



# Trustees' Annual Report

## for the period

From (start date) 0 1 0 1 2 0 to (end date) 3 1 1 2 2 0

### Section A

### Reference and administration details

Charity name	Priors Park Community Church
Other names the charity is known by	Priors Park Chapel
Registered charity number (if any)	1173843
Charity's principal address	Priors Park Chapel, Queens Road Tewkesbury
	Postcode G L 2 0 5 E Y

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Haddow	Secretary		
2	Jacqueline Haddow	Treasurer		
3	Philip Prosser			
4	Dawn Parr			
5	William O'Leary			
6	Matthew Green		7/12/20 – 31/12/20	
7	Stacey Green		7/12/20 – 31/12/20	
8	Gloria Chapman			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)Constitution Foundation dated 20<sup>th</sup> June 2017How the charity is constituted  
(eg trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg appointed by, elected by)

Appointed by Existing Trustees

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In January 2020, the new Community Hall extension was opened and the whole building was registered for holding Solemnised Weddings between Heterosexual Couples.

Working alongside Priors Park Neighbourhood Project and Heart of Priors Park, we set up and ran Priors Park Community Response as part of Tewkesbury Community Response providing food for those self-isolating during the Covid 19 Pandemic. We also did shopping trips and collection of prescriptions and responded to any need that arose.

As a result we set up The Hub @TheChapel, a Community Response group and obtained Local Government and National Lottery funding to assist in covering the cost of meeting the needs of the community.

We worked in close liaison with Christians Against Poverty, Tewkesbury Food Bank, Tewkesbury Town Council, Bromford Housing and Tewkesbury Borough Council.

During the Covid 19 pandemic, we worked in close liaison with Tewkesbury Borough Council's Covid Officer to provide care for the community in the safest way possible, providing Risk Assessments and Method Statements to deal with the challenges we faced.

The Hub team underwent training for the running of projects funded by grants.

**Section C****Objectives and activities**

Summary of the objects of the charity set out in its governing document

To advance the Christian faith, in accordance with the statements of belief appearing in the schedule "statement of faith", for the benefit of the public in the Priors Park, Tewkesbury and the surrounding area, in particular but not exclusively, for the provision of opportunity for prayer, worship, teaching, fellowship, communion, the public celebration of Christian festivals and evangelism to enlighten others about the Christian faith, and the provision of pastoral care to the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)  
Additional details of objectives and activities (optional information)

Sunday Afternoon Worship, Zoom and Facetime Worship, Lighthouse Children's Club, Little Treasures Parent and Toddler Group, Growth Group, Discipleship Group, Men's Group, Alpha Course, Bible Study and Prayer, Marriage Course, Community Space for other Community

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the huge support from the community volunteers throughout the Covid 19 Pandemic and the Hub Leaders who set up and managed a network of Neighbourhood Ambassadors throughout the estate.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Sunday Services were held each Sunday both live and on-line throughout the Pandemic. The Community Hub was set-up and we held our first Wedding since 1986.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

Our Finances are for the glory of God and the good of the Community. No wages are paid to any of the church workers. We therefore seek to hold only a small reserve of £1000.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nigel Hadow

Position (eg Secretary, Chair, etc)

Secretary

Date

2	9	1	0	2	1
---	---	---	---	---	---

**PRIORS PARK COMMUNITY CHURCH**  
**CHARITY NUMBER 1173483**

**Balance Sheet as at 31 December 2020**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>	£ 226,861.89	£ 90,000.00
<b>Current Assets</b>		
Cash and Bank balances	£ 2,950.57	£ 5,592.62
Debtors		£ -
Stock	£ -	£ -
	<u>£ 2,950.57</u>	<u>£ 5,592.62</u>
Creditors		£ -
<b>Net Assets</b>	<b>£ 229,812.46</b>	<b>£ 95,592.62</b>
<b>Unrestricted Funds</b>		
General	£ 2,950.57	£ 71.13
	<u>£ 2,950.57</u>	<u>£ 71.13</u>
<b>Restricted Funds</b>	£ 226,861.89	£ 95,521.49
<b>Total Funds</b>	<b>£ 229,812.46</b>	<b>£ 95,592.62</b>

