

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

England & Wales · Charity number 1173555

## Details

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Other names	ST ALBAN'S CHURCH, THE CHURCH IN WESTBURY PARK, WESTBURY PARK METHODIST CHURCH
Status	Registered
Legal form	Other
Registered	2017-06-26
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Westbury Park Church 4 North View Westbury Park Bristol BS6 7QB
Phone	01179731562
Email	<a href="mailto:office@westburyparkchurch.org">office@westburyparkchurch.org</a>
Website	<a href="http://www.westburyparkchurch.org.uk">www.westburyparkchurch.org.uk</a>

## Activities

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**Objects:** TO ADVANCE THE CHRISTIAN FAITH IN THE AREA OF BENEFIT IN ACCORDANCE WITH THE PRINCIPLES AND PRACTICES OF THE PARTICIPATING CHURCHES.

**Activities:** These are:a) the celebration of public worship;b) the teaching of the Christian faith;c) mission & evangelism;d) pastoral work, incl. visiting the sick & the bereaved;e) the provision of facilities with a Christian ethos for the local community, incl. the elderly, the young and other groups with special needs; &f) the support of other charities in the UK and overseas.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Bristol City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£323,928	£320,537	-	-
2023-12-31	£283,445	£277,313	-	-
2022-12-31	£275,368	£279,863	-	-
2021-12-31	£256,598	£225,290	-	-
2020-12-31	£216,307	£226,737	-	-

## Trustees

Name	Role	Appointed
REV EMMA LANGLEY	Chair	2010-04-24
ASTRID PESTELL		2014-04-27
Alison Margaret Grant		2023-05-21
CARRON MORLEY		2013-04-28
Christine Margaret Shires		2018-04-29
EDWARD DAVIES		2016-04-24
Edwina Lloyd		2020-11-18
JUDITH MANNING BA HONS		2016-04-24
Jennifer Peacock		2024-05-19
Linda Jane Anderson		2022-05-22
Linda Talbot		2019-03-24
MARGARET MORGAN		2010-04-24
Mary Knight		2010-04-24
Mary Louise Salter		2024-05-19
NICOLA WALTON BEd EXON		2010-04-24
RACHEL HYLAND BA OXON		2016-04-24
Wayne Devonne Lennon		2020-11-18

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

England & Wales - Charity number 1173555

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# Accounts

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# **Westbury Park Ecumenical Partnership**

**FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2024**

**Charity Number: 1173555**

**WESTBURY PARK ECUMENICAL PARTNERSHIP**  
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**YEAR ENDED 31 DECEMBER 2024**

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

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#### **Introduction**

The Trustees have pleasure in presenting their Report and financial statements for the year ended 31 December 2024. The Trustees have adopted the provision of the Statement of Recommended Practice (FRS102 SORP) Accounting and Reporting by Charities 'in preparing the Annual Report and financial statements for the charity.

#### **Objectives and activities**

The objects of the Charity are the advancement of Christian faith in the area of benefit in accordance with the principles and practices of the participating churches which are St Albans Church and Westbury Park Methodist Church.

The activities of the Charity are: the celebration of public worship; the provision of occasional offices (baptisms, weddings and funerals), the teaching of the Christian faith; mission and evangelism, pastoral work- including visiting the sick and the bereaved, the provision of facilities with a Christian ethos for the local community including the elderly, the young and other groups with special needs and the support of other charities in the UK and overseas.

The Ecumenical Church Council (ECC) is responsible for the maintenance of all church buildings and property. It cooperates with the Ecumenical Minister for the time being in the promotion of the whole mission of the church and consults jointly with them on matters of general concern and importance to the church. The ECC has various committees which meet as necessary. It also sets up working groups to consider particular items of business.

The Board (being the ECC and the Ecumenical Minister) is aware of the provisions of the Charities Act 2011 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe Westbury Park Ecumenical Partnership meets the public benefit requirements established by that Act. Fuller details of the Charity's objectives and activities undertaken in support of these objectives will be found in other sections of this report.

#### **Achievements and performance**

The ECC is keen to offer a variety of worship over the course of the year that our community find both beneficial and spiritually fulfilling. All are welcome to attend our services.

Our regular Sunday services are every week at 8am and 10.15am. Once a month the main act of worship is a Family Service and once a month there is a Choral Evensong at 6.30pm. Numbers attending services are gradually rising and we are delighted to be able to welcome a diverse range of people. This year we became a member of the Inclusive Church network and are passionate about growing our welcome for all.

Our Pastoral Link scheme is an important part of our care for our congregation and the wider community who come to MAF, Lunch Club, Choir and other activities. The monthly Lunch Club, "Tea and Chat" and Monday Afternoon Fellowship have continued to meet. This means that on 3 weeks in each month there is a gathering for older people. They are much appreciated by those who attend.

A new initiative this year is 'Share Space' which offers clothes and equipment for babies and children. This is run weekly on a take what you want and donate what you can basis. We

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

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have ambitions to offer this as a resource across the city to struggling families but also as a community resource to enable people to reduce their carbon footprint.

Our Small Groups are an important part of our ministry. In Lent in 2024 Lent Groups met - with a mix of in-person and Zoom groups, and this year we read the book *Chasing Francis* by Ian Morgan Cron. Outside of Lent the regular House group continued on Zoom. This year we have continued to use the *Pilgrim* course. The Breakfast Group meets between the 8am and 10.15am services and discusses the readings for the day. This group continues to grow and has provided a much appreciated opportunity for fellowship and growing in faith.

In recent years we have had Ordinands (ministers in Training) from Trinity College on placement with us – both during June (when Ordinands are attached to a different church from the one they normally attend for the month) and full time (when they are with a church for all their time in Bristol). We had a June placement student this year and Lizzie completed her training and moved on to her curacy in June. We consider it important to have been able to support their training for their future roles in the church as ordained ministers and they also contribute a huge amount to the life of the church here in Westbury Park.

For some years we have had the support of an Associate Minister, Mike James, and his wife, Sue Trill. This year Mike decided to step down and move on. We are grateful for all they have contributed to the life of the Church.

At the Annual Meeting in 2024 we had 123 on the Electoral Roll and 10 Methodist Members. In 2025 we have to draw up a new Electoral Roll and when it was completed there were 85 people on the Church Electoral Roll 33 of whom are resident within the parish. There were also 8 people in membership of the Methodist Church. The average weekly attendance, counted during October, was 80 in person, but this number increased at festivals (special Sundays and other days in the Church's year).

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We had 3 Baptisms in 2024, and 8 funerals in church and 5 at the Crematorium and one committal of ashes. We also celebrated two weddings this year at St Albans.

We are part of the Bristol and South Gloucestershire Methodist Circuit and also the Deanery of Bristol West in the Diocese of Bristol.

The Church in Westbury Park is blessed with three fantastic buildings all of which are open and available for the public to use every day of the year. Our lettings continue to provide an important part of our income. We have had some new regular hirers and lots of Children's birthday parties. This year has been challenging on the maintenance front. In February the boiler at St Alban's broke down, but eventually we were able to get it repaired then at the Methodist Church we had trouble with the drain near the boiler room which led to floods in the boiler room and caused the boiler itself to fail – after some months this too has now been repaired. Sadly, because of the time and energy required to make repairs we have not made much progress towards our objective of reordering the back of St Alban's but have had very positive feedback from the DAC about our revised plans and so we hope

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

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to take this forward in 2025. We have provided support to the refugee family living in the house in North View that we own which has included some improvements and repairs to the house to make it more suitable for a growing family. Maintaining such buildings remains a financial challenge but we are committed to them because of the opportunities they afford us and the benefit that they provide to the local community.

Reaching out to our community remains a priority even when recruiting beyond the pool of the usual volunteers continues to be a challenge. It has been good that our groups for the elderly, the detached youth work project and preschool have continued. A continuing success story has been the Toddler group that regularly has up to 50 households attending and we have had contact with well over 200 families. This meant we held a "Messy Easter" as well as the Toddler Service at Christmas that is very popular. White Tree Preschool, which we run has continued to thrive thanks to its excellent staff.

Another new venture in 2024 was our Christmas Crafternoon where talented members of the congregation offered their skills to teach people a variety of Christmas crafts. It was a great way to reach out to the community and also raised funds (£579.50) for Wi'am which is a reconciliation organisation in the Occupied West Bank.

In 2024 we also relaunched the monthly cafe at the Methodist Church. This provides an opportunity for congregation and community to gather informally. It also raises funds for the church and its charities.

#### **Financial review**

Total income of £323,928 was £40,483 (over 14%) higher than in 2023. The Parish Giving Scheme continues to be a very efficient and successful tool for us, however expenditure continues to outstrip income and so we are beginning to work on a stewardship campaign for 2025.

Total expenditure of £320,537 was £40,446 (about 14%) higher than in 2023. The cost-of-living crisis continues to lead to increases in our costs as does the inevitable increased burden of building maintenance as our buildings get older. We have, however been able to build in some stability by better budgeting and fixing our Gas and Electric tariffs until 2026.

The grant-making policy of the Charity is to give away 5% of our annual income to charities and mission organisations which are proposed by the Church and Society Committee and decided upon by the ECC There are 4 charities chosen each year - one established Anglican or Methodist mission organisation, one national charity, one local charity and one charity working internationally. We will often seek to prioritise smaller charities with which we can have a meaningful relationship. This year the Quarterly Charities (which will each get the 1% of our 2024 income in 2025) were – Children's Society, Jessie May, Practical Action and Mind. In addition, we support Wi'am every year - this is a charity which offers conflict resolution in the occupied West Bank. These charities receive 1% each of our annual income. We also gave £2013.52 to the 2023 Quarterly charities -Wi'am, Tree Aid, Aid Box Waste Aid and All We Can. In addition, we organise events and make collections for these and other charities such as Christian Aid the Children's Society and DEC appeals. We also sponsor a schoolgirl in Uganda.

At this time the Trustees do not have a reserves policy. We feel that at this stage to establish a reserves policy would be an impediment to raising our giving levels and would adversely affect our fundraising. We will continue to keep this under review.

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' REPORT**

### **YEAR ENDED 31 DECEMBER 2024**

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As at 31 December 2024 the charity's free reserves were £258,138. The Trustees are satisfied that the Charity has sufficient funds to allow the accounts to be drawn up on a going concern basis.

#### **Structure, Governance and Management**

Westbury Park Ecumenical Partnership is an unincorporated charity, registered as a charity on 26 June 2017. The charity was established under the constitution adopted on the 25 April 2010.

The Trustees meet formally on a bi-monthly basis. Between meetings, responsibility for the management of Westbury Park Ecumenical Partnership lies with the Ecumenical Minister. The key management personnel of the charity are the Board of the Trustees and the Ecumenical Minister. The annual salary and employment benefits of key management personnel are set by the Board of the Trustees. The Trustees have delegated the day to day running of the Charity to the Ecumenical Minister

The Board of Trustees has appointed a Treasurer to administer the financial policies of the charity.

The Licensed ministers of the LEP (lay and ordained) are ex officio Trustees, as are: Deanery and Diocesan Synod members, Church Wardens and Methodist Steward(s). There will be (up to 19) elected trustees whose term is 3 years (after which they may be re-elected) split between Anglican and Methodist members. The trustees can co-opt up to 4 further trustees (whose term of office is 1 year – after which they may be co-opted again or elected).

#### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP for the time being;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the "going concern" basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution.

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
TRUSTEES' REPORT  
YEAR ENDED 31 DECEMBER 2024**

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They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The established sub- committees of the Board and their responsibilities are as follows:

• **The Finance & Property Committee**

which includes the Ecumenical Minister, Churchwardens and Stewards plus others with relevant skills, and meets bi-monthly (alternating with the Church Council) to plan and advice on matters to do with the fabric of the church.

• **The Church and Society Committee**

which oversees charitable giving and dissemination of information about the world-wide church, and involvement in service and action beyond the parish.

• **The Worship Committee**

which oversees all matters pertaining to the worship of the church.

• **The Children's Work Committee**

which monitors the work of the Sunday Club and includes the Sunday Club leader and teachers. This is informally known as the Sunday Club leaders meeting.

• **The Pastoral Care Committee**

Which oversees the recruiting, training and allocation of pastoral visitors.

Trustees are appointed by election at the church annual meeting.

Approved by the Trustees on 10th March 2025

Signed on behalf of the Trustees



Rev. Emma Langley (Trustee)

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
REFERENCE & ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 DECEMBER 2024**

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**Charity Registration Number**

1173555

**Charity Name**

Westbury Park Local Ecumenical Partnership (also known as St Albans Church, Westbury Park Methodist Church, The Church in Westbury Park, Ecumenical Church Council (ECC))

**Principal Office**

Westbury Park Church, 4 North View, Westbury Park, Bristol, BS6 7QB

**Trustees**

Mary Knight

Rev Emma Langley

Carron Morley (until June 2024)

Astrid Pestell

Catherine Maddock (until June 2024)

Judith Manning

Rachel Hyland

Christine M Shires

Roger Holbrook

Louise Salter (appointed July 2024)

Wayne Lennon

Linda Talbot

Edward Davies

Margaret Morgan

Nicola Walton

Alison Grant

Edwina Lloyd

Linda Anderson

Jennie Peacock (appointed July 2024)

**Treasurer**

Martha Doyle

**Hon. Secretary**

Rachel Hyland

**Independent Examiner**

David Baptiste ACPA, Linden Accountants Limited, Scrapstore House, 21 Sevier Street  
St Werburghs, Bristol, BS2 9LB

**Bankers**

Lloyds Bank, Westbury on Trym

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
YEAR ENDED 31 DECEMBER 2024**

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I report on the unaudited accounts for the year ended 31<sup>st</sup> December 2024 set out on pages 9 to 19.

**Respective responsibilities of trustees and examiner**

As the charity's trustees are also its directors for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Westbury Park Local Ecumenical Partnership are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Basis of independent examiner's report**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Certified Public Accountants Association, which is a listed body.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required under section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Baptiste ACPA  
Linden Accountants, Scrapstore House, 21 Sevier Street, St Werburghs, Bristol, BS2 9LB

Date ..... 13<sup>th</sup> March 2025 .....

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>Income from:</b>					
Donations	2	93,771	2,337	96,108	102,768
Charitable activities	3	218,721	-	218,721	175,081
Other trading activities	4	1,184	-	1,184	639
Investments		6,421	-	6,421	4,957
Insurance Reclaim		1,494	-	1,494	-
<b>Total income</b>		<u>321,591</u>	<u>2,337</u>	<u>323,928</u>	<u>283,445</u>
<b>Expenditure on:</b>					
Charitable activities	5	303,241	16,546	319,787	279,603
Raising funds		751	-	751	488
<b>Total expenditure</b>		<u>303,991</u>	<u>16,546</u>	<u>320,537</u>	<u>280,091</u>
Net gains / (losses) on investments	12	1,751	-	1,751	2,778
<b>Net income/(expenditure) for the year</b>	8	<u>19,350</u>	<u>(14,209)</u>	<u>5,141</u>	<u>6,132</u>
Transfers between funds	15	-	-	-	-
<b>Movement in funds</b>		<u>19,350</u>	<u>(14,209)</u>	<u>5,141</u>	<u>6,132</u>
<b>Total funds at 1 January</b>	16	<u>238,788</u>	<u>49,250</u>	<u>288,038</u>	<u>281,906</u>
<b>Total funds at 31 December</b>	16	<u>258,138</u>	<u>35,041</u>	<u>293,180</u>	<u>288,038</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities is shown in note 11.

