



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 December 2019 To 31 December 2020

Charity name: Castle Hill Trust CIO

Charity registration number: 1173361

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's objects are "to further or benefit the residents of Maryport, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a centre at which people may find opportunities for arts and learning, fellowship and co-operative effort for the welfare of the community, which shall be open to all those who desire to learn, without distinction of class, creed or politics, and also to promote such kindred and allied activities as shall by law be considered charitable. In furtherance of these objectives the charity charges participants in its activities little or nothing to attend and benefit; it sees this as an essential part of its charitable objective in the area it serves.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have due regard to the guidance issued by the Charity Commission regarding public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers have made a significant contribution by working in the garden; carrying out repairs and improvements; organising events; taking charge of Marketing/Publicity and Safety & Security
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Since taking on responsibility for The Settlement, the charity has increased the number of activities to the benefit of the local community.</p> <p>Through grant funding and some of our own funds we have been converting our cellar into a ManShed, which will be somewhere for men to mix with each other and hopefully be able to open up about problems.</p> <p>Obviously, our activities have been seriously curtailed by Covid-19 pandemic and we are concerned about the reduction in our income.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has two principal sources of income – rental income from letting available space and grants received from trust funds that support the charity's work. The rental income from the office accommodation has been significantly affected by the Covid-19 lockdown and we will hope to recover this at some point. One small unit is now vacant. Income from room hire has similarly been reduced and only some activities had restarted by the end of the year. We have only received a small amount of project specific funding. We hope that things will get back to normal next year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's reserves policy is to hold reserves equal to six months of operating costs. This reserves policy has been met in the year.
Amount of reserves held	Para 1.22	£22,982, of which £13,583 are unrestricted
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee vacancies filled by word of mouth.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Castle Hill Trust
Other name the charity uses	
Registered charity number	1173361
Charity's principal address	Castle Hill High Street, Maryport, CA15 6QB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jim O'Rourke	Chair		
2	Robert Davies			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

## Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jim O'Rourke	
Position (eg Secretary, Chair, etc)	Chair	
Date	15/09/2021	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Castle Hill Trust CIO

No (if any)  
1173361

CC16a


## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Dec-19		31-Dec-20

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grant funding		5,650	-	5,650	27,399
Room Hire and Rental Income	15,996		-	15,996	15,374
Events income			-	-	1,581
Donations	90		-	90	374
Activities	3,110		-	3,110	4,609
Sundry income	391		-	391	576
Bank Interest			-	-	22
			-	-	
			-	-	
<b>Sub total</b> (Gross income for AR)	19,587	5,650	-	25,237	49,935
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	19,587	5,650	-	25,237	49,935
<b>A3 Payments</b>					
Youth Work		727	-	727	3,110
Caretaker	4,050		-	4,050	5,958
Rates	2,698		-	2,698	4,028
Light, Heat and Power	7,518		-	7,518	6,086
Insurance	3,389		-	3,389	3,093
Repairs and Maintenance	3,959	663	-	4,622	2,626
Telephone and Fax	344		-	344	387
Printing, Postage and Stationery	134		-	134	135
Sundry Expenses	1,315	-	-	1,315	1,340
Cost of Activities			-	-	1,056
Cost of Events	29	4,500	-	4,529	10,611
Advertising	32		-	32	185
Accountancy Fees			-	-	1,190
Independent Examiner's Fees			-	-	250
Bank Charges	76		-	76	112
Improvements to Property			-	-	4,357
Computer Additions			-	-	330
Projects	669	2,555	-	3,224	
			-	-	
			-	-	
<b>Sub total</b>	24,213	8,445	-	32,658	44,855
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	24,213	8,445	-	32,658	44,855
<b>Net of receipts/(payments)</b>	- 4,626	- 2,795	-	- 7,421	5,080
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	14,025	16,378	-	30,403	25,323
<b>Cash funds this year end</b>	9,399	13,583	-	22,982	30,403

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cumberland Bank Account	9,399	13,583	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,399</b>	<b>13,583</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Castle Hill Property		225,000	-
	Computer equipment		4,651	-
	Improvements to Castle Hill Property		27,284	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Jim O'Rourke	16/09/2021	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Castle Hill Trust CIO

**On accounts for the year  
ended**

31 December 2020

**Charity no  
(if any)**

1173361

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

17/09/21

**Name:**

JOANNE THOMLINSON

**Relevant professional  
qualification(s) or body  
(if any):**

FCA, Institute of Chartered Accountants in England & Wales

**Address:**

Dodd & Co Limited, FIFTEEN Rosehill, Montgomery Way, Rosehill Estate,  
Carlisle, CA1 2RW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**