



Warwickshire Hearts

(A Charitable Incorporated Organisation)

**Report and Financial Statements
for the Year Ending 30 April 2022**

Charity number 1173425

Warwickshire Hearts

(A Charitable Incorporated Organisation)

Financial Statements for the Year Ending 30 April 2022

Contents

Legal and Administrative Information

Report of the Trustees and Executive Committee

Statement of Financial Activities

Balance Sheet

Income and Expenditure

Notes forming part of the financial statements

Warwickshire Hearts

Report of the Trustees and Executive Committee for the year ended 30 April 2022

The Trustees and Executive Committee present their report and financial statements for the financial year ended 30 April 2022

Reference and Administrative Information

Charity Name: Warwickshire Hearts

Charity Registration number: 1173425

Registered Office: 5 Crossfields Road, Warwick CV34 5HU

Trustees:

Mr Tim Morris	Chair & Trustee
Mrs Sally Shacklock	Treasurer & Trustee
Mr Guy King	Secretary & Trustee (Resigned)
Mrs Helen Gregory	Trustee and CFR Co-ordinator
Mrs Jan Grewal	Trustee
Mr Paul Rowlands	Trustee
Mr Nicholas Shacklock	Trustee
Mrs Helen Smith	Trustee

Executive Committee:

Mrs Marion Wood	(Resigned)
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Bankers: CAF (Charitable Aid Foundation) Bank

Our Aims and Objectives

Purposes and Aims

The Purposes and Aims of the CIO are set out in the Charity's Constitution and have not changed since the Charity was set up. These are:

1. The provision of immediate medical care to any person involved in any medical emergency or injured in any accident in the area of Warwickshire or any area reasonably close thereto.
2. The preservation and protection of good health by the provision of first aid and emergency life support training to the general public and schools in Warwickshire or any area reasonably close thereto.
3. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

Ensuring our work delivers our aims

The Executive Committee maintains a constant rolling review of our aims and objectives throughout the year. To date it has not felt they need to be changed.

This review looks at the success of each key activity in the 12 months of the financial year and the benefits brought to those we are set up to help. It is worth noting early on that the effects of the COVID pandemic have continued to impact adversely on the work of the charity throughout the year and we have seen a continued lack of availability of our volunteers to deliver some of our services as normal, as many work full time for the NHS or, in the case of our volunteers have been using their skills as part time paid members of the Ambulance Service and also in hospitals.

The focus of our work

Our main objectives for the year continued to be the provision of immediate medical care and the delivery of emergency life support training to the community at large.

Taking the second objective first, whilst there has been an improvement since the last financial year in the level of activity on basic life support training in the community, we are still delivering only a small proportion of the sessions we were able to do before the advent of the COVID pandemic. Restrictions on face to face training, and the loss of many of our most qualified and confident trainers has resulted in difficulties in providing the training, particularly when the training requests ask for sessions during the working day as few of our potential or current trainers are available at this time.

Our primary objective of the delivery of immediate medical care has improved throughout this year and is beginning to look something like the pre-pandemic arrangements.

We have normally delivered this objective largely through the activities of our Community First Responder team.

This year we have begun to see an improvement in our ability to respond to 999 calls on behalf of WMAS. We have a number of keen and active new responders in place and they want to respond as much as possible. It is unfortunate, however, that they are currently restricted to responding in the scheme car as a result of a change in WMAS policy. This causes practical issues, as there is only one

car, and the Responders homes can be a considerable distance (more than 10 miles) from where it is kept. We are also experiencing issues with the car itself, which due largely to being kept outside for its 10 years of life, is starting to have a number of niggling maintenance problems.

Responders who qualified under the previous regime can still respond from home and are less affected by car issues.

Financial Review

The main costs to the charity have been running, insuring and maintaining the Response Vehicle used by the CFRs and the rental costs for the unit we use to store our equipment. We have also, once again had to fund annual Public Liability/ Personal legal Liability insurance for both our training activities and the provision of event First Aid

Income in the past has largely come from donations made as a result of our training activities and also from fund-raising activities such as the provision of events first aid and collections in supermarkets. Income has risen this year, however, so has expenditure, largely as a result of the car and this will need to be addressed in the coming 12 months, particularly since Warwick Kia, who previously maintained the car at little or no cost, has now been sold and the arrangement has been terminated by the new owners.

It is fortunate that we have built up a significant reserve of funds from our activities over the last few years, and as such the organisation remains financially viable, albeit that it has once again made a small loss in this financial year.

We have not needed to apply for any capital grants or other external financial support during the period of this report but have previously benefited extensively from donations from Warwick Rotary, Kenilworth Rotary, Warwick Lions, Warwick Town Council, Leamington Spa Town Council and Kenilworth Town Council.

