

## **Trustee Annual Report 2022- Linton Village Institute**

### **Charity Registration Number 302785**

*Linton Village Hall*

*Linton Hill*

*Linton*

*Maidstone*

*Kent*

*ME17 4AW*

### **Trustees**

Shelley Ann Seal

Raymond Dixon

Karen Dixon

Michael Brooker

Jane Brooker

Stephen Fox

Anthony Deane

The Charity is set up to manage Linton Village Hall, address above, for the use of the residents of Linton Village and the surroundings. The primary activity is maintaining the Hall, which is 130 years old. The cost of maintenance is met largely by the charges which the Trustees require for hire of the Hall. The Hall has two regular Hirers, 'Cherubs' nursery school and Maidstone Wargames Society. Other hirers are usually 'one off', for example children's birthday parties.

Apart from general maintenance two major expenditures in 2022 were replacing the rear stairs/ fire escape and roof repairs following the storms in February.

The Hall is managed by the Trustees who meet as a committee approximately every 8 weeks. The Trustees regularly advertise for others to join the committee, for example in the Parish Magazine, but all recent Trustees have joined having been approached directly by an existing member of the committee.

The Trustee committee elects a chairman from their number, currently it is Mrs. Shelley Seal. Other tasks, for example managing the accounts and dealing with one off lets of the hall are distributed between the Trustees.

The Hall income for 2022 was £25,216. This is higher than the last few years because of a £2000 grant from Maidstone because of 'Covid' closures, and £3000 insurance payment to cover part of the cost of repairing the roof.

The Hall expenditure for 2022 was £20,384. The charity has £59,721 in its bank accounts and no outstanding debts.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Kay's Endeavours

1173531

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1/1/2021


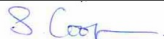
To

Period end date  
12/31/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies and grants	43,371	-	-	43,371	13,783
Fundraising events e.g. cycle ride		-	-	-	
Interest on deposit account	-	-	-	-	-
Gift Aid	2,779	-	-	2,779	5,752
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	46,150	-	-	46,150	19,535
<b>A2 Asset and investment sales, (see table).</b>					
N/A	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	46,150	-	-	46,150	19,535
<b>A3 Payments</b>					
Cost of fundraising events	-	-	-	-	-
Bank interest and charges	72	-	-	72	80
Paypal fees	-	-	-	-	-
ICO Fee	40	-	-	40	40
Charitable Grants	31,428	-	-	31,428	22,782
Expenses	264	-	-	264	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	31,804	-	-	31,804	22,902
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	31,804	-	-	31,804	22,902
<b>Net of receipts/(payments)</b>	14,346	-	-	14,346	3,367
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	15,844	-	-	15,844	
<b>Cash funds this year end</b>	30,190	-	-	30,190	3,367

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Bank	15,843		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	15,843	-	-
	(agree balances with receipts and payments account(s))	See notes to the account (v)	OK	OK
<b>B2 Other monetary assets</b>		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Tax reclaim(s) due	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Anand Doobay	9/18/2023	
		Susan Cooper	9/18/2023	



## Trustees' Annual Report for the period

		Period start date			Period end date			
From		01	01	22	To	31	12	22

### Section A

### Reference and administration details

Charity name

Kay's Endeavours

Other names charity is known by

Registered charity number (if any)

1173531

Charity's principal address

64 Ulverston Road

London

Postcode

E17 4BW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Cooper	Treasurer		
2	Anand Doobay			
3	Gail Horan			
4	Shuvo Loha			
5	Sarah Makhlouf			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser      Name      Address


### Name of chief executive or names of senior staff members (Optional information)

--

## Section B      Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

CIO FOUNDATION REGISTERED 22 JUNE 2017

How the charity is constituted  
(eg. trust, association, company)

CHARITABLE INCORPORATED ORGANISATION ('ASSOCIATION')

Trustee selection methods  
(eg. appointed by, elected by)

NOMINATION COMMITTEE

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All new trustees will receive copies of the constitution as well as any relevant guidance from the Charity Commission. In addition, new trustees will receive copies of all policies and procedures and are encouraged to review them at least annually in line with the charity's policy.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide financial assistance to individuals who are suffering from cancer in London and the surrounding areas in order to promote and protect their physical and mental health.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees have had regard to the public benefit guides when making decisions that they are relevant to.

The charity spent the year fundraising and operating the charity's grant giving scheme.

The following statement summarises the way in which the charity will contribute to the public good.

"Kay's Endeavours (Registered Charity Number 1173531) acts as a support fund for cancer patients. It will offer grants to adults who have a cancer diagnosis and are being treated at St Bartholomew's Hospital.

