



Alnwick District Food Bank

Trustees' Annual Report for the period 01/07/2021 to 30/06/2022

(Charitable Incorporated Organisation - Registration no. for England and Wales : 1173294)

Objectives and Activities

As a registered Charitable Incorporated Organisation our Governing Document defines our objects as "the relief and prevention of poverty in Alnwick and the surrounding areas by means of food provision, information, advice, guidance, education and any other means, as deemed appropriate".

Our main activity focuses on providing food for individuals and families in need of help, in particular to those struggling financially. When Covid-19 restrictions have allowed, we have encouraged those we help to visit the food bank. Whilst we are not professionally trained to give advice we maintain close contacts with those organisations which can, and do our best to signpost should advice be sought.

As Trustees we acknowledge the Charity Commission's public benefit guidance, and we are satisfied that the Charity complies.

Additional information

The Charity is run entirely by volunteers. No salaries have been paid during the year, although volunteers are entitled to reclaim legitimate expenses. A number choose not to do so, and for those that do it is in compliance with, and does not exceed, Government taxable restrictions.

Our operations are reliant on donations of both food and money from individuals, other charitable organisations, including schools and churches, and corporate bodies. We are not grant making.

We maintain good relations and cooperative working with neighbouring food banks to ensure our communities, both rural and urban, are covered effectively. To this end we belong to the North Northumberland Food Group, which in recent months has been meeting on Zoom. The work of this group has been recognised by Northumberland Communities Together, launched by Northumberland County Council since the start of the Covid-19 crisis.

Achievements and Performance

We have returned to some sort of normality after 2 more lockdowns but demand remains high, about 400% above historical levels. As of now we are seeing clients coming to us as a result of the Cost of Living Crisis that is unfolding.

We continue to tailor our activities to match the changing levels of need and for this we thank our volunteers for their flexibility and willingness to adapt. We currently serve roughly 50/50 singles and families. The pandemic, followed by Cost of Living issues, has led us to open up a hub in nearby Rothbury, some 12 miles from Alnwick. This is to service the Coquet Valley and may well end in the volunteers there opening up their own separate Food Bank. We continue to be able to offer a range of food for all clients which includes butter, eggs, fruit, fresh meat and vegetables, in addition to our usual food parcels.

We have distributed 2,400 parcels this Financial Year, down by only 200 on the last FY.

Northumberland County Council continue to offer good support being our landlord of the premises we occupy at Lindisfarne Adult Learning Centre. Their redevelopment of the new site is advanced and we are hoping to move into our new premises in September.

This year we also worked with the local High School highlighting food poverty via a number of presentations. In return, using ingredients provided by us, Yr8 and 12 students produced nearly 300 portions of vegetable soup and Cottage Pies to add to our food parcels.

This year we have also looked at succession and future proofing. As such we are appointing one more Trustee and have identified/recruited other volunteers to fill future leadership roles.

Financial Review

The Financial Return is submitted with this report. Total income for the year was £39778, to the nearest pound, inclusive of HMRC Gift Aid refund of £1334 for which the charity is approved. Expenditure of £37806 was incurred, of which food purchases accounted for £31805 or just over 79% of the total.

Available funds at the year end totalled £55001.

Our policy is to hold a minimum of 2 years expenses, and our year end accounts reflect this. All funds are held in the charity's Business Account with Lloyds Bank. The exception is Petty Cash maintained, as close as possible, to a balance of £100.

Northumberland County Council assure us we are included in their plans for redevelopment of the Lindisfarne site and we have confidence the charity can continue as a going concern. This includes our ability to fund our move, with expenditure on IT and office needs, insurance, security and shelving anticipated.

Structure, Governance and Management

As a Charitable Incorporated Organisation it is a "Foundation" model constitution with only its Trustees being voting members. The number of Trustees appointed must be a minimum of 3 and a maximum of 12. Currently there are 5 appointed Trustees, soon to become 6, and no one individual Trustee is entitled to appoint.

All Trustees and volunteers undergo induction.

The Charity is totally independent and unrelated to other parties. As stated previously, it works cooperatively, with integrity, with other charitable organisations, and a wide variety of professionals, in pursuance of common aims

Reference and Administrative details

The address of the charity is:-

Alnwick District Food Bank
C/o Lindisfarne Adult Learning Centre,
Lindisfarne Road,
Alnwick,
Northumberland
NE66 1AX

During the financial year ending 30th June 2021, Maureen Buchanan requested to retire as a Trustee, when her term of appointment came up for renewal. The Trustees unanimously appointed volunteer and team leader Joanne Ross in replacement.

Appointed trustees as of 30 June
2022

Clive Gibson	Chair
Deborah Baker	Treasurer
Joanna Ross	
Marlene Gray	
Christine McElhone	

There are no corporate trustees and, as the charity does not own any property, the Trustees confirm none of them hold any title to property belonging to it.

All funds are unrestricted and none are held as custodian trustees on behalf of others. The Trustees confirm that no advisers are appointed, or paid for, by the charity.

