

WIGOD WAY WALLINGFORD FAMILY CENTRE

England & Wales · Charity number 1173241

Details

Status	Registered
Legal form	CIO
Registered	2017-06-01
Register	View on the Charity Commission register

Contact

Address	96a Wilding Road Wallingford Oxon OX10 8AJ
Phone	01491832940
Email	office@wallingfordfamilycentre.com
Website	www.wallingfordfamilycentre.com

Activities

Objects: THE OBJECTS OF THE CIO ARE TO PROVIDE RELIEF TO FAMILIES WITH YOUNG CHILDREN WHO LIVE IN WALLINGFORD AND ITS SURROUNDING AREA AND WHO ARE IN NEED BY REASON OF AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE BY THE PROVISION OF SUCH SERVICES AS THE TRUSTEES MAY DECIDE FROM TIME TO TIME.

Activities: Provision of services for children and families in the Wallingford area. Based at the Wigod Centre in Wilding Road

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£102,194	£77,378	-	-
2024-06-30	£62,061	£60,626	-	-
2023-06-30	£54,126	£37,159	-	-
2022-06-30	£40,486	£31,697	-	-
2021-06-30	£25,440	£30,464	-	-

Trustees

Name	Role	Appointed
Jennifer Whitfield	Chair	2024-07-05
Clare Griffin		2025-05-10
Jessica Littledale		2025-05-10
Karl Beacham		2025-06-10
Kerry Burbedge		2025-05-10
Lisa May Acreman		2024-07-05
Richard Whitfield		2025-03-11
Simon Godley		2021-02-11

Accounts

Wigod Way Wallingford Family Centre

Trustees' Annual Report

For the year ending 30 June 2025

Registered Charity No: 1173241



Reference and Administrative Details

Charity Name

Wigod Way Wallingford Family Centre

Charity Number

1173241

Principal Address

Wigod Centre
96a Wilding Road
Wallingford
Oxfordshire
OX10 8AJ

Trustees

The trustees who served during the year were:

- Spencer Garrett – Chair
- Simon Godley – Treasurer
 - Lisa Acreman
 - Jennifer Whitfield
- Kayleigh Simmons – stepped down in December 2024
- Katie Bathe-Taylor – stepped down in December 2024
- Elizabeth James – stepped down in December 2024
 - Richard Whitfield – started January 2025
 - Jessica Littledale – started May 2025

Structure, Governance and Management

Wigod Way Wallingford Family Centre is a registered Charitable Incorporated Organisation (CIO) governed by its constitution.

The trustees are responsible for the governance and strategic direction of the charity. Trustees meet regularly throughout the year to review the charity's activities, financial performance and strategic priorities.

The day-to-day operations of the CIO are delegated to the Centre Manager, who oversees staff, volunteers and the delivery of services.

New trustees are recruited when required to ensure the board maintains an appropriate range of skills and experience.

Objectives and Activities

The CIO exists to support families with young children in Wallingford and the surrounding areas.

The objectives of the Family Centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

The Centre provides a welcoming and inclusive environment where children can develop through play and learning while parents and carers access advice, support and community connections.

The CIO aims to:

- Promote early childhood development through play and learning
 - Provide a supportive community environment for families
 - Reduce isolation among parents and carers
 - Support the wellbeing of families with young children
- Work in partnership with local organisations and services

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and activities.

Achievements and Performance

During the year Wigod Way Wallingford Family Centre have **973 families registered** and facilitated **over 10,000 visits** to the Centre through sessions, family support and health services.

- **973 families registered**
- **8,776 session attendances**
- **1,395 midwife appointments hosted**
- **10,171 total visits to the Centre**

Attendance has grown consistently over the past three academic years:

Year	Attendance
2022–2023	7,502
2023–2024	7,876
2024–2025	8,776

This continued growth reflects the increasing reliance of families on the Centre’s services and highlights its role as an important community hub.

Service Delivery

Wigod Way Wallingford Family Centre delivers a wide range of sessions and activities designed to support families with young children in Wallingford and the surrounding areas. Through play-based learning, family support and community engagement, the Centre creates opportunities for children to develop socially, emotionally and physically while parents and carers can build supportive networks and access guidance when needed.

The Centre provides a variety of regular sessions that support early childhood development within a welcoming and inclusive environment, where families feel comfortable seeking support, building relationships and strengthening connections within their community.

Stay and Play Sessions

Stay and play sessions provide a welcoming and safe environment where babies and young children can explore toys, activities and learning experiences that support early development. These sessions encourage social interaction and learning through play while providing parents with opportunities to connect with other families.

Baby Bunch

Baby Bunch sessions are designed for families with babies during the early months of life. These sessions support bonding, sensory development and early social interaction. Parents are able to share experiences and build confidence in a supportive environment.