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2024

	Note	£	2024 £	£	2023 £
<b>FIXED ASSETS:</b>					
Investments	12		34,057		32,306
<b>CURRENT ASSETS:</b>					
Debtors	13	11,458		3,831	
Cash at bank and in hand		<u>257,186</u>		<u>263,850</u>	
			268,644		267,681
<b>CURRENT LIABILITIES:</b>					
Creditors: falling due within one year	14		(9,519)		(11,948)
<b>NET CURRENT ASSETS:</b>			<u>259,125</u>		<u>255,733</u>
<b>NET ASSETS:</b>			<u><u>293,180</u></u>		<u><u>288,038</u></u>
<b>FUNDS</b>					
Unrestricted funds	16		258,138		238,788
Restricted funds	16		35,041		49,250
			<u><u>293,180</u></u>		<u><u>288,038</u></u>

These financial statements were approved by the Trustees on 10th March 2025 and are signed on their behalf by:



.....  
Rev. Emma Langley  
Trustee

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

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### 1 ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity is a public benefit entity.

#### b) Income

Income from donations is included when these are receivable, except as follows:

- i) When the donors specify that the donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Donated services and facilities are included at the value of the Charity where this can be qualified.

#### c) Expenditure

Expenditure is recognised on an accrual basis and has been classified under headings that aggregate all costs related to that category. Expenditure includes attributable VAT that cannot be recovered.

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the ECC.

#### d) Investments

Investments are included at market value at 31 December. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

#### e) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### f) Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 1 ACCOUNTING POLICIES (continued)

#### g) Unrestricted Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

#### h) Restricted Funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

### 2 INCOME FROM: DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
General donations	76,620	2,337	<b>78,957</b>	74,498
Bequeathed income	-	-	-	11,720
Gift aid	17,151	-	<b>17,151</b>	16,550
Grants	-	-	-	-
	<u>93,771</u>	<u>2,337</u>	<u><b>96,108</b></u>	<u>102,768</u>

Included in the 2023 income are restricted general donations of £5,151.

### 3 INCOME FROM: CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Rental income	118,177	-	<b>118,177</b>	93,659
Church services	6,305	-	<b>6,305</b>	4,192
White Tree Preschool	89,589	-	<b>89,589</b>	71,799
Trips	-	-	-	-
Youth Club	4,243	-	<b>4,243</b>	5,143
Miscellaneous	408	-	<b>408</b>	288
	<u>218,721</u>	<u>-</u>	<u><b>218,721</b></u>	<u>175,081</u>

All 2023 charitable activity income has been classified as unrestricted.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 4 INCOME FROM: OTHER TRADING ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Fundraising income	1,184	-	1,184	639

All 2023 fundraising income has been classified as unrestricted.

### 5 EXPENDITURE ON: CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Grants (note 6)	11,523	2,239	13,763
Bristol Diocesan Board of Finance	52,000	-	52,000
Circuit assessment	8,965	-	8,965
Ministry costs	6,801	633	7,434
Youth Club	5,715	-	5,715
White Tree Preschool	73,893	-	73,893
Support costs (note 7)	144,345	13,674	158,018
	<u>303,241</u>	<u>16,546</u>	<u>319,787</u>

#### Prior year comparative

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Grants (note 6)	11,901	4,917	16,818
Bristol Diocesan Board of Finance	45,000	-	45,000
Circuit assessment	7,152	-	7,152
Ministry costs	5,071	449	5,520
Youth Club	3,355	-	3,355
White Tree Preschool	52,883	-	52,883
Support costs (note 7)	132,594	16,282	148,876
	<u>257,955</u>	<u>21,647</u>	<u>279,603</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 6 ANALYSIS OF GRANTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<i>To Institutions</i>			
Box Aid	-	-	-
Children's Society	-	467	467
Christian Aid	-	718	718
DEC Middle East	-	218	218
DEC Pakistan	-	-	-
DEC Syria and Turkey	-	93	93
DEC Ukraine	-	-	-
Mbarara Community Project	-	-	-
Methodist Centre	-	-	-
MIND	-	330	330
Practical Action	-	413	413
Ted-ED	-	-	-
The Smile Train	-	-	-
UNA - UK	-	-	-
Waste Aid	-	-	-
Charity payments	11,523	-	11,523
	<u>11,523</u>	<u>2,239</u>	<u>13,763</u>

### Prior year comparative

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<i>To Institutions</i>			
Box Aid	-	139	139
Children's Society	-	506	506
Christian Aid	-	605	605
DEC Pakistan	-	-	-
DEC Syria and Turkey	-	446	446
DEC Ukraine	-	375	375
Mbarara Community Project	-	220	220
Methodist Centre	-	1,586	1,586
Royal School of Church Music	-	-	-
Sixty-One	-	-	-
Ted-ED	-	-	-
The Smile Train	-	-	-
UNA - UK	-	-	-
Waste Aid	-	1,040	1,040
Charity payments	11,901	-	11,901
	<u>11,901</u>	<u>4,917</u>	<u>16,818</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 7 SUPPORT COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Wages and salaries	44,555	-	44,555	45,015
Utilities	37,284	-	37,284	21,925
Insurance	15,091	-	15,091	15,277
Repairs and maintenance	35,555	13,674	49,228	54,884
Office costs	5,856	-	5,856	7,861
Licences & subscriptions	5,159	-	5,159	1,595
Bank charges	125	-	125	-
Sundry	-	-	-	1,598
Governance costs	720	-	720	720
	<u>144,345</u>	<u>13,674</u>	<u>158,018</u>	<u>148,876</u>

Included in the 2023 expenditure are restricted support costs of £16,282.

### 8 NET INCOME FOR THE YEAR

This is stated after charging:	2024 £	2023 £
Trustee remuneration	-	-
Independent examination fee	<u>720</u>	<u>720</u>

### 9 STAFF COSTS

The aggregate payroll costs were:	2024 £	2023 £
Wages & salaries	96,241	86,821
Social security costs	8,034	3,421
Pensions	<u>5,297</u>	<u>2,380</u>
	<u>109,572</u>	<u>92,622</u>

No employee received emoluments of more than £60,000.

The average monthly headcount of employees during the year was 16 (2023: 16)

The total employee benefits received by key management personnel is £Nil (2023: £Nil).

### 10 TAXATION

The Charity is exempt from corporation tax on its charitable activities.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Income from:</b>			
Donations	97,617	5,151	102,768
Charitable activities	175,081	-	175,081
Other trading activities	639	-	639
Investments	4,957	-	4,957
<b>Total income</b>	<u>278,294</u>	<u>5,151</u>	<u>283,445</u>
<b>Expenditure on:</b>			
Charitable activities	257,955	21,647	279,602
Raising funds	488	-	488
<b>Total expenditure</b>	<u>258,443</u>	<u>21,647</u>	<u>280,090</u>
Net gains / (losses) on investments	2,778	-	2,778
<b>Movement in funds</b>	<u>22,629</u>	<u>(16,496)</u>	<u>6,133</u>
<b>Total funds at 1 January 2023</b>	216,159	65,746	281,905
<b>Total funds at 31 December 2023</b>	<u>238,788</u>	<u>49,250</u>	<u>288,038</u>

### 12 INVESTMENTS

	Unlisted Investments £	Listed Investments £	2024 £	2023 £
Market value as at 1 January 2024	989	31,317	32,306	29,528
Unrealised gains / (losses)	23	1,728	1,751	2,778
Market value as at 31 December 2024	<u>1,011</u>	<u>33,045</u>	<u>34,057</u>	<u>32,306</u>

### 13 DEBTORS

	2024 £	2023 £
Other debtors	11,458	3,831
	<u>11,458</u>	<u>3,831</u>

### 14 CREDITORS: amounts falling due within one year

	2024 £	2023 £
Other creditors	9,519	11,948
	<u>9,519</u>	<u>11,948</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

### 15 MOVEMENT IN FUNDS

Year ended 31 December 2024

	1 Jan 2024 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2024
<b>Restricted funds</b>						
St Albans Building fund	22,457	-	-	-		22,457
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	20,397	-	(13,985)	-		6,412
Other funds	3,626	2,337	(2,561)	-		3,402
	<u>49,250</u>	<u>2,337</u>	<u>(16,546)</u>	<u>-</u>		<u>35,041</u>
<b>Unrestricted funds</b>						
General funds	188,877	229,509	(224,384)	-		194,002
Designated funds						
White Tree Preschool	34,253	89,589	(73,893)	-		49,949
Youth Club	15,659	4,243	(5,715)	-		14,187
	<u>49,911</u>	<u>93,832</u>	<u>(79,607)</u>	<u>-</u>		<u>64,136</u>
	<u>238,788</u>	<u>323,341</u>	<u>(303,991)</u>	<u>-</u>		<u>258,138</u>
<b>Total funds</b>	<u>288,038</u>	<u>325,678</u>	<u>(320,537)</u>	<u>-</u>		<u>293,180</u>

Year ended 31 December 2023

	1 Jan 2023 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2023
<b>Restricted funds</b>						
St Albans Building fund	31,927	-	(9,470)	-		22,457
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	27,209	-	(6,812)	-		20,397
Other funds	3,840	5,151	(5,366)	-		3,626
	<u>65,746</u>	<u>5,151</u>	<u>(21,647)</u>	<u>-</u>		<u>49,250</u>
<b>Unrestricted funds</b>						
General funds	186,953	201,352	(199,427)	-		188,877
Designated funds						
White Tree Preschool	15,337	71,799	(52,883)	-		34,253
Youth Club	13,870	5,143	(3,355)	-		15,659
	<u>29,207</u>	<u>76,942</u>	<u>(56,238)</u>	<u>-</u>		<u>49,911</u>
	<u>216,159</u>	<u>278,294</u>	<u>(255,666)</u>	<u>-</u>		<u>238,788</u>
<b>Total funds</b>	<u>281,906</u>	<u>283,445</u>	<u>(277,313)</u>	<u>-</u>		<u>288,038</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

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### 15 MOVEMENT IN FUNDS (continued)

#### *Restricted funds*

WPMC Decoration fund represents donation and grants given towards the decoration of the building.

St Albans Building fund represents grants and donation given towards the building work of St Albans Church.

White Tree Preschool represents donations given to support the daily activities of the Westbury Park Preschool.

The collections fund represents gifts and donations collected for various charities throughout the year, these are then primarily granted out to these organisations accordingly as per note 6.

The maintenance fund represents grants and donation given towards the repair and restoration of the buildings held by the charity.

Other funds represents donations towards various small church projects such as the flower fund or the church music

#### *Designated funds*

White Tree Preschool, these funds represents those amounts set aside by the Trustees for the delivery of charitable activities at the preschool.

Youth Club, these funds represent those amounts set aside by the Trustees for the delivery of charitable activities in the Youth Club.

### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 December 2024

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	35,041	35,041
Unrestricted funds			
<i>General funds</i>	34,057	159,946	194,002
<i>Designated funds</i>	-	64,136	64,136
	<u>34,057</u>	<u>259,123</u>	<u>293,180</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

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### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS (Continued)

As at 31 December 2023

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	49,250	49,250
Unrestricted funds			
<i>General funds</i>	32,306	156,571	188,877
<i>Designated funds</i>	-	49,911	49,911
	<u>32,306</u>	<u>255,732</u>	<u>288,038</u>

### 17 RELATED PARTY TRANSACTIONS

Aggregate donations from Trustees, key management personnel, and other related parties was £13,544. No single donation exceeded £500.

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

England & Wales - Charity number 1173555

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# Accounts

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# **Westbury Park Ecumenical Partnership**

**FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2023**

**Charity Number: 1173555**

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**WESTBURY PARK ECUMENICAL PARTNERSHIP**  
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**YEAR ENDED 31 DECEMBER 2023**

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **REFERENCE & ADMINISTRATIVE INFORMATION**

### **YEAR ENDED 31 DECEMBER 2023**

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#### **Introduction**

The Trustees have pleasure in presenting their Report and financial statements for the year ended 31 December 2023. The Trustees have adopted the provision of the Statement of Recommended Practice (FRS102 SORP) Accounting and Reporting by Charities' in preparing the Annual Report and financial statements for the charity.

#### **Objectives and activities**

The objects of the Charity are the advancement of Christian faith in the area of benefit in accordance with the principles and practices of the participating churches which are St Albans Church and Westbury Park Methodist Church.

The activities of the Charity are: the celebration of public worship; the provision of occasional offices (baptisms, weddings and funerals), the teaching of the Christian faith; mission and evangelism, pastoral work- including visiting the sick and the bereaved, the provision of facilities with a Christian ethos for the local community including the elderly, the young and other groups with special needs and the support of other charities in the UK and overseas.

The Ecumenical Church Council (ECC) is responsible for the maintenance of all church buildings and property. It cooperates with the Ecumenical Minister for the time being in the promotion of the whole mission of the church and consults jointly with them on matters of general concern and importance to the church. The ECC has various committees which meet as necessary. It also sets up working groups to consider particular items of business.

The Board (being the ECC and the Ecumenical Minister) is aware of the provisions of the Charities Act 2011 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe Westbury Park Ecumenical Partnership meets the public benefit requirements established by that Act. Fuller details of the Charity's objectives and activities undertaken in support of these objectives will be found in other sections of this report.

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#### **Achievements and performance**

The ECC is keen to offer a variety of different sorts of worship during the week and over the course of the month and year that our community find both beneficial and spiritually fulfilling. All are welcome to attend our services.

2023 felt very much like a return to normal after the pandemic. Most of our previous Services continued (although there ceased to be a service from the Book of Common Prayer on the first Sunday at 8.00am and Choral Eucharist has not returned) and groups were again meeting. At Christmas and Easter we now aspire to use the Main Altar, but most of the time we still use the Nave Altar.

Our Pastoral Link scheme is an important part of our care for our congregation and the wider community who come to MAF, Lunch Club, Choir and other activities. The monthly Lunch Club, "Tea and Chat" and Monday Afternoon Fellowship have resumed meeting. This

## **WESTBURY PARK ECUMENICAL PARTNERSHIP REFERENCE & ADMINISTRATIVE INFORMATION YEAR ENDED 31 DECEMBER 2023**

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means that on 3 weeks in each month there is a gathering for older people. They are much appreciated by those who attend.

Our Small Groups are an important part of our ministry. In Lent in 2023 Lent Groups met - with a mix of in-person and Zoom groups, and this year we read the book *Failure* by Bishop Emma Ineson. Outside of Lent the regular House group continued on Zoom. This year we have continued to use the *Pilgrim* course. The Breakfast Group that meets between the 8am and 10.15am service has continued and is much appreciated.

In recent years we have had Ordinands (ministers in Training) from Trinity College on placement with us – both during June (when Ordinands are attached to a different church from the one they normally attend for the month) and full time (when they are with a church for all their time in Bristol). We had no June placement student this year but Lizzie continued with us in her third year and will be with us until mid-2024 and Chaja left us to go to Cambridge. We consider it important to have been able to support their training for their future roles in the church as ordained ministers and they also contribute(d) a lot to the life of the church here in Westbury Park.

At the end of the revision of the Electoral Roll in April 2024 there were 123 people on the Church Electoral Roll 68 of whom are not resident within the parish. There were also 55 people in membership of the Methodist Church.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We had 4 Baptisms in 2023, and four funerals in church and one at the Crematorium. We also celebrated three weddings this year at St Albans.