This Annual Report was unanimously approved by all appointed Trustees, as named above, at a meeting held at Lindisfarne Adult Learning Centre on 11th Aug 2022

C R Gibson

Signed : Clive Robert Gibson (Chair)

Dated 11th August 2022



Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	1 7 20		30 6 21

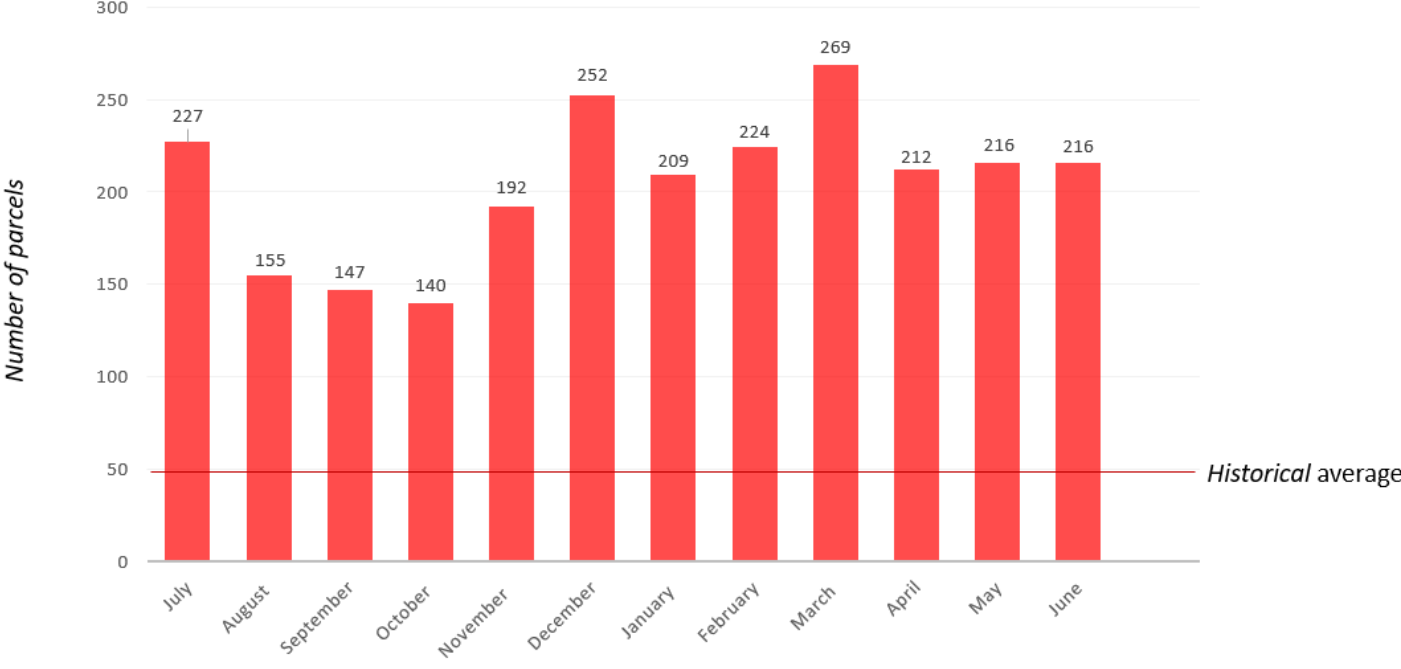
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	48,007	-	-	48,007	24,512
HMRCC Gift Aid refund	1,074	-	-	1,074	633
Refunds	13	-	-	13	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,093	-	-	49,093	25,145
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,093	-	-	49,093	25,145
A3 Payments					
Food Purchases	27,338	-	-	27,338	9,383
Equipment/packing/expenses	3,709	-	-	3,709	3,956
Mileage	273	-	-	273	215
Insurance	274	-	-	274	294
Rent	720	-	-	720	1,500
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	32,314	-	-	32,314	15,348
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,314	-	-	32,314	15,348
Net of receipts/(payments)	16,779	-	-	16,779	9,797
A5 Transfers between funds					
A6 Cash funds last year end	38,221	-	-	38,221	28,424
Cash funds this year end	55,000	-	-	55,000	38,221

Section B Statement of assets and liabilities at the end of the period

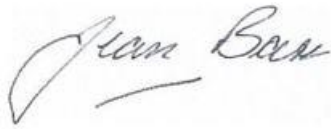
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Current Account	55,000	-	-
		-	-	-
		-	-	-
	Total cash funds	55,000	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Petty Cash	125	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

ADFB STATS 2021/22



To whom it may concern

I have examined the accounts of Alnwick District Food Bank for the year ending 30th June 2022. To assist in this, I have had access to all bank statements, bank reconciliations, income and expenditure statements and invoices received. I am satisfied that the year-end account presented to me and signed by me on 22nd July 2022 is a true record of the financial position of this charity.

A handwritten signature in black ink, appearing to read 'Jean Barr', with a stylized flourish at the end.

Jean Barr
37 Springfield Park
Alnwick
Northumberland
22nd July 2022