



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2024 Period start date to 31st March 2025 Period end date

Charity name: Bulphan Village Hall CIO

Charity registration number: 1173308

Objectives and Activities

	SORP reference	
Summary of the purposes of the Charity as set out in its governing document	Para 1.17	<p>1. To hold and manage the property for the purposes of a village hall for the use of the inhabitants of the area to their benefit without distinction of sex, sexual orientation, age, disability, nationality, race, colour, or political, religious, or other opinions, including use of the property for meetings, lectures and classes or other forms of recreation and leisure-time occupation in the interests of social welfare and with the object of improving the conditions of life for the said inhabitants. However, the Trustees will follow all stated Government guidelines on the mitigation of political extremism.</p> <p>2. To further or benefit the inhabitants in the community/ area by providing grants to voluntary organisations with the object of improving conditions of life for those inhabitants utilising the services of said organisations.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities of the Charity continue to be the provision and maintenance of facilities for the community of Bulphan in the borough of Thurrock. This specifically includes the internal and external care of the community's village hall building and the provision of services in that building, and leasing out the village shop attached to the hall.</p> <p>The Trustees are committed to enabling as many people as possible to access the facilities provided by the village hall.</p>

Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have considered the Charity Commission's guidance (in general) on the importance and provision of public benefit to and within the Community and have reviewed the Charity's objects and activities for the year to ensure compliance with this guidance. The Charity carries out these objects by;
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		<ul style="list-style-type: none"> • making a commitment to make the hall available every day of the week at affordable rates, with specific subsidised charges to smaller and local community groups • maintaining the building's facilities to a proper standard, ensuring compliance with relevant legislation • ensuring proper management of the organisation's finances, with budgeting and detailed analysis and review, thus ensuring long term stability for the hall's activities • supporting initiatives to provide new and existing activities in the hall.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grant making will be done on an 'as and when basis' taking into account income and expenditure projections
Policy on social investment including program related investment	Para 1.38	Our policy on social investment has at its heart complete inclusion with all stated policies and guidance and we will strive to achieve this common objective.
Contribution made by volunteers	Para 1.38	The Trustees are very grateful to the volunteers who have helped them in the maintenance and management of the village hall during the year. These include members of Bulphan in Bloom, who help tend the gardens and local amenity spaces and, also, the volunteers who run the Community Café.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the Charity, identifying the difference the Charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees are pleased with the hall's performance over the course of 2024/25. Demand for hiring the building continues to be maintained and running costs have been covered which has been a challenge with increased costs and inflation.</p> <p>There has been no need for major expenditure during the year which has allowed us to carry out a number of small improvements and replacement of minor equipment. There has been preparatory work on replacement of the hall wooden floor which will be concluded in 25/26. Special events and regular classes held in the hall have attracted large numbers of visitors to the Hall.</p> <p>The hall continued to host a Community Cafe twice a week, which included 6 hours a week attendance by an Outreach Post Office.</p> <p>The hall is a Licensed Premises.</p> <p>The shop continues to be a great asset to the residents.</p> <p>The Trustees have continued the distribution of the shop rent equally to Bulphan Church, Bulphan in Bloom, Bulphan Village Forum and Bulphan Village Hall CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	During the year we have specifically addressed specific governance issues and have adopted changes and procedures commensurate with this objective.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the Charity's financial position at the end of the period	Para 1.21	The Trustees are happy with the outcome for this financial year and have managed to retain funds for one-off expensive future projects such as replacing the hall's wooden flooring which will happen in 25/26.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Bulphan Village Hall CIO has agreed to set aside appropriate reserves for future planned improvements and emergency works: These reserves are invested prudently and attract a small amount of interest, but are readily accessible.
Amount of reserves held	Para 1.22	See Accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the Charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The Charity's principal sources of funds (including any fundraising)	Para 1.47	Income from the hire of the building has increased over 2024 reflecting good usage of the hall. Shop rental income was received for the whole year and this enabled the Trustees to distribute that income amongst the four local organisations that benefit from a 25% share each of the rent. The Hall is one of the organisations to receive a 25% distribution of the shop rental income which has enabled the Hall to absorb the higher costs without raising hire charges to local people and organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Bulphan Village Hall CIO has agreed to set aside appropriate reserves for future planned improvements and emergency works: these reserves are invested prudently and whilst they attract a small amount of interest, they are readily accessible and are consistent with the agreed investment risk profile