Cruisers and Crawlers

Cruisers and Crawlers sessions support babies who are becoming mobile and exploring their surroundings. The sessions provide a safe space for babies to develop coordination and movement while parents can learn more about supporting early development.

Tots Time

Tots Time sessions support toddlers as they develop important early social and communication skills. Through play-based activities and interaction with other children, toddlers build confidence and independence while preparing for early years education.

Nature Explorers

Nature Explorers sessions encourage children and families to engage with outdoor play and develop curiosity about the natural world. Activities include outdoor exploration, sensory play and nature-based learning.

Mrs B's Brain Boost

Mrs B's Brain Boost is an educational support programme designed to help children build confidence in their learning while developing essential literacy, numeracy and problem-solving skills. The programme provides targeted support in a small and supportive environment where children can develop their abilities at their own pace. It also provides guidance to parents on how they can support their child's learning at home. This programme has been particularly valuable for children who may benefit from additional encouragement or tailored learning support.

Baby Massage

Baby massage sessions help strengthen the bond between parents and babies while promoting relaxation and wellbeing. Parents learn gentle techniques that support their baby's development and help build confidence in caring for their child.

Parent Wellbeing and Fitness Sessions

Sessions such as yoga and fitness activities allow parents to focus on their own wellbeing while still being able to bring their children along. These sessions promote both physical and emotional wellbeing while providing opportunities for parents to connect with others.

SEN Support

The Centre aims to be inclusive and accessible to all families, including those whose children may have additional needs. Staff work with families to ensure activities are supportive and accessible, while also signposting families to specialist services where appropriate.

Swap Shop

The Swap Shop initiative enables families to exchange clothing, toys and baby equipment. This helps reduce financial pressure on families while promoting sustainability and community support.

Holiday Activities

We provide a programme of holiday activities for families on a donation basis, ensuring sessions remain accessible to all regardless of financial circumstances. This approach supports inclusive participation while encouraging community contribution where possible.

Activities are designed to be fun, engaging, and suitable for a wide range of ages, creating opportunities for families to spend quality time together in a welcoming environment.

Workshops

We provide a programme of workshops on a range of topics, designed to support families with practical skills, knowledge, and wellbeing. These sessions are delivered in response to community need and are accessible to all, with no fixed cost or on a donation basis where appropriate.

Workshops are structured to be informative, supportive, and inclusive, creating a safe space for learning and discussion.

Family Support and Signposting

In addition to group sessions, the Centre provides one-to-one guidance to families who may require additional support. This may include helping families access health services, financial advice, housing support or safeguarding services. Staff work closely with partner organisations to ensure families receive appropriate support. Through early intervention and supportive relationships, the Centre helps families access the services they need while reducing isolation and strengthening community connections.

Community Impact

During the year the Centre supported families experiencing a range of challenges including language barriers, financial pressures, housing instability and safeguarding concerns. Through early intervention and working in partnership with other agencies, families were supported to access essential services and build confidence within their communities.

Financial Review

The charity's financial position strengthened during the year due to successful grant funding and fundraising activity.

Total income: £102,194.24

Total expenditure: £77,377.24

Balance Sheet

	2025	2024
Total Cash in Hand	£95,543.04	£69,219.27
HMRC Liabilities	£1,631.39	£124.63
Pension Liabilities	£0.01	£0
Total Net Assets	£93,911.64	£69,094.64

Reserves Policy

The trustees maintain reserves to ensure the charity can continue operating during periods of financial uncertainty and to provide stability while securing future funding.

On **30 June 2025**, total reserves were **£93,911.64**

Risk Management

The trustees regularly review risks including:

- reliance on grant funding
- increasing demand for services
- staffing capacity
- financial sustainability

Appropriate mitigation measures are in place.

Safeguarding and Welfare

Wigod Way Wallingford Family Centre is committed to providing a safe and supportive environment for all children, parents and carers.

The charity recognises its responsibility to safeguard and promote the welfare of children and vulnerable adults and works closely with relevant agencies where support or protection is required.

Our Partners and Supporters

The Centre works in partnership with a wide range of organisations including health services, schools, community groups and specialist charities to ensure families receive coordinated support.

The trustees are grateful to the grant providers, local organisations and community supporters whose contributions enable the Centre to continue supporting families

Trustee Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and Charity Commission guidance.

Trustee Declaration

The trustees declare that they have approved the Trustees' Annual Report above and confirm that the information contained within it is accurate to the best of their knowledge.

Approval

Approved by the trustees and signed on their behalf.



