

WESTON CHURCH YOUTH PROJECT

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2020**

REGISTERED CHARITY NUMBER: 1173543

WESTON CHURCH YOUTH PROJECT

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2020**

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WESTON CHURCH YOUTH PROJECT

REPORT OF THE TRUSTEES

**FOR THE YEAR ENDED
31 DECEMBER 2020**

The trustees present their Annual Report and Financial Statements of the Weston Church Youth Project of Weston Vicarage, Weston Lane, Southampton, SO19 9HG for the year ended 31 December 2020.

The Financial Statements comply with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name:	Weston Church Youth Project	
Working Name:	WCYP	
Registered Charity Number:	1173543	
Charity Status:	The charity is a charitable incorporated organisation and was granted charitable status on 23 June 2017.	
Correspondence Address:	Weston Vicarage Weston Lane Southampton SO19 9HG	
Trustees:	Rev D Medway Mrs B Rass Mr D W Chaplin Mr J B C Duncan Mr R Dunne	Chair Secretary Treasurer Safeguarding Health & Safety
Our Advisors:		
Independent Examiners:	Abraham & Dobell 230 Shirley Road Southampton SO15 3HR	

WESTON CHURCH YOUTH PROJECT

REPORT OF THE TRUSTEES (CONTINUED)

**FOR THE YEAR ENDED
31 DECEMBER 2020**

OUR PURPOSES AND ACTIVITIES

The purposes of Weston Church Youth Project are:

1. To act as a resource for young people up to the age of 18 living in Weston, Southampton and the surrounding areas by providing advice and assistance and organising programmes of physical, educational, and other activities as a means of:
 - (a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - (b) advancing education; and
 - (c) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.
2. The advancement of the Christian religion mainly, but not exclusively, by means of broadcasting Christian messages of an evangelistic and teaching nature.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity Weston Church Youth Project is governed by its constitution.

The charity was registered as a charitable incorporated organisation on 23 June 2017 with a charity number of 1173543.

Recruitment and Appointment of Trustees

The charity is administered by a board of trustees which, at the date of this report, numbered 5.

Trustees, whether elected, appointed or co-opted are required by law to act in the best interests of the charity and not the body that appointed them or from which they were co-opted.

Trustee Induction and Training

Trustees are familiar with the work of the charity, having new trustees meet with the Chair of the trustees, who provides a briefing on the charity to include:

- the obligations of board members;
- the main documents which set out the operational framework for the charity, including the constitution;
- the financial position of the organisation, including the last set of financial statements and funding status; and
- future plans and objectives.

WESTON CHURCH YOUTH PROJECT

REPORT OF THE TRUSTEES (CONTINUED)

**FOR THE YEAR ENDED
31 DECEMBER 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)

Risk Management

The trustees have examined the major operational risks which the charity faces and confirm that systems have been established to enable reports to be produced so that the necessary steps can be taken to lessen these risks.

Organisational Charity Structure

The trustees, comprising 5 members, including a secretary and treasurer, who meet at least 4 times a year, are responsible for the management and administration of the charity.

ACHIEVEMENTS AND PERFORMANCES

The year commenced with the usual range of activities for young people both at the Venny, and Holy Trinity, Weston (HT-W) - open access youth provision, mentoring, day trips, and planned residential weekends for later.

The advent of the national lockdown resulting from the world-wide Covid-19 pandemic resulted in the complete closure of the Project for safety reasons in mid March 2020. The vacant posts of Project Manager and Finance Assistant had been advertised and a short-list of candidates briefed for interview in March was necessarily halted. Two staff co-ordinators and all the Sessional Workers were furloughed from 1 April under the HMRC Coronavirus Job Retention Scheme. (One other staff member took maternity leave from June). The trustees wrote advising the Charities Commission of the closure: though their reply advised that it was not deemed a notifiable event.

The Fun to Engage Co-ordinator and Children's and Families Worker were cautiously returned to work on 22 June, albeit either working from home or safely distanced in the Venny Office. The Weston Adventure Playground officers undertook a Covid risk assessment with WCYP trustees, of the Venny facility (and later Holy Trinity church hall): and the necessary safeguards were recorded and put in place for staff.