A description of the principal risks facing the Charity	Para 1.46	The Trustees heed advice given by RCCE and Thurrock Council regarding major risks and procedures to manage them on an ongoing basis. The principal risk facing the Trustees was coping with inflation and ensuring the Hall was maintained to good standards to avoid health and safety risks to the public.
Other		N/a

Structure, Governance and Management

Description of Charity's trusts:		Community based amenity provision
Type of governing document (trust deed, royal charter)	Para 1.25	Association (Incorporated)
How is the Charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	Up to 5 elected by residents attending Bulphan Village Hall CIO Annual Meeting, up to 5 appointed by voluntary community organisations using Bulphan Village Hall and operating in Bulphan, currently Bulphan Village Community Forum, Toddler Club (not currently operating), Short Mat Bowls Club, Bulphan in Bloom and Women's Institute.

Additional information (optional)

You may choose to include further statements where relevant about:

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Policies and procedures adopted for the induction and training of Trustees	Para 1.51	Training for Trustees is offered via RCCE.
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The Charity's organisational structure and any wider network with which the Charity works	Para 1.51	Bulphan Village Hall CIO works with the wider network of the Rural Community Council of Essex.
Relationship with any related parties	Para 1.51	The Charity has a close working relationship with Bulphan Village Community Forum. Thurrock Council owns the hall and site, which includes a recreation ground and car park. Division of responsibility between Thurrock Council and Bulphan Village Hall CIO Trustees is set out in the Lease made 12th June 2019.
Other		N/A

Reference and Administrative details

Charity name	Bulphan Village Hall CIO
Other name the Charity uses	Bulphan Village Hall
Registered Charity number	1173308
Charity's principal address	Bulphan Village Hall, Church Road, Bulphan, Essex RM14 3RU

Names of the Charity Trustees who manage the Charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Diane Perkins	Chair		Members of Bulphan Village Community Forum
Janet McCheyne	Secretary		Members of Bulphan WI
John Mumford	Treasurer		Members of Bulphan in Bloom
Patricia Rampling	Vice-chair		Members of Bulphan Short Mat Bowls Club

Iris Aedy		01/04/24 to 24/07/24	Residents attending the Annual General Meeting of Bulphan Village Hall CIO
Deepti Kasthuri			Residents attending the Annual General Meeting of Bulphan Village Hall CIO
Karen Salmon			Residents attending the Annual General Meeting of Bulphan Village Hall CIO
Janet Murphy			Residents attending the Annual General Meeting of Bulphan Village Hall CIO

Corporate Trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of Trustees holding title to property belonging to the Charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian Trustees on behalf of others

Description of the assets held in this capacity	
	N/A

Name and objects of the Charity on whose behalf the assets are held and how this fall within the custodian Charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the Charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

<p>The Trustees hope that the Hall's financial position will remain strong and the programme of improving the hall's facilities to and for the benefit of the community will continue without interruption.</p> <p>The continued support of the village community and the immediate neighbours of the hall is much appreciated.</p>

