



Samaritans of Lancaster & District

**Registered Charity No. 1173652
21 Sun Street, Lancaster LA1 1EW**

**Trustees Annual Report
for the year ended 31st March 2024**



Samaritans of Lancaster & District

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21 Sun Street, Lancaster LA1 1EW**

Trustees Annual Report for the year ended 31st March 2024

The incorporated charity number 1173652 was started in October 2017 under the constitution dated July 2017. The Trustees of the charity are elected at the Annual General Meeting.

Those who have acted from 1 April 2023, up to the date of this report, are as follows:

Name	Office held	Dates acted if not for whole period
Chris Ingham	Director	
Tracey Duffy	Vice Director	
June Ellis	Treasurer	
Carol Brearley	Secretary	
Val Willett		Resigned 6 th July 2023
Chris Hough		
Helen Murfin		
Jane Clarke		
Jenny Dighton		Resigned 18 th February 2024
Jude Whitwood		
Michael Brogan		
Joan Guenault		Appointed 6 th July 2023

The organisation and financial affairs of the charity are managed by the Branch Leadership Team (BLT), comprising Director, Deputy Directors, and Trustees. The BLT determines policy for and receives reports from teams and individuals who work for the charity. The Trustees are responsible for overall governance and finance. The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures are established to manage those risks.

The charity's bankers are National Westminster PLC, 68 Church Street, Lancaster LA1 1LN.

A COIF Deposit Fund Account is held with CCLA Investment Management Ltd, One Angel Lane, London EC4R 3AB.

The Independent Examiner is Jennifer Beckett FCCA of Taylor Robertson and Willett Ltd, 95 King Street, Lancaster LA1 1RH.

This Trustees Annual Report forms an integral part of the full annual accounts of the Charity for the year ended 31st March 2024.

Samaritans of Lancaster & District

Trustees Annual Report for the year ended 31st March 2024

Aims and Organisation

Samaritans of Lancaster & District work with the main aim of always being there for the assistance of any person who is experiencing feelings of suicide, despair, or distress, by providing confidential emotional support by telephone, e mail, or webchat. Our charitable purpose is all focused on Public Benefit. We are based at 21, Sun Street, Lancaster and we are primarily there to assist those in a geographical area which includes Lancaster, Morecambe, Lunesdale, Kendal, and South Lakeland, however through our internet-based platform system we now answer callers nationwide.

We are one of the 19 branches in the North West Region of Samaritans and have just over 106 volunteers. Lancaster Branch is one of over 200 branches linked in a nationwide organisation to Samaritans Central Charity. (Registered Charity no.219432). The Central Office supports the Branches, and sets and monitors standards of service and care by means of its regional structure.

Review of Progress and Achievements

The quality and extent of the service we can provide to those who are in need is dependent on having enough trained Samaritans. During the last year we have recruited, trained, and mentored 25 listening volunteers and 5 support volunteers. This along with a high retention of volunteers means we are growing in numbers year on year. We deliver our Continuous development training for all volunteers as a mixture of zoom and face to face which is going well. We will continue to recruit more volunteers to extend the Service we can offer.

Samaritans continue to provide a "listening ear" to vulnerable, distressed, and suicidal callers, however they choose to contact us, whether by telephone, email, or webchat. The email service is now provided through a Central Hub of volunteers since April 2023. Some of our branch volunteers are also part of this Hub. Our callers come from all walks of life that reflects the society we live in. The extra pressures people are facing today have resulted in an increase of people contacting us about a range of concerns and needing to have a safe place to talk and be listened to.

We remain involved in prison support, and continue our positive relationship with HMP Lancaster Farms, a Category C adult male prison, where we recruit, train, and support a team of Listeners who support other prisoners on a on going basis. We also offer support to staff on an on-going basis.

Samaritans of Lancaster & District

Trustees Annual Report for the year ended 31st March 2024 (cont)

We have this year extended our work in education establishments to include schools, colleges, and universities. This involves providing awareness training to staff and students and the delivery of short projects depending on identified need.

Our Outreach team has been busy throughout the year raising awareness of our Service and reaching out to communities that may need us. Some examples are attending Pride events, organising stalls in Lancaster and Morecambe, presentations, and information sessions to various local groups. Developing our partnership with Network Rail which includes having a presence at the local train stations several times a year and offering support to staff when required. Along with responding to several requests for support from other partners like Police, Health Service, Lancaster City Council.