We are part of the Bristol and South Gloucestershire Methodist Circuit and also the Deanery of Bristol West in the Diocese of Bristol.

The Church in Westbury Park is blessed with three fantastic buildings all of which are open and available for the public to use every day of the year. Our lettings continue to provide an important part of our income. We have had some new regular hirers and lots of Children's birthday parties. We have carried out a number of important repairs – for example: renewing the main lights in the Methodist Church, there has been work done to the roofs of both churches, the floor in the Church Hall at St Alban's was revarnished, and the Stonework at St Alban's has been repaired. We have continued to make progress towards our objective of reordering the back of the church. We have provided support to the refugee family living in the house in North View that we own. Maintaining such buildings remains a financial challenge but we are committed to them because of the opportunities they afford us and the benefit that they provide to the local community.

Reaching out to our community remains a priority but it has continued to be a challenge as it is often the same people who do all the volunteering. It has been good that our groups for

## **WESTBURY PARK ECUMENICAL PARTNERSHIP REFERENCE & ADMINISTRATIVE INFORMATION YEAR ENDED 31 DECEMBER 2023**

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the elderly, the detached youth work project and preschool have continued. A continuing success story has been the Toddler group that regularly has up to 50 households attending and we have had contact with well over 200 families. This meant we held a "Messy Easter" (that had a small attendance but was valued by those there) as well as the Toddler Service at Christmas that is very popular. This year we were delighted that White Tree preschool, which we run, was awarded Outstanding by Ofsted at their latest inspection. This was a great testament to the hard work of all the staff.

### **Financial review**

Total income of £283,445 was £8,077 (over 2 %) higher than in 2022. The main reason for this was the lifting of the pandemic restrictions and being able to hire out our buildings again. However, despite the success of the Parish Giving Scheme and the one-offs the general trend is still downward.

Total expenditure of £280,091 was £228 higher than in 2022. With the opening up of the buildings again there has been a backlog of necessary repairs and the cost of-living crisis has also led to increases in our costs. We have been fortunate that our Gas and Electric tariffs were fixed until 2023.

The grant-making policy of the Charity is to give away 5% of our annual income to charities and mission organisations which are proposed by the Church and Society Committee and decided upon by the ECC. There are 4 charities chosen each year - one established Anglican or Methodist mission organisation, one national charity, one local charity and one charity working internationally. We will often seek to prioritise smaller charities with which we can have a meaningful relationship. This year our quarterly charities received £2,013.52 each as did Wi'am - a conflict resolution charity in the West Bank who we support every year. In addition, we organise events and make collections for these and other charities such as Christian Aid the Children's Society and DEC appeals. We also sponsor a schoolgirl in Uganda.

At this time the Trustees do not have a reserves policy. We feel that at this stage to establish a reserves policy would be an impediment to raising our giving levels and would adversely affect our fundraising. We will continue to keep this under review. As at 31 December 2023 the charity's free reserves were £188,877. The Trustees are satisfied that the Charity has sufficient funds to allow the accounts to be drawn up on a going concern basis.

### **Structure, Governance and Management**

Westbury Park Ecumenical Partnership is an unincorporated charity, registered as a charity on 26 June 2017. The charity was established under the constitution adopted on the 25 April 2010.

The Trustees meet formally on a bi-monthly basis. Between meetings, responsibility for the management of Westbury Park Ecumenical Partnership lies with the Ecumenical Minister. The key management personnel of the charity are the Board of the Trustees and the Ecumenical Minister. The annual salary and employment benefits of key management personnel are set by the Board of the Trustees. The Trustees have delegated the day to day running of the Charity to the Ecumenical Minister

## **WESTBURY PARK ECUMENICAL PARTNERSHIP REFERENCE & ADMINISTRATIVE INFORMATION YEAR ENDED 31 DECEMBER 2023**

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The Board of Trustees has appointed a Treasurer to administer the financial policies of the charity.

The established sub- committees of the Board and their responsibilities are as follows:

- **The Finance & Property Committee**

which includes the Ecumenical Minister, Churchwardens and Stewards plus others with relevant skills, and meets as required to plan and advice on matters to do with the fabric of the church.

- **The Church and Society and Missions Committee**

which oversees charitable giving and dissemination of information about the world-wide church, and involvement in service and action beyond the parish.

- **The Worship Committee**

which oversees all matters pertaining to the worship of the church.

- **The Children's Work Committee**

which monitors the work of the Sunday Club and includes the Sunday Club leader and teachers. This is informally known as the Sunday Club leaders meeting.

- **The Pastoral Care Committee**

Which oversees the recruiting, training and allocation of pastoral visitors.

Trustees are appointed by election at the church annual meeting.

The Licensed ministers of the LEP (lay and ordained) are ex officio Trustees, as are: Deanery and Diocesan Synod members, Church Wardens and Methodist Steward(s). There will be (up to 19) elected trustees whose term is 3 years (after which they may be re-elected) split between Anglican and Methodist members. The trustees can co-opt up to 4 further trustees (whose term of office is 1 year – after which they may be co-opted again or elected).

### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
REFERENCE & ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 DECEMBER 2023**

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- observe the methods and principles in the Charities SORP for the time being;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the “going concern” basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on ..... 14.6.24

Signed on behalf of the Trustees



Rev. Emma Langley

Trustee

**Charity Registration Number**

1173555

**Charity Name**

Westbury Park Local Ecumenical Partnership (also known as St Albans Church, Westbury Park Methodist Church, The Church in Westbury Park, Ecumenical Church Council (ECC))

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
REFERENCE & ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 DECEMBER 2023**

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**Principal Office**

Westbury Park Church, 4 North View, Westbury Park, Bristol, BS6 7QB

**Trustees**

Mary Knight

Rev Emma Langley

Carron Morley

Astrid Pestell

Catherine Maddock

Judith Manning

Rachel Hyland

Christine M Shires

Linda Anderson

Roger Holbrook (appointed May 2023)

Wayne Lennon

Linda Talbot

Reginald S Barnwell (until May 2023)

Edward Davies

Margaret Morgan

Nicola Walton

Alison Grant (appointed May 2023)

Tacey Bain (until May 2023)

Edwina Lloyd

**Treasurer**

Martha Doyle

**Hon. Secretary**

Rachel Hyland

**Independent Examiner**

David Baptiste ACPA, Linden Accountants Limited, Scrapstore House, 21 Sevier Street  
St Werburghs, Bristol, BS2 9LB

**Bankers**

Lloyds Bank, Westbury on Trym

21.5.23



# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Income from:</b>					
Donations	2	97,617	5,151	102,768	102,071
Charitable activities	3	175,081	-	175,081	171,633
Other trading activities	4	639	-	639	38
Investments		4,957	-	4,957	1,625
<b>Total income</b>		<u>278,294</u>	<u>5,151</u>	<u>283,445</u>	<u>275,368</u>
<b>Expenditure on:</b>					
Charitable activities	5	257,955	21,647	279,603	279,659
Raising funds		488	-	488	204
<b>Total expenditure</b>		<u>258,444</u>	<u>21,647</u>	<u>280,091</u>	<u>279,863</u>
Net gains / (losses) on investments	12	2,778	-	2,778	(3,940)
<b>Net income/(expenditure) for the year</b>	8	<u>22,629</u>	<u>(16,496)</u>	<u>6,132</u>	<u>(8,435)</u>
Transfers between funds	15	-	-	-	-
<b>Movement in funds</b>		<u>22,629</u>	<u>(16,496)</u>	<u>6,132</u>	<u>(8,435)</u>
<b>Total funds at 1 January</b>	16	216,159	65,746	281,906	290,341
<b>Total funds at 31 December</b>	16	<u>238,788</u>	<u>49,250</u>	<u>288,038</u>	<u>281,906</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities is shown in note 11.

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2023

	Note	£	2023 £	£	2022 £
<b>FIXED ASSETS:</b>					
Investments	12		32,306		29,528
<b>CURRENT ASSETS:</b>					
Debtors	13	3,831		25,147	
Cash at bank and in hand		<u>263,850</u>		<u>235,145</u>	
			267,681		260,291
<b>CURRENT LIABILITIES:</b>					
Creditors: falling due within one year	14		(11,948)		(7,913)
<b>NET CURRENT ASSETS:</b>			<u>255,733</u>		<u>252,379</u>
<b>NET ASSETS:</b>			<u>288,038</u>		<u>281,906</u>
<b>FUNDS</b>					
Unrestricted funds	16		238,788		216,159
Restricted funds	16		49,250		65,746
			<u>288,038</u>		<u>281,906</u>

These financial statements were approved by the Trustees on ..... and are signed on their behalf by:

  
.....  
Rev. Emma Langley  
Trustee

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2023

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### 1 ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity is a public benefit entity.

#### b) Income

Income from donations is included when these are receivable, except as follows:

- i) When the donors specify that the donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Donated services and facilities are included at the value of the Charity where this can be qualified.

#### c) Expenditure

Expenditure is recognised on an accrual basis and has been classified under headings that aggregate all costs related to that category. Expenditure includes attributable VAT that cannot be recovered.

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the ECC.

#### d) Investments

Investments are included at market value at 31 December. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

#### e) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### f) Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

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**1 ACCOUNTING POLICIES (continued)**

**g) Unrestricted Funds**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

**h) Restricted Funds**

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

**2 INCOME FROM: DONATIONS AND LEGACIES**

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
General donations	69,347	5,151	74,498	69,110
Bequeathed income	11,720	-	11,720	14,056
Gift aid	16,550	-	16,550	11,894
Grants	-	-	-	7,011
	<u>97,617</u>	<u>5,151</u>	<u>102,768</u>	<u>102,071</u>

Included in the 2022 income are restricted general donations of £3,834 and restricted Gift Aid of £4,859.

**3 INCOME FROM: CHARITABLE ACTIVITIES**

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Rental income	93,659	-	93,659	114,705
Church services	4,192	-	4,192	7,398
White Tree Preschool	71,799	-	71,799	43,594
Trips	-	-	-	-
Youth Club	5,143	-	5,143	5,861
Miscellaneous	288	-	288	75
	<u>175,081</u>	<u>-</u>	<u>175,081</u>	<u>171,633</u>

Included in the 2022 income are restricted funds of £253.

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

**4 INCOME FROM: OTHER TRADING ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Fundraising income	639	-	639	38

All 2022 fundraising income has been classified as unrestricted.

**5 EXPENDITURE ON: CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants (note 6)	11,901	4,917	16,818
Bristol Diocesan Board of Finance	45,000	-	45,000
Circuit assessment	7,152	-	7,152
Ministry costs	5,071	449	5,520
Youth Club	3,355	-	3,355
White Tree Preschool	52,883	-	52,883
Support costs (note 7)	132,594	16,282	148,876
	<u>257,955</u>	<u>21,647</u>	<u>279,603</u>

**Prior year comparative**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants (note 6)	6,577	1,442	8,020
Bristol Diocesan Board of Finance	45,000	-	45,000
Circuit assessment	10,366	-	10,366
Ministry costs	3,087	350	3,438
Youth Club	5,061	-	5,061
White Tree Preschool	54,360	-	54,360
Support costs (note 7)	118,985	34,430	153,415
	<u>243,436</u>	<u>36,223</u>	<u>279,659</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2023

### 6 ANALYSIS OF GRANTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<i>To Institutions</i>			
Box Aid	-	139	139
Children's Society	-	506	506
Christian Aid	-	605	605
DEC Pakistan	-	-	-
DEC Syria and Turkey	-	446	446
DEC Ukraine	-	375	375
Mbarara Community Project	-	220	220
Methodist Centre	-	1,586	1,586
Royal School of Church Music	-	-	-
Sixty-One	-	-	-
Ted-ED	-	-	-
The Smile Train	-	-	-
UNA - UK	-	-	-
Waste Aid	-	1,040	1,040
Charity payments	11,901	-	11,901
	<u>11,901</u>	<u>4,917</u>	<u>16,818</u>
<b>Prior year comparative</b>			
<i>To Institutions</i>			
Box Aid	-	-	-
Children's Society	-	277	277
Christian Aid	-	387	387
DEC Pakistan	-	353	353
DEC Syria and Turkey	-	-	-
DEC Ukraine	-	-	-
Mbarara Community Project	-	372	372
Methodist Centre	-	-	-
Royal School of Church Music	-	-	-
Sixty-One	-	-	-
Ted-ED	-	53	53
The Smile Train	-	-	-
UNA - UK	-	-	-
Waste Aid	-	-	-
Charity payments	6,577	-	6,577
	<u>6,577</u>	<u>1,442</u>	<u>8,020</u>

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

**7 SUPPORT COSTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Wages and salaries	45,015	-	45,015	41,956
Utilities	21,925	-	21,925	24,480
Insurance	15,277	-	15,277	9,971
Repairs and maintenance	38,602	16,282	54,884	62,569
Office costs	7,861	-	7,861	10,131
Licences & subscriptions	1,595	-	1,595	817
Bank charges	-	-	-	-
Sundry	1,598	-	1,598	2,771
Governance costs	720	-	720	720
	<u>132,594</u>	<u>16,282</u>	<u>148,876</u>	<u>153,415</u>

Included in the 2022 expenditure are restricted support costs of £34,430.

**8 NET INCOME FOR THE YEAR**

This is stated after charging:	2023 £	2022 £
Trustee remuneration	-	-
Independent examination fee	720	720
	<u>720</u>	<u>720</u>

**9 STAFF COSTS**

The aggregate payroll costs were:	2023 £	2022 £
Wages & salaries	86,821	86,123
Social security costs	3,421	1,464
Pensions	2,380	3,315
	<u>92,622</u>	<u>90,902</u>

No employee received emoluments of more than £60,000.

The average monthly headcount of employees during the year was 16 (2022: 16)

The total employee benefits received by key management personnel is £Nil (2022: £Nil).

Aggregate donations from Trustees, key management personnel, and other related parties was £Nil (2022: £Nil).

**10 TAXATION**

The Charity is exempt from corporation tax on its charitable activities.

