

# WARWICKSHIRE HEARTS

England & Wales - Charity number 1173425

## Details

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**Other names** WARWICK DISTRICT COMMUNITY FIRST RESPONDERS

**Status** Registered

**Legal form** CIO

**Registered** 2017-06-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Coach House  
7 St. Gregorys Road  
Stratford-Upon-Avon  
Warwickshire  
CV37 6UH

**Phone** 07885262289

**Email** [Contact@warwickshirehearts.org](mailto:Contact@warwickshirehearts.org)

**Website** [www.warwickshirehearts.org](http://www.warwickshirehearts.org)

## Activities

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**Objects:** 1. THE PROVISION OF IMMEDIATE MEDICAL CARE TO ANY PERSON INVOLVED IN ANY MEDICAL EMERGENCY OR INJURED IN ANY ACCIDENT IN THE AREA OF WARWICKSHIRE OR ANY AREA REASONABLY CLOSE THERETO.2. THE PRESERVATION AND PROTECTION OF GOOD HEALTH BY THE PROVISION OF FIRST AID AND EMERGENCY LIFE SUPPORT TRAINING TO THE GENERAL PUBLIC AND SCHOOLS IN WARWICKSHIRE OR ANY AREA REASONABLY CLOSE THERETO.3. SUCH CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE.

**Activities:** Warwickshire Hearts provides trained, community based volunteer response to 999 emergency calls in South Warwickshire. It does this in partnership with West Midlands Ambulance Service NHS Foundation Trust (WMAS) and is mobilised by the WMAS Emergency Operations Centre. It also provides free CPR and Automatic External Defibrillation training to communities in South Warwickshire and areas nearby.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Coventry City
- Gloucestershire
- Oxfordshire
- Solihull
- Warwickshire
- Worcestershire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-04-30	£4,795	£3,007	-	-
2024-04-30	£3,359	£4,058	-	-
2023-04-30	£1,932	£3,859	-	-
2022-04-30	£1,234	£5,037	-	-
2021-04-30	£725	£3,346	-	-

## Trustees

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Name	Role	Appointed
Dr Victoria Larner	Chair	2025-03-26
Alex Byne		2025-03-26
Dr Judith Davidson MB ChB		2023-01-30
Mark Kevin Peter Fenton		2023-01-30
PAUL STEPHEN ROWLANDS		2017-07-21
Timothy Jonathan Morris		2019-10-08

**WARWICKSHIRE HEARTS**

England & Wales - Charity number 1173425

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# Accounts

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## **Warwickshire Hearts Community First Responders Scheme Coordinators Report - 2024-2025**

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I would like to extend my sincere gratitude to all the Trustees for their unwavering support throughout the past year. Their continued involvement and guidance will be crucial in the next 12 months as the Scheme regroups, focuses its efforts, and continues to implement replacement CFR (Community First Responder) vehicles.

Over the past year, we have actively participated in booking and attending incidents within our community, supporting the West Midlands Ambulance Service (WMAS). While we encountered some logistical challenges, particularly with the location of the vehicle, these were addressed by relocating the car to Stratford Fire Station on a permanent basis. This move, while presenting some logistical issues, remains the best solution due to its enhanced security and accessibility.

In early 2024, we were working towards the acquisition of a new vehicle provided by Arrive Alive, which was successfully completed in February 2024. Both scheme vehicles are currently based at Stratford Fire Station, although there are proposals to relocate the Skoda to Leamington. While the Skoda has had some ongoing issues, we have made strides in resolving them; however, financial implications still need to be addressed and resolved in the coming year.

At present, the vehicles are booked through an online platform. At the close of 2024, we encountered some technical difficulties with the IT system that manages both vehicles, requiring updates. As of this report, WMAS is in the process of addressing these issues.

Post-COVID, we observed a decline in the number of active CFRs, compounded by a recruitment embargo imposed by WMAS. Fortunately, this has been resolved with the introduction of the new FROS (First Responder Operational Support) course in 2024, which has benefitted Warwickshire Hearts by providing a number of newly qualified CFRs. As part of our ongoing recruitment, new recruits, once trained and having completed their two buddy shifts, will be required to respond only on the scheme vehicle.

Additionally, there was an issue during 2024 when WMAS mandated that all FROS-trained CFRs undergo a requalification every three years. However, this requirement has now been removed. All CFRs must remain active by completing their annual mandatory update training, submitting a completed workbook, and committing to 240 hours of service per year—approximately 20 hours per month. The 240 hours do not need to be spread across each month, providing some flexibility for our responders.

There continue to be challenges with WMAS training schedules, particularly with FROS courses and requalification sessions, which are only offered on weekdays. This scheduling may conflict with the availability of some CFRs, potentially forcing them to use annual leave to attend training sessions, which could be a barrier for both current and future CFRs.

Over the past year, our group has provided first aid cover for several events, in addition to offering BLS/AED training. Our primary focus last year was to replenish the number of active CFRs before we could expand the number of CPR/AED training sessions. Thanks to the tireless efforts of Judith Davidson, who coordinated and led the majority of these sessions with the support of dedicated volunteers, we have seen a significant increase in the number of individuals trained in CPR/AED.

Looking ahead, we plan to scale back the number of events we cover, which will allow us to provide more professional and focused coverage for the events we do undertake. This approach will also ensure that we make full use of the diverse skill sets within the group. While this remains a challenging task due to limited CFR availability, we are confident that with the new training initiatives and skill development, the group will continue to thrive and grow.

