

SWARDESTON CRICKET CLUB

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2020

Charity number: 1173532

SWARDESTON CRICKET CLUB

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2020**

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SWARDESTON CRICKET CLUB

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2020

The Trustees are pleased to present their report, together with the financial statements for the year ended 31 October 2020.

Reference and administration details

Charity name: Swardeston Cricket Club

Charity registration number: 1173532

Address of charity: 429 Unthank Road
Norwich
NR4 7QB

Trustees: P Thomas
D Thomas
L Beadman
M Thomas
A Bailey
K Cooper
S Bartram

Bankers: Barclays Bank plc
68 Evington Road
Leicester
LE2 1HJ

Independent Examiner: M Proctor FCA DChA
Lovewell Blake LLP
Bankside 300
Peachman Way
Broadland Business Park
Norwich
NR7 0LB

SWARDESTON CRICKET CLUB

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2020

Objectives and activities

The primary purpose of the charity is the promotion of community participation in healthy recreation by the provision of facilities for playing cricket.

Public Benefit

The Trustees have given careful consideration to the guidance issued by the Charity Commission on public benefit:

- Membership of the club is open to all comers. We have 61 adult members (male and female combined) and 102 junior members in 2019. Given that cricketing activities were severely curtailed this year, club memberships were significantly lower, however the Trustees feel that 2019 numbers reflect better their ongoing membership levels. There is no test of skill for membership
- Junior open training sessions are held each Tuesday from April to July with All Stars coaching for 5-8 year olds on 8 Sunday mornings in the summer – neither of these activities were possible during the year due to COVID-19
- Women open training sessions are held each Monday from April to July
- Senior open training sessions are held each Wednesday from April to July
- The club benchmarks its match fees and membership subscriptions against other local cricket and sports clubs to ensure affordability. Membership fees were reduced substantially in 2020 due to lower activity levels
- No charge is made for admission for spectators wishing to watch matches

Achievements and performance

- The main achievement of 2020 was the staging of any cricket at all. The Government relaxed its restrictions on cricket in mid-July and, after this point, the club participated in truncated semi competitive men's competitions organised by the East Anglian Premier League and the Norfolk Cricket Board. The club fielded three teams in these competitions and the first X1 were the winners of the EAPL event
- A series of friendly fixtures were organised for mixed ability Sunday teams
- Junior cricket matches were organised for mixed teams at under 9,11,13 and 15 age groups
- Women's coaching took place over five Mondays in late summer and two matches were played
- When COVID restrictions were lifted, the club was able, with the support of Norwich CEYMS, to open its outdoor net facilities at its Hilltops ground to enable club members to practice. This resulted in more than 800 hours of bookings being made across the summer months

Financial review

Total receipts amounted to £27,646. After payments of £36,667, the net payments for the year amounted to £9,021.

The Trustees acknowledge that this was a disappointing performance however, like many sports clubs in the country, the club was severely affected by the lack of cricketing activity and fund-raising events due to COVID 19.

The Trustees consider the year-end financial position to be satisfactory and confirm that the charity can meet all known obligations.

SWARDESTON CRICKET CLUB

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2020

Reserves policy

The Trustees' policy on reserves is to hold reserves to cover the club's approximate annual costs by a multiple of two, being approximately £80,000. This gives the club adequate headroom in the event of a decline in revenues. As at 31 October 2020, reserves amounted to £54,474, and it is the Trustees' aim to build reserves to the required level.

Plans for the future

- The club is planning to continue to provide coaching, training and playing opportunities to players of all ages and backgrounds
- The club will continue to invest in equipment and facilities that will enable it to improve the training and playing experience for all players and spectators

Structure, governance and management

Governing document

Swardeston Cricket Club was established as a foundation CIO on 22 June 2017 and registered with the Charity Commission (registration number 1173532). On 1 November 2017 the assets and activities of the unincorporated club of the same name were transferred to the CIO.

Appointment and recruitment of Trustees

The charity has seven Trustees. The charity's constitution states that the charity, at any one time, must have no fewer than three and no more than eight Trustees. In the event there are future Trustee vacancies, the approach will be to consider any skill sets not adequately covered by the existing Trustees and to examine whether an interested party could usefully provide these skills.

Trustees' induction and training

All new Trustees will be provided with copies of:

- The charity's constitution
- The latest accounts of the charity

and are encouraged to read Charity Commission guidance notes CC3 - "The Essential Trustee, what you need to know, what you need to do."