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

**11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Income from:</b>			
Donations	93,378	8,693	102,071
Charitable activities	171,380	253	171,633
Other trading activities	38	-	38
Investments	1,625	-	1,625
<b>Total income</b>	<u>266,422</u>	<u>8,946</u>	<u>275,368</u>
<b>Expenditure on:</b>			
Charitable activities	243,436	36,223	279,659
Raising funds	204	-	204
<b>Total expenditure</b>	<u>243,640</u>	<u>36,223</u>	<u>279,863</u>
Net gains / (losses) on investments	(3,940)	-	- 3,940
<b>Movement in funds</b>	<u>18,842</u>	<u>(27,277)</u>	<u>(8,435)</u>
<b>Total funds at 1 January 2022</b>	197,318	93,023	290,341
<b>Total funds at 31 December 2022</b>	<u>216,159</u>	<u>65,746</u>	<u>281,906</u>

**12 INVESTMENTS**

	Unlisted Investments £	Listed Investments £	2023 £	2022 £
Market value as at 1 January 2023	904	28,624	29,528	33,468
Unrealised gains / (losses)	85	2,693	2,778	(3,940)
Market value as at 31 December 2023	<u>989</u>	<u>31,317</u>	<u>32,306</u>	<u>29,528</u>

**13 DEBTORS**

	2023 £	2022 £
Other debtors	3,831	25,147
	<u>3,831</u>	<u>25,147</u>

**14 CREDITORS: amounts falling due within one year**

	2023 £	2022 £
Other creditors	11,948	7,913
	<u>11,948</u>	<u>7,913</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2023

### 15 MOVEMENT IN FUNDS

Year ended 31 December 2023

	1 Jan 2023 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2023
<b>Restricted funds</b>						
St Albans Building fund	31,927	-	(9,470)	-		22,457
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	27,209	-	(6,812)	-		20,397
Other funds	3,840	5,151	(5,366)	-		3,626
	<u>65,746</u>	<u>5,151</u>	<u>(21,647)</u>	<u>-</u>		<u>49,250</u>
<b>Unrestricted funds</b>						
General funds	186,953	201,352	(199,427)	-		188,877
Designated funds						
White Tree Preschool	15,337	71,799	(52,883)	-		34,253
Youth Club	13,870	5,143	(3,355)	-		15,659
	<u>29,207</u>	<u>76,942</u>	<u>(56,238)</u>	<u>-</u>		<u>49,911</u>
	<u>216,159</u>	<u>278,294</u>	<u>(255,666)</u>	<u>-</u>		<u>238,788</u>
<b>Total funds</b>	<u>281,906</u>	<u>283,445</u>	<u>(277,313)</u>	<u>-</u>		<u>288,038</u>

Year ended 31 December 2022

	1 Jan 2022 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2022
<b>Restricted funds</b>						
St Albans Building fund	31,583	343	-	-		31,927
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	55,612	5,242	(33,645)	-		27,209
Other funds	3,057	3,361	(2,578)	-		3,840
	<u>93,023</u>	<u>8,946</u>	<u>(36,223)</u>	<u>-</u>		<u>65,746</u>
<b>Unrestricted funds</b>						
General funds	162,945	217,167	(188,160)	(5,000)		186,953
Designated funds						
White Tree Preschool	21,303	43,394	(54,360)	5,000		15,337
Youth Club	13,070	5,861	(5,061)	-		13,870
	<u>34,372</u>	<u>49,255</u>	<u>(59,420)</u>	<u>5,000</u>		<u>29,207</u>
	<u>197,318</u>	<u>266,422</u>	<u>(247,580)</u>	<u>-</u>		<u>216,159</u>
<b>Total funds</b>	<u>290,341</u>	<u>275,368</u>	<u>(283,803)</u>	<u>-</u>		<u>281,906</u>

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

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**15 MOVEMENT IN FUNDS (continued)**

*Restricted funds*

WPMC kitchen fund represents donation and grants given towards the repair and restoration of the Westbury Park Methodist Church Kitchen.

St Albans building fund represents grants and donation given towards the building work of St Albans Church.

White Tree Preschool represents donations given to support the daily activities of the Westbury Park Preschool.

The collections fund represents gifts and donations collected for various charities throughout the year, these are then primarily granted out to these organisations accordingly as per note 6.

The maintenance fund represents grants and donation given towards the repair and restoration of the buildings held by the charity.

Other funds represents donations towards various small church projects such as the flower fund or the church music fund.

*Designated funds*

White Tree Preschool, these funds represents those amounts set aside by the Trustees for the delivery of charitable activities at the preschool.

Youth Club, these funds represent those amounts set aside by the Trustees for the delivery of charitable activities in the Youth Club.

**16 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

As at 31 December 2023

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	49,250	49,250
Unrestricted funds			
<i>General funds</i>	32,306	156,571	188,877
<i>Designated funds</i>	-	49,911	49,911
	<u>32,306</u>	<u>255,732</u>	<u>288,038</u>

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2023**

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**16 ANALYSIS OF NET ASSETS BETWEEN FUNDS (Continued)**

As at 31 December 2022

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	65,746	65,746
Unrestricted funds			
<i>General funds</i>	29,528	157,425	186,953
<i>Designated funds</i>	-	29,207	29,207
	<u>29,528</u>	<u>252,378</u>	<u>281,906</u>

**17 RELATED PARTY TRANSACTIONS**

Other than the transactions detailed elsewhere in the accounts, there were £Nil related party transactions in the year (2022: £Nil)

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

England & Wales - Charity number 1173555

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# Accounts

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# **Westbury Park Ecumenical Partnership**

**FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2022**

**Charity Number: 1173555**

**WESTBURY PARK ECUMENICAL PARTNERSHIP**  
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**YEAR ENDED 31 DECEMBER 2022**

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2022**

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#### **Introduction**

The Trustees have pleasure in presenting their Report and financial statements for the year ended 31 December 2022. The Trustees have adopted the provision of the Statement of Recommended Practice (FRS102 SORP) Accounting and Reporting by Charities' in preparing the Annual Report and financial statements for the charity.

#### **Objectives and activities**

The objects of the Charity are the advancement of Christian faith in the area of benefit in accordance with the principles and practices of the participating churches which are St Albans Church and Westbury Park Methodist Church.

The activities of the Charity are: the celebration of public worship; the provision of occasional offices (baptisms, weddings and funerals), the teaching of the Christian faith; mission and evangelism; pastoral work including visiting the sick and the bereaved; the provision of facilities with a Christian ethos for the local community including the elderly, the young and other groups with special needs; and the support of other charities in the UK and overseas.

The ECC is responsible for the maintenance of all church buildings and property. It cooperates with the Ecumenical Minister in promoting the whole mission of the church and consults jointly with her on matters of general concern and importance to the church. The ECC has various committees which meet as necessary. It also sets up working groups to consider particular items of business.

The Board is aware of the provisions of the Charities Act 2011 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe Westbury Park Ecumenical Partnership meets the public benefit requirements established by the Act. Fuller details of the Charity's objectives and activities undertaken in support of these objectives will be found in other sections of this report.

#### **Achievements and performance**

The ECC are keen to offer a variety of different sorts of worship during the week and over the course of the month and year that our community find both beneficial and spiritually fulfilling. All are welcome to attend our services.

2022 was far more like a normal pre-pandemic year. The Family Service and Choral Evensong returned this year. We started to offer the option of the Chalice at Communion services. At Christmas we were delighted to return to using the High Altar, but most of the time we use the Nave Altar still.

The pandemic showed the value of the Pastoral Link scheme. Sue Trill took over as chair of the Pastoral Committee this year and the opportunity was taken to review the scheme. Church members were asked if they wished to stay in the scheme or not, and were then allocated a Pastoral Link if they wished to stay in the scheme. It has been a priority to ensure those in our congregation and those attending our groups (MAF, Lunch Club, Junior

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2022**

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Choir etc) have been cared for. The monthly Lunch Club and Monday Afternoon Fellowship have continued and have been joined by the monthly Tea and Chat. This means that for 3 weeks out of 4/5 in a month there is a gathering for older people. They are much appreciated by those who attend.

An important part of our ministry are our Small Groups. In Lent in 2022 we ran a Lent Groups run on Zoom using a book by Paula Gooder written for Lent. Outside of Lent the regular Housegroup continued on Zoom (and will continue to run on Zoom as its members prefer it.) This year we started to use the Pilgrim course and we should have finished all the books by Summer 2024 hopefully. The Breakfast Group that meets between the 8am and 10.15am service has continued and is much appreciated. The Monday Group has also continued – but no longer meets on a Monday!

In recent years we have had Ordinands from Trinity on placement with us – both for June (when Ordinands are attached to a different church for the month) and full time (when they are with a church for 2-3 years). This year we had Lizzie in her second year with us and will be with us until 2024 and Chaja joined us in September for just a year before going to college in Cambridge to complete her studies in September 2023. Dan, Ryan and Hannah were with us until May and were ordained in June in their respective Dioceses. Also previous ordinand Lizzie Tremble-Niccols was finally ordained too into the Church in Wales. We consider it important to be able to support their training for their future roles in the church as ordained ministers and they also contribute a lot to the life of the church here in Westbury Park.

At the end of the revision of the Electoral Roll in May 2023 there were 120 people on the Church Electoral Roll \_\_\_ of whom are not resident within the parish. There were also 9 people in membership of the Methodist Church. The average weekly attendance, counted during October, was 70 in person, and 0 online plus disks, but this number increased at festivals.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We did 9 Baptisms in 2022, and for funerals we had 5 in church and 2 at the Crematorium. We also managed to celebrate 2 weddings this year.

*We are part of the Bristol and South Gloucestershire Methodist Circuit and also the Diocese of Bristol.*

The Church in Westbury Park is blessed with 2 sets of fantastic buildings both of which are open and available for the public to use every day of the year. Our lettings have very much returned to normal this year – indeed we have a number of new regular hirers and birthday parties for children have returned too. They are essential for our income. We have not needed to carry out any major repairs this year. We have continued to make progress towards our objective of reordering the back of the church. We completed the renovation

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2022**

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of the old caretaker's house (6 North View) and in April we welcomed a refugee family from Afghanistan. Maintaining such buildings remains a financial challenge but we are committed to them because of the opportunities they afford us and the benefit that they provide to the local community.

Reaching out to our community remains a priority but it has continued to be a challenge as people are tired following 2 years of Covid and so finding volunteers has been difficult at times. It has been good that our groups for the elderly, the detached youth work project and preschool have continued. A success story has been the Toddler group that regularly has up to 50 households attending and we have had contact with well over 200 families. This meant we could hold a special Christmas service for them which was well received.

### **Financial review**

Total income of £275,368 was £18,410 (over 18 %) higher than in 2021. The main reason for this was the lifting of the pandemic restrictions and being able to hire out our buildings again. However, despite the success of the Parish Giving Scheme and the one-offs the general trend is still downward.

Total expenditure of £279,863 was £54,573 (about 24%) higher than in 2021. With the opening up of the buildings again there has been a backlog of necessary repairs and the cost-of-living crisis has also led to increases in our costs. We have been fortunate that our Gas and Electric was fixed until 2023.

The grant making policy of the charity is to give away 5% of our annual income to charities and mission organisations which are proposed by the Church and Society Committee and decided upon by the ECC There are 4 charities chosen each year - one historic Anglican or Methodist mission organisation, one national charity, one local charity and one charity working internationally. We will often seek to prioritise smaller charities with which we can have a meaningful relationship. This year we supported St Peter's Hospice, MHA, and our own Refugee project as well as having the following Quarterly Charities (which will each get the 1% of our 2022 income in 2023) – USPG, Mbarara, TalkED and the Methodist Centre. In addition, we support Wi'am every year - this is a charity which offers conflict resolution in the occupied West Bank. These charities receive 1% each of our annual income. In addition, we organise events and make collections for these and other charities such as Christian Aid the Children's Society and DEC appeals. We also sponsor a school girl at school in Uganda.

At this time the Trustees do not have a reserves policy. We feel that at this stage to establish a reserves policy would be an impediment to raising our giving levels and would adversely affect our fundraising. We will continue to keep this under review.

As at 31 December 2022 the charity's free reserves were £281,906. The Trustees are satisfied that the Charity has sufficient funds to allow the accounts to be drawn up on a going concern basis.

# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2022**

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#### **Structure, Governance and Management**

Westbury Park Ecumenical Partnership is an unincorporated charity, registered as a charity on 26 June 2017. The charity was established under the constitution adopted on the 25 April 2010.

The Trustees meet formally on a bi-monthly basis. Between meetings, responsibility for the management of Westbury Park Ecumenical Partnership lies with the Ecumenical Minister. The key management personnel of the charity are the Board of the Trustees and the Ecumenical Minister. The annual salary and employment benefits of key management personnel are set by the Board of the Trustees. The Trustees have delegated the day to day running of the Charity to the Ecumenical Minister

The Board of Trustees has appointed a Treasurer to administer the financial policies of the charity.

The established sub- committees of the Board and their responsibilities are as follows:

- **The Finance & Property Committee**

It includes the Ecumenical Minister, Churchwardens and Stewards plus others with relevant skills, and meets as required to plan and advice on matters to do with the fabric of the church.

- **The Church and Society and Missions Committee**

It oversees charitable giving and dissemination of information about the world-wide church, and involvement in service and action beyond the parish.

- **The Worship Committee**

It oversees all matters pertaining to the worship of the church.

- **The Children's Work Committee**

It monitors the work of the Sunday Club and includes the Sunday Club leader and teachers. This is informally known as the Sunday Club leaders meeting.

- **The Pastoral Care Committee**

It oversees the recruiting, training and allocation of pastoral visitors.

Trustees are appointed by election at the church annual meeting.

The ministers of the LEP (lay and ordained) are ex officio Trustees, as are: Deanery and Diocesan Synod members, Church Wardens and Methodist Steward(s). There will be (up to 19) elected trustees whose term is 3 years (after which they may be re-elected) split between Anglican and Methodist members. The trustees can co-opt up to 4 further trustees (whose term of office is 1 year – after which they may be co-opted again or elected).

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
TRUSTEES' ANNUAL REPORT  
YEAR ENDED 31 DECEMBER 2022**

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**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on .....

Signed on behalf of the Trustees

Rev. Emma Langley

Trustee

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
REFERENCE & ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 DECEMBER 2022**

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**Charity Registration Number**

1173555

**Charity Name**

Westbury Park Local Ecumenical Partnership (also known as St Albans Church, Westbury Park Methodist Church, The Church in Westbury Park, Ecumenical Church Council (ECC))

**Principal Office**

Westbury Park Church, 4 North View, Westbury Park, Bristol, BS6 7QB

**Trustees**

Mary Knight

Rev Emma Langley

Carron Morley

Astrid Pestell

Catherine Maddock

Judith Manning

Louise Salter (until May 2022)

Rachel Hyland

Christine M Shires

Linda Anderson (appointed May 2022)

Wayne Lennon

Linda Talbot

Reginald S Barnwell

Edward Davies

Margaret Morgan

Nicola Walton

Ryan McKeon (until May 2022)

Tacey Bain

Edwina Lloyd

**Treasurer**

Martha Doyle

**Hon. Secretary**

Rachel Hyland

**Independent Examiner**

David Baptiste ACPA, Linden Accountants Limited, Scrapstore House, 21 Sevier Street  
St Werburghs, Bristol, BS2 9LB

**Bankers**

Lloyds Bank, Westbury on Trym

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Income from:</b>					
Donations	2	93,378	8,693	102,071	150,765
Charitable activities	3	171,380	253	171,633	103,733
Other trading activities	4	38	-	38	-
Settlement of insurance reclaims		-	-	-	1,500
Investments		1,625	-	1,625	960
<b>Total income</b>		<u>266,422</u>	<u>8,946</u>	<u>275,368</u>	<u>256,958</u>
<b>Expenditure on:</b>					
Charitable activities	5	243,436	36,223	279,659	225,290
Raising funds		204	-	204	-
<b>Total expenditure</b>		<u>243,640</u>	<u>36,223</u>	<u>279,863</u>	<u>225,290</u>
Net gains / (losses) on investments	12	(3,940)	-	(3,940)	6,014
<b>Net income/(expenditure) for the year</b>	8	<u>18,842</u>	<u>(27,277)</u>	<u>(8,435)</u>	<u>37,682</u>
Transfers between funds	15	-	-	-	-
<b>Movement in funds</b>		<u>18,842</u>	<u>(27,277)</u>	<u>(8,435)</u>	<u>37,682</u>
<b>Total funds at 1 January</b>	16	197,318	93,023	290,341	252,659
<b>Total funds at 31 December</b>	16	<u>216,159</u>	<u>65,746</u>	<u>281,906</u>	<u>290,341</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities is shown in note 11.