The previous Treasurer had given notice to leave on 31 March 2020. An existing trustee volunteered for that task from 1 April 2020, which included all monthly bookkeeping.

During the months of April-July, the trustees met regularly either via Zoom or at safe-distance, working with staff to create a plan to sustain the Project within the limitations of the national restrictions. The post of Project Manager (PM) was reviewed and re-advertised, resulting in a successful appointment which commenced in August. The team then worked on gradually reintroducing activities that were safe and in accord with government guidelines for youth groups.

WESTON CHURCH YOUTH PROJECT**REPORT OF THE TRUSTEES
(CONTINUED)****FOR THE YEAR ENDED
31 DECEMBER 2020****ACHIEVEMENTS AND PERFORMANCES (CONTINUED)**

Some activities were put online - mentoring and small group work such as Resilient Kids. A new engaging take on Rock Solid was introduced, which involved delivering a weekly activity pack, filled with craft and activities, to 30 families with primary age children. When possible, small bubbled groups of young people met outside, or at the Venny (which has a covered open area). An innovative outdoor 'treasure' hunt was introduced for small family groups.

Mentoring and small group work was also delivered at Chamberlayne School when they were open in the autumn. The Team worked very hard to find new ways to reach young people and had to develop new skills of communicating effectively online.

The Faith programme had been halted due to the pandemic: and the Youth Pastor moved from Weston in August. In the Autumn, the trustees and PM recruited a new Parish Youth Pastor who became employed by the Project, rather than HT-W. The aim was to bring unity to the Project's team and support the Project Manager with pastoral care of the staff: also creating a healthy bridge between the church and non-church based youth work in Weston. *(The Parish Youth Pastor commenced in January 2021.)*

During the unsettling time of restrictions and ever changing guidelines, the Team worked hard to plan for the future: and establish new and creative ways to reach and provide for the children, young people and their families in and around Weston area.

The opportunity for staff to engage in training was taken during the year whilst activities were reduced. Our Fun to Engage Coordinator worked through his Level 3 Youth work Qualification; and the new Project Manager attended a Managing for Managers Course, organised through The Directory of Social Change; and also Safeguarding training with our supplier Thirtyone:eight.

The year was quite different to previous years because of the Covid-19 pandemic. Despite the restrictions and limitations, the Project has reached 227 different young people across Weston and the surrounding areas in 2020 (compared to 376 in 2019).

FINANCIAL REVIEW

The charity recorded a surplus in the year to 31 December 2020 of £45,355 (2019 - £30,923).

Principal Funding Sources

The Project is now more than halfway through the final three years of the significant grant from the Big Lottery Community Fund, which completes in June 2022.

WESTON CHURCH YOUTH PROJECT**REPORT OF THE TRUSTEES
(CONTINUED)****FOR THE YEAR ENDED
31 DECEMBER 2020****FINANCIAL REVIEW (CONTINUED)****Principal Funding Sources (Continued)**

A contract with Southampton City Council called 'Lot 4 - Youth and Play Opportunities' has helped to fund our Fun to Engage Programmes. It was gratefully approved for four years to run from January 2020. Three years of funding was secured from Garfield Weston in May 2020, which is unrestricted and can support all programmes. Additional funding from the Co-op Local Community Fund for Resilient Kids was nominated by customers - which apart from a break in activities during April-November, has been running successfully. The Hampshire and Isle of Wight Trust monies were approved by them to be time extended due to the lockdown delays.

Investment Policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short-term so there are no funds for long-term investment.

A review of operational needs changed the anticipated role of a *Finance* and Fundraising Assistant, to seek a *Marketing* and Fundraising Assistant: who was recruited to start in January 2021. This role supports the Project Manager in implementing a fundraising strategy, writing applications and handling the social media platforms and website. An increasing amount of the Project's work is now communicated online, and expertise in this field was necessary.

PLANS FOR FUTURE PERIODS

A Strategic Planning Team is to be established to consider how to advance the aims and objectives of the Trust amid the changing environment of lockdowns and restricted meeting opportunities.

