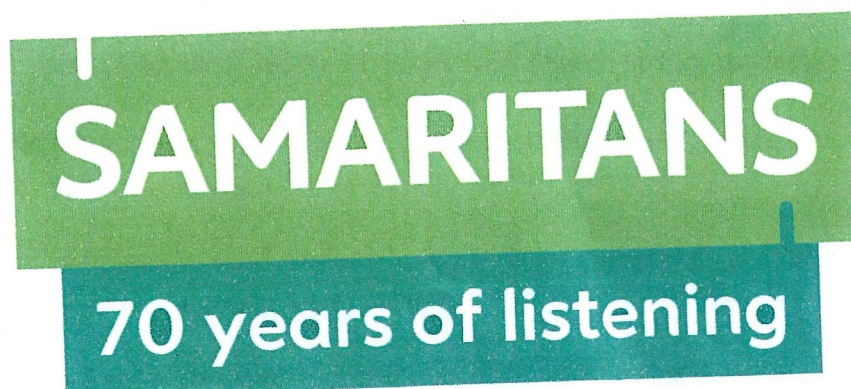




Samaritans of Lancaster & District

Registered Charity No. 1173652
21 Sun Street, Lancaster LA1 1EW

**Trustees Annual Report
for the year ended 31st March 2023**



Samaritans of Lancaster & District

Registered Charity No. 1173652
21 Sun Street, Lancaster LA1 1EW

Trustees Annual Report for the year ended 31st March 2023

The incorporated charity number 1173652 was started in October 2017 under the constitution dated July 2017. The Trustees of the charity are elected at the Annual General Meeting.

Those who have acted from 1 April 2022, up to the date of this report, are as follows:

Name	Office held	Dates acted if not for whole period
Chris Ingham	Vice Director	Appointed 17/8/2022
	Director	From 1/12/22
Tracey Duffy	Director	Appointed 1/7/22
	Vice Director	From 1/12/22
Liz Hartley	Director	To 31/5/22 Resigned 31/5/22
June Ellis	Treasurer	
Carol Brearley	Secretary	
Val Willett		
Chris Hough		
Helen Murfin		
Jane Clarke		
Jenny Dighton		
Jude Whitworth		
Peter Hope		Resigned 17/ 8/2022
Michael Brogan		Appointed 26/11/22

The organisation and financial affairs of the charity are managed by the Branch Leadership Team (BLT), comprising Deputy Directors and Trustees. The BLT determines policy for and receives reports from teams and individuals who work for the charity. The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems or procedures are established to manage those risks.

The charity's bankers are National Westminster PLC, 68 Church Street, Lancaster LA1 1LN.

A COIF Deposit Fund Account is held with CCLA Investment Management Ltd, One Angel Lane, London EC4R 3AB.

The Independent Examiner is N M Slater FCCA of Taylor Robertson and Willett, 95 King Street, Lancaster LA1 1RH.

This Trustees Annual Report forms an integral part of the full annual accounts of the Charity for the year ended 31st March 2023.

Samaritans of Lancaster & District

Trustees Annual Report for the year ended 31st March 2023 (cont)

Aims and Organisation

Samaritans of Lancaster & District have always worked with the main aim of being there at all times for the assistance of any person who is experiencing feelings of suicide, despair or distress, by providing confidential emotional support by telephone, e mail , or webchat. Our charitable purpose is all focused on Public Benefit. We are based at 21, Sun Street, Lancaster and we are primarily there to assist those in a geographical area which includes Lancaster, Morecambe, Lunesdale, Kendal and South Lakeland, however through our Link telephone system we now answer calls nationwide. .

We are one of the 19 branches in the North West Region of Samaritans and have just over 106 volunteers. Lancaster Branch is one of over 201 branches linked in a nationwide organisation to Samaritans Central Charity. (Registered Charity no.219432). The Central Office supports the Branches, and sets and monitors standards of service and care by means of its regional structure.

Review of Progress and Achievements

The quality and extent of the service we can provide to those who are in need is dependent on having enough trained Samaritans. During the COVID 19 pandemic we managed to continue with our programme of recruiting, training, and mentoring suitable volunteers via Zoom. Since then, we have continued our training as a mixture of zoom and face to face which is going well.