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2022

	Note	£	2022 £	£	2021 £
<b>FIXED ASSETS:</b>					
Investments	12		29,528		33,468
<b>CURRENT ASSETS:</b>					
Debtors	13	25,147		12,750	
Cash at bank and in hand		<u>235,145</u>		<u>250,415</u>	
			260,292		263,165
<b>CURRENT LIABILITIES:</b>					
Creditors: falling due within one year	14		(7,913)		(6,292)
<b>NET CURRENT ASSETS:</b>			<u>252,379</u>		<u>256,873</u>
<b>NET ASSETS:</b>			<u>281,906</u>		<u>290,341</u>
<b>FUNDS</b>					
Unrestricted funds	16		216,159		197,318
Restricted funds	16		65,746		93,023
			<u>281,906</u>		<u>290,341</u>

These financial statements were approved by the Trustees on ..... and are signed on their behalf by:

.....  
Rev. Emma Langley  
Trustee

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

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### 1 ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity is a public benefit entity.

#### b) Income

Income from donations is included when these are receivable, except as follows:

- i) When the donors specify that the donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Donated services and facilities are included at the value of the Charity where this can be qualified.

#### c) Expenditure

Expenditure is recognised on an accrual basis and has been classified under headings that aggregate all costs related to that category. Expenditure includes attributable VAT that cannot be recovered.

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the ECC.

#### d) Investments

Investments are included at market value at 31 December. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

#### e) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### f) Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 1 ACCOUNTING POLICIES (continued)

#### g) Unrestricted Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

#### h) Restricted Funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

### 2 INCOME FROM: DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
General donations	65,276	3,834	69,110	106,229
Bequeathed income	14,056	-	14,056	5,000
Gift aid	7,036	4,859	11,894	6,458
Grants	7,011	-	7,011	33,078
	<u>93,378</u>	<u>8,693</u>	<u>102,071</u>	<u>150,765</u>

Included in the 2021 income are restricted general donations of £27,791 and restricted grants of £20,000.

### 3 INCOME FROM: CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Rental income	114,705	-	114,705	56,332
Church services	7,398	-	7,398	3,313
White Tree Preschool	43,394	200	43,594	41,332
Trips	-	-	-	-
Youth Club	5,861	-	5,861	2,300
Miscellaneous	22	53	75	455
	<u>171,380</u>	<u>253</u>	<u>171,633</u>	<u>103,733</u>

Included in the 2021 income are restricted funds of £2,157.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 4 INCOME FROM: OTHER TRADING ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Fundraising income	<u>38</u>	<u>-</u>	<u>38</u>	<u>-</u>

All 2022 fundraising income has been classified as unrestricted.

### 5 EXPENDITURE ON: CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Grants (note 6)	6,577	1,442	8,020
Bristol Diocesan Board of Finance	45,000	-	45,000
Circuit assessment	10,366	-	10,366
Ministry costs	3,087	350	3,438
Youth Club	5,061	-	5,061
White Tree Preschool	54,360	-	54,360
Support costs (note 7)	118,985	34,430	153,415
	<u>243,436</u>	<u>36,223</u>	<u>279,659</u>

#### Prior year comparative

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Grants (note 6)	7,577	51	7,628
Bristol Diocesan Board of Finance	46,716	-	46,716
Circuit assessment	11,342	-	11,342
Ministry costs	1,687	10	1,697
Youth Club	1,471	-	1,471
White Tree Preschool	48,346	100	48,446
Support costs (note 7)	98,144	9,844	107,989
	<u>215,284</u>	<u>10,006</u>	<u>225,290</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 6 ANALYSIS OF GRANTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<i>To Institutions</i>			
Christian Aid	-	387	387
DEC Pakistan	-	353	353
Mbarara Community Project	-	372	372
Ted-ED	-	53	53
Bristol Northwest Foodbank	-	-	-
Children's Society	-	277	277
Amos Trust	-	-	-
UNA - UK	-	-	-
The Smile Train	-	-	-
All We Can	-	-	-
Sixty-One	-	-	-
Off The Record	-	-	-
Royal School of Church Music	-	-	-
Westbury Park School	-	-	-
Charity payments	6,577	-	6,577
	<u>6,577</u>	<u>1,442</u>	<u>8,020</u>
<b>Prior year comparative</b>			
<i>To Institutions</i>			
Little Hero	-	-	-
NEMA Foundation	-	-	-
Temwa	1,482	-	1,482
Methodist Centre	-	-	-
Bristol Northwest Foodbank	-	-	-
Children's Society	1,482	-	1,482
Amos Trust	1,482	-	1,482
UNA - UK	-	-	-
The Smile Train	1,482	-	1,482
All We Can	-	-	-
Sixty-One	1,482	-	1,482
Off The Record	-	-	-
Royal School of Church Music	110	-	110
Westbury Park School	-	51	51
<i>To individuals</i>	55	-	55
	<u>7,577</u>	<u>51</u>	<u>7,628</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 7 SUPPORT COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Wages and salaries	41,956	-	41,956	36,458
Utilities	24,480	-	24,480	23,337
Insurance	9,971	-	9,971	12,958
Repairs and maintenance	28,924	33,645	62,569	25,499
Office costs	9,581	550	10,131	5,343
Licences & subscriptions	817	-	817	-
Bank charges	-	-	-	7
Sundry	2,536	235	2,771	3,666
Governance costs	720	-	720	720
	<u>118,985</u>	<u>34,430</u>	<u>153,415</u>	<u>107,989</u>

Included in the 2021 expenditure are restricted support costs of £9,844.

### 8 NET INCOME FOR THE YEAR

	2022	2021
	£	£
This is stated after charging:		
Trustee remuneration	-	-
Independent examination fee	720	720
	<u>720</u>	<u>720</u>

### 9 STAFF COSTS

	2022	2021
	£	£
The aggregate payroll costs were:		
Wages & salaries	86,123	78,703
Social security costs	1,464	1,043
Pensions	3,315	2,698
	<u>90,902</u>	<u>82,443</u>

No employee received emoluments of more than £60,000.

The average monthly headcount of employees during the year was 16 (2021: 13)

The total employee benefits received by key management personnel is £Nil (2021: £Nil).

Aggregate donations from Trustees, key management personnel, and other related parties was £Nil (2021: £Nil).

### 10 TAXATION

The Charity is exempt from corporation tax on its charitable activities.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Income from:</b>			
Donations	102,974	47,791	150,765
Charitable activities	101,576	2,157	103,733
Other trading activities	-	-	-
Settlement of insurance reclaim	1,500	-	1,500
Investments	960	-	960
<b>Total income</b>	<u>207,010</u>	<u>49,948</u>	<u>256,958</u>
<b>Expenditure on:</b>			
Charitable activities	215,284	10,006	225,290
<b>Total expenditure</b>	<u>215,284</u>	<u>10,006</u>	<u>225,290</u>
Net gains / (losses) on investments	127	5,886	6,014
<b>Movement in funds</b>	<u>(10,969)</u>	<u>48,651</u>	<u>37,682</u>
<b>Total funds at 1 January 2021</b>	201,577	51,082	252,659
<b>Total funds at 31 December 2021</b>	<u>190,608</u>	<u>99,733</u>	<u>290,341</u>

### 12 INVESTMENTS

	Unlisted Investments £	Listed Investments £	2022 £	2021 £
Market value as at 1 January 2022	1,024	32,443	33,468	27,454
Unrealised gains / (losses)	(121)	(3,819)	(3,940)	6,014
Market value as at 31 December 2022	<u>904</u>	<u>28,624</u>	<u>29,528</u>	<u>33,468</u>

### 13 DEBTORS

	2022 £	2021 £
Other debtors	25,147	12,750
	<u>25,147</u>	<u>12,750</u>

### 14 CREDITORS: amounts falling due within one year

	2022 £	2021 £
Other creditors	7,913	6,292
	<u>7,913</u>	<u>6,292</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

### 15 MOVEMENT IN FUNDS

Year ended 31 December 2022

	1 Jan 2022 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2022
<b>Restricted funds</b>						
St Albans Building fund	31,583	343	-	-		31,927
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	55,612	5,242	(33,645)	-		27,209
Other funds	3,057	3,361	(2,578)	-		3,840
	<u>93,023</u>	<u>8,946</u>	<u>(36,223)</u>	<u>-</u>		<u>65,746</u>
<b>Unrestricted funds</b>						
General funds	162,945	217,167	(188,160)	(5,000)		186,953
Designated funds						
White Tree Preschool	21,303	43,394	(54,360)	5,000		15,337
Youth Club	13,070	5,861	(5,061)	-		13,870
	<u>34,372</u>	<u>49,255</u>	<u>(59,420)</u>	<u>5,000</u>		<u>29,207</u>
	<u>197,318</u>	<u>266,422</u>	<u>(247,580)</u>	<u>-</u>		<u>216,159</u>
<b>Total funds</b>	<u>290,341</u>	<u>275,368</u>	<u>(283,803)</u>	<u>-</u>		<u>281,906</u>

Year ended 31 December 2021

	1 Jan 2021 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2021
<b>Restricted funds</b>						
St Albans Building fund	30,604	980	-	-		31,583
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	17,000	48,341	(9,729)	-		55,612
Other funds	707	6,514	(276)	(3,888)		3,057
	<u>51,082</u>	<u>55,834</u>	<u>(10,006)</u>	<u>(3,888)</u>		<u>93,023</u>
<b>Unrestricted funds</b>						
General funds	163,921	164,492	(165,467)	-		162,945
Designated funds						
White Tree Preschool	28,269	40,345	(48,346)	1,035		21,303
Youth Club	9,387	2,300	(1,471)	2,853		13,070
	<u>37,656</u>	<u>42,645</u>	<u>(49,817)</u>	<u>3,888</u>		<u>34,372</u>
	<u>201,577</u>	<u>207,137</u>	<u>(215,284)</u>	<u>3,888</u>		<u>197,318</u>
<b>Total funds</b>	<u>252,659</u>	<u>262,972</u>	<u>(225,290)</u>	<u>-</u>		<u>290,341</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

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### 15 MOVEMENT IN FUNDS (continued)

#### *Restricted funds*

WPMC kitchen fund represents donation and grants given towards the repair and restoration of the Westbury Park Methodist Church Kitchen.

St Albans building fund represents grants and donation given towards the building work of St Albans Church.

White Tree Preschool represents donations given to support the daily activities of the Westbury Park Preschool.

The collections fund represents gifts and donations collected for various charities throughout the year, these are then primarily granted out to these organisations accordingly as per note 6.

The maintenance fund represents grants and donation given towards the repair and restoration of the buildings held by the charity.

Other funds represents donations towards various small church projects such as the flower fund or the church music fund.

#### *Designated funds*

White Tree Preschool, these funds represents those amounts set aside by the Trustees for the delivery of charitable activities at the preschool.

Youth Club, these funds represent those amounts set aside by the Trustees for the delivery of charitable activities in the Youth Club.

### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 December 2022

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	65,746	65,746
Unrestricted funds			
<i>General funds</i>	29,528	157,425	186,953
<i>Designated funds</i>	-	29,207	29,207
	<u>29,528</u>	<u>252,378</u>	<u>281,906</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2022

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### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS (Continued)

As at 31 December 2021

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	93,023	93,023
Unrestricted funds			
<i>General funds</i>	33,468	129,478	162,945
<i>Designated funds</i>	-	34,372	34,372
	<u>33,468</u>	<u>256,873</u>	<u>290,341</u>

### 17 RELATED PARTY TRANSACTIONS

Other than the transactions detailed elsewhere in the accounts, there were £Nil related party transactions in the year (2021: £Nil)

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

England & Wales - Charity number 1173555

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# Accounts

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# **Westbury Park Ecumenical Partnership**

**FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2021**

**Charity Number: 1173555**

**WESTBURY PARK ECUMENICAL PARTNERSHIP**  
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**YEAR ENDED 31 DECEMBER 2021**

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2021**

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#### **Introduction**

The Trustees have pleasure in presenting their Report and financial statements for the year ended 31 December 2021. The Trustees have adopted the provision of the Statement of Recommended Practice (FRS102 SORP) Accounting and Reporting by Charities' in preparing the Annual Report and financial statements for the charity.

#### **Objectives and activities**

The objects of the Charity are the advancement of Christian faith in the area of benefit in accordance with the principles and practices of the participating churches which are St Albans Church and Westbury Park Methodist Church.

The activities of the Charity are: the celebration of public worship; the provision of occasional offices (baptisms, weddings and funerals), the teaching of the Christian faith; mission and evangelism; pastoral work including visiting the sick and the bereaved; the provision of facilities with a Christian ethos for the local community including the elderly, the young and other groups with special needs; and the support of other charities in the UK and overseas.

The ECC is responsible for the maintenance of all church buildings and property. It cooperates with the Ecumenical Minister in promoting the whole mission of the church and consults jointly with her on matters of general concern and importance to the church. The ECC has various committees which meet as necessary. It also sets up working groups to consider particular items of business.

The Board is aware of the provisions of the Charities Act 2011 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe Westbury Park Ecumenical Partnership meets the public benefit requirements established by the Act. Fuller details of the Charity's objectives and activities undertaken in support of these objectives will be found in other sections of this report.

#### **Achievements and performance**

The ECC are keen to offer a variety of different sorts of worship during the week and over the course of the month and year that our community find both beneficial and spiritually fulfilling. All are welcome to attend our services.

2021, like 2020, was significantly affected by the continuing Pandemic. We again suspended worship during the lockdown of January to March, and we re-opened on Palm Sunday. We continued to provide online worship, as well as DVDs, CDs and Telephone service so we were accessible to as many of our congregation as possible. Our preschool (White Tree) continued to be open during this time, as was Harcourt Preschool who hires one of our rooms, and from February, we allowed the Gamblers Anon group to meet again as essential support groups were allowed to meet.

From April 12<sup>th</sup> the many children's groups who hire our spaces were allowed back and from May 17<sup>th</sup> many adult groups were allowed to return. All groups had to submit Covid Risk Assessments before they could use the building.

Our worship in person was limited to one service on a Sunday which was Holy Communion (our online worship alternated between Holy Communion and Morning Prayer) and from Easter Sunday we started to sing the final hymn in the car park. When in church, the congregation were socially distanced in their household bubbles. We were able to have communion in one kind – but could not sing. We continued to request that people wore masks and sanitised their hands. The choir was able

# **WESTBURY PARK ECUMENICAL PARTNERSHIP TRUSTEES' ANNUAL REPORT YEAR ENDED 31 DECEMBER 2021**

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to sing in services in decreased numbers from May (6 adults). As restrictions eased, the choir increased in size, children returned to the front row and the amount of choral music increased. The congregation sang outside until September – it was good to sing outside and know that our local community could hear the singing. Sunday Club returned fortnightly from May 9<sup>th</sup> but numbers of children have remained low for much of the year. From September we started to sing 2 hymns in the service and sang in church although the congregation still wore masks, and the congregation was able to join in with the mass setting too. It was lovely to have in person Harvest, Remembrance and Christmas services this year. Social Distancing was encouraged all year, but gradually those who were happy to sit with others were able to. Even when we met in person we still provided online services on the website/YouTube, disks but we discontinued the phone line as no longer meeting a need. We experimented with livestreaming services but that proved problematic so we now record the 8am service and upload that to the website for 10.15am.

During this pandemic our Pastoral Leaders Scheme has continued to show its importance. As the pandemic progressed they have maintained regular contact with the people on their lists and it has been very much appreciated. It has been a priority to ensure those in our congregation and those attending our groups (MAF, Lunch Club, Junior Choir etc) have been cared for. In September the monthly Lunch Club restarted and then MAF restarted – but now meets monthly rather than weekly.