At Lancaster & District our calls are routed via the National Freecall number 116 123. This facility has produced a large increase in the number of calls we receive, as now we are available to those who need us whether they have funds or not, 24 hours a day, 365 days of the year. Thanks to all our volunteers, without whom this would not be possible. During 2023 Lancaster and District branch answered Inbound calls of 12,362 over 3,518 hours, made Outbound calls of 160 over 54 hours, answered 175 email callers over 88 hours and replied to 725 webchat callers over 410 hours.

Review of Financial Position

Total income for the year was £33215, of which £5000 was a Restricted Fund, a donation received from Morecambe Men's Committee, for outreach within the Morecambe area. £2495 of this Restricted Fund remained at 31 March 2024, but it is expected that this will be used in the year to 31 March 2025. The Unrestricted Income was £28215 compared to £26977 for the year to 31 March 2023. We again benefitted from a generous grant of £3,500 from the Frieda Scott Charitable Trust for volunteer travel expenses, which has been very welcome, as volunteer expenses totalled £8245 in 2023/24. We are keen to offer reimbursement of expenses to all our volunteers, who are so generous with their time, especially in the current financial climate. We received continuing support from Lancaster City Council, with a grant of £2300, (an increase of £100 from the previous year) and with discretionary rates relief on 21, Sun Street and on our shop at 12, Damside Street. Our work and support of the local prison also provides significant income from the Prison Service (£2039), which is now all unrestricted, but used in the first instance for expenses related to our prison work.

We received many donations from individuals and other organisations, often through their fundraising efforts, including Samarathon sponsorship and this year the return of our Branch choir which was good fun whilst raising awareness and funds. It is a great encouragement to know that our efforts are so widely appreciated.

Samaritans of Lancaster & District

Trustees Annual Report for the year ended 31st March 2024 (cont)


Our Charity shop raised £4840 in the year to 31 March 2024 which is down from £6034 in 2022/23, but repairs expenditure was up by £800 as we caught up with some essential repairs and replacements. We struggled with insufficient volunteers to be able to open the shop every day, but at the date of this report some additional volunteers have been recruited, the shop is open more, and takings are improving. The shop plays an important role in providing funds for our work at the Centre and in raising public awareness of Samaritans.

We are very grateful for the efforts of our shop volunteers and all who have helped in all our fundraising efforts.

Expenditure this year on general unrestricted funds was £26237, giving us a surplus for the year of £1979, compared with a deficit of £9137 in 2022/23. The deficit in 2022/23 was largely due to some increased expenditure on repairs in that year, in particular replacement of our central heating boiler. Our gas and electricity contracts were renewed on 1 August 2023, after being fixed prior to the price rises, so this has meant some increased cost this year from that date. Increase in publicity costs relate to outreach and awareness expenditure, especially a 2 year advert on the Lancaster hospital maps.

Our reserves at 31 March 2024 stand at £92277. This is more than the 18 months running expenses we would normally seek to hold due to a decision we took in 2023 to move premises. Early in 2023 we undertook a review of the suitability of our premises going forward, and whether a move to new premises might be advisable or possible. To enable this to become a reality we have ring fenced this funding to help achieve the move along with setting up a fundraising group to support this decision and we will continue to work on this going forward.

Signed on behalf of the Trustees:

..... (Director)

12 August 2024

Samaritans of Lancaster and District
Registered Charity No 1173652

Accounts for the year ended 31 March 2024

**Independent Examiner's Report to the Trustees of
Samaritans of Lancaster and District**

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages 2 to 7 following.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jennifer Beckett F.C.C.A.
Taylor, Robertson and Willett Ltd
Accountants
95 King Street Lancaster

