



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	July	2023		30	June	2024

Section A Reference and administration details

Charity name

Wigod Way Wallingford Family Centre

Other names charity is known by

Wallingford Family Centre

Registered charity number (if any)

1173241

Charity's principal address

96a Wilding Road

Wallingford

Oxfordshire

Postcode

OX10 8AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maureen Norton	Chairperson		
2	Simon Godley	Treasurer		
3	Sonya Godley	Safeguarding		
4	Kirsty Dawson	Grants / Fundraising	Until Nov 2023	
5	Kayleigh Simmons	HR		
6	Katie Bathe-Taylor	Secretary		
7	Wendy Bedeman		Until Sept 2023	
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by trustee board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are seven trustee meetings a year. Every meeting includes health & safety, safeguarding, budgeting, staffing, and building maintenance.

All trustees have undergone safeguarding training and have completed a DBS. All trustees have read the Charity Commission 'Essential training' – "What you need to know" and have access to an on-line training platform.

Trustees are compliant with the family centre policies created by the organisation to maintain standards within the family centre.

It has been a busy year and we have had the privilege of working with & alongside: -

Health Visitors, Midwifery Team, Wallingford Medical Practice Social Prescribers, LCSS (Local Community Support Services), Wild About Wallingford, Wallingford Foodbank, Didcot Foodbank, CAB (Citizens Advice Bureau), Ridgeway Church Beacon Project, Rainbow Preschool, Paddocks Preschool, Wallingford School, SODC, OCC, Lidl, M & S, Sainsburys, , Mummy's Music, The Village Midwife,, Swaps4All, Community Fridge, OPA (Oxfordshire Play Association), CAP (Christians Against Poverty), AV Events, Wallingford Radio, Floistic, SOFEA, PPG, OX10 Community, Oxfordshire Youth, First Aid Matters, Cholsey and Wallingford Railway, , Ridgeway Church, St Mary's, Oxfordshire Youth, Wallingford Library, Didcot TRAIN, St. Nicholas Infant School, Fir Tree Juniors, St. Johns Primary School, Brightwell Primary School

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the family centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

Nothing in this constitution shall authorise an application of the property of the family centre for purposes which are not charitable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main services include:

- *Open access activities and play & learn sessions that are inclusive, non-judgemental, and informative for the local community.*
- *Timetabled activities focussed on local families with children under 5-year-olds.*
- *Early educational activities to support children learning; parents and carers are advised on early learning areas and support for healthy development.*
- *Snacks are provided for children.*
- *Community Surplus Top Up – Provide easy access to prevent child hunger.*
- *SEND (special educational needs and disabilities) support session operating once a month on a Saturday. This has provided an invaluable space for these families to make important connections, receive information and access peer support.*
- *Volunteers from the local community are actively recruited and supported to provide them with additional life skills.*
- *Support work experience and work placements for students attending local schools.*
- *We signpost to other relevant agencies to support families in financial, mental health & medical needs.*
- *Our family centre acts as a referral point for the vulnerable families to the Food Bank. The Food Bank reciprocates with a current timetable of activities at the family centre.*
- *From April 2020 we have handed over some of our building space to the Oxford University Hospitals Community Midwifery Team to allow them to run daily ante- and post-natal appointments from the centre.*
- *The health visitors are now running courses from the Centre on a 5-week rotation.*
- *one-off events, from seasonal celebrations to educational workshops. These events enrich the lives of families and foster community engagement, serving as catalysts for connection and creativity, and strengthening community bonds.*
- *Swap Shop promotes sustainability and community spirit by allowing community members to exchange gently used items such as clothing, toys, and household goods. This initiative not only reduces waste but also ensures that every child has access to the essentials they need to grow and develop.*

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We are currently running at capacity; all our groups are well attended by local families and have over 750 families registered with our provision.

We've expanded our operations to offer 8 sessions per week, now open every day during term time & alternative session offering during the holidays, to provide vital provision for all.

5% increase in attendance over the last 12 months and attendance has increased by 148% since 2018-2019.

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

Year	2022-2023	2023-2024
<i>June- June</i>		
Footfall to our Sessions	7502	7876
Increase		5%

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

We receive referrals from our Primary Health Care team and other organisations. The needs of our users are ever-changing, and we have borne witness to a considerable increase in complex cases locally. We continue to do our utmost to support these families on their journey.

We continue to house the midwives for pre-natal and ante-natal checks. The health visitors are now running courses from the Centre on a 5-week rotation.

We delivered 385 sessions which is an increase on 55 sessions over the previous 12 months. Our Service offering is outlined below.

1. Baby & Toddler Group Sessions

Central to our project are the Baby & Toddler Group Sessions. These sessions provide a joyful environment where young children explore and learn alongside their caregivers. This initiative fosters bonds and friendships, creating a nurturing atmosphere for children to thrive while offering parents a supportive network.

2. Swap Shop

Our Swap Shop promotes sustainability and community spirit by allowing community members to exchange gently used items such as clothing, toys, and household goods. This initiative not only reduces waste but also ensures that every child has access to the essentials they need to grow and develop.

3. Food Support

Addressing the pressing issue of food insecurity, our food support initiative serves as a lifeline for families facing economic challenges. Through donations and volunteer efforts, we provide nourishment and support, promoting dignity and solidarity within our community.

4. Special Educational Needs (SEN) Sessions

Dedicated SEN sessions cater to the unique needs of children with Special Educational Needs. These sessions offer a safe and inclusive space for participation and growth,

Section D

Achievements and performance

celebrating each child's individual strengths and fostering a sense of belonging and empowerment.

