



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	April	2021		31st	March	2022

Section A Reference and administration details

Charity name The Together Centre @ Loxley House (CIO)

Other names charity is known by None

Registered charity number (if any) 1173335

Charity's principal address 287 Birch Lane

Dukinfield

Tameside

Postcode SK16 5AU

Names of the charity trustees and officials who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dawson Lane	Chair		Membership
2	Mark Collier	Secretary		Membership
3	Paul Callaghan	Treasurer		Membership
4	Jackie Lane	Trustee		Membership
5	Ann Murphy	Trustee		Membership
6	Margaret Sidebottom	Trustee		Membership
7	Susan Quinn	Trustee		Membership
8	Paul Rippon	Trustee		Membership
9	Christine Salah	Trustee		Membership

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Leanne Bold

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 19 th April 2017
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO) Dated 8 th June 2017
Trustee selection methods (eg. appointed by, elected by)	Voluntary application and selection by membership election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The charity is ultimately managed at the Centre Manager and at a strategic level by the 9 Trustees with support currently provided by local officers as part of the local council's community asset transfer agenda. Operationally, the organisation is managed and operates through a team of volunteers who all have specific job roles and responsibilities.

A formal partnership arrangement is in place with Active Tameside to deliver a community café and health and wellbeing activities within the centre.

Tameside MBC provides a commissioned Day Service for people with disabilities from the centre with an employed team of 3 care staff and one Senior.

Risk assessments were carried out during the summer of 2022 prior to services re-opening from the lockdown periods towards the end of the year. The assessments were approved by our Health and Safety Champion. Consideration of risk is also given within the business plan in terms of overall management of the charity and its priorities. Specific risk assessments are completed as and when required in terms of events and activities. All other risks eg Fire, Health and Safety etc are managed within the relevant documents and policies.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO according to the constitution are:

To further or benefit the residents of Tameside and the neighbourhood, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory

authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with (Section 7 of the Charities and Trustee Investment (Scotland) Act 2005) and (Section 2 of the Charities Act (Northern Ireland) 2008)

The Centres Vision Statement is:

We want to be a place of possibility. We want to be a place where people can come together, feel safe, well and happy. Where people can learn and grow and feel a sense of pride and ownership.

The Centres Strategic Aims are:

- ☐ To provide a community resource and facilities for all to use.
- ☐ To provide a range of activities for all to participate in.
- ☐ To provide a healthy food offer available and accessible for all.
- ☐ To help people to access services and facilities which will help to improve their wellbeing.

Summary

The Together Centre at Loxley House seeks to develop a range of health and wellbeing activities over time in order to achieve our social objectives, as well as generate sufficient income to manage and maintain the centre in the longer term.

Key activities of the Trust will be:

- ☐ Managing the Together Centre as an accessible, community facility hosting a range of services to the community.
- ☐ Providing a range of services to meet the needs of local Families.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

We currently do not have a policy on grant making, however, this is something that we will be working on more detail with our colleagues at Action Together Tameside. We have submitted a number of successful grants for specific projects within the centre and are working hard to deliver the projects.

We recognise the importance and the crucial contribution that is made by our volunteers, and this is reflected in the centres Volunteer Strategy that is in place. This covers all aspects of volunteering ensuring that all our volunteers have a positive experience whilst being involved at the centre.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As with the rest of the country, the Together Centre spent the first 3 months of the year in lockdown as a result of the pandemic. During the summer of 2020 as restrictions were gradually eased the Trustees undertook a series of conversations with the local authority around the safety measures to be put in place that would permit a re-opening of the premises.

Given the highly vulnerable nature of most of the centre's service users the decision was taken to re-introduce existing services on a gradually phased and socially distanced basis.

Volunteers - The Together Centre was able to recruit a core group of 46 volunteers who were instrumental both in reconfiguring the premises so that a limited range of activities could be re-established, cleaning and sanitising the premises after use and supporting general operations.

Trustees - The break in operations gave the current Board time both to continue working on a Community Asset Transfer with the local authority and to assess current levels of representation. Conversations have now taken place a number of local residents, service users and volunteers and we have successfully recruited new Trustees to expand the make-up of the Board, bringing in a wider set of skills and experience to help develop the CIO.

Council Support - The Centre received ongoing advice and support from local council officers, particularly in the context of making the premises safe for people to meet in small numbers in line with government regulations and guidance Work also continued on a draft business plan for the Centre as one of the key requirements to effect transfer of the asset to the Together Centre.

Donations and Funding - A Centre Manager has now been appointed who will lead on the development and submission of new grant applications and building the level of donations and commercial income into the organisation.

Activities Timetable - The Centre has returned to normal operations and will continue to include weekly wellbeing sessions and workshops.

Section D

Achievements and performance

Community Café – The purchase of new ovens has now taken place in order to bring the café back into full operation.

Partnership working – We have continued to work with Action Together on building the capacity of the organisation and they now provide our payroll service.

Section E

Financial review

Brief statement of the charity's policy on reserves

As the TTC is in its formative and development years, any surpluses and reserves shall be dedicated to expand and further its ambitions as stated in the Objects section of the Constitution.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charities principal sources of funds and income will be derived from:

- ☐ Rental income
- ☐ Room Hire
- ☐ Community Café
- ☐ Service Delivery
 - ☐ Grants
 - ☐ Contracts
 - ☐ Direct Payments
- ☐ Fundraising (Fairs, events, socials etc)
- ☐ Voluntary income and donations

Expenditure is focused primarily on the purchase of equipment to enhance and improve the efficiency and effectiveness of the organisation.

A business plan forming the basis of a Community Asset Transfer with the local authority is well advanced and reflects our policy objectives. Reserves and working resources will, wherever possible, be employed in an ethical manner.

To develop and maintain a healthy reserve it is our policy to retain a reserve fund supplemented by a minimum of 25% of the year-end surplus. The Trust Board may increase this at any time as it sees fit and appropriate, under advisement of the Treasurer.

Section F

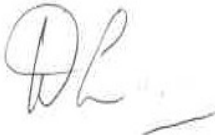

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>   </div>	
Full name(s)	Dawson Lane	Paul Callaghan
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	29-01-2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Together Centre @ Loxley House CIO

1173335

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2021

To

Period end date
31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising	32	-	-	32	830
Grants and donations	72,709	-	-	72,709	950
Room hire	6,806	-	-	6,806	3,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	79,547	-	-	79,547	4,780
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,547	-	-	79,547	4,780
A3 Payments					
Fundraising expenses	120	-	-	120	100
Meal provision	4,261	-	-	4,261	-
Resources	5,793	-	-	5,793	-
Volunteer costs	8,810	-	-	8,810	-
Administration costs	2,755	-	-	2,755	2,059
Wages	14,326	-	-	14,326	-
Establishment costs	2,997	-	-	2,997	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	39,062	-	-	39,062	2,159
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,062	-	-	39,062	2,159
Net of receipts/(payments)	40,485	-	-	40,485	2,621
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	67,545	-	-	67,545	64,924
Cash funds this year end	108,030	-	-	108,030	67,545

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		104,136	-	-
		2,257	-	-
		-	-	-
	Total cash funds	106,393	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
	Equipment	1637	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/ members of	The Together Centre		
On accounts for the year ended	31 st March 2022	Charity no (if any)	1173335
Set out on pages	1 - 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 26/04/2023

Name: J V Fidler

Relevant professional
qualification(s) or body
(if any): F.C.C.A.

Address: 80 Joel Lane
Gee Cross, Hyde
Cheshire, SK14 5LF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.