## Warwickshire Hearts

Accounts for period 1st May 2024 to 30th April 2025

### Income and Expenditure account

#### Income

	Total	Total
	1.5 24 to 30.4.25	1.5 23 to
<b>30.4.24</b>		
Donations	£2305.13	£2010
Donations from training	£645.00	0.00
Event Income	£1465.00	£565.00
Grants	£325.50	0.00
Other Income	£54.56	£7.95
Total Income	<b>£4795.19</b>	<b>£2582.95</b>

#### Expenditure

Equipment	0.00	0.00
Uniform	0.00	0.00
Consumables	£143.10	£539.83
Insurance	£890	£0.00
Admin	£574.38	£673.08
Website	£0	£360.00

Car Expenses	£1022.19	£1157.42
Event Expenses	0.00	0.00
Depreciation	£376.96	£502.61
<b>Total expenses</b>	<b>£3006.63</b>	<b>£3232.94</b>
Balance of Income over Expenditure	£1788.56	£-649.99

## Warwickshire Hearts

### Accounts for period 1st May 2024 to 30th April 2025

#### Balance sheet as at 30th April 2025

##### Fixed Assets

###### Skoda

Net Book Value at 30.4.25	Dep'n
£1507.84	£376.96
Net Book Value at 30.4.24	Dep'n
£2010.45	£502.61

##### Current Assets at 30<sup>th</sup> April 2025

CAF Bank current a/c	£567.93
CAF Bank deposit a/c	£3436.92
Cash	0
Debtors	0

## **Basis of accounting**

The accounts are prepared using a cash basis i.e. income and expenses are included as they occur and are not apportioned over a period.

## **Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years except for vehicles where depreciation is calculated on a reducing balance of 25% of the year end valuation

## **Trustee Remuneration and Related Party Transactions**

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

## **Taxation**

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objectives

No exam charges have arisen in the charity.

## **Auditing**

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25,000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Vicky Larner, Chair

Mark Fenton, RMN, Dip Psyc, Dip Epi, MA Soc Treasurer

**WARWICKSHIRE HEARTS**

England & Wales - Charity number 1173425

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# Accounts

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**Warwickshire Hearts**

(A Charitable Incorporated Organisation)

**Report and Financial Statements  
for the Year Ending 30<sup>th</sup> April 2024**

**Charity Number 1173425**

# **Warwickshire Hearts**

(A charitable incorporated organisation)

## **Financial Statements for the Year Ending 30<sup>th</sup> April 2024**

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Legal and administrative information

Report of the trustees and executive committee

Statement of financial activities

Balance sheet

Income and expenditure

Notes forming part of the financial statement

## **Warwickshire Hearts**

### **Report of the trustees and executive committee for the year ended 30<sup>th</sup> April 2024**

The trustees and executive committee present their report and financial statements for the financial year ended 30<sup>th</sup> April 2024.

#### **Reference and administrative information**

Charity name: Warwickshire Hearts

Charity registration number: 1773425

Registered office: The Coach House  
7 St. Gregorys Road  
STRATFORD-UPON-AVON  
Warwickshire  
CV37 6UH

#### Trustees:

Dr Victoria Lerner	Chair and trustee
Mr Mark Fenton	Treasurer and trustee
Dr Judith Davidson	Secretary and trustee
Mr Alexander Byne	CFR Co-ordinator and trustee
Mr Tim Morris	Trustee
Mr Paul Rowlands	Trustee
Mr Jamie Ryan	Trustee

Bankers: CAF (Charitable Aid Foundation) Bank

## **Our Aims and Objectives**

### Purpose and Aims

The Purposes and Aims of the CIO are set out in the Charity's Constitution and have not changed since the Charity was set up. These are:

1. The provision of immediate medical care to any person involved in any medical emergency or injured in any accident in the area of Warwickshire or any area reasonably close thereto.
2. The preservation and protection of good health by the provision of first aid and emergency life support training to the general public and schools in Warwickshire or any area reasonably close thereto.
3. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

### Ensuring our work delivers our aims

The Executive Committee maintains a constant rolling review of our aims and objectives throughout the year. To date it has not felt they need to be changed. This review looks at the success of each key activity in the 12 months of the financial year and the benefits brought to those we are set up to help.

Although the COVID pandemic is now in the past, our charity has continued to work to find its feet in the post-pandemic world.

### The focus of our work

Our primary objective of the delivery of immediate medical care has continued to improve throughout this year. We largely deliver this objective through the activities of our Community First Responder team. During this year we have had some turnover in active responders but have also benefited from new volunteers completing their training through West Midlands Ambulance Service. These keen responders are nearing completion of their buddy shifts which will then allow them to respond to 999 calls in one of our scheme cars. WMAS have recently completed another recruitment round providing several more new volunteers waiting to complete their statutory training. Therefore, we are entering the coming year with an optimistic view.

We have also secured a new location to situate one of our scheme cars in Leamington Spa in addition to our existing site in Stratford Upon Avon, allowing us to build towards covering more of our geographical area with Community First Response.

Our second objective of delivering basic life support in the community has also begun to ramp up again during this year. We have trained more trainers allowing more of our volunteers to lead and support sessions with the public including during the working day. We have worked with a diverse range of groups and individuals from schools, youth organisation, adult groups and companies. We also hosted successful CPR awareness sessions at community fun days and in the foyer of a local leisure centre. It has been rewarding to provide more of this face-to-face training and reach individuals who may not otherwise engage.

## Financial Review

The main costs to the charity have been running, insuring and maintaining the Response Vehicles used by the CFRs and the rental costs for the unit we use to store our equipment. We have also, once again had to fund annual Public Liability/ Personal legal Liability insurance for both our training activities and the provision of event First Aid.

Income has risen this year, largely coming from donations for training and from providing event first aid. However, it has not yet risen back to pre-pandemic levels. However, so has expenditure, largely as a result of the cars and replacing expired equipment. New CFRs also require branded uniform which we have needed to restock this year.