Many cancer patients are unable to work temporarily or permanently because of their illness and / or the side effects of the treatments and medication that they receive. Members of their family may also have reduced earnings if they need to stop work or work less in order to care for the patient. They and their families may have many and complex needs in terms of trying to maintain their physical and mental wellbeing whilst dealing with the illness. The charity's aim is to provide funding for measures which will improve the quality of life of the patient and / or their family and to address any gaps in the support which is already available. This could include funding for equipment, medical aids, travel expenses or social / recreational activities."

73 applications were received during the year for variety of support including:

- travel costs for attending hospital for treatment;
- financial support for living expenses;
- clothing;
- household items to help with issues connected to health;
- food and utility bills; and
- breaks to recover from treatment.

Below are some of the responses from the recipients of the grants:

"Thank you so much it will help a lot"

"I understand that I am approved to receive a travel amount! Thank you very much!"

"Thank you for your time and help! It means a lot to me in this difficult time!"

"Thank you so for what you have done for me, I appreciate thank you once again"

"Thank you so much for this support, I can't tell you how important this will be for me and my family!"

"Again, thank you and your company for your support."

"Thank you for your email, this is great news."

"Thank you so much for your help!"

"Thank you so much for your quick and positive response, I deeply appreciate it."

"Thank you very much ....This is very much appreciated."

"Thank you and Kaysendeavours for the financial support."

"thank you very much for your support."

"Thank you so much for your email and acknowledgement that you will be able to reimburse my travel expenses for my daily cancer treatment at Barts Hospital. This has relieved a huge amount of stress from my life during this difficult time and I thank you from the bottom of my heart."

"Thanks for your support"

"Thank you so much for your reply, we are very grateful for all your help. ....Thank you very much once again, it is of great help, especially for alleviating travel costs."

"Thank you so much....this has now been deposited in my bank. I cannot explain how much financial pressure this has relieved from me whilst having my cancer treatment at Barts. I cannot thank you and the charity enough."

"Thank you very much. My mother sends her utmost thanks and gratitude to Kay's Grant."

"Thank you so much for the offer that would be amazing!"

"Once again, I am very grateful for this financial help and deeply

appreciate it.”

“Thank you for granting me much needed assistance with my energy bills.”

**Additional details of objectives and activities (Optional information)**



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment ;
- contribution made by volunteers

## Section D

## Achievements and performance

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The charity has:

- Reviewed its policies
- Received and processed 40 applications
- Organised general fund raising generated approximately £24,000.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity has minimal running costs and has agreed a reserves policy of £200.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds were raised through a number of one off donations. The only expenditure during the year has been bank charges levied by the bank to operate the account and the ICO registration fee.



## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
-------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------

<b>Full name(s)</b>	Chaytanand Anand Doobay	Sarah Makhoulouf
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Trustee

**Date** 01 August 2023



## **INDEPENDENT EXAMINER'S REPORT OF KAY'S ENDEAVOURS**

### **Independent Examiner's Report to the Trustees of Kay's Endeavours**

I report to the trustees on my examination of the accounts of Kay's Endeavours for the year ended 31 Dec 2022 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the charity commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- The accounts do not accord with those records

**INDEPENDENT EXAMINER'S REPORT  
OF KAY'S ENDEAVOURS**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A. PATEL

Anver Patel BA (Hons) FCA, BFP  
Prestons & Jacksons Partnership LLP  
364-368 Cranbrook Road  
Ilford Essex IG2 6HY

3/8/23

Date:



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Key's Endeavours

1173531

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2022		31/12/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies and grants	43,371	-	-	43,371	13,783
Fundraising events e.g. cycle ride	-	-	-	-	-
Interest on deposit account	-	-	-	-	-
Gift Aid	2,779	-	-	2,779	5,752
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>46,150</b>	<b>-</b>	<b>-</b>	<b>46,150</b>	<b>19,535</b>
<b>A2 Asset and investment sales, (see table).</b>					
N/A	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,150</b>	<b>-</b>	<b>-</b>	<b>46,150</b>	<b>19,535</b>
<b>A3 Payments</b>					
Cost of fundraising events	-	-	-	-	-
Bank interest and charges	72	-	-	72	80
Paypal fees	-	-	-	-	-
ICO Fee	40	-	-	40	40
Charitable Grants	31,428	-	-	31,428	22,782
Expenses	264	-	-	264	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>31,804</b>	<b>-</b>	<b>-</b>	<b>31,804</b>	<b>22,902</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,804</b>	<b>-</b>	<b>-</b>	<b>31,804</b>	<b>22,902</b>
<b>Net of receipts/(payments)</b>	<b>14,346</b>	<b>-</b>	<b>-</b>	<b>14,346</b>	<b>- 3,367</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,844</b>	<b>-</b>	<b>-</b>	<b>15,844</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>30,190</b>	<b>-</b>	<b>-</b>	<b>30,190</b>	<b>- 3,367</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Bank	30,190		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	30,190	-	-
	(agree balances with receipts and payments account(s))	See notes to the account (v)	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Tax reclaim(s) due	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Anand Doobay		
		Susan Cooper		