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare Financial Statements for each financial year, which give a true and fair view of the state of the affairs of the charity and of its incoming resources and application of resources of the charity for that period.

WESTON CHURCH YOUTH PROJECT

**REPORT OF THE TRUSTEES
(CONTINUED)**

**FOR THE YEAR ENDED
31 DECEMBER 2020**

RESPONSIBILITIES OF THE TRUSTEES (CONTINUED)

In preparing the Financial Statements the trustees are required to:

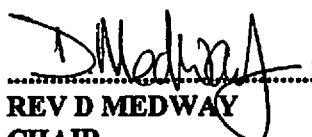
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the Financial Statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

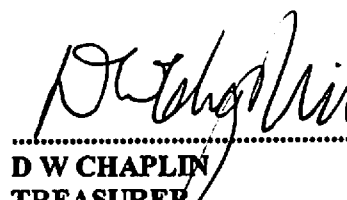
The trustees are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the Financial Statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINERS

A resolution to re-appoint Abraham & Dobell as Independent Examiners will be proposed at the forthcoming meeting.

Approved by the trustees on 13 September 2021 and signed on its behalf by:


.....
REV D MEDWAY
CHAIR


.....
D W CHAPLIN
TREASURER

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WESTON CHURCH YOUTH PROJECT
FOR THE YEAR ENDED
31 DECEMBER 2020

I report to the trustees on my examination of the accounts of Weston Church Youth Project for the year ended 31 December 2020.

RESPONSIBILITIES AND BASIS OF REPORT

As trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
DAVID J MANT FCA
INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES

230 Shirley Road
Southampton
SO15 3HR

13 September 2021

WESTON CHURCH YOUTH PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED
31 DECEMBER 2020

	Notes	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
INCOME					
Donations and grants	2	52,169	78,767	130,936	181,876
Charitable activities	3	-	1,816	1,816	7,326
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOME		52,169	80,583	132,752	189,202
		<hr/>	<hr/>	<hr/>	<hr/>
EXPENDITURE					
Charitable activities	4	50,931	36,466	87,397	158,279
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURE		50,931	36,466	87,397	158,279
		<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/NET MOVEMENT IN FUNDS		1,238	44,117	45,355	30,923
RECONCILIATION OF FUNDS					
Total funds brought forward		60,206	47,029	107,235	76,312
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		£61,444	£91,146	£152,590	£107,235
		<hr/>	<hr/>	<hr/>	<hr/>

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

WESTON CHURCH YOUTH PROJECT

BALANCE SHEET


AS AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
CURRENT ASSETS			
Debtors	7	1,604	1,517
Cash at bank and in hand		151,646	106,378
		<hr/>	<hr/>
		153,250	107,895
CREDITORS: Amounts falling due within one year	8	660	660
		<hr/>	<hr/>
NET CURRENT ASSETS		152,590	107,235
		<hr/>	<hr/>
TOTAL NET ASSETS	9	£152,590	£107,235
		<hr/>	<hr/>
THE FUNDS OF THE CHARITY			
Unrestricted income funds	10	91,146	47,029
Restricted income funds		61,444	60,206
		<hr/>	<hr/>
TOTAL CHARITY FUNDS		£152,590	£107,235
		<hr/>	<hr/>

Approved on 13 September 2021 by the trustees and signed on their behalf by:



 REV D MEDWAY
 CHAIR



 D W CHAPLIN
 TREASURER

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020

1. ACCOUNTING POLICIES

The accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding period.

(a) Basis of Accounting

The Financial Statements have been prepared in accordance with Accountancy and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland FRS 102 and the Charities SORP (FRS 102).

(b) Fund Accounting

Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted income funds are subjected to restrictions on their expenditure imposed by the donor.

