



Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Ray Collins Charitable Trust

On accounts for the year  
ended

31 December 2020

Charity no  
(if any)

1173358

Set out on pages

One and Two

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/12/2021

Name:

Oliver Cunningham

Relevant professional  
qualification(s) or body  
(if any):

FCCA  
Membership No: 1601408

Address:

2 Bridge Farm Close, Grove, OX12 7QF

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**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

There are no material matters of concern to disclose.  
All enquiries have been satisfactorily answered by the charity's Treasurer.

THE RAY COLLINS CHARITABLE TRUST

Registered Charity 1173358

THE ANNUAL REPORT OF TRUSTEES

FOR THE YEAR ENDED

31 DECEMBER 2020

## CONTENTS

Chairman's Statement

Trustee Declaration

Reference and Administrative Details

Structure, Governance and Management

Objectives and Activities

Strategic report including

Achievements and performance

Financial review

Plans for future periods

Principal risks and uncertainties

Statement of Financial Activities

Balance Sheet

Statement of Cash Flows

Notes to the Financial Statements

## Chairman's Statement

This is the fifth annual report of The Ray Collins Charitable Trust. 2020 was a year like no other due to the Covid 19 pandemic. However, with the help of many in the local community, we were able to fulfil our charity goals of helping local people in our community to a very large degree. Most of our usual fundraising events had to be cancelled, with the exception of Blingo, which was held just before the first lockdown in March 2020. The carnival was cancelled, along with the usual Easter egg and Christmas Hamper collections and the Easter and Christmas dinners for the elderly. However, due to the fantastic support of local councils, businesses and individuals within the community, the Trust has been able to step up and offer an unprecedented level of activity to enable those most in need in our community.

A number of struggling families have been referred by schools, WIAC, social workers, midwives, Sovereign Vale, carers and other organisations. Many families haven't had to ask for help before but the fallout from Covid 19 has left them in need. The Trust is continuing to support families, individuals and elderly and vulnerable people living in isolation by literally putting food on the tables. The Trust is also helping mums who have suffered domestic abuse who have been referred by local organisations and the police. What has been achieved with the donations so far is remarkable and has been so well received by those in need in our community. The Trust has had numerous messages by phone, social media, cards and emails from the people who have been helped, some sobbing their hearts out as they had nowhere else to turn, some from relatives far away and worried sick they can't help, some crying just because they were remembered at all and some of the saddest from mums not knowing how they would feed their children that night. It is important to stress how valued the support received has made such an incredible difference to so many scared grandparents, so many scared mums and dads, so many people living in isolation and to so many children. Together the Covid group and volunteers have given the community hope and lifted a heavy burden off many shoulders.

In the past year, we have raised over £118,000 in cash and cash equivalents, much of which has been ploughed back into helping those in the local community who need our help. Our mission is to continue this for 2021 and to continue to work to mitigate the impact of Covid19 as much as possible. Net income over expenditure for 2020 was £21,201 (2019:-£4,079) which will be carried forward to charitable work in 2021.

I don't know how to show my huge debt of gratitude to all the volunteers and management group for helping us with this fight against the awful coronavirus. Their support, ideas and insights made it much easier to proceed in the right direction and complete the multitude of tasks successfully. Together we all faced many challenges with intelligence, strength, determination, kindness, compassion, comradery and confidence and this is what enabled us to make such a huge difference in our wonderful community in the most uncertain and challenging times.

To all involved in our Covid response please accept my sincerest thanks for all your time and efforts. You are all very special people who will always be remembered for your numerous acts of kindness and the light you brought to so many in fear of the dark times we faced.

Ray Collins

Chairman

**Declaration**

The report was approved by the trustees on 14 October 2021.

Signed on behalf of the charity's trustees

Signature



Full name

J. Collins

Position

Chairman

Date

23/10/21

**Reference and Administrative Details**

Trustees	Ray Collins	(Chairman)
	Melanie Breakspear	(Secretary)
	Kathleen McCormack	(Treasurer)
	Philip Tynan	
	Robert Huffnagle	
	Robin Bolton	

Principal Office: 88, Springfield Road, Wantage OX12 8EZ

## **Structure Governance and Management**

The Trustees present their report for year ended 31 December 2020. The Trustees report and financial statements have been prepared in accordance with the Trust's governing documents and the Statement of Recommended Practice for Charities (FRS 102).

