



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/1/2023 Period start date To 31/12/2023 Period end date

Charity name: Priors Park Community Church

Charity registration number: 1173483

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To be as a welcoming and inclusive space for worship, fellowship, and support within the Priors Park community. The church aims to foster spiritual growth, provide practical assistance, and create a sense of community through regular services, outreach programs, and various social activities. By focusing on community engagement and outreach, the church seeks to build connections among people, offer support to those in need, and create an environment where individuals can explore faith and find a sense of belonging.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Priors Park Community Church engages in a variety of activities to fulfil its purpose and benefit the community. These include:</p> <p>Worship Services and Faith-Based Gatherings: Regular services, prayer groups, and Bible studies provide a space for spiritual reflection, worship, and learning, for all community members.</p> <p>Community Hub: The community hub project offers services like food distribution, clothing donations, and assistance to vulnerable groups such as low-income families, the elderly, and the homeless, addressing immediate needs in the community.</p> <p>Youth and Family Programs: Activities tailored for youth, children and families, such as after-school clubs and holiday camps provide safe spaces for children and young people to engage in positive activities and for families to receive support.</p> <p>Community-Cafe: The Café provides low cost and free meals to the local community and a warm space for people to connect with each other.</p> <p>Dance for Parkinsons: we were privileged to be able to employ a dance manager to run dance group for those faced with the challenges of Parkinsons Disease.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees of Priors Park Community Church confirm that they have had regard to the guidance issued by the Charity Commission on public benefit. They regularly review their activities, projects, and services to ensure they align with the principles of public benefit, prioritizing accessibility and inclusivity to serve the needs of the wider community.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year, Priors Park Community Church celebrated a significant achievement with the completion and opening of the Community Kitchen and Compassion Café. This new facility serves as a vital hub for providing affordable, nutritious meals to the community and offers a welcoming space where people can gather, connect, and find support. The hiring of a Kitchen Manager has been instrumental in ensuring smooth operations, maintaining high-quality service, and developing programs to engage community members further.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are grateful to God for the provision of funding and donations to enable the opening of the café and for maintaining the work and objectives on Priors Park.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Priors Park Community Church holds reserves to ensure it can meet its obligations to donors of restricted funds. These reserves provide financial stability, allowing the church to fulfil specific commitments associated with restricted donations, ensuring that funds are used as intended by donors.
Amount of reserves held	Para 1.22	£10823

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated by other trustees and elected to post.

Reference and Administrative details

Charity name	Priors Park Community Church
Other name the charity uses	Priors Park Chapel
Registered charity number	1173483
Charity's principal address	Queens Road, Tewkesbury, GL20 5EY


Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Paul Haddow	Chair		
2	Jacqueline Susan Haddow	Treasurer		
3	Robert Gamston	Trustee		
4	Claire Gamston	Trustee		
5	William O'Leary	Trustee		
6	Dawn Parr	Trustee		
7	Stacey Green	Secretary	1/1/2023-1/9/2023	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Nigel Paul Haddow
Position (eg Secretary, Chair, etc)	
Date	30 th October 2024

Priors Park Community Church

Charity No. 1173483

Company No.

Trustee's Report and Unaudited Accounts

31 December 2023

The trustee, who is also a director of the charity for the purposes of the Companies Act 2006, presents their report with the unaudited financial statements of the charity for the year ended 31 December 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No.

Charity No. 1173483

Registered Office

22 Abbots Road
Tewkesbury
GL20 5TF

Director and Trustee

The Director of the charitable company are its Trustee for the purposes of charity law.

The following Director and Trustee served during the year:

N. Haddow

Accountants

NAC Accountancy
20 Sandstar Close
Longlevens
Gloucester
GL2 0NR

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee is also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

N. Haddow

Trustee

31 December 2023

Priors Park Community Church
Statement of Financial Activities
for the year ended 31 December 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes				
Income and endowments from:					
Donations and legacies	4	5,895	-	5,895	20,796
Charitable activities	5	15,278	69,921	85,199	15,878
Total		21,173	69,921	91,094	36,674
Expenditure on:					
Charitable activities	6	6,298	75,222	81,520	10,111
Other	7	13,393	-	13,393	11,323
Total		19,691	75,222	94,913	21,434
Net gains on investments		-	-	-	-
Net (expenditure)/income		1,482	(5,301)	(3,819)	15,240
Transfers between funds		-	-	-	-
Net (expenditure)/income before other gains/(losses)		1,482	(5,301)	(3,819)	15,240
Other gains and losses					
Net movement in funds		1,482	(5,301)	(3,819)	15,240
Reconciliation of funds:					
Total funds brought forward		98	243,012	243,110	227,870
Total funds carried forward		1,580	237,711	239,291	243,110