Samaritans continue to provide a "listening ear" to vulnerable, distressed, and suicidal callers, however they choose to contact us, whether by telephone, email, or webchat. The email service is now provided through a Central Hub of volunteers since April 2023. Some of our branch volunteers are also part of this Hub. Our callers come from all walks of life that reflects the society we live in. The extra pressures people are facing today have resulted in an increase of people contacting us about a range of concerns and needing to have a safe place to talk and be listened to.

We remain involved in prison support, and continue our relationship with HMP Lancaster Farms, a Category C adult male prison, where we recruit, train and support a team of Listeners.

Our Outreach team was hampered by the COVID-19 situation, but are now once again able to hold public events in the area we cover, as well as presentations and information sessions to various local groups, to increase awareness of the service we offer.

Samaritans of Lancaster & District

Trustees Annual Report for the year ended 31st March 2023 (cont)

At Lancaster & District our calls are routed via the National Freecall number 116 123. This facility has produced a large increase in the number of calls we receive, as now we are available to those who need us whether they have funds or not, 24 hours a day, 365 days of the year. Thanks to all our volunteers, without whom this would not be possible.

Review of Financial Position

Income for the year was £27,753, a reduction from the 2022 accounts, but we were fortunate to receive a very large legacy in 2021/22. We again benefitted from a generous grant of £3,500 from the Frieda Scott Charitable Trust for volunteer expenses, which has been very welcome, as volunteer expenses totalled £9764 in 2022/23. We are keen to offer reimbursement of expenses to all our volunteers, who are so generous with their time, especially in the current financial climate. We received continuing support from Lancaster City Council, with a grant, and with discretionary rates relief on 21, Sun Street and on our shop at 12, Damside Street. Our work and support of the local prison also provides significant income from the Prison Service.

We received many donations from individuals and other organisations, often through their fundraising efforts, and it is a great encouragement to know that our efforts are so widely appreciated. Income from donations and fundraising this year totalled £13571.

Our Charity shop raised £6034 in the year to 31 March 2023. This was less than the previous year (£9619), but the 2021/22 result included a 'post -COVID' start up grant of £2100. The reduction was mainly due to lack of sufficient volunteers to open every day; the management team at the shop, and the Centre are working hard to recruit more volunteers. The shop plays an important role in providing funds for our work at the Centre and in raising public awareness of Samaritans.

We are very grateful for the efforts of our shop volunteers and all who have helped in all our fundraising efforts.

Expenditure this year was £36890, giving us a deficit for the year of £9137. However we are fortunate to have healthy reserves. Premises overheads increased this year by £4000, largely due to increased 'catch up' expenditure on repairs and maintenance work, in particular replacing our central heating boiler at the Centre. Costs of training and meetings have increased as we benefit from face-to-face contact once again, but we found the switch to Zoom can also be beneficial for allowing volunteers to attend training and meetings, so will continue with a mix of both. We have been fortunate that our gas and electricity were on a fixed contract until 31 July 2023 so have seen no increased charges in 2022/23. There will be an increase of 100% of cost from 1 August, under the new contracts.

Our reserves stand at £87471. Whilst this is more than the 18 months running expenses we would normally seek to hold, we are undertaking a review of the suitability of our premises going forward, or whether a move to new premises might be advisable or possible. This can only be done by ring fencing this funding to achieve this review.

Samaritans of Lancaster and District

Registered Charity No 1173652

Accounts for the year ended 31 March 2023

Independent Examiner's Report to the Trustees of Samaritans of Lancaster and District

I report on the accounts of the charity for the year ended 31st March 2023, which are set out on pages 2 to 7 following.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Martin Slater F.C.C.A.
Taylor, Robertson and Willett Ltd
Accountants
95 King Street Lancaster