An important part of our ministry are our Small Groups. In Lent in 2021 we ran a couple of Lent Groups using material on different forms of prayer from Gloucester Diocese. There was a daytime and an evening group, both run on Zoom. Outside of Lent the regular Housegroup continued on Zoom (and will continue to run on Zoom as its members prefer it) using material from The Bible Project. We have been studying a book of the Bible every week or so. From September the Breakfast Group that meets between the 8am and 10.15am service restarted and has been much appreciated.

In recent years we have had Ordinands from Trinity on placement with us – both for June (when Ordinands are attached to a different church for the month) and full time (when they are with a church for 2-3 years). This year we had Ryan (in his 3<sup>rd</sup> and final year), Dan (in his 3<sup>rd</sup> year but 2<sup>nd</sup> year with us) and Hannah (in her final year, but 1<sup>st</sup> year with us) and Lizzie joined us in September and will be with us until 2023. We consider it important to be able to support their training for their future roles in the church as ordained ministers and they also contribute a lot to the life of the church here in Westbury Park.

At the end of the revision of the Electoral Roll in May 2022 there were 121 people on the Church Electoral Roll 66 of whom are not resident within the parish. There were also 10 people in membership of the Methodist Church. The average weekly attendance, counted during October, was 80 in person, and 30 online plus disks, but this number increased at festivals.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. Thankfully Baptisms returned from July and we did 3 Baptisms in 2021, and all the funerals we officiated at were at the Crematorium – the Ministers did 7 and then we had a Thanksgiving service in the Church following one of the funerals. We also managed to celebrate 3 weddings this year.

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2021**

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We are part of the Bristol and South Gloucestershire Methodist Circuit and also the Diocese of Bristol.

The Church in Westbury Park is blessed with 2 sets of fantastic buildings both of which are open and available for the public to use every day of the year. We let our buildings to a huge range of community groups so closing our buildings for much of this year had a very big impact on our income. We have not needed to carry out any major repairs this year. We have continued to make progress towards our objective of reordering the back of the church. This year we worked hard to raise the funds needed to re-purpose the old caretaker's house at 6 North View – including a Sky Dive by the Vicar, Emma Langley, and Churchwarden, Linda Talbot. We formed a sub-committee of interested people to move the project forward. We plan to use it to house a Refugee Family under the government's 'Community Sponsorship Scheme'. We have applied for grants so we can refurbish it and had significant success in having them granted. Maintaining such buildings remains a financial challenge but we are committed to them because of the opportunities they afford us and the benefit that they provide to the local community.

Reaching out to our community remains a priority but it has continued to be a challenge this year due to Covid. It has been good to be able to restart our groups for the elderly, and the detached youth work project and preschool have continued when allowed to by the regulations. In September we were pleased to relaunch our Toddler group by linking up with a local restaurant who have provided excellent cakes at cost price. This has been very successful and up to 200 families have now come at least once, with a core of families coming most weeks.

#### **Financial review**

Total income of £256,958 was £40,651 (over 18 %) higher than in 2020. The main reason for this was the lifting of the pandemic restrictions and being able to hire out our buildings again. We were also fortunate to be eligible for Covid Discretionary grant this year. However, despite the success of the Parish Giving Scheme and the one-offs the general trend is still downward.

Total expenditure of £225,290 was £1,447 (0.5%) lower than in 2020. We have been determined to try and reduce expenditure where possible in recent years.

The grant making policy of the charity is to give away 5% of our annual income to charities and mission organisations which are proposed by the Church and Society Committee and decided upon by the ECC. There are 4 charities chosen each year - one historic Anglican or Methodist mission organisation, one national charity, one local charity and one charity working internationally. We will often seek to prioritise smaller charities with which we can have a meaningful relationship. In addition, we support Wi'am every year - this is a charity which offers conflict resolution in the occupied West Bank. These 5 charities receive 1% each of our annual income. In addition, we organise events and make collections for these and other charities such as Christian Aid and DEC appeals.

At this time the Trustees do not have a reserves policy. We feel that at this stage to establish a reserves policy would be an impediment to raising our giving levels and would adversely affect our fundraising. We will continue to keep this under review.

As at 31 December 2021 the charity's free reserves were £197,318. The Trustees are satisfied that the Charity has sufficient funds to allow the accounts to be drawn up on a going concern basis.

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2021**

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#### **Structure, Governance and Management**

Westbury Park Ecumenical Partnership is an unincorporated charity, registered as a charity on 26 June 2017. The charity was established under the constitution adopted on the 25 April 2010.

The Trustees meet formally on a bi-monthly basis. Between meetings, responsibility for the management of Westbury Park Ecumenical Partnership lies with the Ecumenical Minister. The key management personnel of the charity are the Board of the Trustees and the Ecumenical Minister. The annual salary and employment benefits of key management personnel are set by the Board of the Trustees. The Trustees have delegated the day to day running of the Charity to the Ecumenical Minister

The Board of Trustees has appointed a Treasurer to administer the financial policies of the charity.

The established sub- committees of the Board and their responsibilities are as follows:

- **The Finance & Property Committee**

It includes the Ecumenical Minister, Churchwardens and Stewards plus others with relevant skills, and meets as required to plan and advice on matters to do with the fabric of the church.

- **The Church and Society and Missions Committee**

It oversees charitable giving and dissemination of information about the world-wide church, and involvement in service and action beyond the parish.

- **The Worship Committee**

It oversees all matters pertaining to the worship of the church.

- **The Children's Work Committee**

It monitors the work of the Sunday Club and includes the Sunday Club leader and teachers. This is informally known as the Sunday Club leaders meeting.

- **The Pastoral Care Committee**

It oversees the recruiting, training and allocation of pastoral visitors.

Trustees are appointed by election at the church annual meeting.

The ministers of the LEP (lay and ordained) are ex officio Trustees, as are: Deanery and Diocesan Synod members, Church Wardens and Methodist Steward(s). There will be (up to 19) elected trustees whose term is 3 years (after which they may be re-elected) split between Anglican and Methodist members. The trustees can co-opt up to 4 further trustees (whose term of office is 1 year – after which they may be co-opted again or elected).

#### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 DECEMBER 2021**

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The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 11<sup>th</sup> May 2022.

Signed on behalf of the Trustees



**Rev. Emma Langley**

**Trustee**

**WESTBURY PARK ECUMENICAL PARTNERSHIP  
REFERENCE & ADMINISTRATIVE INFORMATION  
YEAR ENDED 31 DECEMBER 2021**

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**Charity Registration Number**

1173555

**Charity Name**

Westbury Park Local Ecumenical Partnership (also known as St Albans Church, Westbury Park Methodist Church, The Church in Westbury Park, Ecumenical Church Council (ECC))

**Principal Office**

Westbury Park Church, 4 North View, Westbury Park, Bristol, BS6 7QB

**Trustees**

Mary Knight

Rev Emma Langley

Carron Morley

Astrid Pestell

Catherine Maddock

Judith Manning

Louise Salter

Rachel Hyland

Christine M Shires

Lizzy Tremble-Niccols (until May 2021)

Wayne Lennon

Linda Talbot

Reginald S Barnwell

Edward Davies

Margaret Morgan

Nicola Walton

Ryan McKeon

Tacey Bain

Edwina Lloyd

Rev Jan Doyle (until September 2021)

**Treasurer**

Martha Doyle

**Hon. Secretary**

Rachel Hyland

**Independent Examiner**

David Baptiste ACPA, Linden Accountants Limited, Scrapstore House, 21 Sevier Street  
St Werburghs, Bristol, BS2 9LB

**Bankers**

Lloyds Bank, Westbury on Trym

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
YEAR ENDED 31 DECEMBER 2021**

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I report on the unaudited accounts for the year ended 31<sup>st</sup> December 2021 set out on pages 9 to 19.

**Respective responsibilities of trustees and examiner**

As the charity's trustees are also its directors for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Westbury Park Local Ecumenical Partnership are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Basis of independent examiner's report**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required under section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Baptiste ACPA  
Linden Accountants, Scrapstore House, 21 Sevier Street, St Werburghs, Bristol, BS2 9LB

Date ..... 13<sup>th</sup> May ..... 2022

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Income from:</b>					
Donations	2	102,974	47,791	150,765	119,189
Charitable activities	3	101,576	2,157	103,733	94,961
Other trading activities	4	-	-	-	712
Settlement of insurance reclaims		1,500	-	1,500	-
Investments		960	-	960	1,444
<b>Total income</b>		<u>207,010</u>	<u>49,948</u>	<u>256,958</u>	<u>216,307</u>
<b>Expenditure on:</b>					
Charitable activities	5	215,284	10,006	225,290	226,737
Raising funds		-	-	-	-
<b>Total expenditure</b>		<u>215,284</u>	<u>10,006</u>	<u>225,290</u>	<u>226,737</u>
Net gains / (losses) on investments	12	127	5,886	6,014	59
<b>Net income/(expenditure) for the year</b>	8	<u>(8,147)</u>	<u>45,829</u>	<u>37,682</u>	<u>(10,371)</u>
Transfers between funds	15	3,888	(3,888)	-	-
<b>Movement in funds</b>		<u>(4,259)</u>	<u>41,941</u>	<u>37,682</u>	<u>(10,371)</u>
<b>Total funds at 1 January</b>	15	201,577	51,082	252,659	263,030
<b>Total funds at 31 December</b>	15	<u>197,318</u>	<u>93,023</u>	<u>290,341</u>	<u>252,659</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities is shown in note 11.

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2021

	Note	£	2021 £	£	2020 £
<b>FIXED ASSETS:</b>					
Investments	12		33,468		27,454
<b>CURRENT ASSETS:</b>					
Debtors	13	12,750		12,750	
Cash at bank and in hand		<u>250,415</u>		<u>218,492</u>	
			263,165		231,242
<b>CURRENT LIABILITIES:</b>					
Creditors: falling due within one year	14		(6,292)		(6,037)
<b>NET CURRENT ASSETS:</b>					
			<u>256,873</u>		<u>225,205</u>
<b>NET ASSETS:</b>					
			<u>290,341</u>		<u>252,659</u>
<b>FUNDS</b>					
Unrestricted funds	16		197,318		201,577
Restricted funds	16		93,023		51,082
			<u>290,341</u>		<u>252,659</u>

These financial statements were approved by the Trustees on 11th May 2022 and are signed on their behalf by:



.....  
Rev. Emma Langley  
Trustee

The notes on pages 11 to 19 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

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### 1 ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity is a public benefit entity.

#### b) Income

Income from donations is included when these are receivable, except as follows:

- i) When the donors specify that the donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Donated services and facilities are included at the value of the Charity where this can be qualified.

#### c) Expenditure

Expenditure is recognised on an accrual basis and has been classified under headings that aggregate all costs related to that category. Expenditure includes attributable VAT that cannot be recovered.

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the ECC.

#### d) Investments

Investments are included at market value at 31 December. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

#### e) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### f) Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 1 ACCOUNTING POLICIES (continued)

#### g) Unrestricted Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

#### h) Restricted Funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

### 2 INCOME FROM: DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
General donations	78,437	27,791	106,229	73,821
Bequested income	5,000	-	5,000	-
Gift aid	6,458	-	6,458	21,543
Grants	13,078	20,000	33,078	23,826
	<u>102,974</u>	<u>47,791</u>	<u>150,765</u>	<u>119,189</u>

Included in the 2020 income are restricted general donations of £2,814 and restricted grants of £17,000.

### 3 INCOME FROM: CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Rental income	56,332	-	56,332	45,267
Church services	2,159	1,154	3,313	2,714
White Tree Preschool	40,345	988	41,332	45,080
Trips	-	-	-	-
Youth Club	2,300	-	2,300	1,556
Miscellaneous	440	15	455	344
	<u>101,576</u>	<u>2,157</u>	<u>103,733</u>	<u>94,961</u>

Included in the 2020 income are restricted funds of £2,960.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 4 INCOME FROM: OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Fundraising income	-	-	-	712

All 2020 fundraising income has been classified as unrestricted.

### 5 EXPENDITURE ON: CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Grants (note 6)	7,577	51	7,628
Bristol Diocesan Board of Finance	46,716	-	46,716
Circuit assessment	11,342	-	11,342
Ministry costs	1,687	10	1,697
Youth Club	1,471	-	1,471
White Tree Preschool	48,346	100	48,446
Support costs (note 7)	98,144	9,844	107,989
	<u>215,284</u>	<u>10,006</u>	<u>225,290</u>

#### Prior year comparative

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Grants (note 6)	9,524	3,222	12,745
Bristol Diocesan Board of Finance	48,333	721	49,054
Circuit assessment	5,625	-	5,625
Ministry costs	2,994	-	2,994
Youth Club	2,485	-	2,485
White Tree Preschool	49,409	2,822	52,231
Support costs (note 7)	98,278	3,325	101,603
	<u>216,647</u>	<u>10,089</u>	<u>226,737</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 6 ANALYSIS OF GRANTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<i>To Institutions</i>			
Little Hero	-	-	-
NEMA Foundation	-	-	-
Temwa	1,482	-	1,482
Methodist Centre	-	-	-
Bristol Northwest Foodbank	-	-	-
Children's Society	1,482	-	1,482
Amos Trust	1,482	-	1,482
UNA - UK	-	-	-
The Smile Train	1,482	-	1,482
All We Can	-	-	-
Sixty-One	1,482	-	1,482
Off The Record	-	-	-
Royal School of Church Music	110	-	110
Westbury Park School	-	51	51
<i>To individuals</i>	55	-	55
	<u>7,577</u>	<u>51</u>	<u>7,628</u>
<b>Prior year comparative</b>			
<i>To Institutions</i>			
Little Hero	1,865	809	2,674
NEMA Foundation	1,139	1,022	2,160
Temwa	-	15	15
Methodist Centre	-	90	90
Bristol Northwest Foodbank	-	726	726
Children's Society	-	559	559
Amos Trust	1,865	-	1,865
UNA - UK	155	-	155
Aprem School, Bethlehem	-	-	-
All We Can	1,865	-	1,865
Cyclone Idai Appeal	-	-	-
Off The Record	1,865	-	1,865
One25	-	-	-
Sisters of Church	-	-	-
<i>To individuals</i>	771	-	771
	<u>9,524</u>	<u>3,222</u>	<u>12,745</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 7 SUPPORT COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Wages and salaries	36,458	-	36,458	37,436
Utilities	23,337	-	23,337	20,689
Insurance	12,958	-	12,958	13,242
Repairs and maintenance	15,770	9,729	25,499	18,567
Office costs	5,343	-	5,343	6,690
Bank charges	7	-	7	28
Sundry	3,551	115	3,666	4,230
Governance costs	720	-	720	720
	<u>98,144</u>	<u>9,844</u>	<u>107,989</u>	<u>101,603</u>

Included in the 2020 expenditure are restricted support costs of £3,325.

### 8 NET INCOME FOR THE YEAR

This is stated after charging:	2021 £	2020 £
Trustee remuneration	-	700
Independent examination fee	720	720
	<u>720</u>	<u>720</u>

### 9 STAFF COSTS

The aggregate payroll costs were:	2021 £	2020 £
Wages & salaries	78,703	86,172
Social security costs	1,043	764
Pensions	2,698	3,250
	<u>82,443</u>	<u>90,186</u>

No employee received emoluments of more than £60,000.