### **Legal Status**

The trust is a Charitable Incorporated Organisation (CIO) and is regulated by its constitution. The CIO was registered as a charity on 12 June 2017 with the registration number 1173358.

### **Trustees**

Trustees are appointed by the Members after taking into account the recommendations of the current Trustees. The appointments seek to ensure that the board of Trustees has a wide range of skills and experience. None of the members or Trustees has received any payments during the year. New Trustees are given a full briefing on the workings of the Trust.

The Trustees who served during the year are:

Ray Collins

Philip Tynan

Kathleen McCormack

Melanie Breakspear

Robert Huffnagle

Robin Bolton

### **Organisational Structure**

The Trustees meet regularly to manage the Trust's affairs. Their primary focus is ensuring that the aims and objectives are met. Applications for aid are considered by the Trustees and a vote taken as to whether the aid should be provided. In the event of a Trustee having an interest in a proposal for aid, such interest is declared and the Trustee takes no part in the decision process for the approval of the aid.



## Objectives and Activities

The objective and focus of the Trust is to provide a public benefit for the relief of poverty for the elderly, sick, disabled, injured and disadvantaged people of Wantage and surrounding villages within a five mile radius of Wantage. Relief is provided in the form of Christmas and Easter Dinners, food hampers, Easter Eggs, day trips, provision of household appliances or furnishings, providing funds for the purchase of emergency, medical or necessary equipment or services.

### Strategic review

### Achievements and performance

#### Review of Charitable activities

1. In March 2020, Ray Collins assembled a group of local people, including town councillors and local business people, to coordinate the local Covid response. Grants from Wantage Town Council and from Grove Parish Council allowed the group to set up a very efficient multi-pronged response. Dedicated phone and text lines were set up, with volunteers handling the calls between 9am - 7pm seven days a week. 10,000 leaflets were produced and delivered to all streets in Wantage & Grove with the contact details. The lines received thousands of phone calls and texts over the course of the year with requests for help for shopping and prescriptions. 150 volunteers signed up to help initially. A mobile credit card system was established in order to be able to take card payments to limit contact and eliminate the need for cash. Several credit card machines were obtained.
2. The highest impact service provided in 2020 by the trust was the provision of shopping for local families and individuals by volunteers. Over 560 individual shops, for food or prescriptions, were undertaken for people who were shielding because they were vulnerable to the virus, or isolating because they had tested positive for the virus. The volunteers paid for the shopping themselves initially. When the shopping was delivered, the trust phoned the recipient who then paid over the phone and the volunteers were refunded. The volunteer shoppers "lent" over £21,700 of their own money to allow this service to be undertaken, which would have been very difficult to do otherwise, given the situation at the time. The level of trust shown by all participants in this process was significant.
3. In addition to the shopping for those who were isolating or shielding, the trust paid for the weekly shop of a number of local families who were struggling due to financial circumstances and the impact of the virus and lockdown. Initially, the shops were undertaken by volunteers who did the shop and delivered to the recipient. Over 300 shops were carried out. From August onwards, the trust gave shopping vouchers to the families. Over £33,000 was spent supporting local families in this way. In addition, the trust paid for taxis to go to hospital appointments and for gas and electricity top ups and paid for two skips to enable the gardens of two local families to be cleared.
4. A number of local families were helped directly with a variety of items including carpets and white goods. The trust provided a laptop to a young student to enable her to do her college work and a computer for a family with a disabled child to enable them to work and communicate with the medical and support team. Carpets were provided for three families who were housed in accommodation with no flooring and white goods such as cookers were provided for another 30 families. In total, £12,925 was spent on these items.

