

THE WINN MEMORIAL PARISH HALL CIO ("the CIO")

CHARITY NUMBER 1173517

REPORT OF THE TRUSTEES FOR THE YEAR TO 30 SEPTEMBER 2024

The Trustees of the CIO are pleased to present their report and the accounts for the year to 30 September 2024. The activity of the Charity is the running of The Winn Hall in Dunsfold for the benefit of local residents and others wishing to hire the property for events, meetings or other purposes.

1. Objects of the CIO

The objects of the CIO set out in the Constitution dated 14 June 2017 are –

“...to run a village hall and to promote for the benefit of the inhabitants of the Parish of Dunsfold without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social facilities and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants”.

2. Names of the Charity Trustees

Mr Richard Austin Woof, Chairman
Mr Robert Martin Gourlay
Mr David William Airey
Mr Timothy Robert Bailey ACA, Treasurer
Mrs Lynne Rosemary Enticknap, Secretary

All the Trustees served throughout the year unless otherwise indicated. None of the Trustees have received any remuneration or other benefits from the Charity.

3. Management

The day-to-day management of The Winn Hall, including arranging hirings, maintenance, repair, decoration and cleaning, has been delegated to the Management Committee, which operates under formal written Terms of Reference dated 15 August 2018 which give details of the delegation.

The current members and officers of the Management Committee are –

David Airey (Charity Trustee)	Chairman
Vicky Barley	Secretary
Paul Goudie	Treasurer
Ali Allison	Bookings Secretary
Jo Burt	
Peter Rayner	
Chris Skinner	
Sue Peake	
Sue Pope	
Shaun Devoto	

4. Accounts

The accounts are prepared on a receipts and payments basis and are included in this report.

Total receipts for the year were £15,074.47, of which lettings and other income accounted for £10,759.00 with £625 of grants and donations, including £600 from Dunsfold Parish Council. Payments were £21,235.73, including £4,092.67 on a new cooker. There was a deficit for the year of £6,161.26, with the funds in the bank reducing from £10,972.16 to £4,810.90.

The BlackRock Charities UK Equity Fund shares provided dividend income of £3,690.47, an increase of 4.6% over the previous year. The shares also increased in value by £7,235.71 to £112,525.39, giving the Charity total reserves at 30 September 2024 of £117,336.29.

The Charity owns the land on which The Winn Hall is situated, as well as the land surrounding it and the car park. It also owns the building and all the plant, equipment, fixtures and fittings in the building.

5. Investment and reserves policies

The Trustees, having regard to the possibility of occasional unexpected significant payments as well as planned capital and other expenditure, operate a policy of aiming to keep a minimum of about £10,000 of the Charity's reserves in immediately accessible funds at the bank. The balance of the reserves are treated as available for longer term investment, and are invested with a view to giving the Charity both income and long term capital growth.

The Trustees are satisfied that the overall level of reserves is sufficient to allow The Winn Hall to continue to operate safely and effectively for the foreseeable future. However, given the reduction this year in the funds at the bank the Trustees are considering making an adjustment in the amount of funds held as longer term investments, and at the same time reviewing the investment options available.

6. Activities and other operational matters

The main activities to report are:

- The number of hirings has continued at a similar level to the previous year. The small increase in hiring charges during the year appears to have had no adverse effect on the number of bookings, and the Hall was also used for two elections during the year.
- There were a number of repairs required during the year. These included repairs of water leaks, a blocked down pipe that was causing water to get into the Hall, and several electrical faults. Members of the Management Committee carried out some redecoration and a number of minor repairs, and one of our regular users repaired the loop system for no charge.
- A new cooker was installed at a total cost of £4,092.67, with a grant from Surrey County Council of £2,000 towards the cost having been received in the previous financial year.
- A new BT router was installed.
- The five yearly inspection of all electrical systems and circuits was carried out by an external contractor. Inspections of the emergency lighting and of fire safety equipment were undertaken as usual, and an annual PATS test on all electrical appliances was also done, again all by external contractors. The emergency lighting test certificate is on display in the Hall, other certificates are held on file. The Chairman and a member of the Management Committee undertook an annual fire and general risk assessment and

updated the documents accordingly, and the first aid boxes were inspected and items replaced as necessary.

- The caretaker undertook various checks and activities to help avoid the risk of legionella.
- A working party of Management Committee members met on two occasions to clear the grounds, including unblocking the drain in the car park, and to clean the Hall and Nugent Room.
- One of the Committee members undertakes care of the garden in front of the Hall.
- The data protection policy was reviewed, and no changes were recommended. A Data Protection Privacy Statement is available on the website.

7. Public benefit

The Trustees are satisfied that the Charity's purpose meets the public benefit requirement and confirm that they have kept in mind the Charity Commission's guidance on public benefit at Trustee meetings and in managing the activities of the Charity.



Richard Woof

Chairman of the Trustees of The Winn Memorial Parish Hall CIO

Date: 20 January 2025

THE WINN MEMORIAL PARISH HALL CIO
 CHARITY No. 1173517
 STATEMENT OF RECEIPTS and PAYMENTS

	Year to 30/09/2024	Year to 30/09/2023
<u>RECEIPTS</u>	£	£
Lettings, hirings and other income	10,759.00	10,160.60
Donations and grants	625.00	6,511.34
Dividends from investments	3,690.47	3,528.73
TOTAL RECEIPTS	15,074.47	20,200.67
 <u>PAYMENTS</u>		
Caretaking and Booking services	6,740.00	5,500.00
Repairs and maintenance	2,379.70	2,315.44
LED lights and secondary glazing	-	10,090.85
New electric cooker	4,092.67	-
Insurance	1,778.83	1,603.64
Utilities	2,692.70	2,858.32
General running costs	3,551.83	2,754.89
TOTAL PAYMENTS	21,235.73	25,123.14
 Deficit for the year	(6,161.26)	(4,922.47)
 Funds at 1 October	10,972.16	15,894.63
Deficit for the year	(6,161.26)	(4,922.47)
Total Funds at 30 September	4,810.90	10,972.16
 Represented by:		
Lloyds Current A/C	4,810.90	10,972.16
Total Funds	4,810.90	10,972.16
Investments - see note below	112,525.39	105,289.68
TOTAL ASSETS	117,336.29	116,261.84

The investments are 14,703.026 shares at market value in the Charities UK Equity Fund managed by BlackRock. No shares were bought or sold in the year.

The freehold land and village hall building are not included in these accounts.

Chairman: *Richard Woof* Richard Woof
 Treasurer: *Tim Bailey* Tim Bailey ACA

Date: *20 January 2025*

INDEPENDENT EXAMINER'S REPORT

I have completed my examination of the receipts and payments for the year to 30 September 2024 and confirm that no material matters have come to my attention which give me cause to believe that proper accounting records have not been kept in accordance with section 130 of the Charities Act 2011, or that the receipts and payments are not in accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding to be reached.

Independent Examiner:



Anna Perei

Date: 31st January 2025