

# DUBAI COLLEGE FOUNDATION

England & Wales · Charity number 1173243

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-06-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Daniell Crest  
Warminster  
Warminster  
Warminster  
Wiltshire  
BA12 8NY

**Phone** +97143999111

**Email** [dcfoundation@dubaicollege.org](mailto:dcfoundation@dubaicollege.org)

## Activities

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**Objects:** THE OBJECT OF THE DUBAI COLLEGE FOUNDATION IS TO PROMOTE EDUCATION AT DUBAI COLLEGE AS PER THE CONSTITUTION OF THE SCHOOL AND THE FOUNDATION. SPECIFICALLY, IT WILL AIM TO RAISE FUNDS IN ORDER TO:PROVIDE SCHOLARSHIPS AND BURSARIES TO ENABLE SUITABLE CHILDREN FROM ALL BACKGROUNDS TO ATTEND DUBAI COLLEGE WITH THE ULTIMATE INTENTION TO GENERATE SUFFICIENT FUNDS SO THAT EDUCATION CAN BE OFFERED WITHOUT THE NEED TO CHARGE FEES.ASSIST WITH THE DEVELOPMENT OF THE SCHOOL SO THAT IT CAN CONTINUE TO MAINTAIN THE OUTSTANDING PERFORMANCE WHILST KEEPING SCHOOL FEES AS LOW AS POSSIBLE.PROMOTE FUNDRAISING AND VOLUNTEERING OPPORTUNITIES AT DUBAI COLLEGE WITH A VIEW TO ADVANCING THE EDUCATION OF PUPILS AT SCHOOLS IN DEVELOPING COUNTRIES.BE ABLE TO PROVIDE ASSISTANCE TO THOSE PARENTS WHO ARE SUFFERING HARDSHIP AND UNABLE TO MEET THE FEES.

**Activities:** The object of the Dubai College Foundation is to promote education at Dubai College by awarding scholarships and bursaries to assist able student to attend irrespective of means whilst also promote fundraising and volunteering opportunities with a view to advancing the education of pupils at schools in developing countries

## Classification

- **How:** Makes Grants To Individuals, Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Nepal
- United Arab Emirates

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£17	£60	-	-
2023-08-31	£56,320	£55,741	-	-
2022-08-31	£16,564	£9,806	-	-
2021-08-31	£14,765	£11,457	-	-
2020-08-31	£0	£0	-	-

## Trustees

Name	Role	Appointed
ANJU MADNANI		2017-01-01
Benjamin Blackwood		2021-06-03
DEBRA TURPIE		2017-01-01
KIERAN DEMPSEY		2017-01-01
Leanne Loise Carson		2024-06-25
Peter Hill		2023-05-24
TAMMY MAKHOUL		2017-04-12
Tomas Michael Duckling		2025-01-01

**DUBAI COLLEGE FOUNDATION**

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# Accounts

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## **Dubai College Foundation Annual General Meeting Minutes**

**Date:** 3<sup>rd</sup> June 2025, 3pm

**Location:** Online

**Attendees:** Tom Duckling, Lisa Parker, Ben Blackwood, Sally Yip, Anju Madnani, Debra Turpie, Julian Smyth, Rupal Shah, Kieran Dempsey, Peter Hill.

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### **Announcements:**

New roles this year: Tomas Duckling, Chairperson and Leanne Carson, Secretary

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### **Look back at last year:**

Lisa - Dubai branch was closed, license cancelled and announced in the UAE national press in English and Arabic.

### **Update on the year so far:**

Lisa - a very successful partnership with Dubai Cares has developed, 5 events back-to-back with permit approvals.

We have still not received any funds from Dubai Cares to UWS – Ministry of Finance regulatory amendments means that money remains with Dubai Cares – we are assured this will be finalised before summer break.

Ongoing – we have not utilised CAF account and it has been deactivated due to no usage.

The last 12 months have seen a very positive relationship with Islamic Affairs.

UWS Jaisithock 2019 – transitioned from annual sponsor to government run in 2024. They have 7 teachers, 400 students and 98% attendance rate. Recently the school was named as the best regional primary school

Shree Jagadishwar Primary School - 123 students, in partnership with Pahar Trust, rebuild of a school which was unsafe in an earthquake zone.





