



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	January	2022		31st	December	2022

Section A Reference and administration details

Charity name **Ceffyl Du RDA Driving Group**

Other names charity is known by **Ceffyl Du Carriage Driving for the Disabled Group**

Registered charity number (if any) **1173383**

Charity's principal address **Old Rectory Farmhouse**
Maesygwatha, Gilwern
Monmouthshire
Postcode NP7 0EY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hilary Lipscombe	Joint Chair		Membership of Ceffyl Du
2	Rowan Smith	Treasurer		A/a
3	Lauren Moffitt	Secretary		A/a
4	Mark Gibbons			A/a
5	Penelope Suff	Senior Coach		A/a
6	Bethanie Headworth			A/a
7	Lyn Horrocks	Joint Chair & H & S & Safeguarding Officer		A/a
8	Amanda Say			A/a
9	Karen Fuller			A/a
10	Susan Blair	Membership Secretary		A/a
11	Christine Waite			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Ceffyl Du RDA Driving Group works as an independent charitable group within the umbrella of the Riding for the Disabled Association (RDA).

The RDA has an Induction process for new Trustees which we follow.

Initial Induction followed by training in Health and Safety, Risk Assessment and Safeguarding is usually carried out annually. A number of courses are now offered on line by RDA..

Following the groups successful completion of the RDA Road to Restart programme in 2021 a full season of driving was possible.

The usual practical training, carried out annually plus RDA Green Card system – the training was held in June 2021.

First Aid Training – a course was held for all coaches and volunteers.

Safeguarding – coaches completed the required safeguarding courses.

Coach Review – all coaches successfully passed their triennial review.

Our Trustee meetings were held via Zoom throughout 2022.

Our AGM was held in person in 2022.

For the year 2021 the accounts and TAR were submitted in October 2022.

Risk assessments are in place for activities and are reviewed annually

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote carriage driving as an opportunity for people with a disability to participate in this sport to benefit their health and well being.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In shaping our objectives for the year and planning our activities, the trustees have taken into consideration the Charity Commission's guidance on public benefit.

In order to make our activities accessible, apart from the provision of a suitable physical and social environment our policy is keep our costs as low as possible in order to provide opportunities for anyone who wishes to participate in our activities no matter what their income.

We usually have 5 main areas of activity:

Our prime activity is Carriage Driving for those with a disability including education/training both theory and practical, competition and display – we were able to drive 13 times during the 2022 season.

Some limited fundraising activities, in order to maintain the financial viability of the Group and allow the group to function effectively and within the expectations of our membership, were held in 2022.

Some Public Relation activities that ensure we are a recognised part of the local and wider community (we are the only driving group in this region) were possible during 2022.

Participation and support in joint projects and the activities of other local groups e.g. Green Meadow Community Farm and Green Wellies, Cwmbran did not take place during 2022.

In addition in line with our Constitution (4(2)) two of our Trustees are disabled members, one of whom is also a coach.

On going health checks and training of the ponies for continued safe driving.

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	<p>The group is dependent on volunteers for all of its activities. We appointed a new Volunteer Manager at the AGM. This person is responsible for the support and training of volunteers.</p> <p>The PR working party are responsible for raising the profile of the group in order to attract volunteers. Maintaining sufficient well trained volunteers is one the most challenging areas for the group. All of our volunteers are DRB checked.</p> <p>We are recognised as a provider for Duke of Edinburgh Award credit.</p>
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Summary of the main achievements of the charity during the year

A successful season of driving after 2 years of disruption.

The achievement of all of the mandatory training and reviews prior to the start of the season.

A face to face Christmas Party and Quiz with an excellent attendance considering the difficulties faced by some of our members.

The attraction of 3 new drivers to the group.

Section E Financial review

Brief statement of the charity's policy on reserves

As the Group owns a driving pony it is essential that we maintain sufficient funds in reserve to ensure those regular costs can be covered. But also that there is an emergency fund, so the policy adopted is that ideally a minimum of 3 years of anticipated costs are kept as reserve – i.e.£6000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is through fundraising – limited fundraising took place in 2022.

The expenditure has primarily been on the upkeep of the pony owned by the group who is essential to the functioning of the group.

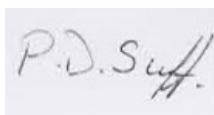
Funds were also used for the First Aid training.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees




Signature(s)

Full name(s) Penelope Suff

Hilary Lipscombe

Position (eg Secretary, Chair, etc) Senior Coach

Date

Joint Chair & Coach



CHARITY COMMISSION
FOR ENGLAND AND WALES

CeffylDu RDA Driving Group

1173383

Receipts and payments accounts

CC16a

For the period
from

1st January 2022

To

31st December

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subs	120	-	-	120	-
Donations	290	-	-	290	-
Fundraising	112	-	-	112	-
Interest	14	-	-	14	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	537	-	-	537	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	537	-	-	537	-
A3 Payments					
Care of Pony	1,210	-	-	1,210	-
Equipment	255	-	-	255	-
RDA Membership and Insurances	852	-	-	852	-
Office and Marketing	652	-	-	652	-
Travel	41	-	-	41	-
Room Hire	341	-	-	341	-
Volunteer Training	697	-	-	697	-

		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total	4,048	-	-	4,048	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	4,048	-	-	4,048	-
Net of receipts/(payments)	- 3,511	-	-	- 3,511	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,454	-	-	33,454	-
Cash funds this year end	29,943	-	-	29,943	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Acc (Current)	2,904	-	-
	Lloyds Acc (Savings)	27,039	-	-
		-	-	-
	Total cash funds	29,943	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

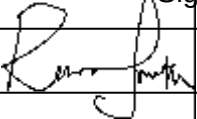

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Pony (Tinker)	Unrestricted	1,500	250
	2 Lock Up Containers	Unrestricted	1,000	500
	Portakabin (shared ownership)	Unrestricted	5,000	2,500
	2 Carriages	Unrestricted	3,000	2,000
	2 driving harness and gear for Tinker	Unrestricted	1,720	1,000
	Set of radios	Unrestricted	550	400
	Cones and sleeves	Unrestricted	340	250
	Wheelchair clamps and driver harness	Unrestricted	470	350

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

		-	
		-	
		-	

Signature	Print Name	Date of approval
	Rowan Smith	10/31/2023
	Hilary Lipscombe	10/31/2023