

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	5
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Section A

Reference and administration details

Charity name

1st West Coker Scout Group

Other names the charity is known by

Registered charity number (if any)

11 7 3 6 4 3

HQ registration number

Charity's principal address

West coker Scout Group

Queen Elizabeth Pavilion, Halves Lane

West Coker

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Leah Flynn	Chair	
2	Oliver Cox	Young Person Rep	
3	Gemma Divall	Treasurer	
4	Peter Divall	Group Lead Voluteer	
5	Deborah Prigg	Trustee	
6	Mark White	Group Volunteer	
7	James Haiselden	Quartermaster	
8	Christopher Saville	Trustee	
9	Andrew Webb	Trustee	
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

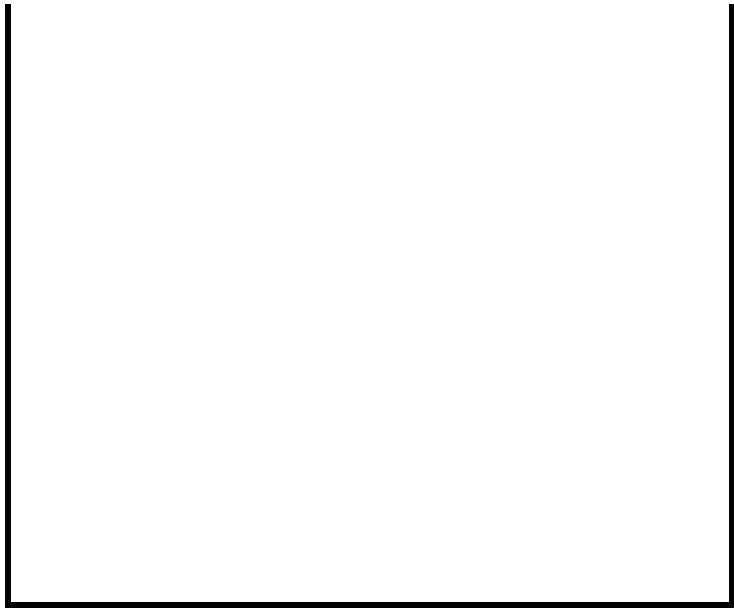
Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3-4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p data-bbox="603 174 1094 203">Risk and Internal Control (Specimen 1)</p> <p data-bbox="603 208 1294 365">The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="603 405 1318 629">Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="603 669 1289 792">Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="603 833 1313 1057">Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="603 1097 1321 1319">Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="603 1359 1321 1550">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="603 1590 1094 1619">Risk and Internal Control (Specimen 2)</p> <p data-bbox="603 1624 1321 1780">The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

lots of fun activities and many badges having been awarded. Beavers have continued to increase on numbers with the Leadership team thinking new and fun ideas. Cubs are also growing under the new Leadership of Marie and her team. Scouts are also holding great numbers, this is only due to the commitment and support of the Volunteers and helpers to whom I give a massive thank you. with many camps, canoeing, hikes and away days. the Hall has provided us with a warm and welcoming home for the Group and to the Parish Council I also say thank you for your support. Our community involvement has grown with the village fete, Jumble sales to name but a few. We look forward to the coming year, hope our young people and adult get the most out of scouting. If you would like come and help please

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12months running costs, circa £2000</p> <p>this at year end. This is above the level required for operating expenses. However this can be explained by holding monies for Summer Camp and international camps and other sectional activities.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives; 	<p>Investment Policy (Specimen 1)</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p> <p>Investment Policy (Specimen 2)</p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only Lloyds Bank</p>

Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)

Our main Planning is for our visit in 2026 to Kandersteg

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Leah Flynn	Peter Divall
Full name(s)		Peter George Divall
Position (eg Secretary, Chair)	Chair	Lead Volunteer
Date	D D M M Y Y	

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2024/25			2024/25	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions		11,833	-	11,833	-
Donations	500	-	-	500	-
Events and Camps		21,143	-	21,143	-
Gift Aid	-	-	-	-	-
Other similar income		398	-	398	-
Sub total	500	33,374	-	33,874	-
Grants					
Maintenence grant	-	-	-	-	-
Other grants	-	-	-	-	-
Sub total	-	-	-	-	-
All Event					
fundraising	5,438	-	-	5,438	-
hardship		800	-	800	-
group funds	662	-	-	662	-
Other fundraising activities	-	-	-	-	-
Sub total	6,100	800	-	6,900	-
Scout hut income					
Hire of building	-	-	-	-	-
Hire of equipment	-	-	-	-	-
Other Scout hut income	-	-	-	-	-
Sub total	-	-	-	-	-
Investment income					
Bank interest		-	-	-	-
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Other investment income	-	-	-	-	-
Sub total	-	-	-	-	-
Total Gross Income	6,600	34,174	-	40,774	-
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	6,600	34,174	-	40,774	-

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Receipts and payments

	2024/25			2024/25	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Membership subscriptions paid on (National/County/Area/District)		5,831	-	5,831	-
Youth programme and activities		10,622	-	10,622	-
Adult support and training		-	-	-	-
Rent		975	-	975	-
Water and Sewerage	-	-	-	-	-
Electricity and Gas	-	75	-	75	-
Insurance		3,069	-	3,069	-
Repairs and Renewals	-	-	-	-	-
Materials and equipment	-	2,013	-	2,013	-
Printing and photocopying	-	110	-	110	-
Contribution to camp costs	-	445	-	445	-
Uniforms	-	-	-	-	-
AGM and trustee expenses	-	-	-	-	-
Section Money		1,816	-	1,816	-
Misc	-	1,063	-	1,063	-
Scoutshop	-	1,250	-	1,250	-
Sub total	-	27,269	-	27,269	-
Fundraising expenses					
All Fundraising	-	2,170	-	2,170	-
Unsung Hero		-	-	-	-
Donations	-	-	-	-	-
Other fundraising costs	-	-	-	-	-
Sub total	-	2,170	-	2,170	-
Total Gross Expenditure	-	29,439	-	29,439	-
Asset and investment purchases, etc.	-	-	-	-	-
Total payments	-	29,439	-	29,439	-
Net of receipts/(payments)	6,600	4,735	-	11,335	-
Transfers between funds	-	-	-	-	-
Cash funds last year end	12,549	-	-	12,549	-
Cash funds this year end	19,149	4,735	-	23,884	-

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2024	To	31/03/2025
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Statement of assets and liabilities at the end of the year

	1st April 2024			31st March 2025	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Cash funds					
Bank current account 46264960	-	11,014	-	11,014	-
Bank deposit account	-	5,645	-	5,645	-
Bank Current Account 18244668	-	6,301	-	6,301	-
Expense Account		551	-	551	-
Cash/Floats	-	373	-	373	-
Total cash funds	-	23,884	-	23,884	-
(agree balances with receipts and payments a/c)	agreement error	agreement error	ok	ok	ok
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
scouting equipment	-	-	-	-	-
Trailer	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-
Total net assets	-	23,884	-	23,884	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Leah Flynn Chairperson

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Gemma Divall Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 1st West Coker Scout Group I report to the trustees on my examination of the accounts of the [1st West Coker Scout Group] for the year ended 31st March 2025

Responsibilities and basis of report As the charity trustees of the 1st West Coker Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st West Coker Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st West Coker Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

ALANAH HAISELDEN CAMA

Relevant professional qualification or membership of professional bodies (if any):

Address:

28 ABEL YARD, ROPEWALK
BRISTOL, BS1 6ZL

Date:

26/05/2025