UWS Bailey 2023 – completed. 80 students, 5 teachers, 90% attendance

UWS Kalika 2025 – expected to be completed and open at the end of June. 140 students expected, on track despite setbacks with floods.

Future commitment – solely UWS Bailey. UWS Kalika – we will build but not be maintaining the school’s yr on yr commitment financially.

UWS Bailey commitment to help and train staff with salaries until 100% government take-over in June 2029. Commitment of 21,490 USD per yr until 2029.

### **Financial snapshot**

It has been complicated this year due to no receipt of cash directly paid. DC has committed to pay money directly for schools that we are financially committed to – DC is therefore owed money.

2023-24 – funds raised through: cash boxes, crowdfunding, cash collection. 107,247. Some unaccounted Parent Funds – put towards paying DC back for outlay.

2024-25 – where we are right now: Still funds coming in. To be closed off end of June. Funds raised through: Cash boxes, online Dubai Cares platform, DC cashier.

Money not in our hands, in CAF: 42,181 AED

Held by Dubai Cares: 194,000 AED

Owed to DC 195,762 AED

Owed to UWS 78,925 AED

Deficit of 39,000 AED

### **Going forward**

Options being explored for new projects for 2025-2026.

We have to remain with UWS Nepal due to local licenses and ease of working. Dubai Cares is doing an MOU for their work with UWS at the moment, which extends beyond DC.



UWS have put forward two new projects.

1. **Bandipur, Nepal.** under 20% adults read and write, community with no access to education.

Proposed 11 classroom school, 150 students, teacher accommodation for 8 government funded teachers.

Kindergarten to Grade 8, School kit out and furniture. Solar powered.

Commencement Jan 2026 weather dependent.

Cost 1 yr only build and start 209,303 AED.

Only option put forward for Nepal.

2. **Antananarivo, Madagascar.** 1 in 3 children have never attended school. 85% teachers not trained sufficiently. Schools double as cyclone shelters. Proposed school for 400 children growing to 650 in 5yrs with 10 fully trained teachers.

More expensive and need 5 year commitment.

7 classroom school 456,106 AED.

Annual commitment of 5 years 87,561 AED. OR

4 classroom school, initial build coverage also with a 5 yr commitment 65,915 AED.

Floor open for discussion.

Lisa/Ben - Our typical fundraising is 120,000 AED per annum. Plus the Parent Fund = 180-190,000 AED per annum.





Ben - Dubai College Foundation is registered to work in UAE and Nepal so we would need to change the constitution and undertakings for the charity if we decided on Madagascar.

Tom – Option 2 is over our current fundraising annual average. Can we realistically raise more funds? Possibly not as the gap is too big.

Kieran - There is lots of work/need in Nepal, does Madagascar make it more complex? As we know Nepal well, should we not just focus there, and not risk introducing an unknown destination.

Julian – Complicated when we start looking at the next school when we are still involved in the previous one – overlapping financials.

Lisa - Option 1: 210,000 AED build costs only.

Rupal - Local government are very supportive, they are keen for us to do the 1 yr projects that they then take over from and do the extra running costs. Suggests Option 1 is therefore a better Option as only committing 1 yr.

Target of 290,000 AED committed to next year with Option 1.

Tom – target of 200AED per child effectively. If every child was to raise this it is achievable.

Ben – with parent fund it is achievable.

New project agreed.

**Lisa – The next steps:**

1. To get the cash transferred out of Dubai Cares directly to Dubai College.
2. Create a committee action plan 2025-2026 where we start to put figures against activities to show where we are going.



3. We need to submit fundraising permit requests for the trips and events ahead.
4. Do we close CAF? Ben explained the process and maintenance of CAF and Emirates NBD sterling account. Kieran expanded on CAF difficulties even for UK based charities – adhere to HMRC regulations on gift aid. NBD account is in name of Dubai College. Julian - we cannot fundraise in the UK for the Foundation and pass the money into DC account must be a new DCF account. Tom – financial due diligence for Sally to close the CAF account. Agreed to close CAF. To note - Kieran will be 6months in France in the near future – do we need to change UK banking rep?
5. Rupal – next steps students and parents trips planned for Sept and Oct. In Dec there is a plan to host a brand new medical skilled professional parents and alumni trip to Nepal, Kalika. Another way to engage the community.
6. Agreed school No5 will be Option 1 – UWS Nepal.

