

**MOTHERWELL CHESHIRE CIO**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# MOTHERWELL CHESHIRE CIO

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	T Farleigh J Hodgson A Palin V Parry R Lawes F Tomlinson
<b>Charity number</b>	1173554
<b>BACP membership number</b>	722033
<b>Principal address</b>	54-64 Beech Drive Wistaston Crewe Cheshire CW2 8RG
<b>Telephone number</b>	01606 557 666
<b>Website</b>	<a href="http://www.motherwellcheshirecio.com">www.motherwellcheshirecio.com</a>
<b>Facebook</b>	<a href="http://www.facebook.com/motherwell.co.uk/">www.facebook.com/motherwell.co.uk/</a>
<b>Independent examiner</b>	Paul Edwards FCCA CTA Afford Bond Holdings Limited Chartered Accountants & Registered Auditor 31 Wellington Road Nantwich Cheshire CW5 7ED
<b>Managment employees</b>	Chief Executive Officer - Kate Blakemore Service Manager - Marise Palin Operations Coordinator - Alison Hodgeson
<b>Patron</b>	Sir John Timpson

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# MOTHERWELL CHESHIRE CIO

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# MOTHERWELL CHESHIRE CIO

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2022

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The charity's objects are the promotion and protection of good health particularly but not exclusively for women in the area of Cheshire by:

1. Offering a holistic approach to supporting local mums at all stages of the mothering journey and
2. Providing awareness sessions and workshops to encourage positive relationships within the family, local community and self.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

##### **Financial review**

Under the leadership of our CEO Kate Blakemore the team has come together to continue to support the vulnerable in our society. Through a combination of online and face to face support we have provided:

- Support to 893 women and 11 men
- The community hub to 224
- 955 counselling sessions
- 484 phonecalls
- 2,686 volunteering hours

#### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **Structure, governance and management**

The charity is a charitable incorporated organisation (CIO) governed by a constitution approved by the Charity Commission of England and Wales.

The trustees who served during the year and up to the date of signature of the financial statements were:

T Farleigh

J Hodgson

A Palin

V Parry

R Lawes

F Tomlinson

F Morris

J Haworth

(Resigned 1 April 2022)

(Resigned 1 May 2022)

# MOTHERWELL CHESHIRE CIO

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### Staff responsibilities

##### *CEO*

Overall responsible for charity operations

Writing funding applications

Producing reports for funders

Keeping to charity commission aims

Driving charity forward

Working with trustee's to ensure positive strategic direction of the charity.

##### *Service Manager*

Demonstrating impact

Line management

Capturing all demographics, outcomes and impact

Ensuring projects meet required funded outcomes

Oversees risk and health and safety

##### *Operations coordinator*

Oversees all activity coordination in the charity

Manages volunteers

Project lead for Flagship projects Believe and Inspire

Oversees counselling and mentoring coordinator

##### *Project leads*

The charity also has project leads for each project.

The trustees report was approved by the Board of Trustees.

*Tracey Farleigh*

Tracey Farleigh (Jan 31, 2023, 7:59am)

**Trustee**

*F Jane Tomlinson*

F Jane Tomlinson (Jan 31, 2023, 7:29am)

**Trustee**

Date: .....

# MOTHERWELL CHESHIRE CIO

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF MOTHERWELL CHESHIRE CIO

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I report to the trustees on my examination of the financial statements of Motherwell Cheshire CIO (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Afford Bond*

Paul Edwards (Jan 31, 2023, 9:27am)

Paul Edwards FCCA CIA

#### **Afford Bond Holdings Limited**

Chartered Accountants & Registered Auditor

31 Wellington Road

Nantwich

Cheshire

CW5 7ED

Dated: .....

# MOTHERWELL CHESHIRE CIO

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income from:</b>							
Donations and legacies	3	27,775	-	27,775	16,229	3,484	19,713
Charitable activities	4	5,511	195,855	201,366	5,415	184,061	189,476
Other trading activities	5	8,751	-	8,751	13,677	-	13,677
Investments	6	-	-	-	1	-	1
<b>Total income</b>		<b>42,037</b>	<b>195,855</b>	<b>237,892</b>	<b>35,322</b>	<b>187,545</b>	<b>222,867</b>
<b>Expenditure on:</b>							
Raising funds	7	449	-	449	(220)	-	(220)
Charitable activities	8	36,734	154,553	191,287	12,135	177,472	189,607
<b>Total expenditure</b>		<b>37,183</b>	<b>154,553</b>	<b>191,736</b>	<b>11,915</b>	<b>177,472</b>	<b>189,387</b>
Gross transfers between funds		-	-	-	(37)	37	-
<b>Net income for the year/ Net movement in funds</b>		<b>4,854</b>	<b>41,302</b>	<b>46,156</b>	<b>23,370</b>	<b>10,110</b>	<b>33,480</b>
Fund balances at 1 April 2021		10,319	57,968	68,287	(13,051)	47,858	34,807
<b>Fund balances at 31 March 2022</b>		<b>15,173</b>	<b>99,270</b>	<b>114,443</b>	<b>10,319</b>	<b>57,968</b>	<b>68,287</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# MOTHERWELL CHESHIRE CIO

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Cash at bank and in hand		114,443		68,287	
Net current assets			114,443		68,287
<b>Income funds</b>					
Restricted funds	13		99,270		57,968
Unrestricted funds			15,173		10,319
			114,443		68,287

The financial statements were approved by the Trustees on .....