13th June 2023

The Samaritans of Lancaster and District

Registered Charity No. 1173652

Statement of Financial Activities For the period ended 31 March 2023

	Note	Year to 31.3.23	Year to 31.3.23	Year to 31.3.23	Year to 31.3.22
		Restricted	Unrestricted	Total	Total
Incoming Resources					
Donations, Grants and Gift Aid	2	£776	£15,191	£15,967	£20,467
Fundraising Events	3	£0	£3,305	£3,305	£3,280
Surplus from Shop	4	£0	£6,034	£6,034	£9,619
Legacies	2	£0	£1,000	£1,000	£12,922
Deposit Interest		£0	£1,448	£1,448	£36
TOTAL Incoming Resources		£776	£26,977	£27,753	£46,323
Resources Expended					
Direct Charitable Expenditure	5, 6	£711	£27,705	£28,417	£23,905
Publicity costs		£65	£1,219	£1,274	£731
Management and Administration Costs	5, 7	£0	£7,199	£7,199	£7,172
TOTAL Resources Expended		£776	£36,114	£36,890	£31,808
NET Incoming Resources for the period		£0	(£9,137)	(£9,137)	£14,515
Unrealised Gains and Losses					
Gain on Revaluation of Tangible Fixed Assets		£0	£0	£0	£0
Net Movement in Funds		£0	(£9,137)	(£9,137)	£14,515
Fund Balances brought forward		£0	£264,338	£264,338	£249,823
Transfer between funds	9			£0	£0
Fund Balances carried forward	8, 9	£0	£255,201	£255,201	£264,338

The following notes (notes 1 to 10 on pages 3 to 7) form part of these accounts.

J. Ellis (Hon. Treasurer)

Chula Ingham (Director)

Samaritans of Lancaster and District
Balance Sheet
as at 31 March 2023

	Note	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23 Total	Year to 31.3.22
Tangible Fixed Assets	8	£0	£167,730	£167,730	£168,295
Current Assets					
COIF Deposit Account		£0	£74,412	£74,412	£89,964
NatWest Current account (ending '172)		£0	£10,459	£10,459	£4,852
NatWest Current account (ending '180)		£0	£1,421	£1,421	£822
Cash in hand		£0	£14	£14	£10
Debtor (NOMS)		£0	£2,190	£2,190	£799
Total Current Assets		£0	£88,496	£88,496	£96,447
Current Liabilities					
Creditors and Accruals		£0	£1,025	£1,025	£404
Deferred Income		£0	£0	£0	£0
Total Current Liabilities		£0	£1,025	£1,025	£404
Current Assets less Current Liabilities		£0	£87,471	£87,471	£96,044
Total Assets less Current Liabilities		£0	£255,201	£255,201	£264,338
Represented by	9	£0	£255,201	£255,201	£264,338
TOTAL		£0	£255,201	£255,201	£264,338

Notes to the Accounts for the year ended 31 March 2023

Note 1. Accounting policies.

(i) These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) on Accounting by Charities.

(ii) All income is included in the Statement of Financial Activities (SOFA) when received, unless the Trustees deem that income receivable from recovered tax or from legacies would alter the SOFA materially.

(iii) Net fundraising income raised by the Friends of Samaritans and by our Charity shop is included when received, and any associated costs are separately disclosed in a note.

(iv) Premises overheads are aggregated and allocated to the various functional activities on a percentage basis determined by the Trustees and disclosed in a note.

(v) Any costs which cannot be specifically identified otherwise are included in the management and administration function.

(vi) Depreciation on equipment and furniture is written off on a straight line basis over 5 years. Freehold property is revalued at 5 year intervals with no depreciation allowance.

Note 2. Donations and grants			
Funds received from organisations during the period include:			
	Restricted	Unrestricted	Total
Frieda Scott Charitable Trust		£3,500	£3,500
Lancaster City Council (discretionary rates relief)		£645	£645
NOMS (unrestricted)		£2,190	£2,190
NOMS (restricted)	£776	£784	£1,560
CAF		£25	£25
Lancaster City Council Grant		£2,200	£2,200
Lancaster Community Fund		£500	£500
Glasdon		£1,000	£1,000
Primark		£750	£750
Lancaster Races		£150	£150
Enthuse, Amazon Smile & Easyfundraising		£1,381	£1,381
Other donations, including those from individuals, (including several funeral donations of supporters)		£1,670	£1,670
Share from Samaritans CO - Christmas		£38	£38
Tax recovered through Gift Aid		£358	£358
Total donations and grants	£776	£15,191	£15,967
Legacies (Unrestricted)			£1,000
Total legacies			£1,000

Note 3. Fundraising Events (Unrestricted)			
Lancaster and Kendal Friends groups and/or Samaritan volunteers			
J Nichol			£1,224
Sarah Millican			£120
St Paul's Caton			£310
Mrs HM Smith - for 50th			£100
Masons			£429
Christmas pudding fundraiser			£611
Joseph A Jones fundraiser			£199
Brew Monday			£93
AXA - Katy marathon fundraiser			£200
Christmas cards			£20
Total fundraising			£3,305