**AOB: none made.** Thank you to all attendees.



**DUBAI COLLEGE FOUNDATION**

England & Wales - Charity number 1173243

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# Accounts

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Registered office: 1 Daniell Crest, Warminster, Wiltshire, BA12 8NY Tel: +9714399911 Email: [dcfoundation@dubaicollege.org](mailto:dcfoundation@dubaicollege.org)

**Minutes of a Meeting of the Trustees of the Dubai College Foundation  
held on 25<sup>th</sup> June 2024**

**Present:**

- Mr M Lambert (Chairman)
- Mr B Blackwood (Treasurer)
- Mrs T Makhoul (Trustee)
- Mr P Hill (Trustee)
- Mr K Dempsey (Trustee)
- Mrs A Madnani (Trustee)
- Mr J Smyth
- Mrs L Parker
- Ms R Shah

**Apologies:**

- Mrs D Turpie (Secretary)
- Mrs T Maktoum (Trustee)
- Mrs L Carson
- Mrs S Yip



Item	Discussion	Action
1.	<b>Welcome/Apologies for absence</b>	
2.	<b>Re-election of trustees who are not <i>ex officio</i> members</b>	
	<p>a. The meeting agreed to reappoint all trustees for a further 12 months until 2025.</p> <p>b. Mrs Leanne Carson has been appointed as Secretary.</p> <p>c. Mrs D Turpie was appointed as a Trustee</p>	Trustees
	<p>d. The <i>ex-officio</i> position of Chairman will be passed to the new Headmaster in January 2025.</p>	
<p>Registered office: 1 Daniel Crest, Warrimster, Wiltshire, BA12 8JY. Tel: 0974399911. Email: dcfoundation@dubaicollege.org</p>		
3.	<b>DC Foundation Annual Return submission</b>	
	<p>The details shared in the presentation by Ben Blackwood provides the information that we need for the annual return (presentation attached). Ben Blackwood will complete the return.</p>	BBL
		Agreed by the Committee as a correct record.
4.	<b>Update on IACAD, IHC and the school's development office</b>	
	<p>Lisa Parker, Charities Administrator, reported that the IHC licence has not been renewed due unresolvable difficulties in transferring monies to the UK.</p>	
	<p>Fundraising permits have since successfully been raised through DubaiCares which is a locally registered charity. We currently have a 3 pronged approach to raising money; events, online crowd funding and cash collection boxes.</p>	LPA
	<p>To date the online platform has raised AED51,881 and collection boxes will be collected and counted during July.</p>	
	<p>Our project with Parhar Trust, to rebuild part of a school in Bandipur educating 123 students, is now complete.</p>	
	<p>Our financial commitment with UWS for Jaisithok school is now complete.</p>	
	<p>We will continue to maintain relationships with all schools we have financed.</p>	RSH/Charity Committee
	<p>The new project with UWS to build a school in Talung is underway and we expect to complete within the agreed timeline. Our financial commitment is in place until June 2029 at which stage the local authorities will take full responsibility of the running of the school.</p>	LPA
	<p>New projects to build school number 4 will be reviewed once we have full details of our fund raising efforts for 2023/24.</p>	LPA
	<p>Action plan for term 1 to be published and submission for new IACAD permit to be made.</p>	LPA/RSH
	<p>Parent and student trips to UWS Bailey in Talung will take place in the upcoming academic year.</p>	RSH
	<p>Mike Lambert acknowledged the success and progress the Foundation has made and said a huge thanks to Lisa and Rupal for their commitment. He also thanked the Trustees for their continuing support since the launch of the Dubai College Foundation.</p>	
	<p><b>Development Office</b> (in relation to the Foundation)</p>	

Lisa Southall, Development Director, stated funding in



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*M Lambert*



**Michael Lambert**



**DUBAI COLLEGE FOUNDATION**

England & Wales - Charity number 1173243

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# Accounts

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Registered office: 52 Woodwarde Road, Dulwich, London. SE22 8UJ Tel: +44 7751 538841 Email: dcfoundation@dubaicollege.org

