

Men's Shed Horsham

Chairman's Report 2020/21

Introduction

The objective of this report is to provide members and other interested parties, including the Charity Commission, with an insight into the development and running of MSH. Although 2020 was a difficult year due to Covid restrictions, I am pleased to report that MSH is becoming financially self sustainable through members subscriptions, activities undertaken for the community and items sold that were made by members. Although finances are mentioned, they are subject to a separate report which is appended to this report and was prepared by our Treasurer.

Background

For information relating to the background of MSH, please reference previous reports

Membership

Covid has had a direct effect on membership with a number of older members deciding not to return to the Shed. The main reasons relate to fear of catching Covid, general anxiety about leaving their homes and illness. Although we have seen a ten to fifteen percent drop in members the overall core membership remains robust. Of the 45 members 25 remain active attending the Shed on a regular basis.

With the arrival of Covid and the associated government restrictions, the Shed closed for a significant period. The closure provided a time of reflection and one of the major changes that was introduced related to restricting the number of members allowed into the Shed at any one time. Opening times were reduced from four to three days per week

The Shed continues to attract a variety of men with differing backgrounds and skill sets.

Last year's report stated

"A number of support groups have approached MSH including the Alzheimer's society asking if their members can join the Shed. There is a genuine concern over this issue as at present the Shed is not resourced to cater for those with such conditions. Setting a half day aside for those suffering with Alzheimer's would be achievable, subject to having sufficient carers in attendance".

Due to the restrictions there has been little activity in this area; however we remain sympathetic to the needs of others.

Management/Supervision

I am pleased to report that the Shed have appointed an administrator on a voluntary basis. The appointment has proved very beneficial and has taken a lot of pressure off others who were less able to undertake administration duties. Two other members volunteered to become Supervisors which has helped tremendously in the day to day management of the Shed

Projects/Shed Activities

Despite the closure of the Shed for a significant period during the year a number of successful projects were undertaken.

HDC opened a "Drop in" Wellness Centre; MSH was approached to see if members could help with decorating and final finishes. This was undertaken and completed within defined timescales.

A significant proportion of time was given over to the production of goods to sell at the local Christmas market. The event was extremely successful in raising money to assist MSH in its financial obligations.

Training/Mentoring

All new members are provided with an induction session and evaluated on their experience and ability to use certain machinery. A number of experienced members familiar with woodwork equipment undertake the assessment and those deemed capable of operating machinery are recorded in the Skills Register.

Social Dimension

The social dimension of the Shed remains a top priority. New members are eager to get involved and participate in activities and social events. Despite being in lockdown for a significant part of the year, members have managed to remain in contact via social media. There is also a desire of members to keep in touch with those who are unwell or living on their own.

Maintaining and Health and Sustainable Environment

Having summarised the background and current status of MSH I believe that to enable it to move to the next stage of its development the following recommendation should be given serious consideration. Feedback and support from interested parties is essential to enable the proposed action to be taken.

Recommendations contained in 2019 Report along with 2020 comments

"That the Trustees and Steering Group review MSH aims and objectives with a view to establishing a working model that will allow the Shed to both develop and be sustained; (this may require an extended meeting whereby all aspects are reviewed)"

Comment – Due to the Pandemic, this objective that has been carried over to 2021.

Recommendation 2

“Employ a Shed Manager/Supervisor. As stated in the report it is essential for the future of MSH that a person is employed to cover the three days when the Shed is open. At one point it was thought that the appointment of an administrator would suffice, however on reflection, this would be too limiting and therefore the wider role would provide greater coverage and allow existing volunteers to develop other areas of the Shed’s activities.

Advantages of appointing a manager/supervisor

- 1. The person would have a job profile and would therefore be obliged to undertake certain duties/activities that are done on a voluntary basis.*
- 2. Allow flexibility for others to develop other aspects of MSH*
- 3. Remove the pressure on current volunteers regarding opening/closing duties.*
- 4. Having certain administration tasks fulfilled e.g. induction, project control and membership issues*
- 5. Having a “go to” person regarding enquiries etc.*

Clearly a job profile will need to be written and the funding arranged. A figure of £6k per annum should be sufficient to attract a person for an 18 hr week and this should not be beyond the capabilities of MSH to raise such an amount.”

Comment – This objective has been achieved via a different approach to the overall management and running of the Shed. Further Supervisors have been appointed along with an administrator. This has proved to be very satisfactory without the need to appoint a paid manager/supervisor.

Recommendation 3

“Place a greater emphasis on the training and mentoring of members. It is clear when observing the training activities which are currently undertaken on a Wednesday that members get a great deal of enjoyment from the process. A review of the programme and the possibilities of future courses need to be considered. Relating to recommendation 1, the current arrangements for organising the training are somewhat adhoc and more focus approach would pay dividends.”

Comment – The mentoring of members continues, however organised training has been restricted due to the Pandemic.

Recommendation 4

“That the social side of MSH be considered and developed. At present the social aspect of the Shed is mainly confined within the Shed, only one external visit has happened, being a trip to Brooklands. As one of the objectives of the Shed is to develop the bonding and relationships amongst members, we have not taken

advantage of this aspect. It is appreciated that arranging such events takes time and effort. However if a member was prepared to undertake this responsibility then it would add a further much needed dimension to MSH."

Comment – This remains a key objective and the plan is to place a greater emphasis on this aspect of Shed life during 2021

B Pickstock

Chairman MSH

November 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Mens Shed Horsham

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	419	-	-	419	252
Membership	1,050	-	-	1,050	1,325
Sold Merchandise	2,482	-	-	2,482	3,763
Other	140	-	-	140	12
Grants	1,200	-	-	1,200	1,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,291	-	-	5,291	6,802
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,291	-	-	5,291	6,802
A3 Payments					
Community Work	80	-	-	80	20
Repairs	355	-	-	355	639
Fees	1,322	-	-	1,322	150
IT	72	-	-	72	211
Office Expenses	550	-	-	550	283
Lease	-	-	-	-	1,800
Expenses (Other)	370	-	-	370	2,477
Insurance	783	-	-	783	828
New Equipment	2,106	-	-	2,106	1,404
Sub total	5,638	-	-	5,638	7,773
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,638	-	-	5,638	7,773
Net of receipts/(payments)	- 347	-	-	- 347	- 971
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 347	-	-	- 347	- 971

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-

(agree balances with receipts and payments account(s))

Agreement Error

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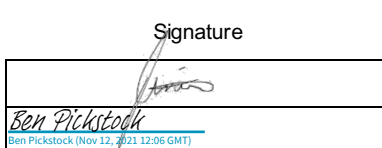
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Vinod Wagjiani	11/11/2021
Ben Pickstock (Nov 12, 2021 12:06 GMT)	Ben Pickstock	Nov 12, 2021

CC16a 2020-2021

Final Audit Report

2021-11-12

Created:	2021-11-11
By:	Vinod Wagjiani (v.wagjiani@gmail.com)
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-  Document created by Vinod Wagjiani (v.wagjiani@gmail.com)
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-  Document e-signed by Ben Pickstock (chairman@mens-shed-horsham.org.uk)
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