



REPORT OF THE RAWSON HALL MANAGEMENT COMMITTEE FOR 2020

Due to the Covid pandemic and the national lockdown imposed by the Government on 23rd March 2020, the Rawson Hall Management Committee (RHMC) needed to combine meetings in person with meetings online. Before the lockdown RHMC met only once in person, in January 2020. Thereafter, they met in virtual, online meetings a further 3 times. The agenda for these meetings departed from the normal oversight of the running of the hall to deal firstly with measures for securing the hall for an extended closure and minimising outgoings over this period. Second, the committee reviewed re-opening measures and putting in place the necessary protocols, including a full risk assessment and reduced operational capacity for re-opening in July 2020. Once the hall re-opened on 25th July, a full review of the Terms of Hire was put in place to ensure compliance with all government guidance for the safe operation of the hall.

The RHMC meeting of 27th July was the first in person since January and as well as ongoing Covid compliance procedures, addressed the re-start of the hall for users, again complying with the government guidance in place at the time. A further RHMC meeting, and the AGM were held in person on 13th October 2020. The government announced the second national lockdown on 31st October, which ended on 2nd December. Again, the hall was closed during this period. The Government's tiered system came into force shortly thereafter with the South East being in Tier 4, 'Stay at Home' from 21st December, at which point the hall closed again for the remainder of the calendar year.

As and when the hall was open during 2020, the RHMC received reports from sub-committees, managed the financial position and sought to develop the use of the facilities. Existing user's needs were provided for with some new user's welcomed to replace users who were unable to meet due to ongoing Covid restrictions. The management structure, using sub-committees continues to be successful; roles and responsibilities are clearly defined and workstreams properly managed.



RAWSON HALL

● BOLNEY ●

The Rawson Hall, The Street, Bolney, West Sussex, RH17 5PF is a registered charity operating as a Charitable Incorporated Organisation (CIO) (Number 1173352). It was inaugurated on 9th June 2017, but only commenced trading on 1st January 2018.

The CIO is regulated under a Scheme made by the Secretary of State for Education and Science on 18th October 1964 under Section 18 of the Charities Act 1960, as amended by a Scheme made by the Charity Commissioners on 5th May 1995. The property belonging to the Charity is held, on its behalf, by the official Custodian for Charities (Holding Trustee).

The object of the Charity is the provision and maintenance of a village hall for use by the inhabitants of Bolney and the neighbourhood. The aim is to provide first class facilities at an affordable cost for social, recreational and educational purposes, in particular those activities arranged by village organisations and to encourage new ventures of value to the community. Responsibility for the control and management of the Hall resides with the Management Committee (Charity Trustees).

Jane Thomson and Antony Eilers resigned as non-elected Trustees in May 2020. In August 2020, we welcomed Brenda Sands as a non-elected Trustee onto the Committee. The Trustees continued to engage the services of a Hall Manager, Petru Balan, who attends all the Management meetings and oversees the smooth daily running of the hall including bookings, administration, premises management, security and health and welfare. Petru has been instrumental in helping the committee cope successfully with closure and re-opening of the hall in line with Government guidelines during the Covid pandemic.

A premises licence is held authorising the provision of certain forms of regulated entertainment (plays, music, dance), but this licence does not include permission to sell alcohol, for which any event organiser must obtain consent from Mid Sussex District Council.



RAWSON HALL

● BOLNEY ●

During an unprecedented year, the hall managed its cashflow extremely well, including taking advantage of a number of central and local government grants to cover income shortfall, whilst also reducing the outgoings during closure. The annual cashflow for the hall across the calendar year showed a modest profit, which is expected to recover to more normal levels during 2021, as a number of cancelled bookings are re-scheduled.

When the hall re-opened in the summer of 2020, this included the provision of a village Post Office, which moved from other premises in the village. Minor upgrades and routine maintenance were undertaken to the hall, taking advantage of the extended closure period.

Simon Davidson
(Secretary) October 2021.

THE RAWSON HALL CIO Charity No.1173352

Statement of Financial Activities for the year ended 31st December 2020.

	2020			2019		
	General Funds	Restricted Funds	Total Funds	General Funds	Restricted Funds	Total Funds
Note						
Rentals	£27,215.00	£0.00	£27,215.00	£67,247.00	£0.00	£67,247.00
Grants	£11,634.00	£0.00	£11,634.00	£0.00	£300.00	£300.00
Donations	£0.00	£0.00	£0.00	£30.00	£1,000.00	£1,030.00
Fundraising	£57.00	£0.00	£57.00	£750.00	£0.00	£750.00
Bank Interest	£35.00	£0.00	£35.00	£0.00	£0.00	£0.00
VOIP refund	£384.00	£0.00	£384.00	£368.00	£0.00	£368.00
Other	£50.00	£0.00	£50.00	£2,035.00	£0.00	£2,035.00
Gift Aid Refund	£110.00	£0.00	£110.00	£0.00	£0.00	£0.00
Total Income Resources	£39,485.00	£0.00	£39,485.00	£70,430.00	£1,300.00	£71,730.00
Resources Expended						
Operating Costs	£34,504.00	£0.00	£34,504.00	£56,119.00	£1,300.00	£57,419.00
Other Expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Resources Expended	£34,504.00	£0.00	£34,504.00	£56,119.00	£1,300.00	£57,419.00
Net Incoming Resources	£4,981.00	£0.00	£4,981.00	£14,311.00	£0.00	£14,311.00
Total Funds brought forward	£73,806.00	£0.00	£73,806.00	£49,995.00	£9,500.00	£59,495.00
Total Funds carried forward	£78,787.00	£0.00	£78,787.00	£64,306.00	£9,500.00	£73,806.00