In addition, Trustees are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

SWARDESTON CRICKET CLUB

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 OCTOBER 2020

Trustees

The current Trustees are shown on page 1. All Trustees held office throughout the period.

Signed on behalf of the trustees

Mr A Bailey
Treasurer

24 November 2020

SWARDESTON CRICKET CLUB
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020

	Unrestricted Funds	
	Total	Total
	2020	2019
	£	£
RECEIPTS		
Donations	390	1,565
Subscriptions	1,031	6,819
Sponsorship	5,000	7,000
Match Fees (less umpires)	307	1,782
Fund Raising	4,371	21,609
Other Income	<u>16,547</u>	<u>17,305</u>
TOTAL RECEIPTS	27,646	56,080
TOTAL PAYMENTS	<u>(36,667)</u>	<u>(44,362)</u>
NET (PAYMENTS) / RECEIPTS	<u>(9,021)</u>	<u>11,718</u>
Cash and bank balances at 1 November 2019	<u>63,495</u>	<u>51,777</u>
Cash and bank balances at 31 October 2020	<u>54,474</u>	<u>63,495</u>

SWARDESTON CRICKET CLUB

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 OCTOBER 2020

	Unrestricted Funds	
	2020	2019
	£	£
Cash Funds		
Bank current accounts	<u>54,474</u>	<u>63,495</u>
	2020	2019
	£	£
Other Monetary Assets		
Cricket dinner debtor	<u>-</u>	<u>2,402</u>
	2020	2019
	£	£
Liabilities		
Accountancy fees	960	924
Accrual for ball costs	<u>-</u>	<u>350</u>
	<u>960</u>	<u>1,274</u>

These financial statements were approved by the Trustees on 24 November 2020 and are signed on their behalf by:

Mr A Bailey

Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SWARDESTON CRICKET CLUB
FOR THE YEAR ENDED 31 OCTOBER 2020

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 October 2020 which are set out on pages 4 to 5.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M Proctor FCA DChA
Lovewell Blake LLP
Chartered Accountants
Independent examiner
Norwich

7 December 2020

SWARDESTON CRICKET CLUB
DETAILED RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020

	Unrestricted Funds	
	2020	2019
	£	£
RECEIPTS		
Donations		
Vice Presidents	190	1,265
Other donations	<u>200</u>	<u>300</u>
	390	1,565
Subscriptions		
Players	1,031	2,115
Youth (including coaching)	<u>-</u>	<u>4,704</u>
	1,031	6,819
Sponsorship		
Leathes Prior	5,000	5,000
The Finance Shop	-	500
Breakwater IT cricket dinner	<u>-</u>	<u>1,500</u>
	5,000	7,000
Match Fees (less umpires)	<u>307</u>	<u>1,782</u>
	307	1,782
Fund Raising		
100 Club	982	677
Cricket dinner	2,402	6,205
Raffles	624	760
Annual dinner	363	370
Ball	-	12,073
Ealing match	-	525
FONYC grant	<u>-</u>	<u>999</u>
	4,371	21,609
Other Income		
Junior coaching contribution	10,000	10,000
Prize money	-	1,000
All stars	-	376
ECB	-	2,071
Gross bank interest	55	93
Transport	-	2,940
Pitch hire	-	825
Furlough income	<u>6,492</u>	<u>-</u>
	16,547	17,305
Total Receipts	<u>27,646</u>	<u>56,080</u>

SWARDESTON CRICKET CLUB

DETAILED RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2020

	Unrestricted Funds	
	2020	2019
	£	£
PAYMENTS		
Affiliation fees	63	448
Fixture card	-	213
Ground maintenance	9,985	11,009
Cricket balls and equipment	512	234
Net booking software	95	-
Lunches and teas	-	3,545
Miscellaneous items	206	882
Transport and accommodation	-	2,327
Accountancy	930	900
Ties	672	-
First team kit	2,484	-
Junior cricket equipment	-	971
Lord's film	335	-
Picture collages	400	-
Youth coaching	20,830	21,544
Stock write off	-	610
My action replay	-	1,422
Bank charges	<u>155</u>	<u>257</u>
Total payments	<u>36,667</u>	<u>44,362</u>
Net (payments) / receipts	<u>(9,021)</u>	<u>11,718</u>
Cash and bank balances at 1 November 2019	<u>63,495</u>	<u>51,777</u>
Cash and bank balances at 31 October 2020	<u>54,474</u>	<u>63,495</u>