**Minutes of a Meeting of the Trustees of the Dubai College Foundation  
held on 31<sup>st</sup> May 2023 (Teams)**

Present: Mr M Lambert (Chairman)  
Mr B Blackwood (Treasurer)  
Mrs D Turpie (Secretary)  
Mrs A Madnani  
Mr K Dempsey

Apologies: Mrs T Makhoul

In attendance: Mr J Smyth  
Mrs L Parker  
Mrs S Yip

Absent: Mr L Talwar

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
1.	<b>Apologies for absence</b>	
2.	<b>Election of trustees who are not <i>ex officio</i> members</b>	
	a. The chairman confirmed that Peter Hill has agreed to be added as a trustee and his appointment is now confirmed. The Charity Commission and Foundation website need to be updated.	BBL/DTU
	b. The chairman asked that trustees drop him or the secretary an email with any recommendations for additional trustees.	Trustees
3.	<b>Review of activity and future projects</b> Lisa Parker, Charities Administrator, shared a presentation updating trustees on the last year's activities (copy attached).  During 2022-2023 three permits were successfully approved and the Charity Committee were able to donate AED118,066 for the Parhar Trust project. AED87,116 was also donated through the Parent Fund.	



The Shree Jagadishwor project is on target for completion in June/July 2023. Visuals have been shared with the DC community and the concrete top floor has recently been laid.

Funds donated since Oct 21 and transferred to the IHC amounting to AED252,209 (\$68,675) have not been transferred to our CAF bank account on direct instructions from MOFAIC and the Federal Government.

A number of new projects have been considered for 2023-2026.

Dubai College remains the only educator in the UAE to hold charity status.

The IHC licence has been renewed until 23<sup>rd</sup> February 2025 with the costs sponsored by the Dubai College Parent Fund.

The Foundation has registered with Charities Online and HMRC which has enabled us to utilise Gift Aid for contributions in the UK.

### **Existing financial commitment**

1. UWS, Jaisithok – our total commitment is \$100,000 and \$61,790 has been paid to date. For 2022-2023 there are sufficient funds in the UK CAF account to cover payment. Money has been donated but we do not have access to the funds for the periods 2023/2024 and 2024/2025 as it is currently held by IHC. We have been advised this is a Federal Government decision, but they will not divulge the reason.

Julian Smyth raised concerns about committing to future projects if we are not able to access the funds.

Anju Madnani also questioned what happens to the money while it is stuck with IHC and will it attract interest?

Ben Blackwood and Lisa Parker will meet with the IHC Finance Team to try to find a solution to resolve this.

BBL/LPA

If necessary, Mike Lambert and Julian Smyth will contact some of our influential parents with contacts, to seek further clarification and assistance with this issue.

MLA/JSM

For 2025-2026 we will need to donate \$10,000 to honour our commitment.

Charity  
Committee

2. Parhar Trust, Shree Jagadishwor - \$70,366 was paid to Parhar Trust by Dubai College in June 2022 on behalf of the Dubai College Foundation. \$55,884 has been donated to date through Charity Committee initiatives and proceeds from the Parent Fund.



## **New Project Considerations**

The following 3 proposals were considered:

1. Parhar Trust – re-build of 2 existing schools that were damaged and deemed unsafe by earthquakes and mud slides. The school accommodates 101-104 students. Project cost: \$70 - \$88,589 over 12 months
2. UWS – new build with resources and training to reach an area where there is currently no education. It would benefit 80-140 students. Project cost: \$159,235 over 6 years
3. Parhar Trust / Children of the Mountain – deliver teacher training and education programmes to 5 schools including Shree Jagadishwor. 250 students. Project cost: \$15,000 over 3 years.

The Committee agreed that the Dubai College Foundation will provisionally proceed with the UWS partnership to rebuild in the remote community of Pipaldhara, in the Gulmi district of Western Nepal.

This will benefit the children of 190 mixed ethnic group households where literacy levels among adults sits between 5-40%.

The closest access to education is currently a 5 hour walk.

The school expects to enrol 80 students in the first year increasing to 140+ by year 5.

It will be a 5 classroom school offering education from kindergarten to Grade 8 and will include all necessary equipment and resources and recruitment/training of local teachers.