1st July 2024

The Samaritans of Lancaster and District

Registered Charity No. 1173652

Statement of Financial Activities For the period ended 31 March 2024

	Note	Year to 31.3.24	Year to 31.3.24	Year to 31.3.24	Year to 31.3.23
		Restricted	Unrestricted	Total	Total
Incoming Resources					
Donations, Grants and Gift Aid	2	£5,000	£9,966	£14,966	£15,967
Fundraising Events	3	£0	£4,769	£4,769	£3,305
Surplus from Shop	4	£0	£4,840	£4,840	£6,034
Legacies	2	£0	£5,000	£5,000	£1,000
Deposit Interest		£0	£3,640	£3,640	£1,448
TOTAL Incoming Resources		£5,000	£28,216	£33,215	£27,753
Resources Expended					
Direct Charitable Expenditure	5, 6	£0	£20,579	£20,579	£28,417
Publicity costs		£2,505	£2,217	£4,722	£1,274
Management and Administration Costs	5, 7	£0	£3,441	£3,441	£7,199
TOTAL Resources Expended		£2,505	£26,237	£28,742	£36,890
NET Incoming Resources for the period		£2,495	£1,979	£4,473	-£9,137
Unrealised Gains and Losses					
Gain on Revaluation of Tangible Fixed Assets		£0	£0	£0	£0
Net Movement in Funds		£2,495	£1,979	£4,473	-£9,137
Fund Balances brought forward		£0	£255,201	£255,201	£264,338
Transfer between funds	9	£0	£0	£0	£0
Fund Balances carried forward	8, 9	£2,495	£257,180	£259,675	£255,201

The following notes (notes 1 to 10 on pages 3 to 7) form part of these accounts.

..... J. Ellis (Hon. Treasurer)

..... E. Ingh (Director)

Samaritans of Lancaster and District

Balance Sheet as at 31 March 2024

	Note	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24 Total	Year to 31.3.23
Tangible Fixed Assets	8	£0	£167,398	£167,398	£167,730
Current Assets					
COIF Deposit Account		£0	£82,052	£82,052	£74,412
NatWest Current account (ending '172)		£2,495	£5,902	£8,397	£10,459
NatWest Current account (ending '180)		£0	£1,767	£1,767	£1,421
Cash in hand		£0	£14	£14	£14
Debtor		£0	£438	£438	£2,190
Total Current Assets		£2,495	£90,173	£92,668	£88,496
Current Liabilities					
Creditors and Accruals		£0	£391	£391	£1,025
Deferred Income		£0	£0	£0	£0
Total Current Liabilities		£0	£391	£391	£1,025
Current Assets less Current Liabilities		£2,495	£89,782	£92,277	£87,471
Total Assets less Current Liabilities		£2,495	£257,180	£259,675	£255,201
Represented by	9	£2,495	£257,180	£259,675	£255,201
TOTAL		£2,495	£257,180	£259,675	£255,201

Notes to the Accounts for the year ended 31 March 2024

Note 1. Accounting policies.

(i) These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) on Accounting by Charities.

(ii) All income is included in the Statement of Financial Activities (SOFA) when received, unless the Trustees deem that income receivable from recovered tax or from legacies would alter the SOFA materially.

(iii) Net fundraising income raised by the Friends of Samaritans and by our Charity shop is included when received, and any associated costs are separately disclosed in a note.

(iv) Premises overheads are aggregated and allocated to the various functional activities on a percentage basis determined by the Trustees and disclosed in a note.

(v) Any costs which cannot be specifically identified otherwise are included in the management and administration function.

(vi) Depreciation on equipment and furniture is written off on a straight line basis over 5 years. Freehold property is revalued at 5 year intervals with no depreciation allowance.

Note 2. Donations and grants			
Funds received from organisations during the period include:			
	Restricted	Unrestricted	Total
Frieda Scott Charitable Trust		£3,500	£3,500
Lancaster City Council (discretionary rates relief)		£666	£666
NOMS (unrestricted)		£2,039	£2,039
NOMS (restricted)		£0	£0
CAF		£75	£75
Lancaster City Council Grant		£2,300	£2,300
Enthuse, Amazon Smile & Easyfundraising		£251	£251
Morecambe Men's Committee	£5,000		£5,000
Other donations, including those from individuals, (including several funeral donations of supporters)		£1,117	£1,117
Tax recovered through Gift Aid		£18	£18
Total donations and grants	£5,000	£9,966	£14,966
Legacies (Unrestricted)			£5,000
Total legacies			£5,000

