



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 6 April 2020  
**To** 5 April 2021

**Period start date**  
**Period end date**

**Charity name: Bethania Evangelical Church**

**Charity registration number: 1173470**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian faith, for the public benefit, by seeking to meet the needs that are identified in the local community, using the principles of the Christian faith to guide our actions
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>At the start of the year we had to close our premises due to the COVID Pandemic. We then continued online via zoom for our church and Prayer-house activities</p> <p>The Chaplaincy which we had operated in the local High School for many years was also moved online at first. When we were permitted, we returned to the school mainly using the outside spaces.</p> <p>From the beginning of April, we formed a partnership with the local community and High School to provide support to the local people badly affected by the Pandemic. This consisted of the purchase and delivery of essential food, support with utility bills, prescription collection, supply of white goods and support with house moves. We also provided the families of local children with activity packs. This was supported by local funding agencies together with personal donations. We also established a 24hour helpline.</p> <p>Towards the end of the period we commenced preparations to open a</p>

		food pantry in the local community centre which as well providing subsidised food will be able to provide a place for people to gather and receive advice and moral support.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have complied with our duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	During this period the contribution from volunteers has been extraordinary. Local people who became available during the COVID lockdown, made themselves available to support the community. Up to 60 volunteers manned the helpline, provided admin & financial management, made up family activity packs, purchased and delivered food, delivered prescriptions and even helped with house moves.
Other		

### **Achievements and Performance**

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The beginning of this period coincided with the outbreak of the COVID Pandemic.</p> <p>Like many organisations we had to immediately cease face to face meetings which required a steep learning curve to accommodate online technology such as 'zoom' and producing and editing video clips so we could continue to operate online meetings, city wide 'pray for the city' events and video presentations.</p> <p>It quickly became clear to us that the local community required support. The effects of the virus including ill health, loss of income, loneliness and isolation combined with ongoing issues of deprivation and child poverty manifested in considerable need.</p> <p>Due to an already established presence in the community, we were able to mobilise and form a partnership between community leaders, the local High School and ourselves as the lead charity, This project is called CAST (Coronavirus Action, St Mellons and Trowbridge)</p> <p>Starting with a substantial online and leaflet campaign and a 24hour helpline, we then recruited over 60 volunteers and as a result have been able to help nearly 2,000 people with over 700 deliveries of food, 350 family activity packs and white goods. In addition, a recovery mentoring programme has been established with 4 trained mentors Towards the end of this period, we began preparations for a Food Pantry in the local Community Centre, which as well as providing access to good quality, low cost food will help bring the community together</p> <p>During the Pandemic we also maintained our links with the local High School, where we operate a chaplaincy.</p> <p>As stated above, through our CAST partnership we helped support the young people by the provision of 350 activity packs. We also held on-line assemblies and even ran a fun summer activity throughout the community with a</p>
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		<p>Hawaiian Santa Sleigh and a street singing event</p> <p>As a Prayer-house we continued to support churches in the city through our online 'Pray for the City' and video interviews.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Despite the Pandemic, the charity has continue to perform well against its declared objectives namely: <i>'... to advance the Christian faith, for the public benefit, by seeking to meet the needs that are identified in the local community, using the principles of the Christian faith to guide our actions'</i></p> <p>In fact we have been able to support and reach even more people than we would have expected in normal times</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Because of the Pandemic, we suspended our plan to fund and recruit a mission team. Instead we were able to access various Coronavirus funds to support our 'CAST' community work as outlined above.</p> <p>In addition we received very generous support from personal donations</p>
Investment performance against objectives	Para 1.41	n/a
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity received £91,195 of income set against £35,977 expenditure. Leaving a surplus of
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		<p>£55,218 for the period. The charity inherited a residual balance of £31,093 from the previous year. This resulted in a closing surplus of £86,311 to be carried forward into the next year.</p> <p>However, of this surplus, £54,172 is restricted by various funding bodies and donors to enable completion of the CAST community project</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Charity is holding a reserve in the accounts of £32,000 unrestricted funds. This is intended to support future maintenance and improvement works of our 19c Listed Building. These reserves can also help ensure that the CAST community support initiative can continue even if fundraising is insufficient. The charity is also holding as reserves, the surplus of £54,172 of the restricted funds which is earmarked for the completion of CAST project in the next period</p>
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns at this time

