



Section A

Independent Examiner's Report

Report to the trustees/  
members of

MOTUS

On accounts for the year  
ended

05/04/2023

Charity no  
(if any)

1173277

Set out on pages

3 - 12

I report to the trustees on my examination of the accounts of the above charity for the year ended 05/04/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

15/01/2024

Name:

Michael Emery ACA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

22 St John Street, Newport Pagnell, Buckinghamshire, MK16 8HJ


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A



## Trustees' Annual Report for the period

From **06/04/2022 (period start date)** To **05/04/2023 (period end date)**

**Charity name: MOTUS**

**Charity registration number: 1173277**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education for the public benefit in the art of dance in its many forms by fostering and promoting understanding and appreciation of dance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The provision of performances, workshops, classes, and seminars; and offering inclusive and accessible events in and around Milton Keynes.</p> <p>Motus's main activity is to offer seasonal dance programmes throughout Milton Keynes. This has been delivered throughout 2022 - 2023 by providing:</p> <ul style="list-style-type: none"><li>- Youth dance workshops in schools and within the community.</li><li>- A festival at MK Rose with a free to attend policy to open-up access for all.</li><li>- Professional shows within professional venues at affordable ticket prices.</li><li>- Platforms for youth performances in a safe and covid safe environment. This included our annual youth dance event 'Jump Start' hosted at The Venue MK.</li><li>- Opportunities to take part in workshops from touring professional companies and through visiting guest artists.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We had high engagement to our activities this year to include:</p> <ul style="list-style-type: none"> <li>- Our work in schools which has offered us regular connections with young people through weekly dance workshops.</li> <li>- JumpStart took place in the Venue to a sell-out audience and participating groups and companies from Milton Keynes and the South East.</li> <li>- We were commissioned to develop a community participation piece with Alina Orchestra to celebrate the UEFA Women's Euros 2022 titled 'Warriors'.</li> <li>- Mapdance returned to Milton Keynes and MOTUS presented their 4 different works at The Venue.</li> <li>- Our spring festival took place in April 2022 at the MK Rose by a mixture of professional and developing dancers.</li> <li>- We were also finalists in the MK. Business Achievement Awards (Arts &amp; Culture category) for our work in the city.</li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's payments exceed its receipts by £11,312 for the year ended 05/04/2023. At the year end, total cash funds stand at £23,253 of which £3,102 are unrestricted.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's reserve policy is to have reserves in the region of between £2,000-£10,000. This reserve is to cover the commitments of programme delivery committed to for a further three months. The charity is not office based and does not have any overheads.
Amount of reserves held	Para 1.22	£3,102
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds materially in deficit at 05/04/2023.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funding: <ul style="list-style-type: none"> <li>- Arts Council England</li> <li>- The D'Oyly Carte Trust</li> <li>- Milton Keynes Community Foundation</li> <li>- Walton Community Council</li> <li>- Milton Keynes City Council</li> <li>- Foyle Foundation</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution as amended on 12/01/2022.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is established as a CIO Foundation registered on 05/06/2017.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Apart from the first charity trustees, every trustee must be appointed for a term of three years, with an option for re-election, by a resolution passed at a properly convened meeting of the charity trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity trustees, via the secretary, will make available to each new trustee on his or her first appointment, a copy of the current version of the constitution and a copy of the CIO's latest trustee's annual report and statement of accounts. Alongside this will be policy documents made available as listed here: <a href="https://www.motusdance.co.uk/policies-1">https://www.motusdance.co.uk/policies-1</a>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	MOTUS
Other name the charity uses	N/A
Registered charity number	1173277
Charity's principal address	22 St John Street, Newport Pagnell, Buckinghamshire, MK16 8HJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael James Davenport	Treasurer	N/A	Board of trustees
2	Sarah May Bridgman	Secretary	Resigned October 23	Board of trustees
3	David Ingram	Board member	N/A	Board of trustees
4	Simon Wright	Chair	Resigned August 2022	Board of trustees
5	Rosalind Mary Stoddart	Board member	Resigned October 23	Board of trustees
6	Kevin Edward Turner	Board member	N/A	Board of trustees
7	Veronica Ann Kimbell	Board member	Resigned January 24	Board of trustees
8	Kate Eleanor Harrison	Board member	N/A	Board of trustees
9	Stephen Darby	Board member	N/A	Board of trustees
10	Lady Rima Scott	Board member	Resigned August 2022	Board of trustees
11	Lucy Christine Davies	Chair	From 11/07/2022	Board of trustees
12	Christopher John Bradley-Goodship	Board member	From 14/06/2023	Board of trustees
13	Emma Coleman	Board member	From 24/04/2023	Board of trustees
14	Karthick Muruganantham	Board member	From 04/11/2022	Board of trustees
15				
16				
17				



Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

Helen Parlor (Artistic Director)
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A
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**Other optional information**

N/A
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**Declarations**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Lucy Davies	Michael James Davenport
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	05/01/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

MOTUS

1173277

## Receipts and payments accounts

CC16a

For the period from	06/04/2022	To	05/04/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	3,150	31,373	-	34,523	112,262
Donations	31	86	-	117	731
Other	4,174	29,067	-	33,241	3,805
			-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,355</b>	<b>60,526</b>	<b>-</b>	<b>67,881</b>	<b>116,798</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,355</b>	<b>60,526</b>	<b>-</b>	<b>67,881</b>	<b>116,798</b>
<b>A3 Payments</b>					
Administrative costs	474	248	-	722	1,816
Advertising and marketing	1,014	7,809	-	8,823	15,050
Corporate development	-	2,711	-	2,711	3,350
Artistic director	7,031	9,558	-	16,589	29,683
Artists fees and insights	3,334	21,959	-	25,293	38,830
Freelance staff	-	-	-	-	294
Travel and subsistence	289	-	-	289	2,579
Board development	-	-	-	-	1,000
Accountancy and bookkeeping	1,984	-	-	1,984	2,503
Equipment for festivals	-	-	-	-	2,381
Equipment and venue hire	345	2,310	-	2,655	7,140
Family show	-	-	-	-	12,195
Fundraising	400	5,080	-	5,480	10,505
Membership fees	-	-	-	-	110
Technical support	-	3,248	-	3,248	2,059
Youth & Outreach	-	10,426	-	10,426	4,937
Dedications	-	-	-	-	2,055
Design	-	-	-	-	200
Evaluation	-	-	-	-	200
Insurance	973	-	-	973	-
	-	-	-	-	-
<b>Sub total</b>	<b>15,844</b>	<b>63,349</b>	<b>-</b>	<b>79,193</b>	<b>136,887</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,844</b>	<b>63,349</b>	<b>-</b>	<b>79,193</b>	<b>136,887</b>
<b>Net of receipts/(payments)</b>	<b>- 8,489</b>	<b>- 2,823</b>	<b>-</b>	<b>- 11,312</b>	<b>- 20,089</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,591</b>	<b>22,974</b>	<b>-</b>	<b>34,565</b>	<b>54,654</b>
<b>Cash funds this year end</b>	<b>3,102</b>	<b>20,151</b>	<b>-</b>	<b>23,253</b>	<b>34,565</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash held in bank accounts	3,102	20,151	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,102</b>	<b>20,151</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>J. Davies</i>	Lucy Davies	05/01/2024
	<i>Michael James Davenport</i>	Michael James Davenport	05/01/2024