5. Yoga for Caregivers

To promote holistic well-being, we offer Yoga sessions for caregivers, providing an opportunity for relaxation and mindfulness.

6. Special Events and Workshops

These events enrich the lives of families, and foster community engagement, serving as catalysts for connection and creativity, and strengthening community bonds. They bridge the gaps in our community, enabling families to enjoy quality time together at little to no cost.

7. Christmas Support

On run up to Christmas, we support multiple families in need by giving gifts. We aim to ensure every family can enjoy Christmas, regardless of their circumstances. This has been enabled by kind members of our community and our sponsor Hasbro.

Driven by our commitment to accessibility and inclusivity, we strive to ensure that all our activities and resources are available to every community member, regardless of background or circumstance. Through ongoing collaboration and feedback, we continuously adapt and evolve, creating a welcoming space where every family feels valued and supported.

Our Family Workers, alongside our incredible volunteers, provide an exciting and varied timetable. Sessions are interactive, engaging and fun. We continue to offer additional support for those most in need with tailored support for families, including food and clothes parcels. We are using our connections to assist families, signposting them to neighbouring organisations when necessary.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we have set aside provide us with the means for our family centre to cover all liabilities incurred if funding to continue the running of the centre was not secured. The minimum reserve is at least equivalent to three months centre running wind down costs along with employer's liabilities and centre liabilities i.e. office, disposing of assets, storing of legal documents/confidential information. Our reserve policy extends this to cover at least 1 years' worth of running costs to enable time to facilitate alternative funding sources should our main grant awarders cease.

Using our budgeted expenditure for 2023-2024, our average monthly running costs equate to £5,052.

Our minimum reserves (3 months running costs) are, therefore, £15,156

Our desired reserves (1years approximate running costs) are £60,000

Our balance on 30 June 2024 was £69,094.64

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

<i>Income 2023-2024</i>	<i>£</i>
<i>Courses</i>	<i>84.72</i>
<i>Donations and legacies</i>	<i>707.84</i>
<i>Fundraising</i>	<i>3,489.66</i>
<i>Gift Aid</i>	<i>870.52</i>
<i>Grants</i>	<i>43,920.00</i>
<i>Interest</i>	<i>1,770.65</i>
<i>Parent Donations</i>	<i>3,647.54</i>
<i>Room Hire</i>	<i>8,874.60</i>
<i>Grant Reconciliation & Discounts Given</i>	<i>-1,304.00</i>
<i>Total Income</i>	<i>62,061.53</i>



<i>Donor</i>	<i>Grants</i>	<i>Associated Project</i>
<i>National Lottery Community Fund</i>	<i>10,000.00</i>	<i>Family support work</i>
<i>SODC</i>	<i>960.00</i>	<i>Fitness classes</i>
<i>Emery & Owen</i>	<i>500.00</i>	<i>SEN Group</i>
<i>Wallingford Town Council</i>	<i>30,000.00</i>	<i>Annual Grant</i>
<i>SODC</i>	<i>1,408.00</i>	<i>Fundraising Coordinator</i>
<i>Fairthorne</i>	<i>552.00</i>	<i>Swap Shop</i>
<i>Stanton Ballard</i>	<i>500.00</i>	<i>Session resources</i>

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Spencer Garrett	Simon Godley
Position (eg, Chair, etc)	Chair	Treasurer
Date	31 st January 2025	

Wigod Way Wallingford Family Centre

Balance Sheet

for the year ending 30 June 2024

	2024	2023
	£	£
Total cash in hand	69,219.27	67,658.94
HMRC Liabilities	- 124.63	
Total Net Assets	69,094.64	67,658.94
Balance brought forward	67,658.94	50,690.89
Surplus for the year	1,435.70	16,968.05
Total Net Assets	69,094.64	67,658.94

Signed:

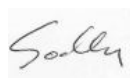
Date:

Spencer Garrett
Chairperson



09-Jan-25

Simon Godley
Treasurer



09-Jan-25

Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2024

	2024		2023
	£		£
Income			
Courses	84.72		66.77
Discounts given	- 1,304.00	-	318.00
Donations and legacies	707.84		6,117.52
Fundraising	3,489.66		3,651.66
Gift Aid	870.52		30.50
Grants	43,920.00		31,035.00
Interest	1,770.65		659.38
Parent Donations	3,647.54		4,033.92
Room Hire	8,874.60		8,850.00
Uncategorised Income	-		-
Total Income	62,061.53		54,126.75
Expenditures			
Bank Charges	60.00		63.00
Cleaning	1,707.40		1,634.79
General Office	3,673.69		1,410.67
Gifts	216.57		291.18
Insurances	327.88		365.90
Other Professional Services	375.80		210.00
Payroll Expenses	39,467.16		28,663.51
Rent	120.00		120.00
Repair and maintenance	4,817.45		1,729.75
Session Expenses	4,476.85		1,242.36
Staff Training	3,563.96		104.25
Utilities	1,819.07		1,323.29
Total Expenditures	60,625.83		37,158.70
Surplus/(Deficit) for the year	1,435.70		16,968.05

Signed:

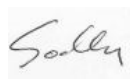
Date:

Spencer Garrett
Chairperson



09-Jan-25

Simon Godley
Treasurer



09-Jan-25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wigod Way Wallingford Family centre

On accounts for the year
ended

2024

Charity no
(if any)

1173241

Set out on pages

7 and 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 06 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 20/01/2025

Name:

Melanie Cornut

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

200 Crowmarsh Hill, Crowmarsh Gifford, Wallingford, Oxon, OX10 8BG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.