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>In normal times, the charity is funded by regular and 'one-off' donations by church members and friends. We envisage that the community project work outlined above will continue into the future with support from government, local authority &amp; other grants</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<p>The principle risk would be the reduction of giving from our regular contributors.</p> <p>A secondary risk would be the need for unforeseen investment becoming necessary in our 200 year old building. However a full structural survey followed by a substantial programme of improvements has reduced this risk to low.</p> <p>A third risk would arise from the</p>

		ongoing Coronavirus Pandemic in terms of health and government restrictions. We will continue to mitigate risks that we can manage by following all government guidelines and health and safety recommendations
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	'Foundation' model constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees with a 'Foundation' model constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In selecting individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Bethania Evangelical Church
Other name the charity uses	
Registered charity number	1173470

Charity's principal address	13 Barons Court Road Penylan Cardiff CF23 9DF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Clague	Treasurer and principal contact		All three
2	John Gallagher		7 <sup>th</sup> November to year end	
3	Robert Jones		7 <sup>th</sup> November to year end	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

### Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature  
(s)**



**Full  
name(s)**

David Robert Clague

**Position (eg  
Secretary  
, Chair,  
etc)**

Secretary and Treasurer

**Date**

20<sup>th</sup> November 2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bethania Evangelical Church

1173470

## Receipts and payments accounts

CC16a

For the period from	6th April 2020	To	5th April 2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	11,340	-	-	11,340	14,180
Grants and donations CAST Food Project	-	76,660	-	76,660	-
HMRC Gift Aid	3,195	-	-	3,195	4,080
Church Hire	-	-	-	-	820
Legacy	-	-	-	-	3,479
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>14,535</b>	<b>76,660</b>	<b>-</b>	<b>91,195</b>	<b>22,559</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>14,535</b>	<b>76,660</b>	<b>-</b>	<b>91,195</b>	<b>22,559</b>
<b>A3 Payments</b>					
Utilities & servicing building	1,653	-	-	1,653	1,005
Insurance	3,327	-	-	3,327	2,360
Building maintenance	1,795	-	-	1,795	1,377
Operational Costs	1,572	-	-	1,572	2,277
Gifts	1,142	-	-	1,142	3,923
CAST Food Project	-	16,664	-	16,664	-
CAST personnel payments	-	9,824	-	9,824	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>9,489</b>	<b>26,488</b>	<b>-</b>	<b>35,977</b>	<b>10,942</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,489</b>	<b>26,488</b>	<b>-</b>	<b>35,977</b>	<b>10,942</b>
<b>Net of receipts/(payments)</b>	<b>5,046</b>	<b>50,172</b>	<b>-</b>	<b>55,218</b>	<b>11,617</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,093</b>	<b>4,000</b>	<b>-</b>	<b>31,093</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>32,139</b>	<b>54,172</b>	<b>-</b>	<b>86,311</b>	<b>11,617</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Church accounts	32,139	-	-
	CAST Food Project balance	-	54,172	-
		-	-	-
	<b>Total cash funds</b>	<b>32,139</b>	<b>54,172</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Bethania Evangelical Church

On accounts for the year  
ended

5 April 2021

Charity no  
(if any)

1173470

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/02/2021**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 18/12/2021

Name:

Stephen Charles Hallett

Relevant professional  
qualification(s) or body  
(if any):

FCA - ICAEW

Address:

22-24 James Street

Cardiff

CF10 5EX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bethania Evangelical Church

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	-	-	-	-	-
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
			-	-
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

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Bethania Evangelical Church

On accounts for the year  
ended

5 April 2021

Charity no  
(if any)

1173470

Set out on pages

1 and 2

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Signed:

Date: 18/12/2021

Name:

Stephen Charles Hallett

Relevant professional  
qualification(s) or body  
(if any):

FCA - ICAEW

Address:

22-24 James Street

Cardiff

CF10 5EX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**