(c) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these Financial Statements.
- Income from charitable activities is recognised when it is received.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates:

- Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
(CONTINUED)

FOR THE YEAR ENDED
31 DECEMBER 2020

1. ACCOUNTING POLICIES (CONTINUED)

(d) Expenditure (Continued)

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

2. DONATIONS AND GRANTS

The following grants were received during the year:

	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
Planned giving	-	3,447	3,447	6,280
Other giving	-	400	400	439
Grants	-	53,057	53,057	71,202
BIG TNLCF - Reaching Communities	52,169	-	52,169	98,808
Donations	-	10,325	10,325	5,147
Government grants (furlough)	-	11,538	11,538	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£52,169	£78,767	£130,936	£181,876
	<hr/>	<hr/>	<hr/>	<hr/>

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
(CONTINUED)

FOR THE YEAR ENDED
31 DECEMBER 2020

3. INCOME FROM CHARITABLE ACTIVITIES

The following income was generated during the year:

	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
Tuck shop	-	856	856	1,986
Young people's contributions	-	960	960	5,340
	—	—	—	—
	£-	£1,816	£1,816	£7,326
	—	—	—	—

4. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
Charitable Activities				
Salaries	37,752	18,897	56,649	83,588
Pension contributions	-	3,015	3,015	4,004
Sessional workers	826	6,877	7,703	7,956
Staff expenses, training and support	2,282	1,774	4,056	8,905
Activities and equipment	58	71	129	3,343
Residential expenses	-	241	241	13,116
Management and administration	5,653	1,308	6,961	8,088
Project work	2,189	2,337	4,526	16,104
Printing, postage and stationery	6	135	141	1,124
Publicity and website	568	179	747	6,172
Hire of premises	1,597	972	2,569	5,219
	—	—	—	—
	50,931	35,806	86,737	157,619
Governance Costs				
Examiner's costs	-	660	660	660
	—	—	—	—
TOTAL RESOURCES EXPENDED	£50,931	£36,466	£87,397	£158,279
	—	—	—	—

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
(CONTINUED)

FOR THE YEAR ENDED
31 DECEMBER 2020

5. STAFF COSTS AND TRUSTEES' REMUNERATION

	Restricted Funds £	Unrestricted Funds £	2020 Total Funds £	2019 Total Funds £
Salaries and Social Security costs	£38,578	£28,789	£67,367	£95,548
	_____	_____	_____	_____
The average weekly number of employees during the year was:			5	7
			—	—

Trustees received no remuneration in the year.

6. TAXATION

As a charity, Weston Church Youth Project is exempt from tax on income and gains falling within s.505 of the Taxes Act 1988 and s.256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

7. DEBTORS

	2020 £	2019 £
Prepayments	1,604	1,517
	_____	_____
	£1,604	£1,517
	_____	_____

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
(CONTINUED)

FOR THE YEAR ENDED
31 DECEMBER 2020

8. CREDITORS: Amounts falling due within one year

	2020	2019
	£	£
Accruals	660	660
	—	—
	£660	£660
	—	—

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances are represented by:

	Restricted	Unrestricted	2020	2019
	Funds	Funds	Total	Total
	£	£	Funds	Funds
	£	£	£	£
Current assets	61,444	91,806	153,250	107,895
Current liabilities	-	(660)	(660)	(660)
	—	—	—	—
Net assets at 31 December 2020	£61,444	£91,146	£152,590	£107,235
	—	—	—	—

10. ANALYSIS OF CHARITABLE FUNDS

	At		At
	01.01.20	Income Expenditure	31.12.20
	£	£	£
Unrestricted income funds	47,029	80,583	36,466
Restricted income funds - BIG TNLCF - Reaching Communities	60,206	52,169	50,931
	—	—	—
Total funds	£107,235	£132,752	£87,397
	—	—	—
	£152,590		

WESTON CHURCH YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS
(CONTINUED)

FOR THE YEAR ENDED
31 DECEMBER 2020

10. ANALYSIS OF CHARITABLE FUNDS (CONTINUED)

Unrestricted income funds comprise those funds which trustees are free to use in accordance with the charitable objects.

Restricted income funds are funds which have been given for a particular purpose or projects. The only restricted funds relates to funds received from the Big Lottery - BIG TNLCF - Reaching Communities.

11. RELATED PARTIES

There were no related party transactions.

12. POST BALANCE SHEET EVENTS

There were no material post Balance Sheet events at 31 December 2020.