Priors Park Community Church
Summary Income and Expenditure Account
for the year ended 31 December 2023

	2023 £	2022 £
Income	91,094	36,674
Gross income for the year	<u>91,094</u>	<u>36,674</u>
Expenditure	94,913	21,434
Total expenditure for the year	<u>94,913</u>	<u>21,434</u>
Net (expenditure)/income before tax for the year	(3,819)	15,240
Net (expenditure)/income for the year	<u><u>(3,819)</u></u>	<u><u>15,240</u></u>

Priors Park Community Church

Balance Sheet

at 31 December 2023

Company No.	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	9	226,862	226,862
		<u>226,862</u>	<u>226,862</u>
Current assets			
Cash at bank and in hand		12,429	16,248
		<u>12,429</u>	<u>16,248</u>
Net current assets		12,429	16,248
Total assets less current liabilities		239,291	243,110
Net assets excluding pension asset or liability		<u>239,291</u>	<u>243,110</u>
Total net assets		<u>239,291</u>	<u>243,110</u>
The funds of the charity			
Restricted funds	10		
Restricted income funds		237,711	243,012
		<u>237,711</u>	<u>243,012</u>
Unrestricted funds	10		
General funds		(13,295)	98
Designated funds		14,875	-
		<u>1,580</u>	<u>98</u>
Reserves	10		
Total funds		<u>239,291</u>	<u>243,110</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 December 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 31 December 2023

And signed on its behalf by:

N. Haddow

Trustee

31 December 2023

Priors Park Community Church
Statement of Cash flows
for the year ended 31 December 2023

	2023 £	2022 £
Cash flows from operating activities		
Net (expenditure)/income per Statement of Financial Activities	(3,819)	15,240
Adjustments for:		
Other gains/losses	-	-
Net cash (used in)/provided by operating activities	<u>(3,819)</u>	<u>15,240</u>
Net cash from investing activities	<u>-</u>	<u>-</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net (decrease)/increase in cash and cash equivalents	(3,819)	15,240
Cash and cash equivalents at the beginning of the year	16,248	-
Cash and cash equivalents at the end of the year	<u>12,429</u>	<u>15,240</u>
Components of cash and cash equivalents		
Cash and bank balances	12,429	16,248
	<u>12,429</u>	<u>16,248</u>

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies	5,295	15,501	20,796
Charitable activities	15,878	-	15,878
Total	21,173	15,501	36,674
Expenditure on:			
Charitable activities	10,111	-	10,111
Other	11,323	-	11,323
Total	21,434	-	21,434
Net income	(261)	15,501	15,240
Net income before other gains/(losses)	(261)	15,501	15,240
Other gains and losses:			
Net movement in funds	(261)	15,501	15,240
Reconciliation of funds:			
Total funds brought forward	878	226,993	227,871
Total funds carried forward	617	242,494	243,111

4 Income from donations and legacies

	Unrestricted £	Total 2023 £	Total 2022 £
Donations - Unrestricted	5,895	5,895	5,295
Donations - Restricted Funds	-	-	15,501
	5,895	5,895	20,796

5 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Offerings	8,850	-	8,850	9,745
Income Tax Recovered	4,696	-	4,696	2,901
Income from clubs	1,732	-	1,732	3,232
Income Restricted	0	69,921	69,921	-
	15,278	69,921	85,199	15,878

6 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Offerings	-	-	-	867
Income Tax Recovered	92	-	92	1,249
Income from clubs	6,206	-	6,206	7,673
Income Restricted	0	75,222	75,222	322
<i>Governance costs</i>				
	<u>6,298</u>	<u>75,222</u>	<u>81,520</u>	<u>10,111</u>

7 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Premises costs	9,023	9,023	8,094
General administrative costs	3,969	3,969	1,692
Legal and professional costs	401	401	1,537
	<u>13,393</u>	<u>13,393</u>	<u>11,323</u>

8 Staff costs

No employee received emoluments in excess of £60,000.