Plans for the future

It is our current view as Trustees that the Charity will need to concentrate on its first objective over the next couple of years in order to build its Community First Responder team back up to the point where it is both once again functioning as a team and has sufficient critical mass to be able to undertake other activities. There will also need to be significant effort put into fundraising in order to put the finances back into a position where income exceeds expenditure. The Charity will also need to address the replacement of the car in the near future, as maintenance costs are starting to become more of an issue as the car ages. The specialist electronics harness of an emergency vehicle fitted with warning lights and radio/ emergency despatch system (Terrafix) makes the maintenance costs higher than a normal car.

Despite all the difficulties outlined above, the Trustees are confident that the Charity has a good future and that the seeds of its recovery are beginning to sprout.

Warwickshire Hearts

Accounts for period 1st May 2021 to 30th April 2022

Income and Expenditure account

	Total 1.5.21 to 30.4.22	Total 1.5.20 to 30.4.21
<u>Income</u>		
Donations	772.40	698.42
Event Income	450.00	0.00
Grants	0.00	0.00
Other Income	11.75	27.16
	-----	-----
Total Income	1234.15	725.58
<u>Expenditure</u>		
Equipment	0.00	0.00
Uniform	0.00	0.00
Consumables (see note 1)	643.13	0.00
Insurance	380.00	0.00
Admin	731.81	956.11
Website (see note 2)	0.00	402.71
Car Expenses (see note 3)	2375.76	1094.22
Event Expenses	236.37	0.00
Depreciation	670.15	893.53
	-----	-----
Total expenses	5037.22	3346.57
	=====	=====
Balance of Income over Expenditure	-3803.07	-2620.99

Notes

1. This figure reflects the need to replace batteries and pads which had expired during the pandemic.
2. Brace IT ceased to trade during the year, and so no payments were made for website maintenance. A new contract has begun in the current financial year.
3. This figure includes payments for insurance for both 21/22 (£710) and 22/23 (£780). The comparable figure for last year only included one year of insurance.

Balance sheet as at 30th April 2022

	30.4.2022	30.4.2021
<u>Fixed Assets</u>		
Skoda	2010.45	2680.60
<u>Current Assets</u>		
CAF Bank current a/c	954.76	560.03
CAF Bank deposit a/c	5151.47	8679.12
Cash	0.00	0.00
Debtors	0.00	0.00
	-----	-----
<u>Total Current Assets</u>	6106.23	9239.15
<u>Current Liabilities</u>		
Creditors	0.00	0.00
	-----	-----
Balance of Assets over Liabilities	8116.68	11919.75
	=====	=====

Notes forming part of the Accounts for the year ending 30.4.2022

Basis of accounting

The accounts are prepared using a cash basis ie income and expenses are included as they occur and are not apportioned over a period.

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years, except for vehicles where the depreciation is calculated on a reducing balance basis at 25% of the year end valuation.

Depreciation

	£
Net Book Value of response vehicle at 30.4.2020	2680.60
Depreciation for the year	<u>670.15</u>
Net Book Value of response vehicle at 30.4.2021	2010.45

Trustee Remuneration and Related Party Transactions

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Taxation

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objects. No tax charges have arisen in the charity.

Auditing

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Approved by the Executive Committee on 8 January 2023 and signed on its behalf by

Sally Shacklock, BSc MRPharmS Treasurer

Structure, Governance and Management

Governing Document

The organisation is a Charitable Incorporated Organisation and was registered on 14 June 2017. The CIO incorporates those activities formerly undertaken by Warwick District Community First Responders. The organisation is governed by its Constitution.

Recruitment and Appointment of Trustees and members of the Executive Committee

The Trustees (who are charity trustees for the purposes of charity law) form part of the Executive Committee and are normally elected (or re-elected) for a period of three years at an appropriate Annual General Meeting. They also may choose to stand for a shorter period. Occasionally, when a vacancy arises mid-term the Trustees will co-opt a new Trustee, who will be required to stand for re-election at the next AGM.

Other members of the Executive Committee with specialist skills will be co-opted by the Committee but need not be or become Trustees.

The Executive Committee will appoint a Chairman, Treasurer and Secretary from amongst the Trustees and may appoint a Vice-Chairman. The CFR Co-ordinator is an ex-officio member of the Executive Committee and may also be a Trustee. Their appointment to this role is subject to ratification by West Midlands Ambulance Service.

Responsibilities of the Executive Committee

The Executive Committee will normally meet at least three monthly and is responsible for the planning and delivery of the charitable objectives of the organisation.

Company law requires the Executive Committee to also:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent and
- Prepare the financial statements on the ongoing concern basis unless it is not appropriate to assume that the CIO will continue on that basis

The Executive Committee is also responsible for maintaining proper accounting records which comply with the Companies Act 1985 and for taking reasonable steps to prevent fraud and other irregularities.

In practice, much of this work is undertaken by the Treasurer, however the financial oversight responsibility remains with the full Executive Committee.

Certification

In accordance with Company and Charity Law, as the Trustees of the CIO, we certify that this is a true account of the delivery of our responsibilities

Nicholas Shacklock TD* VR BSc MInst RE

Trustee

8 January 2023