5. Five local care homes and a local carer company were supplied with toiletries, hand creams, sweet treats and flowers for staff and residents. This benefited 193 care home residents and 300 care staff. Over 3,000 items of toiletries and hand creams, along with sweet treats for staff were donated to the Children's Hospital at the John Radcliffe Hospital, benefitting 500 nurses and support staff. 60 Cadbury Chocolate Hampers were provided to Young Carers in Wantage & Grove who helped their families enormously through lockdown.
6. A meals on wheels service was provided in conjunction with a local catering company. Over 730 items were sold and delivered by volunteers, from individual meals to slices of quiche and cake. 50 free meals were provided for some low income individuals.
7. It was not possible to carry out the usual food collections in local supermarkets for Christmas food hampers. Instead, a number of local businesses, trusts and individuals provided funds to purchase hamper items. 170 individual hampers were made up by trust volunteers and donated to disadvantaged people and charitable organisations in the local area, contributing to a total of 330 distributed by the trust in association with local organisations VCI, The Mix and the Wantage & Grove Foodbank.
8. Due to the Corona virus, the regular Easter Day and Christmas Day dinners had to be cancelled. However, the charity provided meals in homes for over 46 elderly people at Easter and 70 at Christmas, along with hampers. Teams of volunteers delivered the meals to each recipient.
9. Over 150 volunteers signed up at the start of the pandemic and contributed over 5,500 hours of their time, a more than 10 fold increase over volunteer hours contributed in previous years. Along with deliveries of shopping, meals on wheels and hampers, the volunteers delivered over 2,000 prescriptions and marshalled the queues that built up at the health centre chemist at the beginning of the pandemic. Towards the end of 2020, Trust volunteers also provided marshalling duties for many flu clinics run by the local health centre.
10. One volunteer started spent lockdown doing up old bikes and selling them for a donation to the charity. He and his fellow bike repairer raised over £1,500 through their efforts.
11. Total cost of charitable activities in 2020 was £60,440 compared to £20,905 in 2019. The difference reflects the increased need for the services provided by the trust in 2020 compared to previous years due to the impact of the virus.
12. Only one fundraising event, the annual Blingo, was possible in 2020. Funds for the provision of services were provided by local parish and town councils, trusts and individuals. Funds and donations of goods was £118,828 in 2020 (2019:£27,748). The difference is accounted for by the huge increase in need during 2020 and the willingness of local organisations to fund the charitable activities.
13. The Trustees have considered the guidance issued by the Charity Commission on public benefit in deciding its objectives and activities.

## Statement of Financial Activities

	2020			2019		
	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	£	£	£	£	£	£
<b>Income and Endowments from:</b>						
Donations and legacies	79,007	7,150	86,157	10,004	710	10,714
Charitable activities			0			0
Other trading activities	32,670		32,670	17,034		17,034
Investments	1		1	1		1
Other						
<b>Total</b>	<b>111,678</b>	<b>7,150</b>	<b>118,828</b>	<b>27,038</b>	<b>710</b>	<b>27,748</b>
<b>Expenditure on:</b>						
Raising funds	37,187		37,187	10,737		10,737
Charitable activities	53,290	7,150	60,440	20,195	710	20,905
Other			0	185		185
<b>Total</b>	<b>90,477</b>	<b>7,150</b>	<b>97,627</b>	<b>31,117</b>	<b>710</b>	<b>31,827</b>
Net gains/(losses) on investments						
<b>Net income/(expenditure)</b>	<b>21,201</b>	<b>0</b>	<b>21,201</b>	<b>-4,079</b>	<b>0</b>	<b>-4,079</b>
Transfers between funds						
Other recognised gains/(losses):						
Gains/(losses) on revaluation of fixed assets	0	0	0	0	0	0
Actuarial gains/(losses) on defined pension schemes						
Other gains/(losses)		0	0	0	0	0
<b>Net movement in funds</b>	<b>21,201</b>	<b>0</b>	<b>21,201</b>	<b>-4,079</b>	<b>0</b>	<b>-4,079</b>

**Balance Sheet**

	2020		2019	
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	0		108	
		<u>0</u>		<u>108</u>
<b>Current Assets</b>				
Stocks	0		0	
Debtors	62		0	
Cash at bank and in hand	33,232		11,554	
		<u>33,294</u>		<u>11,554</u>
<b>Liabilities</b>				
Creditors—amounts falling due within 1 year	420		0	
		<u>420</u>		<u>0</u>
<b>Total net assets or liabilities</b>		<u>32,874</u>		<u>11,663</u>
<b>The funds of the charity</b>				
Restricted funds	2,079		2,377	
Unrestricted funds	30,795		9,286	
		<u>32,874</u>		<u>11,663</u>