9 Tangible fixed assets

	£	£
Cost or revaluation		
At 1 January 2023	226,862	226,862
At 31 December 2023	<u>226,862</u>	<u>226,862</u>
Net book values		
At 31 December 2023	<u>226,862</u>	<u>226,862</u>
At 31 December 2022	<u>226,862</u>	<u>226,862</u>

10 Movement in funds

	At 1 January 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 December 2023 £
Restricted funds:				
Restricted income funds:				
Building & Extension / Bfwd	226,862	-	-	226,862
Francoise House & The				
Gathering	-	399	(440)	(41)
Dance With Parkinsons	-	14,335	(4,854)	9,481
Community Funds	-	3,000	(1,497)	1,503
Christmas Meal	981	-	(980)	1
World Alive	1,075	4,860	(6,045)	(110)
Cafe	11,418	46,932	(58,942)	(592)
Mission	2,676	395	(2,464)	607
<i>Total</i>	<u>243,012</u>	<u>69,921</u>	<u>(75,222)</u>	<u>237,711</u>
Unrestricted funds:				
General funds	98	0	(13,393)	(13,295)
Designated funds:				
Offerings	-	1,205	-	1,205
Donations	-	5,896	-	5,896
Income Tax Recovered	-	12,341	-	12,341
Income - Clubs	-	1,732	(6,298)	(4,566)
<i>Total</i>	<u>-</u>	<u>21,173</u>	<u>(6,298)</u>	<u>14,875</u>
 Total funds	 <u>243,110</u>	 <u>91,094</u>	 <u>(94,913)</u>	 <u>239,291</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Building & Extension / Bfwd

Francoise House & The

Gathering

Dance With Parkinsons

Community Funds

Christmas Meal

World Alive

Cafe

Mission

Designated funds:

Priors Park Community Church
Notes to the Accounts

Offerings	Offerings
Donations	Donations
Income Tax Recovered	Income Tax Recovered
Income - Clubs	Income - Clubs

11 Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Fixed assets	226,862	226,862
Net current assets	12,429	12,429
	<u>239,291</u>	<u>239,291</u>

12 Reconciliation of net debt

	At 1 January 2023	Cash flows	At 31 December 2023
	£	£	£
Cash and cash equivalents	16,248	(3,819)	12,429
	<u>16,248</u>	<u>(3,819)</u>	<u>12,429</u>
Net debt	<u>16,248</u>	<u>(3,819)</u>	<u>12,429</u>

13 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Priors Park Community Church
Detailed Statement of Financial Activities
for the year ended 31 December 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies				
Donations - Unrestricted	5,895	-	5,895	5,295
Donations - Restricted Funds	-	-	-	15,501
	<u>5,895</u>	<u>-</u>	<u>5,895</u>	<u>20,796</u>
Charitable activities				
Offerings	8,850	-	8,850	9,745
Income Tax Recovered	4,696	-	4,696	2,901
Income from clubs	1,732	-	1,732	3,232
Income Restricted	0	69,921	69,921	-
	<u>15,278</u>	<u>69,921</u>	<u>85,199</u>	<u>15,878</u>
Total income and endowments	21,173	69,921	91,094	36,674
Expenditure on:				
Charitable activities				
Offerings	-	-	-	867
Income Tax Recovered	92	-	92	1,249
Income from clubs	6,206	-	6,206	7,673
Income Restricted	0	75,222	75,222	322
	<u>6,298</u>	<u>75,222</u>	<u>81,520</u>	<u>10,111</u>
Total of expenditure on charitable activities	6,298	75,222	81,520	10,111
Premises costs				
Light, heat and power	4,529	-	4,529	2,280
Premises repairs and maintenance	4,198	-	4,198	5,226
Other premises costs	296	-	296	588
	<u>9,023</u>	<u>-</u>	<u>9,023</u>	<u>8,094</u>
General administrative costs, including depreciation and amortisation				
Bank charges	65	-	65	5
General insurances	1,231	-	1,231	-
Sundry expenses	2,673	-	2,673	1,687
	<u>3,969</u>	<u>-</u>	<u>3,969</u>	<u>1,692</u>
Legal and professional costs				
Accountancy and bookkeeping	401	-	401	-
Other legal and professional costs	-	-	-	1,537
	<u>401</u>	<u>-</u>	<u>401</u>	<u>1,537</u>

Priors Park Community Church
Detailed Statement of Financial Activities

Total of expenditure of other costs	13,393	-	13,393	11,323
Total expenditure	19,691	75,222	94,913	21,434
Net gains on investments	-	-	-	-
Net (expenditure)/income	1,482	(5,301)	(3,819)	15,240
Net (expenditure)/income before other gains/(losses)	1,482	(5,301)	(3,819)	15,240
Other Gains	-	-	-	-
Net movement in funds	1,482	(5,301)	(3,819)	15,240
Reconciliation of funds:				
Total funds brought forward	98	243,012	243,110	227,870
Total funds carried forward	1,580	237,711	239,291	243,110