The school will transition to local ownership and enter the national education system in Year 6.

## **Other updates**

Dubai College Charity Committee will produce a Business Plan for 2023-2024. RSH/Charity Committee

An application will be made to IHC for a fund raising permit for term 1 of the 2023-2024 academic year. LPA

A student/ parent trip to Shree Jagadishwor is being considered for Autumn 2023. RSH/RDE

Once we have received a resolution from IHC we will sign a MOU and agree timescales with UWS for the new project. BBL/LPA

Mike Lambert thanked Lisa Parker for all her work and for the update.



Item	Discussion	Action
4.	<p><b>Development Office update</b> Julian Smyth was invited to attend the meeting and gave an overview of the activities in the Dubai College Development Office.</p>	
5.	<p><b>Financial Review</b> The Treasurer, Ben Blackwood, shared the accounts to August 2022 which were reported to the Charity Commission. The closing balance is the amount currently held in the CAF account. (copy of accounts attached).</p>	
6.	<p><b>Any other business</b> As the current secretary Debra Turpie is retiring at the end of September, the new registered address for the Dubai College Foundation in the UK will be Ben Blackwood's address, 1 Daniell Crest, Warminster, Wiltshire BA12 8NY and the Dubai address will be Dubai College, PO Box 837, Dubai, UAE. The digital letterhead will be updated accordingly.</p>	GCA/DTU

Mike Lambert thanked everyone for the great work with the Foundation which communicates a terrific message to our students.

Agreed by the Committee as a correct record.



**Michael Lambert**  
Chairman



**DUBAI COLLEGE FOUNDATION**

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# Accounts

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**Minutes of a Meeting of the Trustees of the Dubai College Foundation  
held on 31<sup>st</sup> May 2022**

Present: Mr M Lambert (Chairman)  
Mr B Blackwood (Treasurer)  
Mrs D Turpie (Secretary)  
Mrs T Makhoul

Apologies: Mrs A Madnani  
Mrs L Al Maktoum

In attendance: Mr J Smyth  
Mrs L Parker  
Mrs S Yip

Absent: Mr L Talwar  
Mr K Dempsey

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
1.	<b>Apologies for absence</b>	
2.	<b>Re-election of trustees who are not <i>ex officio</i> members</b>  a. Mrs Latifa Al Maktoum wishes to step down as she is no longer able to fulfil her role due to other commitments. The chairman asked that trustees drop him an email with any recommendations to take her place.  b. Other trustees have been re-appointed automatically and will remain in post until 2024	Trustees
3.	<b>DC Foundation Annual Return submission</b> The details shared in the presentation by Lisa Parker provides the information that we need for the annual return (presentation attached). Ben Blackwood will complete the return.	BBL
4.	<b>Update on IHC and the school's development office</b> IHC	



**Item****Discussion****Action**

Mrs Lisa Parker, Charities Administrator, reported that we now have a positive relationship with IHC and we have had four permits successfully approved this academic year which has allowed us to raise AED70,836.

Dubai College remains the only educator in the UAE to hold charity status.

Since approval in February 2009 we have raised AED237,231 to support United World Schools. AED186,673 has been through fundraising activities and AED50,558 through direct donations.

Our new project with Parhar Trust, to rebuild part of a school in Bandipur educating 123 students, has been agreed by IHC and IACAD. The project is due to commence in October 2022 and is estimated to take 9 months. We will continue a relationship with Pahar Trust after the build is completed.

BBL/SYI

Opening of a local UAE bank account is still in process.

BBL

The application for Gift Aid with Charities Online and HMRC is still in process.

The Dubai College Foundation licence with IHC has been funded by FDC for the last 2 years and will be renewable on 23<sup>rd</sup> February 2023.

AED226,924 (US\$61,790) has been paid to UWS. There is enough in the CAF account to cover the next payment for 2022/2023. Funds currently in transit to the CAF account will cover the cost of 2023/24 and 2024/25.

US\$70,366 will be due for payment to Parhar Trust in June 2022.

RSH/LPA

Rupal Shah, Charity Committee Coordinator will be meeting with the new Charity Committee for 2022/2023 to put together a more detailed Business Plan so that requests for permits can be made to IHC in good time.