Declarations

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signed :  _____

Name : Diane Perkins

Position : Chair

Profit and Loss

Bulphan Village Hall CIO

For the month ended 31 March 2025

	MAR 2025	FEB 2025	JAN 2025	DEC 2024	NOV 2024	OCT 2024	SEPT 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	TOTAL
Turnover													
Interest Income	125.65	-	-	141.95	-	-	129.76	-	-	73.05	-	-	470.41
Other Revenue	1,652.14	-	-	-	-	-	-	-	200.00	-	20.00	-	1,872.14
Sales	1,830.25	2,749.50	2,579.50	2,543.75	2,900.50	2,311.00	2,262.25	1,550.00	2,930.00	2,382.00	2,266.50	2,187.00	28,492.25
Shop Rental Income	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00
Total Turnover	4,258.04	3,399.50	3,229.50	3,335.70	3,550.50	2,961.00	3,042.01	2,200.00	3,780.00	3,105.05	2,936.50	2,837.00	38,634.80
Cost of Sales													
Shop Income Distributions	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00
Total Cost of Sales	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00
Gross Profit	3,608.04	2,749.50	2,579.50	2,685.70	2,900.50	2,311.00	2,392.01	1,550.00	3,130.00	2,455.05	2,286.50	2,187.00	30,834.80
Administrative Costs													
Bank Fees	11.00	11.00	11.00	11.00	11.00	10.40	23.00	5.00	5.00	23.00	5.00	5.00	131.40
Booking Secretary Fees	275.00	275.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,050.00
Hall Cleaner	420.00	380.35	515.00	510.00	490.00	290.00	485.00	238.33	625.00	490.00	490.00	490.00	5,423.68
Hall Manager Payments	300.00	497.50	-	-	-	-	-	-	-	-	-	-	797.50
Insurance	-	-	-	-	-	-	-	-	-	1,246.69	-	-	1,246.69
IT Software and Consumables	39.60	39.60	39.60	39.60	39.60	39.60	39.60	36.00	36.00	36.00	36.00	36.00	457.20
Light, Power, Heating	1,194.59	614.95	520.57	363.18	140.00	448.35	261.90	275.96	286.33	385.46	362.35	98.49	4,952.13
Other Cleaning Costs	72.00	72.00	90.00	72.00	162.00	72.00	-	99.00	144.00	-	90.00	72.00	945.00
Postage, Freight & Courier	-	-	-	-	-	-	-	-	-	-	4.60	-	4.60
Rates	-	-	-	-	-	-	-	-	-	-	-	87.53	87.53
Repairs & Maintenance	12.99	42.41	49.83	246.62	220.08	130.96	117.36	245.96	469.52	408.63	502.00	116.60	2,562.96
Subscriptions	-	-	-	-	-	-	50.00	-	-	-	-	-	50.00
Telephone & Internet	68.23	68.23	68.23	68.23	68.23	68.23	68.23	73.03	68.23	68.23	53.83	66.96	807.89
Trustee/Helper Awards	-	-	-	-	-	-	-	21.00	-	-	-	-	21.00
Water Rates	-	-	178.75	-	-	148.05	-	-	185.84	-	-	156.64	669.28
Website Costs	-	-	-	-	-	-	-	-	-	170.00	-	-	170.00
Window Cleaning	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	-	-	-	-	400.00
Total Administrative Costs	2,443.41	2,051.04	1,772.98	1,610.63	1,430.91	1,507.59	1,345.09	1,294.28	2,069.92	3,078.01	1,793.78	1,379.22	21,776.86
Operating Profit	1,164.63	698.46	806.52	1,075.07	1,469.59	803.41	1,046.92	255.72	1,060.08	(622.96)	492.72	807.78	9,057.94
Other Income													
Shop Distribution Share	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	1,950.00
Total Other Income	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	162.50	1,950.00
Profit on Ordinary Activities Before Taxation	1,327.13	860.96	969.02	1,237.57	1,632.09	965.91	1,209.42	418.22	1,222.58	(460.46)	655.22	970.28	11,007.94
Profit after Taxation	1,327.13	860.96	969.02	1,237.57	1,632.09	965.91	1,209.42	418.22	1,222.58	(460.46)	655.22	970.28	11,007.94

Balance Sheet

Bulphan Village Hall CIO

As at 31 March 2025

	31 MAR 2025	31 MAR 2024
Current Assets		
Cash at bank and in hand		
Barclays Community CIO Current	-	10,843.99
CAF Bank	6,169.44	6,602.63
Unity Trust current	4,186.63	2,305.89
Unity Trust Savings	18,574.85	5,114.45
Total Cash at bank and in hand	28,930.92	24,866.96
Accounts Receivable	1,185.00	1,365.00
Flooring and Veolia	5,569.00	-
Shop Distributions Due to VH	975.00	1,070.80
Total Current Assets	36,659.92	27,302.76
Creditors: amounts falling due within one year		
Barclays Savings	-	295.44
ECC Find Your Active Fund	-	604.00
Hall Deposits Held	4,060.00	3,380.00
Insurance Claim to pay	-	1,048.14
Shop Rental Distributions Owing	3,900.00	4,283.20
VAT	260.00	260.00
Total Creditors: amounts falling due within one year	8,220.00	9,870.78
Net Current Assets (Liabilities)	28,439.92	17,431.98
Total Assets less Current Liabilities	28,439.92	17,431.98
Net Assets	28,439.92	17,431.98
Capital and Reserves		
Current Year Earnings	11,007.94	7,770.36
Retained Earnings	17,431.98	9,661.62
Total Capital and Reserves	28,439.92	17,431.98

Bulphan Village Hall CIO
Charity Number : 1135063

As an Independent Examiner I have examined the books and records of Bulphan Village Hall CIO and can confirm that the accounts for the year ended 31 March 2025 are in accordance with those records.

