



Trustees' Annual Report for the period

Period start date			Period end date		
1st	January	2024	31st	December	2024
From			.To		

Section A Reference and administration details

Charity name	Ceffyl Du RDA Driving Group
Other names charity is known by	Ceffyl Du Carriage Driving for the Disabled Group
Registered charity number (if any)	1173383
Charity's principal address	Old Rectory Farmhouse
	Maesygwatha, Gilwern
	Monmouthshire
Postcode	NP7 0EY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hilary Lipscombe	Joint Chair		Membership of Ceffyl Du
2	Rowan Smith	Treasurer		A/a
3	Catherine Hunter			A/a
4	Mark Gibbons			A/a
5	Penelope Suff	Senior Coach		A/a
6	Bethanie Headworth			A/a
7	Lyn Horrocks	Joint Chair & H & S & Safeguarding Officer		A/a
8	Amanda Say			A/a
9	Richard Busby			A/a
10	Susan Blair	Membership Secretary		A/a
11	Isobel Hunt	Secretary		a/a
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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.		
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Ceffyl Du RDA Driving Group works as an independent charitable group within the umbrella of the Riding for the Disabled Association (RDA).

The RDA has an Induction process for new Trustees which we follow.

Initial Induction of all new members is followed by training in Health and Safety, Risk Assessment and Safeguarding which is usually carried out for everyone annually. In 2024 the Safeguarding and H&S training for volunteers was based around a selection of case studies created by the group. A number of courses are now offered on line by RDA.

The usual practical training for volunteers was held in April 2024. plus the RDA Green Card system is maintained throughout the year.

First Aid Training – no course was required as everyone is qualified who needs to be.

Registered Safeguarding – no course required as all coaches qualified.

There was a mix of zoom and face to face Trustee meetings in 2024

Our AGM was held in person in 2024.

For the year 2023 the accounts and TAR were submitted in November 2024.

Risk assessments are in place for activities and are reviewed annually

Summary of the objects of the charity set out in its governing document

To promote carriage driving as an opportunity for people with a disability to participate in this sport to benefit their health and well being.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In shaping our objectives for the year and planning our activities, the trustees have taken into consideration the Charity Commission's guidance on public benefit.

In order to make our group accessible, apart from the provision of a suitable physical and social environment our policy is keep our costs as low as possible in order to provide opportunities for anyone who wishes to participate in our activities no matter what their income.

We usually have 5 main areas of activity:

Our prime activity is Carriage Driving for those with a disability including education/training both theory and practical, competition and display. Despite the weather 2024 allowed a limited season of driving with 11 driving sessions plus 1 new member joined late at the end of 2024.

One of our ponies was ill and unable to participate and this impacted on Group activity.

Some limited fundraising activities were carried out in 2024 in order to maintain the financial viability of the Group and allow the group to function effectively and within the expectations of our membership.

Successful grant applications were made that were needed to improve our facilities plus pony support.

Some limited Public Relation activities took place during 2024 to ensure we are a recognised part of the local and wider community (we are the only driving group in this region).

Participation and support in joint projects and the activities of other local groups e.g. Green Meadow Community Farm and Green Wellies, Cwmbran did not take place during 2024. Mainly, because the Farm remained shut

On going health checks and training of the ponies take place for continued safe driving.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The group is dependent on volunteers for all of its activities. We have in place a system for the support and training of volunteers.

The PR working party are responsible for raising the profile of the group in order to attract volunteers. Maintaining sufficient well trained volunteers is one the most challenging areas for the group. All of our volunteers are DRB checked. We only increased our volunteer base by 1 in 2024.

We are recognised as a provider for Duke of Edinburgh Award credit.

In addition in line with our Constitution (4(2)) two of our Trustees are disabled members, one of whom is also a coach.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

A limited season of driving supported by some new volunteers.

Some fundraising and PR events plus successful grant applications.

A face to face Christmas Party and Quiz with an excellent attendance.

A new coach in training who has been taking instruction in preparation for qualifying as an RDA carriage driving coach..

Successful annual review by RDA Regional Driving Representative.

Section E Financial review

Brief statement of the charity's policy on reserves

As the Group owns a driving pony it is essential that we maintain sufficient funds in reserve to ensure those regular costs can be covered. But also that there is an emergency fund, so the policy adopted is that ideally a minimum of 2 years of anticipated costs are kept as reserve – i.e.£6000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is through fundraising – fundraising took place in 2024 but with limited success.

We received a substantial grant from Sport Wales for emergency drainage work and maintenance of our facilities.

The expenditure has primarily been on maintaining and improving our facilities and the upkeep of the pony owned by the group who is essential to the functioning of the group.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

P.D.Suff

H.Lipscombe

Signature(s)

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Full name(s)

Penelope Suff	Hilary Lipscombe
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Position (eg Secretary, Chair, etc)

Senior Coach	
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Date

10/03/25

Joint Chair & Coach



CHARITY COMMISSION
FOR ENGLAND AND WALES

CeffylDu RDA Driving Group

1173383

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Receipts and payments accounts

For the period
from

1st January 2024

To

31st December 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subs	115	-	-	115	-
Donations	654	-	-	654	-
Grants	4,570	-	-	4,570	-
Fundraising	116	-	-	116	-
Interest	312	-	-	312	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,766	-	-	5,766	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,766	-	-	5,766	-

A3 Payments

Care of Pony	1,303	-	-	1,303	-
Maintenance	3,895	-	-	3,895	-
RDA Membership and Insurances	915	-	-	915	-
Office and Marketing	187	-	-	187	-
Driver Training	130	-	-	130	-
Room Hire	120	-	-	120	-
Equipment	663	-	-	663	-
Accounts (SS)		1	-		25/10/2025

Travel	41	-	-	41	-
		-	-	-	-
		-	-	-	-
Sub total	7,254	-	-	7,254	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,254	-	-	7,254	-
Net of receipts/(payments)	- 1,488	-	-	- 1,488	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,180	-	-	28,180	-
Cash funds this year end	26,693	-	-	26,693	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Acc (Current)	2,104	-	-
	Lloyds Acc (Savings)	24,589	-	-
		-	-	-
	Total cash funds	26,693	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	2	-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

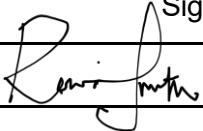

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Pony (Tinker)	Unrestricted	1,500	-
2 Lock Up Containers	Unrestricted	1,000	-
Portakabin (shared ownership)	Unrestricted	5,000	1,500
2 Carriages	Unrestricted	3,000	1,000
2 driving harness and gear for Tinker	Unrestricted	1,720	300
Set of radios	Unrestricted	550	100
Cones and sleeves	Unrestricted	340	50
Wheelchair clamps and driver harness	Unrestricted	470	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

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<div>Signature</div> <div> </div>	<div>Print Name</div> <div>Rowan Smith Hilary Lipscombe</div>	<div>Date of approval</div> <div>25/10/2024 25/10/2024</div>	