Note 3. Fundraising Events (Unrestricted)			
Samarathon			£1,696
Gift Aid on Samarathon			£316
Sarah Millican			£207
Sarah Millican collection forwarded to Region			-£207
St Paul's Caton			£288
Wendy Taylor			£891
Cash4Coins			£285
Ladies of Note Choir in memory of Joan Ashworth			£500
University Students collection			£120
Brew Monday			£96
Outreach carol singing & ice rink			£407
Other Outreach events			£69
Other fundraising			£102
Total fundraising			£4,769

Note 4. Samaritans shop
12 Damside Street, Lancaster
Summary for the year ended 31 March 2024

Income (Unrestricted)		
Sales		£19,542
Lancaster City Council (discretionary rates relief)		£829
total income		£20,371
Expenditure (Unrestricted)		
Rent	£10,800	
Insurance	£336	
Rates	£829	
Water, Light and Heat	£1,449	
Repairs & Renewals	£989	
Telephone & Broadband	£427	
Worldpay Charges	£505	
Sundry Expenses	£100	
Cleaning and Housekeeping	£13	
Stationery	£83	
total expenditure		£15,531
Surplus for the period		£4,840

Note 5. Premises Overheads	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Water, Light and Heat	£0	£2,096	£2,096	£1,859
Repairs and Renewals	£0	£1,379	£1,379	£7,624
Cleaning and Housekeeping	£0	£1,973	£1,973	£1,392
Office telephone & broadband	£0	£857	£857	£1,290
Insurance	£0	£1,372	£1,372	£1,530
Discretionary Rates relief (Lancaster City Council)	£0	£666	£666	£645
Depreciation	£0	£909	£909	£2,161
Total	£0	£9,252	£9,252	£16,502
Allocated to:				
Direct charitable expenditure (85%)	£0	£7,864	£7,864	£14,027
Management and Administration costs (15%)	£0	£1,388	£1,388	£2,475
Total	£0	£9,252	£9,252	£16,502

Note 6. Direct Charitable expenditure	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Emergency telephone and email	£0	£1,610	£1,610	£883
Volunteer training and support	£0	£2,312	£2,312	£2,142
Volunteer travel expenses - local	£0	£8,245	£8,245	£9,764
Director's expenses	£0	£139	£139	£115
National/Regional meetings and travel	£0	£284	£284	£1,466
Fundraising	£0	£126	£126	£22
Share of premises overheads (note 5)	£0	£7,864	£7,864	£14,027
Total	£0	£20,579	£20,579	£28,417

Note 7. Management and Administration costs	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Postage, printing, photocopier and stationery	£0	£93	£93	£506
Affiliation fee to Samaritans	£0	£1,708	£1,708	£3,303
Sundry expenses	£0	£252	£252	£915
Legal fees re transfer from Branch to CIO	£0	£0	£0	£0
Accountancy	£0	£0	£0	£0
Share of Premises Overheads (note 5)	£0	£1,388	£1,388	£2,475
Total	£0	£3,441	£3,441	£7,199

Note 8. Tangible Fixed Assets (Unrestricted)	Freehold	Equipment	Total
	Property	& Furniture	
Cost or Valuation at 31 March 2023	£165,000	£2,730	£167,730
Disposals	£0	£0	£0
Additions at cost	£0	£577	£577
Depreciation	£0	-£909	-£909
Cost or Valuation at 31 March 2024	£165,000	£2,398	£167,398

The Charity's freehold premises at 21 Sun Street, Lancaster were valued by Richard P Taylor Chartered Surveyors on 31 October 2022 of between £150,000 and £175,000. Therefore the previous value provided by Eckersley of £165,000 at 14 June 2017, remains in the accounts. The title to the freehold premises is held by Samaritans as custodian trustee.

Note 9. Reconciliation of Funds	Restricted	Unrestricted	Total
Funds balance brought forward	£0	£255,201	£255,201
Incoming resources	£5,000	£28,216	£33,216
Total resources expended	-£2,505	-£26,237	-£28,742
Transfer between funds	£0	£0	£0
Funds balance carried forward	£2,495	£257,180	£259,675

Note 10. Indemnity Insurance. Samaritans has centrally-effected professional indemnity insurance to protect trustees, directors and other volunteer members of all Samaritans branches.