Name : MRS KAY STEVENS

Address : BRAMBLES
STANLEY ROAD
BULPHAN
ESSEX
RM14 3RX

Signed : 

Date : 21/7/2025

Profit and Loss

Bulphan Village Hall CIO

For the month ended 31 March 2025

	MAR 2025	FEB 2025	JAN 2025	DEC 2024	NOV 2024	OCT 2024	SEPT 2024	AUG 2024	JUL 2024	JUN 2024	MAY 2024	APR 2024	TOTAL
Turnover													
Interest Income	125.65	-	-	141.95	-	-	129.76	-	-	73.05	-	-	470.41
Other Revenue	1,652.14	-	-	-	-	-	-	-	200.00	-	20.00	-	1,872.14
Sales	1,830.25	2,749.50	2,579.50	2,543.75	2,900.50	2,311.00	2,262.25	1,550.00	2,930.00	2,382.00	2,266.50	2,187.00	28,492.25
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Gross Profit	3,608.04	2,749.50	2,579.50	2,685.70	2,900.50	2,311.00	2,392.01	1,550.00	3,130.00	2,455.05	2,286.50	2,187.00	30,834.80
Administrative Costs													
Bank Fees	11.00	11.00	11.00	11.00	11.00	10.40	23.00	5.00	5.00	23.00	5.00	5.00	131.40
Booking Secretary Fees	275.00	275.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,050.00
Hall Cleaner	420.00	380.35	515.00	510.00	490.00	290.00	485.00	238.33	625.00	490.00	490.00	490.00	5,423.68
Hall Manager Payments	300.00	497.50	-	-	-	-	-	-	-	-	-	-	797.50
Insurance	-	-	-	-	-	-	-	-	-	1,246.69	-	-	1,246.69
IT Software and Consumables	39.60	39.60	39.60	39.60	39.60	39.60	39.60	36.00	36.00	36.00	36.00	36.00	457.20
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Rates	-	-	-	-	-	-	-	-	-	-	-	87.53	87.53
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Subscriptions	-	-	-	-	-	-	50.00	-	-	-	-	-	50.00
Telephone & Internet	68.23	68.23	68.23	68.23	68.23	68.23	68.23	73.03	68.23	68.23	53.83	66.96	807.89
Trustee/Helper Awards	-	-	-	-	-	-	-	21.00	-	-	-	-	21.00
Water Rates	-	-	178.75	-	-	148.05	-	-	185.84	-	-	156.64	669.28
Website Costs	-	-	-	-	-	-	-	-	-	170.00	-	-	170.00
Window Cleaning	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	-	-	-	-	400.00
Total Administrative Costs	2,443.41	2,051.04	1,772.98	1,610.63	1,430.91	1,507.59	1,345.09	1,294.28	2,069.92	3,078.01	1,793.78	1,379.22	21,776.86
Operating Profit	1,164.63	698.46	806.52	1,075.07	1,469.59	803.41	1,046.92	255.72	1,060.08	(622.96)	492.72	807.78	9,057.94
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Profit after Taxation	1,327.13	860.96	969.02	1,237.57	1,632.09	965.91	1,209.42	418.22	1,222.58	(460.46)	655.22	970.28	11,007.94

Balance Sheet

Bulphan Village Hall CIO

As at 31 March 2025

	31 MAR 2025	31 MAR 2024
Current Assets		
Cash at bank and in hand		
Barclays Community CIO Current	-	10,843.99
CAF Bank	6,169.44	6,602.63
Unity Trust current	4,186.63	2,305.89
Unity Trust Savings	18,574.85	5,114.45
Total Cash at bank and in hand	28,930.92	24,866.96
Accounts Receivable	1,185.00	1,365.00
Flooring and Veolia	5,569.00	-
Shop Distributions Due to VH	975.00	1,070.80
Total Current Assets	36,659.92	27,302.76
Creditors: amounts falling due within one year		
Barclays Savings	-	295.44
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Bulphan Village Hall CIO
Charity Number : 1135063

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Name : MRS KAY STEVENS

Address : BRAMBLES
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RM14 3RX

Signed : 

Date : 21/7/2025