	2020	2019
	£	£
<b>Cash flows from operating activities</b>		
<i>Net cash provided by (used in) operating activities</i>		
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	1	1
Proceed from the sale of property, plant and equipment	0	0
Purchase of property, plant and equipment	0	0
Proceeds from sale of investments	0	0
Purchase of investments	0	0
<i>Net cash provided by (used in) investing activities</i>	1	1
<b>Cash flows from financing activities</b>		
Repayments of borrowing	0	0
Cash inflows from new borrowing	0	0
Receipt of endowment	0	0
<i>Net cash provided by (used in) financing activities</i>		
Change in cash and cash equivalents in the reporting period		
Cash and cash equivalents at the beginning of the reporting period	11,554	15,398
Change in cash and cash equivalents due to exchange rate movements		
Cash and cash equivalents at the end of the reporting period	33,232	11,554
<b>Reconciliation of net income/(expenditure) to new cash flow from operating activities</b>		
<i>Net income/(expenditure) for the reporting period (as per statement of financial activities)</i>	21,201	-4,079
<b>Adjustments for</b>		
Depreciation charges	108	185
(Gains)/losses on investments	10	
Dividends, interest and rents from investments		
Loss/(profit) on the sale of fixed assets		
(increase)/Decrease in stocks		
(increase)/Decrease in debtors	-62	50
Increase/(decrease) in creditors	420	
Net cash provided by (used in) operating activities	21,678	-3,844
<b>Analysis of cash and cash equivalents</b>	<b>2020</b>	<b>2019</b>
Cash in hand	33,232	11,554
Notice deposits (less than 3 months)		
Overdraft facility repayable on demand		
<b>Total cash and cash equivalents</b>	<b>33,232</b>	<b>11,554</b>

## Notes to the Financial Statements

### 1. Accounting Policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable standards and the Statement of Recommended Practice by Charities (FRS102).

#### Incoming resources

Income is brought to account on a receivable basis.

#### Resources expended

Expenditure is brought to account on an accruals basis.

#### Charitable activities

Charitable activities comprise all the resources applied by the Trust in undertaking its work to meet its charitable objectives

Grants payable are recognised once a funding decision by the Trustees has been communicated to the recipient.

#### Fixed assets

Fixed assets are capitalised at cost, with the exception of those which cost £100 or less. These are expensed through the Statement of Financial Activities.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Equipment	25% per annum on cost
Gazebo	50% per annum on cost

#### Funds structure

##### Unrestricted income funds

Unrestricted income funds represent funds that are expendable at the discretion of the Trustees in furtherance of the objects of the Trust

##### Restricted income funds

Restricted income funds represent grants and donations made for purposes specified by the grantor or donor. Funds not expended on the specified purpose are carried forward to be expended in future periods.

## 2. Activities for Generating Funds

	2020	2019
<b>Donations</b>		
Donations-cash	86,157	3,869
Hamper goods		5,245
Easter eggs		1,000
Electrical items		600
	<u>86,157</u>	<u>10,714</u>
<b>Other trading</b>		
Carnival	0	8,588
Blingo	7,430	6,065
Calendar	510	1,466
General		915
Shopping repayment	21,379	
Meals on Wheels	3,350	
	<u>32,670</u>	<u>17,034</u>
<b>Interest</b>		
interest	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>
<b>Total</b>	<u>118,828</u>	<u>27,748</u>

### 3. Charitable Activities: activities funded by the Trust

	2020		2019	
	£	£	£	£
Hampers	7,598		6,320	
Local families	47,990		5,590	
Easter eggs			1,000	
Family Day trips& summer activities			4,815	
Elderly Day trips			503	
Day Centre Makeover			640	
Beatbox			500	
Christmas Day dinner	269		721	
Easter dinner			436	
The Mix fridge			380	
Carers, care homes, NHS	4,583			
		<u>60,440</u>		<u>20,905</u>



**4. Tangible Fixed Assets**

Date of purchase	14/05/2016
Asset	Race Arch & blower
	£
Cost price	420
Charge for year	35
Dep brought forward	385
Total depreciation	420
NBV b/f 01/01/20	35
NBV c/f 31/12/20	0

Date of purchase	01/12/2018
Asset	Gazebo
	£
Cost price	160
Charge for year	73
Dep brought forward	87
Total depreciation	87
NBV b/f 01/01/20	160
NBV c/f 31/12/20	0

**5. Stock as at 31 Dec 2020**

None

**6. Debtors: £62 at year end (2019: £0)****7. Creditors: amounts falling due within one year. £420 at year end (2019: £0)****8. Going Concern:** The accounts have been prepared on a going concern basis as only funds held are expended by the charity.