## Plans for the future

It is our view as trustees that the charity will need to continue to concentrate on its first objective over the next couple of years to build up the Community First Responder team. This will allow us to have a stronger and deeper team of individuals who are able to undertake further training and fundraising activities. This has been helped by recruitment rounds by WMAS and their commitment to the CFR schemes which we hope will continue despite their financial pressures as an organisation.

We will also focus on reestablishing links with local grant-awarding bodies such as town and parish councils, Rotary and Lions clubs to support our charity and help get us back onto a secure financial footing.

Despite the difficulties outlined above, Warwickshire Hearts has a strong executive team who are committed to the aims of the Charity and have the skills and experience to lead towards a brighter future.

## **Warwickshire Hearts**

## Warwickshire Hearts

Accounts for period 1<sup>st</sup> May 2023 to 30<sup>th</sup> April 2024

### Income and Expenditure account

#### Income

	Total	Total
Donations	1.5 23 to 30.4.24	1.5.22 to 30.4.23
Event Income	1000.00	
Grants	1880.00	772.40
Other Income	479.37	450.00
Total Income	<u>3359.37</u>	11.75
		<u>1234.15</u>

#### Expenditure

Equipment	1226.63	0.00
Uniform	879.84	0.00
Consumables	0.00	643.13
Insurance	808.99	380.00
Admin	781.38	731.81
Website	220.58	0.00
Car Expenses	642.88	2375.76
Event Expenses	0.00	236.37
Depreciation	-502.61	670.15
Total expenses	<u>4057.69</u>	<u>5037.22</u>
Balance of Income over Expenditure	<u><u>-698.32</u></u>	<u><u>-3803.07</u></u>

Warwickshire Hearts

Accounts for period 1st May 2023 to 30th APRIL 2024

Balance sheet as at 28th February 2025

<u>Fixed Assets</u>	Net Book Value at 30.4.24	Dep'n	Net Book Value at 30.4.23	30.4.21
Skoda	2010.45	<u>502.61</u>	<u>2010.45</u>	<u>502.61</u>
	1507.84	502.61	2010.45	502.61
 <u>Current Assets</u>				
CAF Bank current a/c	566.92		954.76	560.03
CAF Bank deposit a/c	4310.11		5151.47	8679.12
Cash	0		0.00	0.00
Debtors	0		0.00	0.00
			<u>6106.23</u>	<u>9239.15</u>
 <u>Current Liabilities</u>	 0.00			
Creditors	0.00		0.00	0.00
 <u>Balance of Assets over Liabilities</u>	 6384.48		<u>7761.73</u>	<u>11249.60</u>

**Notes forming part of the accounts for the year ending 30<sup>th</sup> April 2024**

Basis of accounting

The accounts are prepared using a cash basis i.e. income and expenses are included as they occur and are not apportioned over a period.

Fixed assets

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years except for vehicles where depreciation is calculated on a reducing balance of 25% of the year end valuation.

Depreciation

Net Book Value of response vehicle at 30 <sup>th</sup> April 2023	£1507.84
Depreciation for the year	<u>£376.96</u>
Net book Value of response vehicle at 30 <sup>th</sup> April 2024	£1130.88

## Trustee Remuneration and Related Party Transactions

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

## Taxation

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objectives. No exam charges have arisen in the charity.

## Auditing

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25,000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Approved by the executive committee on 26<sup>th</sup> March 20205

Mark Fenton, RMN, Dip Psyc, Dip Epi, MA Soc Treasurer

**WARWICKSHIRE HEARTS**

England & Wales - Charity number 1173425

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# Accounts

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Warwickshire Hearts  
(A Charitable Incorporated Organisation)

Report and Financial Statements  
for the Year Ending 28th April 2023

Charity number 1173425

## **Contents**

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**Warwickshire Hearts**

## **Report of the Trustees and Executive Committee for the year ended April 2023**

The Trustees and Executive Committee present their report and financial statements for the financial year ended 30 April 2023

### **Attendees**

Helen Gregory: Steve Male; Hazel; Paull Rowlands; Tim Harrison; Tim Morrison; Mark Fenton; Ajay.

On the phone Alison: Jamie Ryan; Suzie.

Apologises: Judith Davidson; Vicky Larner; Becki Coombes.

### **Reference and Administrative Information**

Charity Name: Warwickshire Hearts

Charity Registration number: 1173425

Registered Office: The Coach House, 7 St Gregorys Road, Stratford upon Avon, CV37 6UH

### **Trustees:**

Mr Paul Rowlands Chair and Trustee

Mr Mark Fenton Treasurer & Trustee

Secretary & Trustee (Vacant)

Mrs Helen Gregory Trustee and CFR Co-ordinator

Dr Judith Davidson Trustee

Mr Tim Morris Trustee

### **Executive Committee:**

Mr Jamie Ryan (Co-opted)

Bankers: CAF (Charitable Aid Foundation) Bank

## **Our Aims and Objectives**

### Purposes and Aims

The Purposes and Aims of the CIO are set out in the Charity's Constitution and have not changed since the Charity was set up. These are:

1. The provision of immediate medical care to any person involved in any medical emergency or injured in any accident in the area of Warwickshire or any area reasonably close thereto.
2. The preservation and protection of good health by the provision of first aid and emergency life support training to the general public and schools in Warwickshire or any area reasonably close thereto.
3. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

### Ensuring our work delivers our aims

The Executive Committee maintains a constant rolling review of our aims and objectives throughout the year. To date it has not felt they need to be changed.

This review looks at the success of each key activity in the 12 months of the financial year and the benefits brought to those we are set up to help. The chair reminded us Covid is still out there, and we still have some way to go to get back to previous levels of activity.

Our main objectives for the year continued to be the provision of immediate medical care and the delivery of emergency life support training to the community at large.