Samaritans of Lancaster and District
Registered Charity No 1173652

Accounts for the year ended 31 March 2024

**Independent Examiner's Report to the Trustees of
Samaritans of Lancaster and District**

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This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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Jennifer Beckett F.C.C.A.
Taylor, Robertson and Willett Ltd
Accountants
95 King Street Lancaster

1st July 2024

The Samaritans of Lancaster and District

Registered Charity No. 1173652

Statement of Financial Activities For the period ended 31 March 2024

	Note	Year to 31.3.24	Year to 31.3.24	Year to 31.3.24	Year to 31.3.23
		Restricted	Unrestricted	Total	Total
Incoming Resources					
Donations, Grants and Gift Aid	2	£5,000	£9,966	£14,966	£15,967
Fundraising Events	3	£0	£4,769	£4,769	£3,305
Surplus from Shop	4	£0	£4,840	£4,840	£6,034
Legacies	2	£0	£5,000	£5,000	£1,000
Deposit Interest		£0	£3,640	£3,640	£1,448
TOTAL Incoming Resources		£5,000	£28,216	£33,215	£27,753
Resources Expended					
Direct Charitable Expenditure	5, 6	£0	£20,579	£20,579	£28,417
Publicity costs		£2,505	£2,217	£4,722	£1,274
Management and Administration Costs	5, 7	£0	£3,441	£3,441	£7,199
TOTAL Resources Expended		£2,505	£26,237	£28,742	£36,890
NET Incoming Resources for the period		£2,495	£1,979	£4,473	-£9,137
Unrealised Gains and Losses					
Gain on Revaluation of Tangible Fixed Assets		£0	£0	£0	£0
Net Movement in Funds		£2,495	£1,979	£4,473	-£9,137
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..... J. Ellis (Hon. Treasurer)

..... E. Ingh (Director)

Samaritans of Lancaster and District

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NatWest Current account (ending '180)		£0	£1,767	£1,767	£1,421
Cash in hand		£0	£14	£14	£14
Debtor		£0	£438	£438	£2,190
Total Current Assets		£2,495	£90,173	£92,668	£88,496
Current Liabilities					
Creditors and Accruals		£0	£391	£391	£1,025
Deferred Income		£0	£0	£0	£0
Total Current Liabilities		£0	£391	£391	£1,025
Current Assets less Current Liabilities		£2,495	£89,782	£92,277	£87,471
Total Assets less Current Liabilities		£2,495	£257,180	£259,675	£255,201
Represented by	9	£2,495	£257,180	£259,675	£255,201
TOTAL		£2,495	£257,180	£259,675	£255,201

Notes to the Accounts for the year ended 31 March 2024

Note 1. Accounting policies.

(i) These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) on Accounting by Charities.

(ii) All income is included in the Statement of Financial Activities (SOFA) when received, unless the Trustees deem that income receivable from recovered tax or from legacies would alter the SOFA materially.

(iii) Net fundraising income raised by the Friends of Samaritans and by our Charity shop is included when received, and any associated costs are separately disclosed in a note.

(iv) Premises overheads are aggregated and allocated to the various functional activities on a percentage basis determined by the Trustees and disclosed in a note.

(v) Any costs which cannot be specifically identified otherwise are included in the management and administration function.

(vi) Depreciation on equipment and furniture is written off on a straight line basis over 5 years. Freehold property is revalued at 5 year intervals with no depreciation allowance.

Note 2. Donations and grants			
Funds received from organisations during the period include:			
	Restricted	Unrestricted	Total
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Lancaster City Council (discretionary rates relief)		£666	£666
NOMS (unrestricted)		£2,039	£2,039
NOMS (restricted)		£0	£0
CAF		£75	£75
Lancaster City Council Grant		£2,300	£2,300
Enthuse, Amazon Smile & Easyfundraising		£251	£251
Morecambe Men's Committee	£5,000		£5,000
Other donations, including those from individuals, (including several funeral donations of supporters)		£1,117	£1,117
Tax recovered through Gift Aid		£18	£18
Total donations and grants	£5,000	£9,966	£14,966
Legacies (Unrestricted)			£5,000
Total legacies			£5,000