Balance Sheet 31st December 2020

Fixed Assets	2	£0.00	£0.00	£1,084,000.00	£0.00	£0.00	£1,084,000.00
Current Assets		Current A/C	Fixed Deposit				
Cash at Bank and in hand		£31,751.00	£47,036.00	£78,787.00	£73,806.00	£0.00	£73,806.00
Net Assets		Unrestricted	Restricted				
Unrestricted Funds		£53,787.00	£0.00	£53,787.00	£48,805.00	£0.00	£48,805.00
Reserves		£25,000.00	£0.00	£25,000.00	£25,000.00	£0.00	£25,000.00

The notes on page 2 are an integral part of the above accounting statement

A Hollands

A Hollands (Chairperson)

Date 12/8/21

Page 1

Isabel Walker

I Walker (Treasurer)

Date 12/8/21

1. Resources Expended

2. As there is no professional valuation available, the New Hall valuation figure is based on the original build cost in 2015. However it is to be noted that the insurance cover relating to the rebuild cost is currently valued at £1,366,800 which has been index linked since the Hall was built.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

THE RAWSON HALL

On accounts for the year
ended

31st DECEMBER 2020

Charity no
(if any)

117 3352

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C Sutters

Date:

12.10.21

Name:

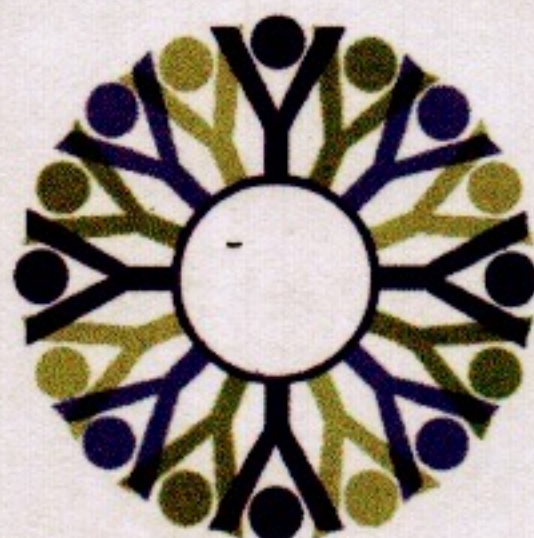
CLEMENCY SUTTERS

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants of England & Wales

Address:

Cleeve House, The Street
Bolney, West Sussex
RH17 5PG



RAWSON HALL

● BOLNEY ●

Treasurers Report Year Ending December 2020.

Please find attached the annual accounts for 2020 for your information and comment. I have put together a quick summary below.

In all a surplus of £4,981 has been recorded against an income of £39,485. Our surplus (net income) is down on the previous year due to the Hall being closed for the majority of the year due to the Covid pandemic restrictions. This was also the cause of our significantly reduced income that was down by 60% on 2019. The pre school that runs every week day out of the small hall continued to provide children's daycare for key workers and this helped bring in some income albeit at a reduced rate. We also received grants from central and local government to the tune of £11,634 which helped towards us being able to cover our outgoings without the need to use our reserves.

Year on year we work hard to keep our outgoings under control and this one was no different. As a result of this and together with the reduced use of the hall operating expenses were significantly down on the previous year (see page 2). As the pre school group was operating in the small hall we were unable to shut the whole facility down completely and therefore heating, lighting, refuse removal and water all still needed to be provided. As it wasn't clear when we would be allowed to re-open, general premises expenses such as servicing kitchen, heating, air conditioning and Fire equipment, along with licences and subscriptions still had to be kept up to date.

As the hall was in its fifth year of operating, in the closed periods we took the opportunity to carry out some redecoration and minor repairs. We also refinished the Main Hall floor which was showing some wear and tear. A lot of this was carried out by the hall manager as he wasn't able to carry out his normal full duties.

It has been a challenging year and although our net income was significantly down due to the pandemic we did manage to operate the hall without needing to use our reserves. We are therefore still showing a healthy bank balance of £78,787 at year end and some of this was placed on fixed deposit in order to improve our interest income. Operating Reserves were previously run at £25,000 and I am recommending that they stay the same going forward with a review in the next year. This will give us at least 8 months operating ability should we suffer further major loss of income.

THE RAWSON HALL CIO Charity No.1173352

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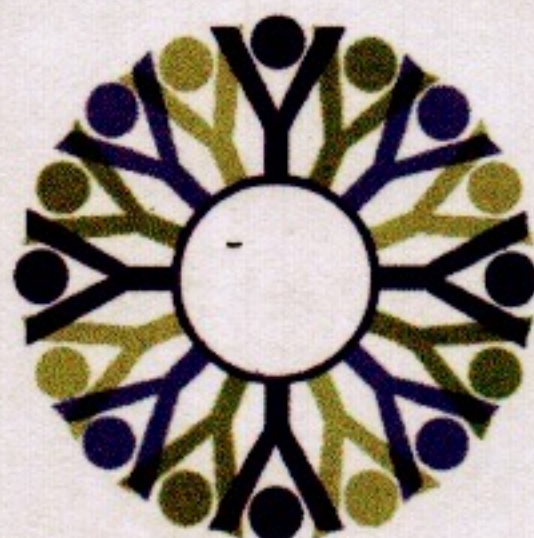
CLEMENCY SUTTERS

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(if any):

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