Taking the second objective first, whilst there has been an improvement since the last financial year in the level of activity on basic life support training in the community, we are still delivering only a small proportion of the sessions we were able to do in the past.

Our primary objective of the delivery of immediate medical care has improved throughout this year and is beginning to look something like the pre-pandemic arrangements, with newly trained CFR's completing their training with WMAS.

We have normally delivered this objective largely through the activities of our Community First Responder team.

This year we have begun to see an improvement in our ability to respond to 999 calls on behalf of WMAS. We have a number of keen and active new responders in place and they want to respond as much as possible.

## **Financial Review**

The main costs to the charity continue to be the running costs, insuring and maintaining the Response

Vehicle used by the CFRs and the rental costs for the unit we use to store our equipment. The provision of a second response car through the Charity 'Arrive Alive' is imminent which will impact the groups finances to have to insure two cars..

Income in the past has largely come from donations made as a result of our training activities and also from fund-raising activities such as the provision of events first aid and collections in supermarkets. Income has started to rise this last year, however, so has expenditure, largely as a result of the second car and the loss of previous support from Warwick Kia, who previously maintained the car at little or no cost, has now been sold and the arrangement has been terminated by the new owners.

We do not have a large reserve of funds from our activities, however the organisation currently remains financially viable, albeit that it has once again made a loss in this financial year.

We have not needed to apply for any capital grants or other external financial support during the period of this report but have we need to look for donations from Warwick Rotary, Kenilworth Rotary, Warwick Lions, Warwick Town Council, Leamington Spa Town Council and Kenilworth Town Council.

#### Plans for the future

It is our current view as Trustees that the Charity will need to concentrate on its first objective over the next couple of years in order to build its Community First Responder team back up to the point where it is both once again functioning as a team and has sufficient critical mass to be able to undertake other activities. There will also need to be significant effort put into fundraising in order to put the finances back into a position where income exceeds expenditure. The Charity needs to address the running of two cars, the replacement and the ageing Skoda Octavia in the near future, as maintenance costs are starting to become more of an issue as the car ages. The specialist electronics harness of an emergency vehicle fitted with warning lights and radio/ emergency despatch system (Terrafix) makes the maintenance costs higher than a normal car.

Despite all the difficulties outlined above, the Trustees are confident that the Charity has a good future and that the seeds of its recovery are beginning to sprout.

**Warwickshire Hearts**

## **Warwickshire Hearts Community First Responders Scheme Coordinators Report - 2023/24**

I would like to thank all the Trustees for their support over this year, it will be vital over the next 12 months for their ongoing support as the Scheme regroups, focuses, and takes on replacement CFR's.

During the year we have been available booking on and attending incidents on our community on behalf of West Midlands Ambulance Service. During the previous year there had been some difficulties at time due to the location of the car and this was resolved by the car being kept on a permanent basis at Stratford Fire Station, looked after by Mark Fenton.

Whilst this has caused some logistical issues it remains the best place due to security and accessibility currently. With regards to the future, we started looking at acquiring another car due to the age and condition of the present scheme car. This has now hopefully been resolved with a car being provided by Arrive Alive. This was due to have arrived at the end of 2023, but due to logistical issues with Arrive Alive's dealerships, the scheme hopes to take delivery of a new car at the end of February 2024.

There is then the issue of selling the old car.

We saw at the end of 2020 the number of active CFR's fall. The fall itself was a result of personal circumstances and WMAS recruitment embargo. The ongoing development of a new training course and qualification for CFR's has been implemented over the last 18 months and resulted in new CFRs have been recruited and undertaken their training. All new recruits once trained and having undertaken their 2 buddy shifts, will only be able to respond on the scheme car. There is also recruitment ongoing at present and we hope to recruit new CFRs from this recruitment drive.

There is presently training with all CFRs who had undertaken the FROS course in having to requalify every 3 years. The first of the groups CFRs will need to undertake this training in 2024. There are issues however with WMAS and training, as all new FROS courses and requalification FROS courses will only be run during weekdays Monday to Friday. This will inevitably mean that any future interested CFRs and any current CFRs may not be able to commit to this as it would mean them potentially using holiday to complete the training or in a job where dates are not compatible.

Over the last year the group has undertaken several events first aid cover, along with undertaking some BLS/AED training. The aim of group now needs to focus on replenishing the number of active CFRs before we can undertake further BLS/AED training in large numbers. With regards to future event first aid, we need to plan these carefully and have decided to undertake less of them which will enable us to provide a more professional coverage on those we do undertake and allow us to fully use our skill set. This has been built on over the last year,

although it proves challenging at times with limited numbers of CPRs to provide cover for the events.

The future, upon implementation of the new training and uplift of the skill sets will prove to be a great opportunity as well as a challenge, whilst rebuilding the group.

Helen Gregory

Scheme Coordinator Warwickshire Hearts

## Warwickshire Hearts

### Accounts for period 1st May 2022 to 30th April 2023

#### Income and Expenditure account

##### Income

	Total 1.5.22 to 30.04.23	Total 1.5.21 to 30.4.22
Donations	1355.00	772.40
Event Income	565.00	450.00
Grants		
Other Income	12.95	11.75
<b>Total Income</b>	<b>1932.95</b>	<b>1234.15</b>

##### Expenditure

Equipment	0.00	0.00
Uniform	0.00	0.00
Consumables	539.83	643.13
Insurance	780.00	380.00
Admin	1013.31	731.81
Website	0.00	0.00
Car Expenses	1149.42	2375.76

Event Expenses	0.00	236.37
Depreciation	376.96	670.15
<b>Total expenses</b>	<b>3,859.52</b>	<b>5,037.22</b>
<b>Balance of Income over Expenditure</b>	<b>-1,926.57</b>	<b>-3,803.07</b>

## Warwickshire Hearts

Accounts for period 1st May 2022 to 30th April 2023

### Balance sheet as at 30th April 2023

<b>Fixed Assets</b>	Net Book Value at 30.4.23 30.4.23	Net Book Value at 30.4.22
Skoda	1507.84	2010.45
<b>Current Assets</b>		
CAF Bank current a/c	1266.95	954.76
CAF Bank deposit a/c	4484.33	5151.47
Cash	0.00	0.00
Debtors	0.00	0.00
	<b>5751.28</b>	<b>6106.23</b>
<b>Current Liabilities</b>		
Creditors	0.00	
<b>Balance of Assets over Liabilities</b>	<b>7761.73</b>	<b>8116.68</b>

### Basis of accounting

The accounts are prepared using a cash basis, i.e. income and expenses are included as they occur and are not apportioned over a period.

### Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years, except for vehicles where the depreciation is calculated on a reducing balance basis at 25% of the year end valuation.

**Depreciation**

Net Book Value of response vehicle at 30.4.2023

1507.84

Depreciation for the year 376.96

Net Book Value of response vehicle at 30.4.2022

2010.45

Depreciation for the year 502.61

**Trustee Remuneration and Related Party Transactions**

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**Taxation**

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objects. No tax charges have arisen in the charity.

**Auditing**

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Mark Fenton  
Community First responder/Treasurer  
Warwickshire Hearts  
20.02.2024

## Trustees

Name	Role	Length of Term remaining	Due for election?
Paul Rowlands	Trustee / Chairperson	2 years	No
Helen Gregory	Trustee / Coordinator		Yes
Mark Fenton	Trustee / Treasurer	2 years	No
Judith Davidson	Trustee	2 years	No
Tim Morris	Trustee	2 years	No

Only one Trustee was up for re-election, Helen Gregory.

The chair nominated Helen Gregory, this was seconded by Steve Male.

The chair recommended the minutes of the last meeting, which were seconded by Helen Gregory

The accounts were proposed by Mark Fenton and seconded by Paul Rowlands.

No further topics were raised and the meeting formally concluded at 19.30

**WARWICKSHIRE HEARTS**

England & Wales - Charity number 1173425

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# Accounts

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**Warwickshire Hearts**

(A Charitable Incorporated Organisation)

**Report and Financial Statements  
for the Year Ending 30 April 2022**

**Charity number 1173425**

**Warwickshire Hearts**

(A Charitable Incorporated Organisation)

**Financial Statements for the Year Ending 30 April 2022**

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## **Warwickshire Hearts**

### **Report of the Trustees and Executive Committee for the year ended 30 April 2022**

The Trustees and Executive Committee present their report and financial statements for the financial year ended 30 April 2022

#### **Reference and Administrative Information**

Charity Name: Warwickshire Hearts

Charity Registration number: 1173425

Registered Office: 5 Crossfields Road, Warwick CV34 5HU

#### Trustees:

Mr Tim Morris	Chair & Trustee
Mrs Sally Shacklock	Treasurer & Trustee
Mr Guy King	Secretary & Trustee (Resigned)
Mrs Helen Gregory	Trustee and CFR Co-ordinator
Mrs Jan Grewal	Trustee
Mr Paul Rowlands	Trustee
Mr Nicholas Shacklock	Trustee
Mrs Helen Smith	Trustee

#### Executive Committee:

Mrs Marion Wood	(Resigned)
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Bankers: CAF (Charitable Aid Foundation) Bank

## **Our Aims and Objectives**

### Purposes and Aims

The Purposes and Aims of the CIO are set out in the Charity's Constitution and have not changed since the Charity was set up. These are:

1. The provision of immediate medical care to any person involved in any medical emergency or injured in any accident in the area of Warwickshire or any area reasonably close thereto.
2. The preservation and protection of good health by the provision of first aid and emergency life support training to the general public and schools in Warwickshire or any area reasonably close thereto.
3. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

### Ensuring our work delivers our aims

The Executive Committee maintains a constant rolling review of our aims and objectives throughout the year. To date it has not felt they need to be changed.

This review looks at the success of each key activity in the 12 months of the financial year and the benefits brought to those we are set up to help. It is worth noting early on that the effects of the COVID pandemic have continued to impact adversely on the work of the charity throughout the year and we have seen a continued lack of availability of our volunteers to deliver some of our services as normal, as many work full time for the NHS or, in the case of our volunteers have been using their skills as part time paid members of the Ambulance Service and also in hospitals.

### The focus of our work

Our main objectives for the year continued to be the provision of immediate medical care and the delivery of emergency life support training to the community at large.

Taking the second objective first, whilst there has been an improvement since the last financial year in the level of activity on basic life support training in the community, we are still delivering only a small proportion of the sessions we were able to do before the advent of the COVID pandemic. Restrictions on face to face training, and the loss of many of our most qualified and confident trainers has resulted in difficulties in providing the training, particularly when the training requests ask for sessions during the working day as few of our potential or current trainers are available at this time.

Our primary objective of the delivery of immediate medical care has improved throughout this year and is beginning to look something like the pre-pandemic arrangements.

We have normally delivered this objective largely through the activities of our Community First Responder team.

This year we have begun to see an improvement in our ability to respond to 999 calls on behalf of WMAS. We have a number of keen and active new responders in place and they want to respond as much as possible. It is unfortunate, however, that they are currently restricted to responding in the scheme car as a result of a change in WMAS policy. This causes practical issues, as there is only one

car, and the Responders homes can be a considerable distance (more than 10 miles) from where it is kept. We are also experiencing issues with the car itself, which due largely to being kept outside for its 10 years of life, is starting to have a number of niggling maintenance problems.

Responders who qualified under the previous regime can still respond from home and are less affected by car issues.