Note 4. Samaritans shop
12 Damside Street, Lancaster
Summary for the year ended 31 March 2023

Income (Unrestricted)		
Sales		£19,764
Lancaster City Council (discretionary rates relief)		£829
total income		£20,594
Expenditure (Unrestricted)		
Rent	£10,800	
Insurance	£230	
Rates	£829	
Water, Light and Heat	£1,207	
Repairs & Renewals	£136	
Telephone & Broadband	£538	
Streamline & Worldpay Charges	£505	
Sundry Expenses	£75	
Cleaning and Housekeeping	£136	
Stationery	£103	
total expenditure		£14,560
Surplus for the period		£6,034

Note 5. Premises Overheads	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Water, Light and Heat	£0	£1,859	£1,859	£1,790
Repairs and Renewals		£7,624	£7,624	£2,304
Cleaning and Housekeeping	£0	£1,392	£1,392	£2,387
Office telephone & broadband	£0	£1,290	£1,290	£1,641
Insurance	£0	£1,530	£1,530	£1,329
Discretionary Rates relief (Lancaster City Council)	£0	£645	£645	£645
Depreciation	£0	£2,161	£2,161	£2,687
Total	£0	£16,502	£16,502	£12,784
Allocated to:				
Direct charitable expenditure (85%)	£0	£14,027	£14,027	£10,866
Management and Administration costs (15%)	£0	£2,475	£2,475	£1,918
Total	£0	£16,502	£16,502	£12,784

Note 6. Direct Charitable expenditure	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Emergency telephone and email	£0	£883	£883	£950
Volunteer training and support		£2,142	£2,142	£702
Volunteer travel expenses - local	£711	£9,052	£9,764	£8,740
Director's expenses	£0	£115	£115	£135
National/Regional meetings and travel	£0	£1,466	£1,466	£2,353
Fundraising	£0	£22	£22	£158
Share of premises overheads (note 5)	£0	£14,027	£14,027	£10,866
Total	£711	£27,705	£28,417	£23,905

Note 7. Management and Administration costs	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Postage, printing, photocopier and stationery	£0	£506	£506	£397
Affiliation fee to Samaritans	£0	£3,303	£3,303	£2,533
Sundry expenses	£0	£915	£915	£2,084
Legal fees re transfer from Branch to CIO	£0	£0	£0	£0
Accountancy		£0		£240
Share of Premises Overheads (note 5)	£0	£2,475	£2,475	£1,918
Total	£0	£7,199	£7,199	£7,172

Note 8. Tangible Fixed Assets (Unrestricted)	Freehold	Equipment & Furniture	Total
	Property		
Cost or Valuation at 31 March 2022	£165,000	£3,295	£168,295
Disposals		(£370)	(£370)
Additions at cost	£0	£1,966	£1,966
Depreciation	£0	(£2,161)	(£2,161)
Cost or Valuation at 31 March 2023	£165,000	£2,730	£167,730

The Charity's freehold premises at 21 Sun Street, Lancaster were valued by Richard P Taylor Chartered Surveyors on 31 October 2022 of between £150,000 and £175,000. Therefore the previous value provided by Eckersley of £165,000 at 14 June 2017, remains in the accounts. The title to the freehold premises is held by Samaritans as custodian trustee.

Note 9. Reconciliation of Funds	Restricted	Unrestricted	Total
Funds balance brought forward	£0	£264,338	£264,338
Incoming resources	£776	£26,977	£27,753
Total resources expended	(£776)	(£36,114)	(£36,890)
Transfer between funds	£0	£0	£0
Funds balance carried forward	£0	£255,201	£255,201

Note 10. Indemnity Insurance. Samaritans has centrally-effected professional indemnity insurance to protect trustees, directors and other volunteer members of all Samaritans branches.

