

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name	Blewbury Preschool
Other names charity is known by	Blewbury Pre-School
Registered charity number (if any)	1173635
Charity's principal address	Church Road
	Blewbury, Didcot
	Oxfordshire
	Postcode OX11 9PY

Please be advised that Blewbury Pre-School, Charity Number 1173635, is not yet fully up and running (for example, there has been no transfer of assets to date). We are a small village charity, operating and reporting under the name Blewbury Pre-School Playgroup, Charity Number 300117. We are in the process of turning into a CIO, as recommended by the Charity Commission. Due to a number of reasons, including the Covid pandemic, we were delayed in doing so but this will now be completed in 2021.

We have been advised by a Charity Commission representative to submit a 'nil return' for this year (2019-2020), with an explanatory note to detail our situation. With that in mind, if you have any further queries, please see the Annual Report submission for Blewbury Pre-school Playgroup or contact one of our Trustees for further details. Many thanks.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ciara Hardman-Cole	Chair	Whole Year	Management Committee
2	Philip Weeden	Treasurer	Whole Year	Management Committee
3	Laura Tiffany Sherrington-Hall		Whole Year	Management Committee
4	Christopher Thomas Smith		Whole Year	Management Committee
5	Philippa Hazel Weeden		Whole Year	Management Committee
6	Emily Lomas	Secretary	Whole Year	Management Committee
7	Joanna Jefferies		Whole Year	Management Committee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Financial Examiner	Andrew Hewson	
Buildings advisor	Marianne Suhr	
Legal advisor	Simon Barratt	

Name of chief executive or names of senior staff members (Optional information)

Mrs Tracey Edwards – Playgroup Leader and lead practitioner (Diploma in Pre-School Practice, and Level 4 in Children’s Care, Learning and Development)

Mrs Sharon Phillips – Deputy Playgroup Leader (Level 3 Early Years Childcare and Education, and Level 4 in Children’s Care, Learning and Development)

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution (model Early Years Alliance Constitution)
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership, appointed by CIO Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are a Charitable Incorporated Organisation. Our trustees are elected by the membership and appointed by the Management Committee.

Induction: When new CIO Committee Members are appointed, Ofsted will be informed, all CIO Committee members are DBS checked and complete an EY2 form online to ensure suitability. There is an Induction Pack for all CIO Committee Members (from whom the Trustees are selected) and we are all required to read the Pre-School Policies and Procedures.

Organisational Structure: Blewbury Pre-School will be run by a parent volunteer CIO management committee, working in conjunction with the Pre-School playleader.

Relationships: As well as the Charity Commission, we will be regulated by Ofsted. We will be members of the Early Years Alliance and have links with and funding from Oxfordshire County Council.

Major Risks:

Safeguarding: Under the Children's Act 1989 we have a responsibility at all times to protect the wellbeing of children in our care. All the required certification, training, policies and procedures are held and managed by the Playleader and Deputy Playleader.

Financial stability: We have a responsibility to ensure the financial stability of the Pre-School. The Treasurer will monitor and internally audit spend within each financial year and the Committee will forecast likely income and expenditure over the next.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To continue to run a childcare facility and provide Pre-School Education to children from 2½ to 5 years of age.

- At Blewbury Pre-School we believe that every child is unique and is a competent learner, and can be resilient, capable, confident and self-assured.
- We are committed to developing positive relationships so that children can learn to be strong and independent from a base of secure and loving relationships with parents and/or a key person.
- For all our children, we aim to provide enabling environments that play a key role in supporting and extending their development and learning.
- We believe that children learn in different ways and at different rates, and that all areas of learning and development are equally important and inter-connected.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We believe that a child has the best start to their early years education in an environment where they are happy, cared for and their individual contribution is valued by all. We offer Early Years Foundation Stage to children from 2½ -5 years for up to 5 sessions per week. Our hours of operation are Monday to Friday from 9am to 2pm.

We have provision to meet the needs of vulnerable families in terms of accessing two year old funding and pupil premium.

Taken from our constitution: the aims of the Pre-School are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children by: offering appropriate play, education and care facilities, family learning, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

Everything that we do ensures that the charity is carrying out the purposes for which it is set up and no other purpose. The trustees have had regard to the guidance issued by the Charity Commission on public benefit to this effect.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As we are not yet operational, there is nothing to report. For information on our current entity (Blewbury Pre-School Playgroup), please see our annual return.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are submitting a 'nil return' for our accounts. There is currently no financial information to share. We are in the process of creating our financial policies, such as our policy about holding financial reserves.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Exemptions from disclosure: n/a

Funds held as custodian trustee on behalf of others: n/a

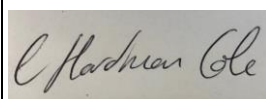
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ciara Hardman-Cole

Position (eg Secretary, Chair, etc)

Chair

Date

29 June 2021