The average monthly headcount of employees during the year was 13 (2020: 15)

The total employee benefits received by key management personnel is £Nil (2020: £Nil).

Aggregate donations from Trustees, key management personnel, and other related parties was £Nil (2020: £Nil).

### 10 TAXATION

The Charity is exempt from corporation tax on its charitable activities.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Income from:</b>			
Donations	99,375	19,814	119,189
Charitable activities	92,001	2,960	94,961
Other trading activities	712	-	712
Investments	1,444	-	1,444
<b>Total income</b>	<u>193,533</u>	<u>22,774</u>	<u>216,307</u>
<b>Expenditure on:</b>			
Charitable activities	216,647	10,089	226,737
Raising funds	-	-	-
<b>Total expenditure</b>	<u>216,647</u>	<u>10,089</u>	<u>226,737</u>
Net gains / (losses) on investments	59	-	59
<b>Movement in funds</b>	<u>(25,878)</u>	<u>15,507</u>	<u>(10,371)</u>
<b>Total funds at 1 January 2020</b>	227,455	35,575	263,030
<b>Total funds at 31 December 2020</b>	<u>201,577</u>	<u>51,082</u>	<u>252,659</u>

### 12 INVESTMENTS

	Unlisted Investments £	Listed Investments £	2021 £	2020 £
Market value as at 1 January 2021	897	26,557	27,454	27,395
Unrealised gains / (losses)	127	5,886	6,014	59
Market value as at 31 December 2021	<u>1,024</u>	<u>32,443</u>	<u>33,468</u>	<u>27,454</u>

### 13 DEBTORS

	2021 £	2020 £
Other debtors	12,750	12,750
	<u>12,750</u>	<u>12,750</u>

### 14 CREDITORS: amounts falling due within one year

	2021 £	2020 £
Other creditors	6,292	6,037
	<u>6,292</u>	<u>6,037</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

### 15 MOVEMENT IN FUNDS

Year ended 31 December 2021

	1 Jan 2021 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2021
<b>Restricted funds</b>						
St Albans Building fund	30,604	980	-	-		31,583
Maintenance Fund	2,771	-	-	-		2,771
6 North View Fund	17,000	48,341	(9,729)	-		55,612
Other funds	707	6,514	(276)	(3,888)		3,057
	<u>51,082</u>	<u>55,834</u>	<u>(10,006)</u>	<u>(3,888)</u>		<u>93,023</u>
<b>Unrestricted funds</b>						
General funds	163,921	164,492	(165,467)	-		162,945
Designated funds						
White Tree Preschool	28,269	40,345	(48,346)	1,035		21,303
Youth Club	9,387	2,300	(1,471)	2,853		13,070
	<u>37,656</u>	<u>42,645</u>	<u>(49,817)</u>	<u>3,888</u>		<u>34,372</u>
	<u>201,577</u>	<u>207,137</u>	<u>(215,284)</u>	<u>3,888</u>		<u>197,318</u>
<b>Total funds</b>	<u>252,659</u>	<u>262,972</u>	<u>(225,290)</u>	<u>-</u>		<u>290,341</u>

Year ended 31 December 2020

	1 Jan 2020 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2020
<b>Restricted funds</b>						
St Albans Building fund	33,206	-	(2,602)	-		30,604
Maintenance Fund	2,667	2,000	(1,896)	-		2,771
6 North View Fund	-	17,000	-	-		17,000
Other funds	(298)	3,774	(5,591)	2,822		707
	<u>35,575</u>	<u>22,774</u>	<u>(10,089)</u>	<u>2,822</u>		<u>51,082</u>
<b>Unrestricted funds</b>						
General funds	178,458	148,243	(164,754)	1,973		163,921
Designated funds						
White Tree Preschool	33,646	44,032	(49,409)	-		28,269
Youth Club	15,351	1,316	(2,485)	(4,795)		9,387
	<u>48,997</u>	<u>45,348</u>	<u>(51,894)</u>	<u>(4,795)</u>		<u>37,656</u>
	<u>227,455</u>	<u>193,591</u>	<u>(216,647)</u>	<u>(2,822)</u>		<u>201,577</u>
<b>Total funds</b>	<u>263,030</u>	<u>216,366</u>	<u>(226,737)</u>	<u>-</u>		<u>252,659</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

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### 15 MOVEMENT IN FUNDS (continued)

#### *Restricted funds*

WPMC kitchen fund represents donation and grants given towards the repair and restoration of the Westbury Park Methodist Church Kitchen.

St Albans building fund represents grants and donation given towards the building work of St Albans Church.

White Tree Preschool represents donations given to support the daily activities of the Westbury Park Preschool.

The collections fund represents gifts and donations collected for various charities throughout the year, these are then primarily granted out to these organisations accordingly as per note 6.

The maintenance fund represents grants and donation given towards the repair and restoration of the buildings held by the charity.

Other funds represents donations towards various small church projects such as the flower fund or the church music fund.

#### *Designated funds*

White Tree Preschool, these funds represents those amounts set aside by the Trustees for the delivery of charitable activities at the preschool.

Youth Club, these funds represent those amounts set aside by the Trustees for the delivery of charitable activities in the Youth Club.

### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 December 2021

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	93,023	93,023
Unrestricted funds			
<i>General funds</i>	33,468	129,478	162,945
<i>Designated funds</i>	-	34,372	34,372
	<u>33,468</u>	<u>256,873</u>	<u>290,341</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

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### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

As at 31 December 2020

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	51,082	51,082
Unrestricted funds			
<i>General funds</i>	27,454	136,467	163,921
<i>Designated funds</i>	-	37,656	37,656
	<u>27,454</u>	<u>225,205</u>	<u>252,659</u>

### 17 RELATED PARTY TRANSACTIONS

Other than the transactions detailed elsewhere in the accounts, there were £Nil related party transactions in the year (2020: £Nil)

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

England & Wales - Charity number 1173555

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# Accounts

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# **Westbury Park Ecumenical Partnership**

**FINANCIAL STATEMENTS  
YEAR ENDED 31 DECEMBER 2020**

**Charity Number: 1173555**

**WESTBURY PARK ECUMENICAL PARTNERSHIP**  
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**YEAR ENDED 31 DECEMBER 2020**

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP TRUSTEES' ANNUAL REPORT YEAR ENDED 31 DECEMBER 2020**

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## **Introduction**

The Trustees have pleasure in presenting their Report and financial statements for the year ended 31 December 2020. The Trustees have adopted the provision of the Statement of Recommended Practice (FRS102 SORP) Accounting and Reporting by Charities' in preparing the Annual Report and financial statements for the charity.

## **Objectives and activities**

The objects of the Charity are the advancement of Christian faith in the area of benefit in accordance with the principles and practices of the participating churches which are St Albans Church, Westbury Park Methodist Church and The Church in Westbury Park.

The activities of the Charity are; the celebration of public worship; the teaching of the Christian faith; mission and evangelism; pastoral work including visiting the sick and the bereaved; the provision of facilities with a Christian ethos for the local community including the elderly, the young and other groups with special needs; and the support of other charities in the UK and overseas.

The ECC is responsible for the maintenance of all church buildings and property. It cooperates with the Ecumenical Minister in promoting the whole mission of the church and consults jointly with her on matters of general concern and importance to the church. The ECC has various committees which meet as necessary. It also sets up working groups to consider particular items of business.

The Board is aware of the provisions of the Charities Act 2011 concerning public benefit, the guidance published by the Charity Commission on this subject and the obligation to report on ways in which they believe Westbury Park Ecumenical Partnership meets the public benefit requirements established by the Act. Fuller details of the Charity's objectives and activities undertaken in support of these objectives will be found in other sections of this report.

## **Achievements and performance**

The ECC are keen to offer a variety of different sorts of worship during the week and over the course of the month and year that our community find both beneficial and spiritually fulfilling. A range of worship from Dawn Chorus for under 7's to Choral Eucharist according to the Book of Common Prayer is available over the course of a month. Special services are offered during all the major festivals. All are welcome to attend our regular services.

2020 was, of course, a bit different. In March our worship had to suddenly move online. Our concern was to ensure all could access worship, regardless of internet access. Those with no email/internet are sent the service sheets and necessary information on the readings so they can at least read the service. We also set up a telephone number so they could ring it and listen to the service. And we also found out who had DVD/CD players and provided disks to those who said they would like one. As restrictions eased we provided a Listening Bench, Labyrinth and Prayer Planter in the Churchyard which were appreciated. Another concern was for those in the community now struggling financially, and to this end we set up a donation point in the churchyard for the local Foodbank.

From early July we were allowed back in our buildings and so we provided one service every Sunday – the congregation was socially distanced in their household bubble. We were able to have communion in one kind – but there was no taking the elements up to the altar, no offering, so singing, and washing of hands before the service and sanitizing hands before receiving communion. From September the choir was allowed back – they were socially distanced across the Chancel and the St Oswald Chapel and Sunday Club was able to meet again in a slightly different way – they met in 2 groups and only on alternate Sundays. Sadly in November churches were shut again, but we were able to meet in person over the Advent and Christmas seasons. Even when we met in person we still provided online services on the website/YouTube, disks and on phone line.

## **WESTBURY PARK ECUMENICAL PARTNERSHIP TRUSTEES' ANNUAL REPORT YEAR ENDED 31 DECEMBER 2020**

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During this pandemic our Pastoral Leaders Scheme has shown its importance. Initially the leaders contacted all those on their list to see how they were and to check if any assistance was needed. Some leaders took on shopping for those who were unable to go out. As the pandemic progressed they have maintained regular contact with the people on their lists and it has been very much appreciated. It has been a priority to ensure those in our congregation and those attending our groups (MAF, Lunch Club, Junior Choir etc) have been cared for.

At the end of the revision of the Electoral Roll in May 2021 there were 120 people on the Church Electoral Roll 54 of whom are not resident within the parish. There were also 11 people in membership of the Methodist Church. The average weekly attendance, counted during October, was 89 (in person, online and disks), but this number increased at festivals. As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. Due to the Pandemic we were not able to hold any baptisms in 2020, and all the funerals we officiated at were at the Crematorium – the Ministers did 4. But we did manage to celebrate 2 weddings this year.

We are part of the Bristol and South Gloucestershire Methodist Circuit and also the Diocese of Bristol.

The Church in Westbury Park is blessed with 2 sets of fantastic buildings both of which are open and available for the public to use every day of the year. We let our buildings to a huge range of community groups so closing our buildings for much of this year had a very big impact on our income. We have not needed to carry out any major repairs this year. We have continued to make significant progress towards our objective of reordering the back of the church. We have made progress on re-purposing the old caretaker's house at 6 North View. We formed a sub-committee of interested people to move the project forward. We plan to use it to house a Refugee Family under the government's 'Community Sponsorship Scheme'. We have applied for grants so we can refurbish it and had some success in having them granted. Maintaining such buildings remains a financial challenge but we are committed to them because of the opportunities they afford us and the benefit that they provide to the local community.

Reaching out to our community remains a priority but it has been a challenge this year due to Covid. Our usual groups for the elderly have been in abeyance this year, as has the Toddler group, and the detached youth work project and preschool have continued when allowed to by the regulations. In addition we have maintained our close connections with Westbury Park School. At Christmas we did a Trail around the area. Every year in the school provided decorations for a window each (empty shop, front window in houses and at St Alban's) which was lit every evening until Epiphany. There was a trail guide and a QR code for each location so you could hear the relevant part of the story and hear the school singing a relevant song. It was very popular with families.

### **Financial review**

Total income of £216,307 was £64,914 (23%) lower than in 2019. The main reason for this was a marked decrease of £17,236 (13%) in the donations and legacies received. Despite the success of the Parish Giving Scheme and the one-offs the general trend is still downward.

Total expenditure of £226,737 was £6,094 (3%) lower than in 2019. One of the main reasons for this was a £23,436 decrease costs in relation to White Tree Preschool

The grant making policy of the charity is to give away 5% of our annual income to charities and mission organisations which are proposed by the Church and Society Committee and decided upon by the ECC. There are 4 charities chosen each year - one historic Anglican or Methodist mission organisation, one national charity, one local charity and one charity working internationally. We will

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# **WESTBURY PARK ECUMENICAL PARTNERSHIP TRUSTEES' ANNUAL REPORT YEAR ENDED 31 DECEMBER 2020**

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often seek to prioritise smaller charities with which we can have a meaningful relationship. In addition, we support Wi'am every year - this is a charity which offers conflict resolution in the occupied West Bank. These 5 charities receive 1% each of our annual income. In addition, we organise events and make collections for these and other charities such as Christian Aid.

At this time the Trustees do not have a reserves policy. We feel that at this stage to establish a reserves policy would be an impediment to raising our giving levels and would adversely affect our fundraising. We will continue to keep this under review.

As at 31 December 2020 the charity's free reserves were £201,577. The Trustees are satisfied that the Charity has sufficient funds to allow the accounts to be drawn up on a going concern basis.

## **Structure, Governance and Management**

Westbury Park Ecumenical Partnership is an unincorporated charity, registered as a charity on 26 June 2017. The charity was established under the constitution adopted on the 25 April 2010.

The Trustees meet formally on a bi-monthly basis. Between meetings, responsibility for the management of Westbury Park Ecumenical Partnership lies with the Ecumenical Minister. The key management personnel of the charity are the Board of the Trustees and the Ecumenical Minister. The annual salary and employment benefits of key management personnel are set by the Board of the Trustees. The Trustees have delegated the day to day running of the Charity to the Ecumenical Minister

The Board of Trustees has appointed a Treasurer to administer the financial policies of the charity.

The established sub- committees of the Board and their responsibilities are as follows:

- **The Finance & Property Committee**  
It includes the Ecumenical Minister, Churchwardens and Stewards plus others with relevant skills, and meets as required to plan and advice on matters to do with the fabric of the church.
- **The Church and Society and Missions Committee**  
It oversees charitable giving and dissemination of information about the world-wide church, and involvement in service and action beyond the parish.
- **The Worship Committee**  
It oversees all matters pertaining to the worship of the church.
- **The Children's Work Committee**  
It monitors the work of the Sunday Club and includes the Sunday Club leader and teachers. This is informally known as the Sunday Club leaders meeting.
- **The Pastoral Care Committee**  
It oversees the recruiting, training and allocation of pastoral visitors.

Trustees are appointed by election at the church annual meeting.

The ministers of the LEP (lay and ordained) are ex officio Trustees, as are: Deanery and Diocesan Synod members, Church Wardens and Methodist Steward(s). There will be (up to 19) elected trustees whose term is 3 years (after which they may be re-elected) split between Anglican and Methodist members. The trustees can co-opt up to 4 further trustees (whose term of office is 1 year – after which they may be co-opted again or elected).

## **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

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## WESTBURY PARK ECUMENICAL PARTNERSHIP TRUSTEES' ANNUAL REPORT YEAR ENDED 31 DECEMBER 2020

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The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 28/4/2021

Signed on behalf of the Trustees

Rev. Emma Langley  
Trustee

A handwritten signature in blue ink, appearing to read 'Emma Langley', enclosed within a faint rectangular border.