Samaritans of Lancaster and District

Registered Charity No 1173652

Accounts for the year ended 31 March 2023

Independent Examiner's Report to the Trustees of Samaritans of Lancaster and District

I report on the accounts of the charity for the year ended 31st March 2023, which are set out on pages 2 to 7 following.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Neil Martin Slater F.C.C.A.
Taylor, Robertson and Willett Ltd
Accountants
95 King Street Lancaster

13th June 2023

The Samaritans of Lancaster and District

Registered Charity No. 1173652

Statement of Financial Activities For the period ended 31 March 2023

	Note	Year to 31.3.23	Year to 31.3.23	Year to 31.3.23	Year to 31.3.22
		Restricted	Unrestricted	Total	Total
Incoming Resources					
Donations, Grants and Gift Aid	2	£776	£15,191	£15,967	£20,467
Fundraising Events	3	£0	£3,305	£3,305	£3,280
Surplus from Shop	4	£0	£6,034	£6,034	£9,619
Legacies	2	£0	£1,000	£1,000	£12,922
Deposit Interest		£0	£1,448	£1,448	£36
TOTAL Incoming Resources		£776	£26,977	£27,753	£46,323
Resources Expended					
Direct Charitable Expenditure	5, 6	£711	£27,705	£28,417	£23,905
Publicity costs		£65	£1,219	£1,274	£731
Management and Administration Costs	5, 7	£0	£7,199	£7,199	£7,172
TOTAL Resources Expended		£776	£36,114	£36,890	£31,808
NET Incoming Resources for the period		£0	(£9,137)	(£9,137)	£14,515
Unrealised Gains and Losses					
Gain on Revaluation of Tangible Fixed Assets		£0	£0	£0	£0
Net Movement in Funds		£0	(£9,137)	(£9,137)	£14,515
Fund Balances brought forward		£0	£264,338	£264,338	£249,823
Transfer between funds	9			£0	£0
Fund Balances carried forward	8, 9	£0	£255,201	£255,201	£264,338

The following notes (notes 1 to 10 on pages 3 to 7) form part of these accounts.

J. Ellis (Hon. Treasurer)

Chula Ingham (Director)

Samaritans of Lancaster and District
Balance Sheet
as at 31 March 2023

	Note	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23 Total	Year to 31.3.22
Tangible Fixed Assets	8	£0	£167,730	£167,730	£168,295
Current Assets					
COIF Deposit Account		£0	£74,412	£74,412	£89,964
NatWest Current account (ending '172)		£0	£10,459	£10,459	£4,852
NatWest Current account (ending '180)		£0	£1,421	£1,421	£822
Cash in hand		£0	£14	£14	£10
Debtor (NOMS)		£0	£2,190	£2,190	£799
Total Current Assets		£0	£88,496	£88,496	£96,447
Current Liabilities					
Creditors and Accruals		£0	£1,025	£1,025	£404
Deferred Income		£0	£0	£0	£0
Total Current Liabilities		£0	£1,025	£1,025	£404
Current Assets less Current Liabilities		£0	£87,471	£87,471	£96,044
Total Assets less Current Liabilities		£0	£255,201	£255,201	£264,338
Represented by	9	£0	£255,201	£255,201	£264,338
TOTAL		£0	£255,201	£255,201	£264,338

Notes to the Accounts for the year ended 31 March 2023

Note 1. Accounting policies.

(i) These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP) on Accounting by Charities.

(ii) All income is included in the Statement of Financial Activities (SOFA) when received, unless the Trustees deem that income receivable from recovered tax or from legacies would alter the SOFA materially.

(iii) Net fundraising income raised by the Friends of Samaritans and by our Charity shop is included when received, and any associated costs are separately disclosed in a note.

(iv) Premises overheads are aggregated and allocated to the various functional activities on a percentage basis determined by the Trustees and disclosed in a note.

(v) Any costs which cannot be specifically identified otherwise are included in the management and administration function.

(vi) Depreciation on equipment and furniture is written off on a straight line basis over 5 years. Freehold property is revalued at 5 year intervals with no depreciation allowance.

Note 2. Donations and grants			
Funds received from organisations during the period include:			
	Restricted	Unrestricted	Total
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Lancaster City Council (discretionary rates relief)		£645	£645
NOMS (unrestricted)		£2,190	£2,190
NOMS (restricted)	£776	£784	£1,560
CAF		£25	£25
Lancaster City Council Grant		£2,200	£2,200
Lancaster Community Fund		£500	£500
Glasdon		£1,000	£1,000
Primark		£750	£750
Lancaster Races		£150	£150
Enthuse, Amazon Smile & Easyfundraising		£1,381	£1,381
Other donations, including those from individuals, (including several funeral donations of supporters)		£1,670	£1,670
Share from Samaritans CO - Christmas		£38	£38
Tax recovered through Gift Aid		£358	£358
Total donations and grants	£776	£15,191	£15,967
Legacies (Unrestricted)			£1,000
Total legacies			£1,000

