilities)		B12	445,212	36,699	-	481,911	454,747
Total assets less current liabilities		B13	543,350	36,699	-	580,049	570,139
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	543,350	36,699	-	580,049	570,139
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	36,699	-	36,699	11,602
Unrestricted funds		B19	543,350	-	-	543,350	558,537
Revaluation reserve		B20	-	-	-	-	-
Total funds		B21	543,350	36,699	-	580,049	570,139
Signed by one or two trustees on behalf of all			Signature		Print Name		Date of
			P. Williams		PANGELA WILLIAMS		21.1.26
			MR		MICHAEL THOMPSON		21/01/26

Note 2 Accounting policies

2.2 INCOME

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. 	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Government grants	The charity has received government grants in the reporting period	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Support costs	The charity has incurred expenditure on support costs.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Yes	No	N/a
ü		

2.3 EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Yes	No	N/a
ü		

Governance and support costs

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Yes	No	N/a
ü		

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Yes	No	N/a
ü		

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Yes	No	N/a
		ü

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Yes	No	N/a
		ü

Redundancy cost

The charity made no redundancy payments during the reporting period.

Yes	No	N/a
ü		

Deferred income

No material item of deferred income has been included in the accounts.

Yes	No	N/a
ü		

Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

Yes	No	N/a
ü		

Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

Yes	No	N/a
ü		

Basic financial instruments

The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

Yes	No	N/a
		ü

2.4 ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least

They are valued at cost.

Yes	No	N/a
ü		

The depreciation rates and methods used are disclosed in note 9.2.

Intangible fixed assets

The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5

Yes	No	N/a
ü		

They are valued at cost.

Yes	No	N/a
ü		

Heritage assets

The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.

Yes	No	N/a
		ü

They are valued at cost.

Yes	No	N/a
		ü

Investments

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Yes	No	N/a
		ü

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments

Yes	No	N/a
		ü

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.

Yes	No	N/a
		ü

Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Yes	No	N/a
		ü

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

Yes	No	N/a
		ü

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Yes	No	N/a
ü		

Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a
		ü		

	They are valued at fair value except where they qualify as basic financial instruments.	Yes	No	N/a
		ü		

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE	None
---	------

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	Analysis					
Donations and legacies:	Donations and gifts	72,290	14,953	-	87,243	88,299
	Gift Aid	2,364	-	-	2,364	4,148
	Legacies	5,000	-	-	5,000	-
	General grants provided by government/other	19,500	15,000	-	34,500	53,413
	Membership subscriptions and sponsorships	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	90
	Total	99,155	29,953	-	129,108	145,949
Charitable activities:	Rental income	21,659	-	-	21,659	28,782
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	21,659	-	-	21,659	28,782
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	12,228	-	-	12,228	6,016
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	12,228	-	-	12,228	6,016
Separate material item of income:	Social Housing benefits	220,015	-	-	220,015	176,270
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	220,015	-	-	220,015	176,270
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held	-	-	-	-	-
	Gain on disposal of a programme related	-	-	-	-	-
	Royalties from the exploitation of intellectual	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		353,056	29,953	-	383,009	357,017

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Restricted donations of £1,674

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

N/A

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

N/A

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

N/A

Section C Notes to the accounts

Note 9 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

This year

Support cost (examples)	Raising funds £	Homeless £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation (Describe method)
Governance	21,309	780	-	-	22,089	Actual costs
Administrative costs		54,057	-	-	54,057	Actual costs
Bank charges and interest		621	-	-	621	Actual costs
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	21,309	55,458	-	-	76,766	

Last year

Support cost (examples)	Raising funds £	Homeless £	Activity 2 £	Activity 3 £	Grand total £	Basis of allocation (Describe method)
Governance	11,406	780	-	-	12,186	Actual costs
Administrative costs	-	25,372	-	-	25,372	Actual costs
Bank charges and interest	-	673	-	-	673	Actual costs
	-	-	-	-	-	
Other	-	-	-	-	-	
Total	11,406	26,825	-	-	38,231	

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

Section C**Notes to the accounts****Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
780	780
-	-
-	-
-	-

Note 11**Paid employees**

Please complete this note if the charity has any employees.

11.1 Staff Costs

Salaries and wages

Social security costs

Pension costs (defined contribution scheme)

Other employee benefits

Total staff costs

This year	Last year
£	£
156,601	97,301
8,106	3,999
6,015	4,394
-	-
170,722	105,694

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

This year	Last year
£	£
64,621	64,038

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
	-	-
	4	4
	1	-
	-	-
Total	5	4

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	
Last year	

Please state the legal authority or reason for making the payment

This year	
Last year	

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

--	--

The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Note 12 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

12.1 *Please complete this note if a defined contribution pension scheme is operated.*

	This year	Last year
	£	£
Amount of contributions recognised in the SOFA as an expense	6,015	4,394

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

--	--

12.2 *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Note 14**Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Leasehold land & buildings	Other land & buildings	Fixtures, fittings and equipment	Computer equipment	Total
	£	£	£	£	£
At the beginning of the year	116,987	43,517	8,074	2,416	170,994
Additions	-	-	558	960	1,518
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	116,987	43,517	8,632	3,377	172,512

14.2 Depreciation and impairments

**Basis	SL	SL	SL	SL	SL
** Rate	9.4 years	9.4 years	9.4 years	3 years	

At beginning of the year	37,361	13,898	2,579	1,764	55,602
Disposals					-
Depreciation	12,441	4,628	983	720	18,772
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	49,803	18,526	3,562	2,484	74,374

14.3 Net book value

Net book value at the beginning of the year	79,626	29,619	5,495	652	115,392
Net book value at the end of the year	67,184	24,991	5,070	893	98,138

Section C	Notes to the accounts	(cont)
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Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year	Last year
£	£
-	-
5,567	-
3,804	1,440
2,670	3,170
12,041	4,610

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total	-

Section C**Notes to the accounts****(cont)****Note 20 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	3,324	1,442	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	7,200	-	-	-
Taxation and social security	4,771	-	-	-
Other creditors	2,670	3,596	-	-
Total	17,965	5,038	-	-

20.2 Deferred income*Please complete this note if the charity has deferred income.**Please explain the reasons why income is deferred.*

This year	Last year

Movement in deferred income account

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

Section C**Notes to the accounts****(cont)****Note 24 Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year	Last year
£	£
-	-
245,192	154,902
242,343	300,273
300	-
487,835	455,175

Section C

Notes to the accounts

(cont)

Note 27 **Charity funds****27.1 Details of material funds held and movements during the CURRENT reporting period**

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Restricted Funds	R	Guest Support & Welfare funds	11,602	29,953	- 4,856	-	-	36,699
Designated Funds	UR	Property acquisitions and refurbishments	210,000	-	-	5,040	-	215,040
General Funds	UR	General operations	348,537	353,056	- 368,243	- 5,040	-	328,310
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			570,139	383,009	- 373,099	-	-	580,049

Note 27

Charity funds (cont)

27.3 Transfers between funds

This year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

27.4 Designated funds

This year

Planned use	Purpose of the designation	Amount
	Property acquisitions and refurbishments	210,000.00

Last year

Planned use	Purpose of the designation	Amount
	Property acquisitions and refurbishments	210,000.00

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits**This year**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

		-	-	-	-	-
--	--	---	---	---	---	---

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£