Tracey Farleigh  
Tracey Farleigh (Jan 31, 2023, 7:59am)  
Trustee

F. Jane Tomlinson  
F. Tomlinson (Jan 31, 2023, 7:29am)  
Trustee



# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Charity information

Motherwell Cheshire CIO is a charitable incorporated organisation (CIO) governed by a constitution approved by the Charity Commission of England and Wales..

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2022 £	2021 £	2021 £	2021 £
Donations and gifts	27,775	16,229	-	16,229
Government grants - Covid JRS grants	-	-	3,484	3,484
	<u>27,775</u>	<u>16,229</u>	<u>3,484</u>	<u>19,713</u>

### 4 Charitable activities

	2022 £	2021 £
Services provided under contract	5,622	4,846
Performance related grants	190,233	179,215
Other income	5,511	5,415
	<u>201,366</u>	<u>189,476</u>
Analysis by fund		
Unrestricted funds	5,511	5,415
Restricted funds	195,855	184,061
	<u>201,366</u>	<u>189,476</u>

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Fundraising events	8,751	13,677

### 6 Investments

	Total	Unrestricted funds
	2022	2021
	£	£
Interest receivable	-	1

### 7 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	449	(220)
	449	(220)

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 8 Charitable activities

	2022 £	2021 £
Staff costs	140,823	130,681
Supervision	1,480	781
Travel	673	153
Training	1,305	530
Membership fees	187	132
Sessional costs	6,391	7,635
Volunteers	641	535
Refreshments	168	31
Materials	1,957	2,936
Room hire	1,275	1,043
	<u>154,900</u>	<u>144,457</u>
Share of support costs (see note 9)	33,787	42,608
Share of governance costs (see note 9)	2,600	2,542
	<u>191,287</u>	<u>189,607</u>
<b>Analysis by fund</b>		
Unrestricted funds	36,734	12,135
Restricted funds	154,553	177,472
	<u>191,287</u>	<u>189,607</u>

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 9 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Rent	3,878	-	3,878	4,987	-	4,987
IT and website	1,852	-	1,852	712	-	712
Telephone	3,672	-	3,672	3,718	-	3,718
Printing, postage and stationery	3,054	-	3,054	2,424	-	2,424
Utilities	3,078	-	3,078	769	-	769
Sundry expenses	941	-	941	2,197	-	2,197
Office equipment	3,226	-	3,226	4,140	-	4,140
Marketing	11,495	-	11,495	5,968	-	5,968
Insurance	1,031	-	1,031	999	-	999
Consultancy	1,560	-	1,560	16,694	-	16,694
Accountancy fees	-	2,600	2,600	-	2,542	2,542
	<u>33,787</u>	<u>2,600</u>	<u>36,387</u>	<u>42,608</u>	<u>2,542</u>	<u>45,150</u>
Analysed between Charitable activities	<u>33,787</u>	<u>2,600</u>	<u>36,387</u>	<u>42,608</u>	<u>2,542</u>	<u>45,150</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>14</u>	<u>10</u>
<b>Employment costs</b>	<b>2022 £</b>	<b>2021 £</b>
Wages and salaries	136,961	126,834
Other pension costs	3,862	3,847
	<u>140,823</u>	<u>130,681</u>

There were no employees whose annual remuneration was more than £60,000.

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2022*

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### 12 Retirement benefit schemes

#### **Defined contribution schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £3,862 (2021 - £3,847).

# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£	£	£	£	£
Children in Need	6,726	17,863	(16,379)	-	8,210	24,176	(23,961)	8,425
Cheshire Community Foundation - Bentley	-	-	-	-	-	20,373	(18,799)	1,574
Cheshire East	856	13,101	(11,681)	-	2,276	37,194	(11,729)	27,741
Lottery Inspire	-	21,215	(19,668)	-	1,547	-	(1,547)	-
MIND	-	19,611	(3,707)	-	15,904	-	(15,904)	-
Awards for All	-	-	-	-	-	8,848	-	8,848
Reaching Communities	-	40,047	(36,733)	-	3,314	-	(3,314)	-
Community Share	-	9,340	(7,142)	-	2,198	1,499	(3,697)	-
Steve Morgan Foundation	-	17,150	(16,263)	-	887	8,575	(9,054)	408
NHS	-	10,600	(2,810)	-	7,790	37,578	(13,888)	31,480
Cheshire Community Foundation - Main Grant	-	-	-	-	-	14,950	(3,325)	11,625
Cheshire Community Foundation - DCMS	-	-	-	-	-	2,100	(1,018)	1,082
Cheshire Community Foundation - Assura	-	3,919	(2,520)	-	1,399	-	(1,399)	-
Cheshire Community Foundation - Small Grants	-	-	-	-	-	2,000	-	2,000
Other	40,276	34,699	(60,569)	37	14,443	38,562	(46,918)	6,087
	<u>47,858</u>	<u>187,545</u>	<u>(177,472)</u>	<u>37</u>	<u>57,968</u>	<u>195,855</u>	<u>(154,553)</u>	<u>99,270</u>



# MOTHERWELL CHESHIRE CIO

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 14 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Current assets/(liabilities)	15,173	99,270	114,443	10,319	57,968	68,287
	<u>15,173</u>	<u>99,270</u>	<u>114,443</u>	<u>10,319</u>	<u>57,968</u>	<u>68,287</u>

### 15 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).