Note 3. Fundraising Events (Unrestricted)			
Lancaster and Kendal Friends groups and/or Samaritan volunteers			
J Nichol			£1,224
Sarah Millican			£120
St Paul's Caton			£310
Mrs HM Smith - for 50th			£100
Masons			£429
Christmas pudding fundraiser			£611
Joseph A Jones fundraiser			£199
Brew Monday			£93
AXA - Katy marathon fundraiser			£200
Christmas cards			£20
Total fundraising			£3,305

Note 4. Samaritans shop
12 Damside Street, Lancaster
Summary for the year ended 31 March 2023

Income (Unrestricted)		
Sales		£19,764
Lancaster City Council (discretionary rates relief)		£829
total income		£20,594
Expenditure (Unrestricted)		
Rent	£10,800	
Insurance	£230	
Rates	£829	
Water, Light and Heat	£1,207	
Repairs & Renewals	£136	
Telephone & Broadband	£538	
Streamline & Worldpay Charges	£505	
Sundry Expenses	£75	
Cleaning and Housekeeping	£136	
Stationery	£103	
total expenditure		£14,560
Surplus for the period		£6,034

Note 5. Premises Overheads	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Water, Light and Heat	£0	£1,859	£1,859	£1,790
Repairs and Renewals		£7,624	£7,624	£2,304
Cleaning and Housekeeping	£0	£1,392	£1,392	£2,387
Office telephone & broadband	£0	£1,290	£1,290	£1,641
Insurance	£0	£1,530	£1,530	£1,329
Discretionary Rates relief (Lancaster City Council)	£0	£645	£645	£645
Depreciation	£0	£2,161	£2,161	£2,687
Total	£0	£16,502	£16,502	£12,784
Allocated to:				
Direct charitable expenditure (85%)	£0	£14,027	£14,027	£10,866
Management and Administration costs (15%)	£0	£2,475	£2,475	£1,918
Total	£0	£16,502	£16,502	£12,784

Note 6. Direct Charitable expenditure	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Emergency telephone and email	£0	£883	£883	£950
Volunteer training and support		£2,142	£2,142	£702
Volunteer travel expenses - local	£711	£9,052	£9,764	£8,740
Director's expenses	£0	£115	£115	£135
National/Regional meetings and travel	£0	£1,466	£1,466	£2,353
Fundraising	£0	£22	£22	£158
Share of premises overheads (note 5)	£0	£14,027	£14,027	£10,866
Total	£711	£27,705	£28,417	£23,905

Note 7. Management and Administration costs	Year to 31.3.23 Restricted	Year to 31.3.23 Unrestricted	Year to 31.3.23	Year to 31.3.22 Total
Postage, printing, photocopier and stationery	£0	£506	£506	£397
Affiliation fee to Samaritans	£0	£3,303	£3,303	£2,533
Sundry expenses	£0	£915	£915	£2,084
Legal fees re transfer from Branch to CIO	£0	£0	£0	£0
Accountancy		£0		£240
Share of Premises Overheads (note 5)	£0	£2,475	£2,475	£1,918
Total	£0	£7,199	£7,199	£7,172

Note 8. Tangible Fixed Assets (Unrestricted)	Freehold	Equipment & Furniture	Total
	Property		
Cost or Valuation at 31 March 2022	£165,000	£3,295	£168,295
Disposals		(£370)	(£370)
Additions at cost	£0	£1,966	£1,966
Depreciation	£0	(£2,161)	(£2,161)
Cost or Valuation at 31 March 2023	£165,000	£2,730	£167,730

The Charity's freehold premises at 21 Sun Street, Lancaster were valued by Richard P Taylor Chartered Surveyors on 31 October 2022 of between £150,000 and £175,000. Therefore the previous value provided by Eckersley of £165,000 at 14 June 2017, remains in the accounts. The title to the freehold premises is held by Samaritans as custodian trustee.

Note 9. Reconciliation of Funds	Restricted	Unrestricted	Total
Funds balance brought forward	£0	£264,338	£264,338
Incoming resources	£776	£26,977	£27,753
Total resources expended	(£776)	(£36,114)	(£36,890)
Transfer between funds	£0	£0	£0
Funds balance carried forward	£0	£255,201	£255,201

Note 10. Indemnity Insurance. Samaritans has centrally-effected professional indemnity insurance to protect trustees, directors and other volunteer members of all Samaritans branches.