Note 3. Fundraising Events (Unrestricted)			
Samarathon			£1,696
Gift Aid on Samarathon			£316
Sarah Millican			£207
Sarah Millican collection forwarded to Region			-£207
St Paul's Caton			£288
Wendy Taylor			£891
Cash4Coins			£285
Ladies of Note Choir in memory of Joan Ashworth			£500
University Students collection			£120
Brew Monday			£96
Outreach carol singing & ice rink			£407
Other Outreach events			£69
Other fundraising			£102
Total fundraising			£4,769

Note 4. Samaritans shop
12 Damside Street, Lancaster
Summary for the year ended 31 March 2024

Income (Unrestricted)		
Sales		£19,542
Lancaster City Council (discretionary rates relief)		£829
total income		£20,371
Expenditure (Unrestricted)		
Rent	£10,800	
Insurance	£336	
Rates	£829	
Water, Light and Heat	£1,449	
Repairs & Renewals	£989	
Telephone & Broadband	£427	
Worldpay Charges	£505	
Sundry Expenses	£100	
Cleaning and Housekeeping	£13	
Stationery	£83	
total expenditure		£15,531
Surplus for the period		£4,840

Note 5. Premises Overheads	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Water, Light and Heat	£0	£2,096	£2,096	£1,859
Repairs and Renewals	£0	£1,379	£1,379	£7,624
Cleaning and Housekeeping	£0	£1,973	£1,973	£1,392
Office telephone & broadband	£0	£857	£857	£1,290
Insurance	£0	£1,372	£1,372	£1,530
Discretionary Rates relief (Lancaster City Council)	£0	£666	£666	£645
Depreciation	£0	£909	£909	£2,161
Total	£0	£9,252	£9,252	£16,502
Allocated to:				
Direct charitable expenditure (85%)	£0	£7,864	£7,864	£14,027
Management and Administration costs (15%)	£0	£1,388	£1,388	£2,475
Total	£0	£9,252	£9,252	£16,502

Note 6. Direct Charitable expenditure	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Emergency telephone and email	£0	£1,610	£1,610	£883
Volunteer training and support	£0	£2,312	£2,312	£2,142
Volunteer travel expenses - local	£0	£8,245	£8,245	£9,764
Director's expenses	£0	£139	£139	£115
National/Regional meetings and travel	£0	£284	£284	£1,466
Fundraising	£0	£126	£126	£22
Share of premises overheads (note 5)	£0	£7,864	£7,864	£14,027
Total	£0	£20,579	£20,579	£28,417

Note 7. Management and Administration costs	Year to 31.3.24 Restricted	Year to 31.3.24 Unrestricted	Year to 31.3.24	Year to 31.3.23 Total
Postage, printing, photocopier and stationery	£0	£93	£93	£506
Affiliation fee to Samaritans	£0	£1,708	£1,708	£3,303
Sundry expenses	£0	£252	£252	£915
Legal fees re transfer from Branch to CIO	£0	£0	£0	£0
Accountancy	£0	£0	£0	£0
Share of Premises Overheads (note 5)	£0	£1,388	£1,388	£2,475
Total	£0	£3,441	£3,441	£7,199

Note 8. Tangible Fixed Assets (Unrestricted)	Freehold	Equipment	Total
	Property	& Furniture	
Cost or Valuation at 31 March 2023	£165,000	£2,730	£167,730
Disposals	£0	£0	£0
Additions at cost	£0	£577	£577
Depreciation	£0	-£909	-£909
Cost or Valuation at 31 March 2024	£165,000	£2,398	£167,398

The Charity's freehold premises at 21 Sun Street, Lancaster were valued by Richard P Taylor Chartered Surveyors on 31 October 2022 of between £150,000 and £175,000. Therefore the previous value provided by Eckersley of £165,000 at 14 June 2017, remains in the accounts. The title to the freehold premises is held by Samaritans as custodian trustee.

Note 9. Reconciliation of Funds	Restricted	Unrestricted	Total
Funds balance brought forward	£0	£255,201	£255,201
Incoming resources	£5,000	£28,216	£33,216
Total resources expended	-£2,505	-£26,237	-£28,742
Transfer between funds	£0	£0	£0
Funds balance carried forward	£2,495	£257,180	£259,675

Note 10. Indemnity Insurance. Samaritans has centrally-effected professional indemnity insurance to protect trustees, directors and other volunteer members of all Samaritans branches.