**PRIORS PARK COMMUNITY CHURCH**  
**CHARITY NUMBER 1173483**

**Movements in Funds**

	1 January 2020	Incoming Resources	Transfers between Funds	Expended Resources	31 December 2020
<b>Restricted Funds</b>					
Building & Extension	£ 95,521.49	£ 1,799.23	£ 1,927.49	£ 9,248.21	£ 90,000.00
The Gathering	£	£ 30.00	£ -	£ 30.00	£ -
Refugees	£	£ 30.00	£ 30.00	£	£ -
Covid	£	£ 6,906.59	£ 1,260.34	£ 8,166.93	£ -
Food Hub	£	£ 14,599.90	£ 60.14	£ 14,660.04	£ -
Compassion	£	£ 217.99	£ 109.01	£ 327.00	£ -
Ladies Rise Up	£	£ 540.00	£ 740.00	£ 1,280.00	£ -
	£ 95,521.49	£ 24,123.71	£ 4,066.98	£ 33,712.18	£ 90,000.00
<b>Unrestricted Funds</b>					
	£ 71.13	£ 25,404.93	£ 4,066.98	£ 18,458.51	£ 2,950.57
	£ 71.13	£ 25,404.93	£ 4,066.98	£ 18,458.51	£ 2,950.57
Transfer of Extension Expenditure to Fixed Assets	£ 95,592.62	£ 27,204.16	£ 5,994.47	£ 27,706.72	£ 92,950.57
<b>Total Funds</b>				£ 136,861.89	<u><u>£ 229,812.46</u></u>



**PRIORS PARK COMMUNITY CHURCH**  
**CHARITY NUMBER 1173483**

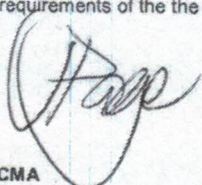
**Statement of Financial Activities for the year ended 31st December 2020**

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year
<b>Incoming Resources</b>				
<i>Charitable income</i>				
Offerings	12,378.25		12,378.25	11,657.10
Grants			-	31,650.00
Donations	3,805.02	24,123.71	27,928.73	87,539.12
Income tax recovered	3,421.24		3,421.24	3,294.53
Other Income	5,800.42		5,800.42	34.25
Transfers			-	-
<b>Total Incoming Resources</b>	<b>25,404.93</b>	<b>24,123.71</b>	<b>49,528.64</b>	<b>134,175.00</b>
<b>Resources Expended</b>				
<i>Expenditure in furtherance of Charitable Objectives</i>				
Chapel Running Costs	7,507.99	33,712.18	41,220.17	22,166.26
Chapel Improvements/Extension	10,950.52		10,950.52	108,384.53
Donation made			-	6,130.60
<b>Total Resources Expended</b>	<b>18,458.51</b>	<b>33,712.18</b>	<b>52,170.69</b>	<b>136,681.39</b>
<b>Net Increase in Resources before transfers</b>	<b>6,946.42</b>	<b>9,588.47</b>	<b>2,642.05</b>	<b>2,506.39</b>
Transfer between funds	4,066.98	4,066.98	-	-
<b>Net Movement in Funds</b>	<b>2,879.44</b>	<b>5,521.49</b>	<b>2,642.05</b>	<b>2,506.39</b>
Fund Balances at beginning of year	71.13	95,521.49	95,592.62	98,099.01
<b>Fund Balances at end of year</b>	<b>2,950.57</b>	<b>90,000.00</b>	<b>92,950.57</b>	<b>95,592.62</b>

**Independent Accountant's Report:**

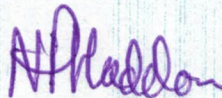
I confirm that the accounts prepared agree with the accounting records and comply with the accounting requirements of the the Charities Act 2011.

Signed:

 25/10/2021

J L Page, ACMA  
J L P Services Ltd

Trustees Approval:

 28/10/2021

I confirm that the accounts prepared agree with the accounting records and comply with the accounting requirements of the the Charities Act 2011.



**Independent examiner's report to the trustees of Priors Park Community Church  
(Charity number 1173483).**

I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on the attached accounts.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts.  
The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:  
examine the accounts under section 145 of the 2011 Act;  
to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;  
and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

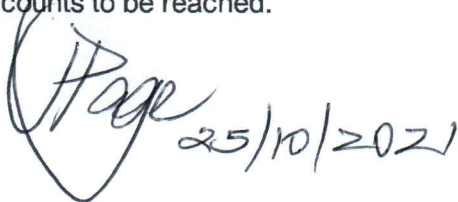
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: James L Page



**Relevant professional qualification or body: Chartered Institute of Management Accountants**

**Address: J L P Services Limited, 53 Basepoint Business Centre, Oakfield Close,  
Tewkesbury Business Park, Tewkesbury, GL 20 8SD**

**Date: 12<sup>th</sup> October 2021**