

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st West Coker Scout Group

Other names the charity is known by

Registered charity number (if any)

11 7 3 6 4 3

HQ registration number

Charity's principal address

Queen Elizabeth Pavilion

Halves Lane

West Coker

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Steven Cox	Chair	
2	James Lefevre	Secretary	
3	Gemma Divall	Treasurer	
4	Peter Divall	Group Scout Leader	
5	Laura Windsor	Member	
6	Deborah Prigg	Member	
7	Mark White	Member	
8	James Haiselden	Quartermaster	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group/District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

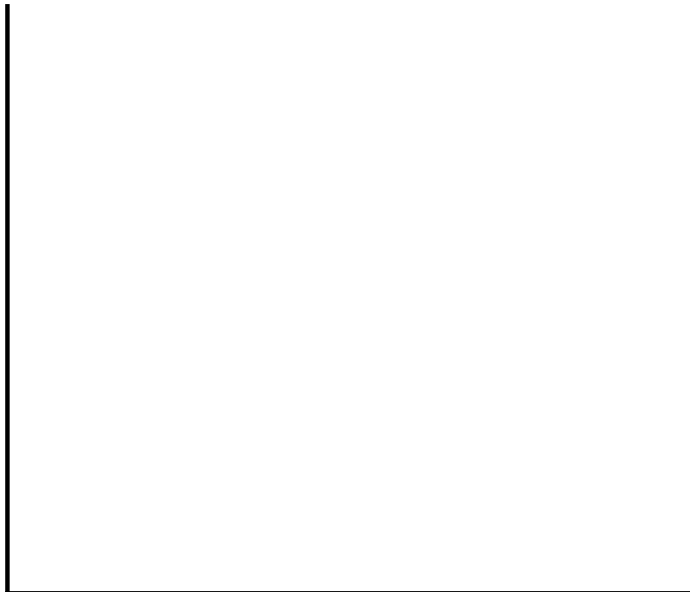
Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board Committee consists of the Chair, Treasurer and Secretary together with the Group Scout Leader, Individual section leaders (if opted to take on the responsibility) and parent representation and meets every 3-4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee@ training within the first 5 months of joining the Committee.

This Executive Committee exists to make sure the charity is well-managed, risks are assessed and mitigated, and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <p>The maintenance of Group property, The raising of funds for the administration of Group Finances; The Insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other Adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those elected.</p> <p>Risk and Internal Control The group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the Building, property and equipment. The Group would request the use of buildings, property and equipment from neighboring organisations such as the church, community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient building and contents insurance in place to mitigate against permanent loss. Injury to Leaders, helpers, supporters and members. The Group through Membership fees contributes to the Scout Association national accident insurance policy. Risk assessment is undertaken before all activities.</p> <p>Reduced income from funds raising The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities, should there be a major reduction of income. The committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction of Loss of Leaders The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of Leaders to an unacceptable level in a particular section or the group</p>

as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the group. **Reduction or loss of members** The group provides activities for all young people aged 6 - 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the group. **Risk and Internal control** The group has in place systems of internal controls that are designed to provide reasonable assurances against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurance risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

spare time please have a chat. A very succesful camp and trip to Kandersteg was tthe highlight of the year with 70+members of the group taking the trip, I must thank Skip for the organisation of this fantastic trip with the next one being booked for 2026.The replacement of our old hall is completed and we moved back in in September, it will be great to get all our equipment out of storage containers and into the store. We alsoplanned for the opening of our new section Squirrels in January which has been fantastic with the addition of another 12 young people enjoying Scouting Thank you Lou, Heather, Jennie and Kate for taking the lead on this. West Coker Scouts have had a massive impact in supporting the local community over the last year and I hope this continues and we are looking forward to the next year. I believe the group provide a fun and active programme of activities for every young person, giving them a foundation for the future and an experience to remember.

Well what a y and lots of ot thank you. W was tthe high next one beir equipment o been fantasti this. West Cc looking forwe foundation fo

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £2000.