# WESTBURY PARK ECUMENICAL PARTNERSHIP REFERENCE & ADMINISTRATIVE INFORMATION YEAR ENDED 31 DECEMBER 2020

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**Charity Registration Number**  
1173555

**Charity Name**  
Westbury Park Local Ecumenical Partnership (also known as St Albans Church, Westbury Park Methodist Church, The Church in Westbury Park, Ecumenical Church Council (ECC))

**Principal Office**  
Westbury Park Church, 4 North View, Westbury Park, Bristol, BS6 7QB

**Trustees**

Mary Knight	James L Cunningham ( <i>until September 2020</i> )
Rev Emma Langley	Reginald S Barnwell
Carron Morley ( <i>until September 2020, co-opted back on November 2020</i> )	
Astrid Pestell	Edward Davies
Catherine Maddock	Rev Jan Doyle
Judith Manning	Janet M Gay ( <i>until September 2020</i> )
Louise Salter	Margaret Morgan
Rachel Hyland	Nicola Walton
Serena Ralston ( <i>until September 2020</i> )	Roger Holbrook ( <i>until September 2020</i> )
Christine M Shires	Ryan McKeon ( <i>from September 2020</i> )
Lizzy Tremble-Niccols ( <i>from September 2020</i> )	Tacey Bain ( <i>from November 2020</i> )
Wayne Lennon ( <i>from September 2020</i> )	Edwina Lloyd ( <i>from November 2020</i> )
Linda Talbot ( <i>elected September 2020</i> )	

**Treasurer**  
Martha Doyle

**Hon. Secretary**  
Rachel Hyland

**Independent Examiner**  
David Baptiste ACPA, Linden Accountants Limited, Scrapstore House, 21 Sevier Street  
St Werburghs, Bristol, BS2 9LB

**Bankers**  
Lloyds Bank, Westbury on Trym

# **WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

**YEAR ENDED 31 DECEMBER 2020**

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I report on the unaudited accounts for the year ended 31<sup>st</sup> December 2020 set out on pages 8 to 18.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees are also its directors for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Westbury Park Local Ecumenical Partnership are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Basis of independent examiner's report**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required under section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Baptiste ACPA  
Linden Accountants, Scrapstore House, 21 Sevier Street, St Werburghs, Bristol, BS2 9LB

Date ..... 2021

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# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
<b>Income from:</b>					
Donations	2	99,375	19,814	119,189	136,425
Charitable activities	3	92,001	2,960	94,961	129,070
Other trading activities	4	712	-	712	14,109
Investments		1,444	-	1,444	1,617
<b>Total income</b>		<u>193,533</u>	<u>22,774</u>	<u>216,307</u>	<u>281,221</u>
<b>Expenditure on:</b>					
Charitable activities	5	216,647	10,089	226,737	231,337
Raising funds		-	-	-	1,494
<b>Total expenditure</b>		<u>216,647</u>	<u>10,089</u>	<u>226,737</u>	<u>232,831</u>
Net gains / (losses) on investments	12	59	-	59	4,317
<b>Net income/(expenditure) for the year</b>	8	<u>(23,056)</u>	<u>12,685</u>	<u>(10,371)</u>	<u>52,707</u>
Transfers between funds	15	(2,822)	2,822	-	-
<b>Movement in funds</b>		<u>(25,878)</u>	<u>15,507</u>	<u>(10,371)</u>	<u>52,707</u>
<b>Total funds at 1 January</b>	15	227,455	35,575	263,030	210,323
<b>Total funds at 31 December</b>	15	<u>201,577</u>	<u>51,082</u>	<u>252,659</u>	<u>263,030</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities is shown in note 11.

The notes on pages 10 to 18 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## BALANCE SHEET

YEAR ENDED 31 DECEMBER 2020

	Note	£	2020 £	£	2019 £
<b>FIXED ASSETS:</b>					
Investments	12		27,454		27,395
<b>CURRENT ASSETS:</b>					
Debtors	13	12,750		12,750	
Cash at bank and in hand		<u>218,492</u>		<u>229,736</u>	
			231,242		242,486
<b>CURRENT LIABILITIES:</b>					
Creditors: falling due within one year	14		(6,037)		(6,851)
<b>NET CURRENT ASSETS:</b>			<u>225,205</u>		<u>235,635</u>
<b>NET ASSETS:</b>			<u>252,659</u>		<u>263,030</u>
<b>FUNDS</b>					
Unrestricted funds	16		201,577		227,455
Restricted funds	16		51,082		35,575
			<u>252,659</u>		<u>263,030</u>

These financial statements were approved by the Trustees on ..... and are signed on their behalf by:

.....  
Rev. Emma Langley  
Trustee

The notes on pages 10 to 18 form part of these financial statements

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

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### 1 ACCOUNTING POLICIES

#### a) Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity is a public benefit entity.

#### b) Income

Income from donations is included when these are receivable, except as follows:

- i) When the donors specify that the donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
- ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Donated services and facilities are included at the value of the Charity where this can be qualified.

#### c) Expenditure

Expenditure is recognised on an accrual basis and has been classified under headings that aggregate all costs related to that category. Expenditure includes attributable VAT that cannot be recovered.

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding or constructive obligation on the ECC.

#### d) Investments

Investments are included at market value at 31 December. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

#### e) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

#### f) Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

### 1 ACCOUNTING POLICIES (continued)

#### g) Unrestricted Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

#### h) Restricted Funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

### 2 INCOME FROM: DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
General donations	71,006	2,814	73,821	110,289
Gift aid	21,543	-	21,543	14,528
Grants	6,826	17,000	23,826	11,608
	<u>99,375</u>	<u>19,814</u>	<u>119,189</u>	<u>136,425</u>

Included in the 2019 income are restricted general donations of £21,404 and restricted grants of £10,000.

### 3 INCOME FROM: CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Rental income	45,141	127	45,267	61,593
Church services	1,482	1,232	2,714	4,552
White Tree Preschool	44,032	1,048	45,080	54,395
Trips	-	-	-	-
Youth Club	1,316	240	1,556	8,530
Miscellaneous	31	313	344	-
	<u>92,001</u>	<u>2,960</u>	<u>94,961</u>	<u>129,070</u>

Included in the 2019 income are restricted funds of £27.

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

### 4 INCOME FROM: OTHER TRADING ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Fundraising income	712	-	712	14,109

Included in the 2019 income are restricted funds of £380.

### 5 EXPENDITURE ON: CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Grants (note 6)	9,524	3,222	12,745
Bristol Diocesan Board of Finance	48,333	721	49,054
Circuit assessment	5,625	-	5,625
Ministry costs	2,994	-	2,994
Youth Club	2,485	-	2,485
White Tree Preschool	49,409	2,822	52,231
Support costs (note 7)	98,278	3,325	101,603
	<u>216,647</u>	<u>10,089</u>	<u>226,737</u>
<b>Prior year comparative</b>			
	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Grants (note 6)	11,460	934	12,394
Bristol Diocesan Board of Finance	40,000	-	40,000
Circuit assessment	3,205	-	3,205
Ministry costs	12,479	582	13,061
Youth Club	4,164	-	4,164
White Tree Preschool	75,667	-	75,667
Support costs (note 7)	82,846	-	82,846
	<u>229,821</u>	<u>1,516</u>	<u>231,337</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

### 6 ANALYSIS OF GRANTS

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
<i>To Institutions</i>			
Little Hero	1,865	809	2,674
NEMA Foundation	1,139	1,022	2,160
Temwa	-	15	15
Methodist Centre	-	90	90
Bristol Northwest Foodbank	-	726	726
Children's Society	-	559	559
Amos Trust	1,865	-	1,865
UNA - UK	155	-	155
Aprem School, Bethlehem	-	-	-
All We Can	1,865	-	1,865
Cyclone Idai Appeal	-	-	-
Off The Record	1,865	-	1,865
One25	-	-	-
Sisters of Church	-	-	-
<i>To individuals</i>	771	-	771
	<u>9,524</u>	<u>3,222</u>	<u>12,745</u>
<b>Prior year comparative</b>			
<i>To Institutions</i>			
Christian Aid	-	167	167
USPG	1,558	-	1,558
Mission Direct	1,558	-	1,558
BHN	1,558	-	1,558
Bristol Homeless	1,558	-	1,558
Children's Society	439	-	439
Amos Trust	1,558	-	1,558
UNA - UK	60	-	60
Aprem School, Bethlehem	-	380	380
All We Can	-	119	119
Cyclone Idai Appeal	435	-	435
Off The Record	-	268	268
One25	359	-	359
Sisters of Church	30	-	30
<i>To individuals</i>	2,347	-	2,347
	<u>11,460</u>	<u>934</u>	<u>12,394</u>

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2020**

**7 SUPPORT COSTS**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Wages and salaries	35,250	2,187	37,436	30,925
Utilities	20,689	-	20,689	21,094
Insurance	13,242	-	13,242	13,388
Repairs and maintenance	18,567	-	18,567	8,641
Office costs	6,690	-	6,690	5,414
Bank charges	28	-	28	25
Sundry	3,092	1,138	4,230	1,799
Governance costs	720	-	720	1,560
	<u>98,278</u>	<u>3,325</u>	<u>101,603</u>	<u>82,846</u>

All 2019 support costs have been classified as unrestricted.

**8 NET INCOME FOR THE YEAR**

	2020 £	2019 £
This is stated after charging:		
Trustee expenses - 1 trustee (2019: 1 trustee)	-	-
Trustee remuneration	700	-
Independent examination fee	720	1,560
	<u>720</u>	<u>1,560</u>

**9 STAFF COSTS**

	2020 £	2019 £
The aggregate payroll costs were:		
Wages & salaries	86,172	93,400
Social security costs	764	4,996
Pensions	3,250	5,889
	<u>90,186</u>	<u>104,285</u>

No employee received emoluments of more than £60,000.

The average monthly headcount of employees during the year was 15 (2019: 17)

The total employee benefits received by key management personnel is £Nil (2019: £Nil).

Aggregate donations from Trustees, key management personnel, and other related parties was £Nil (2019: £Nil).

**10 TAXATION**

The Charity is exempt from corporation tax on its charitable activities.

**WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 DECEMBER 2020**

**11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<b>Income from:</b>			
Donations	84,975	13,512	98,487
Charitable activities	154,446	-	154,446
Other trading activities	4,931	-	4,931
Investments	1,221	-	1,221
<b>Total income</b>	<u>245,573</u>	<u>13,512</u>	<u>259,085</u>
<b>Expenditure on:</b>			
Charitable activities	257,353	8,512	265,865
Raising funds	1,857	-	1,857
<b>Total expenditure</b>	<u>259,210</u>	<u>8,512</u>	<u>267,722</u>
Net gains / (losses) on investments	(295)	-	(295)
<b>Movement in funds</b>	<u>(13,932)</u>	<u>5,000</u>	<u>(8,932)</u>
<b>Total funds at 1 January 2019</b>	219,255	-	219,255
<b>Total funds at 31 December 2019</b>	<u>205,323</u>	<u>5,000</u>	<u>210,323</u>

**12 INVESTMENTS**

	Unlisted Investments £	Listed Investments £	2020 £	2019 £
Market value as at 1 January 2020	838	26,557	27,395	23,078
Unrealised gains / (losses)	59	-	59	4,317
Market value as at 31 December 2020	<u>897</u>	<u>26,557</u>	<u>27,454</u>	<u>27,395</u>

**13 DEBTORS**

	2020 £	2019 £
Other debtors	12,750	12,750
	<u>12,750</u>	<u>12,750</u>

**14 CREDITORS: amounts falling due within one year**

	2020 £	2019 £
Other creditors	6,037	6,851
	<u>6,037</u>	<u>6,851</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

### 15 MOVEMENT IN FUNDS

Year ended 31 December 2020

	1 Jan 2020 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2020
<b>Restricted funds</b>						
St Albans Building fund	33,206	-	(2,602)	-		30,604
Maintenance Fund	2,667	2,000	(1,896)	-		2,771
6 North View Fund	-	17,000	-	-		17,000
Other funds	(298)	3,774	(5,591)	2,822		707
	<u>35,575</u>	<u>22,774</u>	<u>(10,089)</u>	<u>2,822</u>		<u>51,082</u>
<b>Unrestricted funds</b>						
General funds	178,458	148,243	(164,754)	1,973		163,921
Designated funds						
White Tree Preschool	33,646	44,032	(49,409)	-		28,269
Youth Club	15,351	1,316	(2,485)	(4,795)		9,387
	<u>48,997</u>	<u>45,348</u>	<u>(51,894)</u>	<u>(4,795)</u>		<u>37,656</u>
	<u>227,455</u>	<u>193,591</u>	<u>(216,647)</u>	<u>(2,822)</u>		<u>201,577</u>
<b>Total funds</b>	<u>263,030</u>	<u>216,366</u>	<u>(226,737)</u>	<u>-</u>		<u>252,659</u>

Year ended 31 December 2019

	1 Jan 2019 £	Income and gains £	Expenditure and losses £	Transfers £	£	31 Dec 2019
<b>Restricted funds</b>						
St Albans Building fund	2,500	30,706	-	-		33,206
Collections Fund	-	633	(934)	301		-
Maintenance Fund	2,500	167	-	-		2,667
Other funds	-	305	(603)	-		(298)
	<u>5,000</u>	<u>31,811</u>	<u>(1,537)</u>	<u>301</u>		<u>35,575</u>
<b>Unrestricted funds</b>						
General funds	143,942	190,099	(157,705)	2,122		178,458
Designated funds						
White Tree Preschool	56,982	54,446	(70,025)	(7,757)		33,646
Youth Club	4,399	9,182	(3,564)	5,334		15,351
	<u>61,381</u>	<u>63,628</u>	<u>(73,589)</u>	<u>(2,423)</u>		<u>48,997</u>
	<u>205,323</u>	<u>253,727</u>	<u>(231,294)</u>	<u>(301)</u>		<u>227,455</u>
<b>Total funds</b>	<u>210,323</u>	<u>285,538</u>	<u>(232,831)</u>	<u>-</u>		<u>263,030</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

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### 15 MOVEMENT IN FUNDS (continued)

#### *Restricted funds*

WPMC kitchen fund represents donation and grants given towards the repair and restoration of the Westbury Park Methodist Church Kitchen.

St Albans building fund represents grants and donation given towards the building work of St Albans Church.

White Tree Preschool represents donations given to support the daily activities of the Westbury Park Preschool.

The collections fund represents gifts and donations collected for various charities throughout the year, these are then primarily granted out to these organisations accordingly as per note 6.

The maintenance fund represents grants and donation given towards the repair and restoration of the buildings held by the charity.

Other funds represents donations towards various small church projects such as the flower fund or the church music fund.

#### *Designated funds*

White Tree Preschool, these funds represents those amounts set aside by the Trustees for the delivery of charitable activities at the preschool.

Youth Club, these funds represent those amounts set aside by the Trustees for the delivery of charitable activities in the Youth Club.

### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

As at 31 December 2020

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	51,082	51,082
Unrestricted funds			
<i>General funds</i>	27,454	136,467	163,921
<i>Designated funds</i>	-	37,656	37,656
	<u>27,454</u>	<u>225,205</u>	<u>252,659</u>

# WESTBURY PARK LOCAL ECUMENICAL PARTNERSHIP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

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### 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

As at 31 December 2019

	Fixed asset investments £	Net current assets £	Total £
Restricted funds	-	35,575	35,575
Unrestricted funds			
<i>General funds</i>	27,395	151,063	178,458
<i>Designated funds</i>	-	48,997	48,997
	<u>27,395</u>	<u>235,635</u>	<u>263,030</u>

### 17 RELATED PARTY TRANSACTIONS

Other than the transactions detailed elsewhere in the accounts, there were £Nil related party transactions in the year (2019: £Nil)