### **Financial Review**

The main costs to the charity have been running, insuring and maintaining the Response Vehicle used by the CFRs and the rental costs for the unit we use to store our equipment. We have also, once again had to fund annual Public Liability/ Personal legal Liability insurance for both our training activities and the provision of event First Aid

Income in the past has largely come from donations made as a result of our training activities and also from fund-raising activities such as the provision of events first aid and collections in supermarkets. Income has risen this year, however, so has expenditure, largely as a result of the car and this will need to be addressed in the coming 12 months, particularly since Warwick Kia, who previously maintained the car at little or no cost, has now been sold and the arrangement has been terminated by the new owners.

It is fortunate that we have built up a significant reserve of funds from our activities over the last few years, and as such the organisation remains financially viable, albeit that it has once again made a small loss in this financial year.

We have not needed to apply for any capital grants or other external financial support during the period of this report but have previously benefited extensively from donations from Warwick Rotary, Kenilworth Rotary, Warwick Lions, Warwick Town Council, Leamington Spa Town Council and Kenilworth Town Council.

### Plans for the future

It is our current view as Trustees that the Charity will need to concentrate on its first objective over the next couple of years in order to build its Community First Responder team back up to the point where it is both once again functioning as a team and has sufficient critical mass to be able to undertake other activities. There will also need to be significant effort put into fundraising in order to put the finances back into a position where income exceeds expenditure. The Charity will also need to address the replacement of the car in the near future, as maintenance costs are starting to become more of an issue as the car ages. The specialist electronics harness of an emergency vehicle fitted with warning lights and radio/ emergency despatch system (Terrafix) makes the maintenance costs higher than a normal car.

Despite all the difficulties outlined above, the Trustees are confident that the Charity has a good future and that the seeds of its recovery are beginning to sprout.

## Warwickshire Hearts

### Accounts for period 1st May 2021 to 30th April 2022

#### Income and Expenditure account

	Total 1.5.21 to 30.4.22	Total 1.5.20 to 30.4.21
<u>Income</u>		
Donations	772.40	698.42
Event Income	450.00	0.00
Grants	0.00	0.00
Other Income	11.75	27.16
	-----	-----
Total Income	1234.15	725.58
<u>Expenditure</u>		
Equipment	0.00	0.00
Uniform	0.00	0.00
Consumables (see note 1)	643.13	0.00
Insurance	380.00	0.00
Admin	731.81	956.11
Website (see note 2)	0.00	402.71
Car Expenses (see note 3)	2375.76	1094.22
Event Expenses	236.37	0.00
Depreciation	670.15	893.53
	-----	-----
Total expenses	5037.22	3346.57
	=====	=====
Balance of Income over Expenditure	-3803.07	-2620.99

#### Notes

1. This figure reflects the need to replace batteries and pads which had expired during the pandemic.
2. Brace IT ceased to trade during the year, and so no payments were made for website maintenance. A new contract has begun in the current financial year.
3. This figure includes payments for insurance for both 21/22 (£710) and 22/23 (£780). The comparable figure for last year only included one year of insurance.

Balance sheet as at 30th April 2022

	30.4.2022	30.4.2021
<u>Fixed Assets</u>		
Skoda	2010.45	2680.60
<u>Current Assets</u>		
CAF Bank current a/c	954.76	560.03
CAF Bank deposit a/c	5151.47	8679.12
Cash	0.00	0.00
Debtors	0.00	0.00
	-----	-----
<u>Total Current Assets</u>	6106.23	9239.15
<u>Current Liabilities</u>		
Creditors	0.00	0.00
	-----	-----
Balance of Assets over Liabilities	8116.68	11919.75
	=====	=====

Notes forming part of the Accounts for the year ending 30.4.2022

Basis of accounting

The accounts are prepared using a cash basis ie income and expenses are included as they occur and are not apportioned over a period.

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years, except for vehicles where the depreciation is calculated on a reducing balance basis at 25% of the year end valuation.

Depreciation

Net Book Value of response vehicle at 30.4.2020	£ 2680.60
Depreciation for the year	<u>670.15</u>
Net Book Value of response vehicle at 30.4.2021	2010.45

### Trustee Remuneration and Related Party Transactions

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

### Taxation

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objects. No tax charges have arisen in the charity.

### Auditing

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Approved by the Executive Committee on 8 January 2023 and signed on its behalf by

Sally Shacklock, BSc MRPharmS Treasurer

## **Structure, Governance and Management**

### Governing Document

The organisation is a Charitable Incorporated Organisation and was registered on 14 June 2017. The CIO incorporates those activities formerly undertaken by Warwick District Community First Responders. The organisation is governed by its Constitution.

### Recruitment and Appointment of Trustees and members of the Executive Committee

The Trustees (who are charity trustees for the purposes of charity law) form part of the Executive Committee and are normally elected (or re-elected) for a period of three years at an appropriate Annual General Meeting. They also may choose to stand for a shorter period. Occasionally, when a vacancy arises mid-term the Trustees will co-opt a new Trustee, who will be required to stand for re-election at the next AGM.

Other members of the Executive Committee with specialist skills will be co-opted by the Committee but need not be or become Trustees.

The Executive Committee will appoint a Chairman, Treasurer and Secretary from amongst the Trustees and may appoint a Vice-Chairman. The CFR Co-ordinator is an ex-officio member of the Executive Committee and may also be a Trustee. Their appointment to this role is subject to ratification by West Midlands Ambulance Service.

### Responsibilities of the Executive Committee

The Executive Committee will normally meet at least three monthly and is responsible for the planning and delivery of the charitable objectives of the organisation.

Company law requires the Executive Committee to also:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent and
- Prepare the financial statements on the ongoing concern basis unless it is not appropriate to assume that the CIO will continue on that basis

The Executive Committee is also responsible for maintaining proper accounting records which comply with the Companies Act 1985 and for taking reasonable steps to prevent fraud and other irregularities.