Quantify and explain any designations

The Group held reserves of approximately £11000 against this at year end. This is above the level required for operating expenses. However this can be explained by holding moneys for future camps and expeditions

Details of any funds materially in deficit

(circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

• the charity’s principal sources of funds (including any fundraising);

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is fluid and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only Llyods banks or building societies at this present time

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Our principle fund raising is by our gift aid, annual events, donation and grant aid.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

To Build on our successes, stabilise our sections and continu

Section G

Declaration

The trustees declare that they have approved the trustees’ report above

Signed on behalf of the charity’s trustees

Signature(s)	Peter Divall	Steven Cox
Full name(s)	Peter Divall	Steven Cox
Position (eg Secretary, Chair)	Group Scout Leader	Chair
Date	D 7 0 6 2 3	

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2022	To	3/31/2023
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Receipts and payments

	2022/2023			2022/2023	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	6,883	-	-	6,883	-
Donations	1,068	-	-	1,068	-
Events and Camps	44,601	-	-	44,601	-
Gift Aid	-	-	-	-	-
Other similar income	7,547	-	-	7,547	-
Sub total	60,099	-	-	60,099	-
Grants					
Maintenence grant	-	-	-	-	-
Other grants	-	-	-	-	-
Sub total	-	-	-	-	-
All Event					
Detail 1	5,997	-	-	5,997	-
Detail 2	-	-	-	-	-
Detail 3	-	-	-	-	-
Other fundraising activities	-	-	-	-	-
Sub total	5,997	-	-	5,997	-
Scout hut income					
Hire of building	-	-	-	-	-
Hire of equipment	-	-	-	-	-
Other Scout hut income	-	-	-	-	-
Sub total	-	-	-	-	-
Investment income					
Bank interest	1	-	-	1	-
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Other investment income	-	-	-	-	-
Sub total	1	-	-	1	-
Total Gross Income	66,097	-	-	66,097	-
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	66,097	-	-	66,097	-

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2022	To	3/31/2023
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Receipts and payments

	2022/2023			2022/2023	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Membership subscriptions paid on (National/County/Area/District)		-	-	-	-
Youth programme and activities	45,049	-	-	45,049	-
Adult support and training	474	-	-	474	-
Rent	2,075	-	-	2,075	-
Water and Sewerage	-	-	-	-	-
Electricity and Gas	-	-	-	-	-
Insurance	2,771	-	-	2,771	-
Repairs and Renewals	-	-	-	-	-
Materials and equipment	-	-	-	-	-
Printing and photocopying	-	-	-	-	-
Contribution to camp costs	-	-	-	-	-
Uniforms	-	-	-	-	-
AGM and trustee expenses	-	-	-	-	-
Section Money	1,730	-	-	1,730	-
Misc	10	-	-	10	-
Scoutshop	1,668	-	-	1,668	-
Sub total	53,777	-	-	53,777	-
Fundraising expenses					
All Fundraising	1,210	-	-	1,210	-
Unsung Hero	500	-	-	500	-
Detail 3	-	-	-	-	-
Other fundraising costs	-	-	-	-	-
Sub total	1,710	-	-	1,710	-
Total Gross Expenditure	55,487	-	-	55,487	-
Asset and investment	-	-	-	-	-
Total payments	55,487	-	-	55,487	-
Net of receipts/(payments)	10,610	-	-	10,610	-
Transfers between funds	-	-	-	-	-
Cash funds last year end	-	-	-	-	-
Cash funds this year end	10,610	-	-	10,610	-

1st West Coker Scout Group No 1173643

Receipts and Payments Account

Year start date

Year end date

For the year from	4/1/2022	To	3/31/2023
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Statement of assets and liabilities at the end of the year

	2022/2023			2022/2023
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Cash funds				
Bank current account	5,003	-	-	5,003
Bank deposit account	5,645	-	-	5,645
Building society account	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-
Cash/Floats	331	-	-	331
Total cash funds	10,979	-	-	10,979
(agree balances with receipts and payments a/c)	agreement error	ok	ok	agreement error
Other monetary assets				
Tax claim	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-
Insurance claim	-	-	-	-
Sub total	-	-	-	-
Investment assets				
Investment property - detail	-	-	-	-
Quoted investments	-	-	-	-
Other investments - detail	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for				
Badge stock	-	-	-	-
Shop stock	-	-	-	-
Other stock	-	-	-	-
Land and buildings	-	-	-	-
Motor vehicles	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-
Other	-	-	-	-
Sub total	-	-	-	-
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-
Total net assets	10,979	-	-	10,979

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
Stephen Cox	Stephen Cox Chair

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of

West Coker Scout Group
~~(Insert Scout Group/District name)~~

I report to the trustees on my examination of the accounts of the

West Coker Scout Group

31st of March 2023

Responsibilities and basis of report

As the charity trustees of the West Coker Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the West Coker Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the West Coker Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: am

Name: ALLANAH JANE HALSEDEN

Relevant professional qualification or membership of professional bodies (if any): CGMA

Address: 28 Abel Yard, Repewalk, Bristol, BS1 6ZL

Date: 16th June 2024