Lisa Parker suggested that we start research on other potential projects going forward so that we can keep the ball rolling.

Tammy Makhoul suggested that we look at supporting a cause in the region and that we ensure there is legitimacy and transparency of where the funds are going.

Rupal Shah and Lisa Parker will be working with the Charity Committee to decide on the next project which must adhere to our mission statement of 'promoting fundraising and volunteering opportunities for our students with a view to advancing the education of students at schools in developing countries'. This is not always possible in the local



**Item****Discussion****Action**

region.

Mike Lambert said a huge thanks to Lisa for putting the report together and to FDC for covering the IHC licence fee. He also thanked Tammy for her commitment and support since the launch of the Dubai College Foundation.

RSH/LPA  
Charity  
Committee

**Development Office** (in relation to the Foundation)

Julian Smyth, Development Director reported that the Development Advisory Board had now been absorbed into the main Board of Governors. There will be a new Development Committee which will be chaired by the Chair of the Board of Governors. We are currently recruiting for a new Chair to the Board of Governors.

The Development Office would like to establish a culture of giving with an annual DC Fund approach. Initially there will be a Parent Fund which will be launched in Autumn 2022. This will begin by recruiting volunteer ambassadors through the FDC parent committee. There is also a Farewell Fund where parents can donate their AED25,000 debenture which is usually returned when a student leaves. Early indications suggest that around AED1 million will be available through this scheme this year. There is also an intention to launch an Alumni Fund which will be administered through the UK due to the fundraising restrictions in the UAE. Once the Dubai College Foundation is registered for Gift Aid it will be able to claim 25% of all UK donations through HMRC. Donors will be able to ring fence their contribution to go to Academic, Creative, Sport, Philanthropic or Environmental initiatives in the school.

JSM/FDC  
/  
DTU

To date over AED3 million has been raised through the Development Office.

Mike thanked Julian for all his work and for communicating the endless options that the Dubai College Community can support.

5

**Other business**

No other business.

**Next Meeting** - to be confirmed

MLA



Agreed by the Committee as a correct record.

A handwritten signature in blue ink that reads "Michael Lambert". The signature is written in a cursive style with a small dash at the end.

**Michael Lambert**  
Chairman



**DUBAI COLLEGE FOUNDATION**

England & Wales - Charity number 1173243

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# Accounts

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## **REPORT OF THE TRUSTEES**

The Trustees present their annual report for the year ended 31st August 2020.

### **Reference and Administrative Details**

Name:	Dubai College Foundation
Charity Number	1173243
Charity Operating address:	Dubai College, PO Box 837, Dubai, UAE
Trustees	The Trustees of the Charity at the year-end were:
Mr Michael Lambert	Chair
Mr Kieran Dempsey	Treasurer
Mrs Debra Turpie	Secretary
Mrs Anju Madnani	
Mrs Tammy Makhoul	
Sheikha Latifa Al Maktoum	
Mr Peter Miller	
Mr Robert Norton	
Mr Lovraj Talwar	

### **Objectives and Activities**

The objectives of the Dubai College Foundation is to promote education at Dubai College as per the constitution of the school and the Foundation. Specifically, it will aim to raise funds in order to:

- provide scholarships and bursaries to enable suitable children from all backgrounds to attend Dubai College with the ultimate intention to generate sufficient funds so that education can be offered without the need to charge fees.
- assist with the development of the school so that it can continue to maintain the outstanding performance whilst keeping school fees as low as possible.
- be able to provide assistance to those parents who are suffering hardship and unable to meet the fees.
- promote fundraising and volunteering opportunities at Dubai College with a view to advancing the education of pupils at schools in developing countries.

### **Achievements**

The legal position regarding charitable fundraising within the UAE was clarified in the previous reporting year. During this period, the Dubai College Foundation spent the year ensuring that our activities were fully compliant with the regulations of International Humanitarian City within Dubai where we have established an office for the purposes of our charitable work. Compliance was achieved in March 2021 at which point fundraising activities commenced.





There were, however, no charitable activities to report in the 2019/20 period.

**Financial Review**

During this period, no fundraising was possible, and no expenses were incurred so there are no accounts to audit.

Signed on behalf of the Trustees:

Michael Lambert  
Chair  
3<sup>rd</sup> June 2021

