



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2022		31	12	2022

Section A Reference and administration details

Charity name Wicken Jubilee Village Hall

Other names charity is known by Wicken Mission Hall

Registered charity number (if any) 1173591

Charity's principal address 26 Lode Lane

Wicken

Ely Cambs

Postcode CB7 5XP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs. G. Turner	Chair		
2	Mrs. S. Leek			
3	Mr. R. White	Treasurer		
4	Ms. G. Rogers			
5	Mrs. C. Blott			
6	Mrs. S. Jones			
7	Mr. J. Clarke			
8	Mrs. S. Wilson			Wicken Parish Council
9	Mrs. C. Clay			Swallowtails
10	Mrs. R. Barnes	Secretary		
11	Mrs. A. Adams			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution

How the charity is constituted

(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods

(eg. appointed by, elected by)

Up to 10 trustees are elected.
Up to 5 trustees may be appointed.
Up to 5 individuals may be co-opted by the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The appointed trustees represent organisations that regularly use the hall at least every month. They are chosen and appointed by the organisations themselves. Organisations that have been invited to appoint a trustee should they choose are:

Wicken Parish council
Wicken Coronation Brass band
The Swallowtails Senior Citizens Club
The FenTiggers Nursery School

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Wicken, Upware and Padney without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have the need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The hall has been maintained in excellent condition and is regularly hired out for classes, wedding receptions, children's parties and in addition regular functions are organised and run by the Trustees..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Hall resumed regular activities following covid restrictions. New Trustees were welcomed onto the Committee and events were organized and hiring's commenced again. The Trustees were therefore able to make significant improvements to the Hall, including updating the lighting to led, new roller blinds and internal bi-fold doors.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charities policy is to maintain a working balance and contingency reserve of at least £10000 in our account.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity remains in a good financial position.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jean Turner	
Position (eg Secretary, Chair, etc)	Chair	
Date	07/03/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Wicken Jubilee Village Hall	No (if any) 1173591
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Receipts and payments accounts

For the period from	Period start date 1-Jan-22	To	Period end date 31-Dec-22
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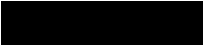
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Hire fees (regular)	9,452	-	-	9,452
Hire Fees (non-regular)	2,757	-	-	2,757
Fund raising functions	4,306	-	-	4,306
Teas/books	126	-	-	126
Donations	-	-	-	-
Covid grants	2,672	-	-	2,672
		-	-	
		-	-	
Sub total (Gross income for AR)	19,313	-	-	19,313
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	19,313	-	-	19,313
A3 Payments				
Cleaning	2,762	-	-	2,762
Utilities	2,546	-	-	2,546
Admin	1,971	-	-	1,971
Maintenance	11,847	-	-	11,847
Equipment	668	-	-	668
Admin	1,971	-	-	1,971
		-	-	
		-	-	
		-	-	
Sub total	21,701	-	-	21,701
A4 Asset and investment purchases, (see table)				
Dishwasher	-	-	-	
	-	-	-	
Sub total	-	-	-	
Total payments	21,701	-	-	
Net of receipts/(payments)	- 2,388	-	-	
A5 Transfers between funds	-	-	-	
A6 Cash funds last year end	-	-	-	
Cash funds this year end	- 2,388	-	-	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Current Account	37,840	-
		-	-
		-	-
	Total cash funds	37,840	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
	Tables and chairs	unrestricted	-
	Refrigerators and freezer	"	-
	Dish washer	"	-
	Crockery and glassware	"	-
	Cooker	"	-
	Audio visual system	"	-
	Portable stage	"	-
	Fire equipment	"	-
	Portable appliances	"	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name
			R J White
			G Turner

CC16a



Last year

to the nearest £

3,423
1,530
2,558
-
17,907
-
-
25,418

-
-

25,418

2,859
2,541
1,013
5,563
320
1,906
-
-
-
14,202

14,202

11,216
-
-
11,216



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

21-Feb-23
21-Feb-23