

Human Story Theatre

Registered charity number: 1173504

Unaudited Receipts and Payments Account

for the year ended

31st March 2021

Wenn Townsend

Chartered Accountants

Oxford

Human Story Theatre
Trustees' Annual Report
for the year ended 31st March 2021

Officers and advisers

Trustees:

Mr N Crossley (Chair) (resigned on 17/12/2020)
Dr R Wilson
Ms M Fairweather Hole
Ms D Battigelli
Ms B Layden (resigned 10/06/2021)
Ms F Renowden

Registered Address:

73 Fairacres Road
Oxford
OX4 1TQ

Registered Charity number:

1173504

Independent Examiner:

Mr L J Baker FCA
Partner
Wenn Townsend
Chartered Accountants
30 St Giles'
Oxford
OX1 3LE

Human Story Theatre
Trustees' Annual Report
for the year ended 31st March 2021

Structure, governance and management

The charity is governed by a Charitable Incorporated Organisation Foundation Constitution and was registered as a charity on 21st June 2017.

New trustees are appointed following a skills audit, open call and agreed recruitment procedure by the existing board during the year, and given a full briefing on the charity as part of their induction.

Objectives and activities

The objects of the charity as set out in its governing document are to advance education for the public benefit and to preserve and protect the good physical and mental health of the general public by the provision of artistic performances and workshops.

In planning the activities for the year, the trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

The main activities undertaken were:

| Date | Activity |
|------------------|--|
| April 2020 | Produced first podcast series about our tour of <i>DRY</i> , a play about middle age drinking problems. The play was produced in partnership with Turning Point and toured January - February 2020. www.humanstorytheatre.com/podcast Listeners: 620 |
| April – May 2020 | Received ACE Emergency Covid-19 grant to produce <i>Happy Even After</i> as a radio play and podcast series, in response to the Covid lockdown situation |
| April – May 2020 | Gaye adapted <i>Happy Even After</i> as radio play and actors recorded it in isolation www.humanstorytheatre.com/podcast |
| May 2020 | Released <i>DRY</i> podcast |
| May – June 2020 | National radio campaign about <i>Happy Even After</i> podcast series. Interviews on various national BBC radio stations and other community radio programmes: with writer Gaye Pool, actor and audio producer Jilly Bond and Becci Seabourne Domestic Abuse Specialist |
| June 2020 | Released <i>Happy Even After</i> podcast series: a 5 part series showcasing Human Story Theatre's play which explores domestic abuse; from wedding vows, various anniversaries, and into this lockdown. Listeners: Radio play: 629; Q&A / personal stories episodes: 426 |
| May – June 2020 | Produced a mini monologue to camera series on the theme of 'end of life'. Written by local Oxfordshire playwrights, directed, performed and recorded in isolation by local talent, and shown on our website and You Tube channel. www.humanstorytheatre.com/special-projects Views on YouTube: 698 |
| 11 June 2020 | Joint Artistic Director, Amy, goes on maternity leave for 12 months |
| August 2020 | Joint Artistic Director, Gaye, retires and moves to Wales |

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| | |
|--------------------------|--|
| August 2020 | Due to Covid-19 the Mulberry Bush School 'Young people's Mental Health' project was cancelled and funding was returned. |
| September – October 2020 | Social media campaign launched to raise awareness of our End of Life monologue series. Produced by Ameila Thornber (project managed by Amy whilst on maternity leave). The End of Life project, delivered online, replaced the planned tour of R.I.P., a new play exploring 'end of life' which was not possible due to the Covid-19 restrictions. |

Achievements and performance

During the year there has been demonstrable evidence that Human Story Theatre has achieved its charitable objects through both formal and informal reviews and feedback in respect of each of its activities.

The activities listed above were appropriately funded from grants, donations and reserves. The podcasts, radio play broadcast on local BBC radio stations, and online monologues were offered to the public at no charge.

Covid-19

This report refers to the period during the Covid-19 pandemic and lockdowns which have impacted on the planned production programme. The executive and trustee board have worked together to ensure that work could continue, albeit to a lesser extent and through alternative production methods.

Through prudent operational and financial management and the careful maintenance and application of Human Story Theatre's Reserves Policy, the Trustees believe that there is no threat to the ongoing viability of the charity at this time as a result of the Covid-19 pandemic. Future activity of the charity is currently under review by the Trustees and Executive.

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Trustees' Annual Report for the year ended 31st March 2021

Financial review

At the year end, cash at bank totaled £20,754 (2020: £22,848) of which £20,604 (2020: £13,387) was for general unrestricted funds and £150 was restricted for the RIP project (2020: £9,461 was restricted for the Young People's Mental Health project).

The trustees are satisfied that this level of free reserves is appropriate for the charity as at 31st March 2021.

Approved by the Board of Trustees on 31st January 2022 and signed on its behalf by:

.....D Battigeh

Human Story Theatre

Independent Examiner's Report to the Trustees of Human Story Theatre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2021 which are set out on pages 5 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

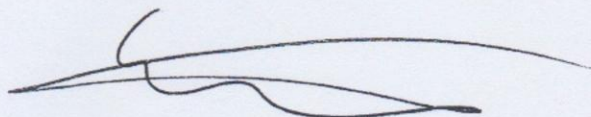
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Baker FCA
Wenn Townsend
Chartered Accountants and Statutory Auditor
Oxford

31st January 2022

Human Story Theatre

Receipts and payments account for the year ended 31st March 2021

| | Restricted | Unrestricted | Total 2021 | Total 2020 Unrestricted |
|--------------------------------------|----------------|---------------|----------------|-------------------------------|
| | £ | £ | £ | £ |
| Receipts | | | | |
| Grant income | 1,500 | 14,921 | 16,421 | 112,654 |
| Production income | - | 669 | 669 | 2,463 |
| Other income | - | 9,425 | 9,425 | 18,342 |
| Total receipts | <u>1,500</u> | <u>25,015</u> | <u>26,515</u> | <u>133,459</u> |
| Payments | | | | |
| Production expenditure | 1,350 | 14,633 | 15,983 | 116,507 |
| Non-production expenditure | - | 3,165 | 3,165 | 7,973 |
| Refunded grant income | 9,461 | - | 9,461 | - |
| Total payments | <u>10,811</u> | <u>17,798</u> | <u>28,609</u> | <u>124,480</u> |
| Net receipts/(payments) | <u>(9,311)</u> | <u>7,217</u> | <u>(2,094)</u> | <u>8,979</u> |
| Cash funds at 1st April 2020 | 9,461 | 13,387 | 22,848 | 13,869 |
| Cash funds at 31st March 2021 | <u>150</u> | <u>20,604</u> | <u>20,754</u> | <u>22,848</u> |

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Statement of Assets and Liabilities 31st March 2021

| | Restricted 2021 £ | Unrestricted 2021 £ | Total 2021 £ | Restricted 2020 £ | Unrestricted 2020 £ | Total 2020 £ |
|-------------------|-------------------------|---------------------------|--------------------|-------------------------|---------------------------|--------------------|
| Cash funds | | | | | | |
| Bank balances | | | | | | |
| Current accounts | <u>150</u> | <u>20,604</u> | <u>20,754</u> | <u>9,461</u> | <u>13,387</u> | <u>22,848</u> |

D Battigol
For and on behalf of the Trustees

31st January 2022