In practice, much of this work is undertaken by the Treasurer, however the financial oversight responsibility remains with the full Executive Committee.

**Certification**

In accordance with Company and Charity Law, as the Trustees of the CIO, we certify that this is a true account of the delivery of our responsibilities

Nicholas Shacklock TD\* VR BSc MInst RE

Trustee

8 January 2023

**WARWICKSHIRE HEARTS**

England & Wales - Charity number 1173425

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# Accounts

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#### **Reference and Administrative Information**

Charity Name: Warwickshire Hearts

Charity Registration number: 1173425

Registered Office: 5 Crossfields Road, Warwick CV34 5HU

#### Trustees:

Mr Tim Morris	Chair & Trustee
Mrs Sally Shacklock	Treasurer & Trustee
Mr Guy King	Secretary & Trustee
Mrs Helen Gregory	Trustee and CFR Co-ordinator
Mrs Jan Grewal	Trustee
Mr Paul Rowlands	Trustee
Mr Nicholas Shacklock	Trustee
Mrs Helen Smith	Trustee

#### Executive Committee:

Mrs Marion Wood

Bankers: CAF (Charitable Aid Foundation) Bank

## **Our Aims and Objectives**

### Purposes and Aims

The Purposes and Aims of the CIO are set out in the Charity's Constitution and have not changed since the Charity was set up. These are:

1. The provision of immediate medical care to any person involved in any medical emergency or injured in any accident in the area of Warwickshire or any area reasonably close thereto.
2. The preservation and protection of good health by the provision of first aid and emergency life support training to the general public and schools in Warwickshire or any area reasonably close thereto.
3. Such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

### Ensuring our work delivers our aims

The Executive Committee maintains a constant rolling review of our aims and objectives throughout the year. To date it has not felt they need to be changed.

This review looks at the success of each key activity in the 12 months of the financial year and the benefits brought to those we are set up to help. It is worth an early statement that this year has been the most challenging we have faced as a charity due to the impact of the COVID pandemic, both on the ability to deliver our objectives due to the Public Health Restrictions imposed by HM Government to aid the fight against COVID and also the lack of availability of our volunteers to deliver some of our services as normal, as many work full time for the NHS or, in the case of our volunteers have been using their skills as part time paid members of the Ambulance Service and also in hospitals. Others have become involved in other community support activities which have had direct relevance to the impact of the COVID pandemic but are outwith the activities of our charity

### The focus of our work

Our main objectives for the year continued to be the provision of immediate medical care and the delivery of emergency life support training to the community at large.

Taking the second objective first, it has proved impractical to deliver all bar a very limited amount of the community training we have been accustomed to do as a result of both the significant restrictions on people's freedom of movement caused by the COVID 'lockdowns' in all their forms, the difficulties of delivering such training without breaching social distancing and barrier measures and also the non-availability of a high percentage of our customary training team, numbered amongst whom are: NHS doctors, GP practice staff, teachers and operational paramedics/ambulance staff employed by West Midlands Ambulance Service. As such, and with the exception of very few, carefully arranged sessions in local schools we have not been able to deliver this objective in the 2020-21 Financial Year. As soon as the public hygiene COVID 19 measures began to lift in mid 2021 we started working towards resuming this work (albeit still at a limited level due to continued pressures on the NHS staff) and this will be reported on in the 2021-22 Financial Year.

Our primary objective of the delivery of immediate medical care has also been disrupted during this Financial Year, although the impact of COVID on this objective has been less drastic than that upon the second objective.

We have normally delivered this objective largely through the activities of our Community First Responder team.

At the end of 2020 the number of active CFR's had fallen. This was a result of natural wastage and the effects of the prolonged embargo on CFR recruitment and training by West Midlands Ambulance Service (WMAS). This embargo had been driven by the collapse of the previous CFR training programme and the long delay in development of the new training package. The net impact however is that we were unable either to grow as a CFR scheme or even to replace natural wastage (despite no shortage of potential recruits) for approximately three years

However, this frustrating hiatus ended in February 2021, with the re-introduction of recruitment and the advent of the new Level 3 First Responder on Scene training course. The new arrangements required all existing and new CFRs to qualify by taking this course. Several of the existing CFRs have undertaken the new course since it was launched and 5 new CFRs have been recruited and trained. These new CFRs are now in the process of undertaking their 2 buddy shifts, after which they can become active members of the CFR Scheme, although they will only be able to respond on the scheme car.

We have also seen the transfer of a CFR from an adjacent scheme, which had closed.

In the final months of the year we have therefore begun to see an improvement in our ability to respond to 999 calls on behalf of WMAS, albeit that this work has now needed to be undertaken in full Personal Protective Equipment and against a regular COVID 19 testing schedule.

It is worth noting at this point that, in addition to activities on behalf of the charity, several of our Responders have been undertaking further work in support of the NHS and in response to the COVID 19 pandemic. This has included three who now use their CFR skills to work part time for WMAS Patient Transport Services and one who runs a COVID Vaccination Hub. All this work is totally consistent with our charitable objectives as is the work of three of our Trustees in the provision of support to the bereaved and underprivileged working with our sister charity Evelyn's Gift.

## **Financial Review**

Against the backdrop of COVID 19, the reduced number of operational CFRs and the almost total suspension of Basic Life Support and First Aid training in the community during the period of this report, there has been a significant reduction in the outgoings of the organisation. The main costs have been running, insuring and maintaining the Response Vehicle used by the CFRs and the rental costs for the unit we use to store our equipment.

In parallel to the reduction in outgoings, there has been a more than equivalent reduction in the income to the organisation. Basic Life Support and First Aid training in the community usually leads to significant donations throughout the year. As we have done very little in this line we have barely received any income. In addition, we have normally earned a significant part of our income from the provision of medical cover to local public events such as the Stratford River Festival, Kenilworth Arts Festival etc. All these events have been cancelled in the past year due to COVID restrictions and we have consequently lost significant revenue as a result.

It is fortunate that we have built up a significant reserve of funds from our activities over the last few years, and as such the organisation remains financially viable, albeit that it has made a small loss in this financial year. We are also very lucky that servicing and MOT work on the RV (car) continues to be funded by Warwick Kia.

We have not needed to apply for any capital grants or other external financial support during the period of this report but have previously benefited extensively from donations from Warwick Rotary, Kenilworth Rotary, Warwick Lions, Warwick Town Council, Leamington Spa Town Council and Kenilworth Town Council.

### Plans for the future

We look forward as a charity which has been heavily affected by COVID 19 to getting back on our feet in 2021/22 and resuming the delivery of Basic Life Support and First Aid training in the community as the public health situation permits.

The resolution of the training and recruitment impasse with WMAS will also help a lot in helping us work toward having once again the critical mass of volunteers we need both to respond to community needs and to fundraise.

## Warwickshire Hearts

### Accounts for period 1st May 2020 to 30th April 2021

#### Income and Expenditure account

	Total 1.5.20 to 30.4.21	Total 1.5.19 to 30.4.20
<u>Income</u>		
Donations	698.42	2756.29
Event Income	0.00	5100.00
Grants	0.00	1904.40
Other Income	27.16	18.21
	-----	-----
Total Income	725.58	9778.90
<u>Expenditure</u>		
Equipment	0.00	1633.80
Uniform	0.00	501.37
Consumables	0.00	2191.61
Insurance	0.00	380.00
Admin	956.11	775.32
Website	402.71	562.65
Car Expenses (see note)	1094.22	300.64
Event Expenses	0.00	313.52
Depreciation	893.53	1666.13
	-----	-----
Total expenses	3346.57	8325.04
	=====	=====
Balance of Income over Expenditure	-2620.99	1453.86

Note This figure includes £712 for insurance for the year. The comparable figure for last year did not include insurance as the bill had been paid in the previous accounting period.

Balance sheet as at 30th April 2021

	30.4.2021	30.4.2020
<u>Fixed Assets</u>		
Skoda	2680.60	3574.13
<u>Current Assets</u>		
CAF Bank current a/c	560.03	1791.65
CAF Bank deposit a/c	8679.12	9174.96
Cash	0.00	0.00
Debtors	0.00	0.00
	-----	-----
<u>Total Current Assets</u>	9239.15	10966.61
<u>Current Liabilities</u>		
Creditors	0.00	0.00
	-----	-----
Balance of Assets over Liabilities	11919.75	14540.74
	=====	=====

Notes forming part of the Accounts for the year ending 30.4.2021

Basis of accounting

The accounts are prepared using a cash basis ie income and expenses are included as they occur and are not apportioned over a period.

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Assets costing less than £1000 are not capitalised. Depreciation is calculated to write off the cost of the asset over 4 years, except for vehicles where the depreciation is calculated on a reducing balance basis at 25% of the year end valuation.

Depreciation

Net Book Value of response vehicle at 30.4.2020	£ 3574.13
Depreciation for the year	893.53
Net Book Value of response vehicle at 30.4.2021	2680.60

### Trustee Remuneration and Related Party Transactions

No trustees received any remuneration during the year or claimed any personal expenses. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

### Taxation

As a charity, Warwickshire Hearts is exempt from tax in income or gains if they are used to fund its charitable objects. No tax charges have arisen in the charity.

### Auditing

The charity is not required to have the accounts audited or independently examined as the total income this year is below £25000.

These accounts are prepared in accordance with the Charity Commissions Statement of Recommended Practice.

Approved by the Executive Committee on 29.12 2021 and signed on its behalf by

Sally Shacklock, BSc MRPharmS Treasurer

## **Structure, Governance and Management**

### Governing Document

The organisation is a Charitable Incorporated Organisation and was registered on 14 June 2017. The CIO incorporates those activities formerly undertaken by Warwick District Community First Responders. The organisation is governed by its Constitution.

### Recruitment and Appointment of Trustees and members of the Executive Committee

The Trustees (who are charity trustees for the purposes of charity law) form part of the Executive Committee and are normally elected (or re-elected) for a period of three years at an appropriate Annual General Meeting. They also may choose to stand for a shorter period. Occasionally, when a vacancy arises mid-term the Trustees will co-opt a new Trustee, who will be required to stand for re-election at the next AGM.

Other members of the Executive Committee with specialist skills will be co-opted by the Committee but need not be or become Trustees.

The Executive Committee will appoint a Chairman, Treasurer and Secretary from amongst the Trustees and may appoint a Vice-Chairman. The Community Responders will elect the CFR Co-ordinator as their representative on the Executive Committee

### Responsibilities of the Executive Committee

The Executive Committee will normally meet at least three monthly and is responsible for the planning and delivery of the charitable objectives of the organisation.

Company law requires the Executive Committee to also:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent and
- Prepare the financial statements on the ongoing concern basis unless it is not appropriate to assume that the CIO will continue on that basis

The Executive Committee is also responsible for maintaining proper accounting records which comply with the Companies Act 1985 and for taking reasonable steps to prevent fraud and other irregularities.

In practice, much of this work is undertaken by the Treasurer, however the financial oversight responsibility remains with the full Executive Committee.

## **Certification**

In accordance with Company and Charity Law, as the Trustees of the CIO, we certify that this is a true account of the delivery of our responsibilities

Nicholas Shacklock TD\* BSc MInst RE

Trustee (Now Chairman)

29 December 2021.