Spencer Garrett
Chair



Simon Godley
Treasurer

Date: **14 January 2026**

Wigod Way Wallingford Family Centre
Balance Sheet
for the year ending 30 June 2025

	2025	2024
	£	£
Total cash in hand	95,543.04	69,219.27
HMRC Liabilities	- 1,631.39	- 124.63
Pension Liabilities	- 0.01	
Total Net Assets	93,911.64	69,094.64

Balance brought forward	69,094.64	67,658.94
Surplus for the year	24,817.00	1,435.70
Total Net Assets	93,911.64	69,094.64

Signed:

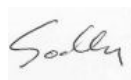
Date:

Spencer Garrett
Chairperson



14-Jan-26

Simon Godley
Treasurer



14-Jan-26

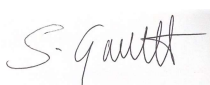
Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2025

	2025	2024
	£	£
Income		
Courses	120.00	84.72
Discounts given	-	1,304.00
Donations and legacies	4,939.03	707.84
Fundraising	4,918.58	3,489.66
Gift Aid	53.47	870.52
Grants	70,604.99	43,920.00
Interest	1,802.94	1,770.65
Parent Donations	8,300.23	3,647.54
Room Hire	11,455.00	8,874.60
Uncategorised Income	-	-
Total Income	102,194.24	62,061.53
Expenditures		
Advertising/Promotional	236.50	-
Bank Charges	60.00	60.00
Cleaning	1,855.74	1,707.40
General Office	4,371.57	3,673.69
Gifts	247.01	216.57
Insurances	273.64	327.88
Other Professional Services	550.90	375.80
Payroll Expenses	55,377.44	39,323.16
Rent	120.00	120.00
Repair and maintenance	1,872.71	4,817.45
Session Expenses	8,131.75	4,620.85
Staff Training	993.60	3,563.96
Utilities	3,286.38	1,819.07
Total Expenditures	77,377.24	60,625.83
Surplus/(Deficit) for the year	24,817.00	1,435.70

Signed:

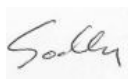
Date:

Spencer Garrett
Chairperson



14-Jan-26

Simon Godley
Treasurer



14-Jan-26



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Wigod Way Wallingford Family Centre

On accounts for the year
ended

2025

Charity no
(if any)

1173241

Set out on pages

7 & 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 06 / 2025**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 28/01/2026

Name:

Melanie Cornut

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

200 Crowmarsh Hill, Crowmarsh Gifford, Wallingford, Oxon, OX108BG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	July	2023		30	June	2024

Section A Reference and administration details

Charity name

Wigod Way Wallingford Family Centre

Other names charity is known by

Wallingford Family Centre

Registered charity number (if any)

1173241

Charity's principal address

96a Wilding Road

Wallingford

Oxfordshire

Postcode

OX10 8AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maureen Norton	Chairperson		
2	Simon Godley	Treasurer		
3	Sonya Godley	Safeguarding		
4	Kirsty Dawson	Grants / Fundraising	Until Nov 2023	
5	Kayleigh Simmons	HR		
6	Katie Bathe-Taylor	Secretary		
7	Wendy Bedeman		Until Sept 2023	
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by trustee board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are seven trustee meetings a year. Every meeting includes health & safety, safeguarding, budgeting, staffing, and building maintenance.

All trustees have undergone safeguarding training and have completed a DBS. All trustees have read the Charity Commission 'Essential training' – "What you need to know" and have access to an on-line training platform.

Trustees are compliant with the family centre policies created by the organisation to maintain standards within the family centre.

It has been a busy year and we have had the privilege of working with & alongside: -

Health Visitors, Midwifery Team, Wallingford Medical Practice Social Prescribers, LCSS (Local Community Support Services), Wild About Wallingford, Wallingford Foodbank, Didcot Foodbank, CAB (Citizens Advice Bureau), Ridgeway Church Beacon Project, Rainbow Preschool, Paddocks Preschool, Wallingford School, SODC, OCC, Lidl, M & S, Sainsburys, , Mummy's Music, The Village Midwife,, Swaps4All, Community Fridge, OPA (Oxfordshire Play Association), CAP (Christians Against Poverty), AV Events, Wallingford Radio, Floistic, SOFEA, PPG, OX10 Community, Oxfordshire Youth, First Aid Matters, Cholsey and Wallingford Railway, , Ridgeway Church, St Mary's, Oxfordshire Youth, Wallingford Library, Didcot TRAIN, St. Nicholas Infant School, Fir Tree Juniors, St. Johns Primary School, Brightwell Primary School

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the family centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

Nothing in this constitution shall authorise an application of the property of the family centre for purposes which are not charitable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main services include:

- *Open access activities and play & learn sessions that are inclusive, non-judgemental, and informative for the local community.*
- *Timetabled activities focussed on local families with children under 5-year-olds.*
- *Early educational activities to support children learning; parents and carers are advised on early learning areas and support for healthy development.*
- *Snacks are provided for children.*
- *Community Surplus Top Up – Provide easy access to prevent child hunger.*
- *SEND (special educational needs and disabilities) support session operating once a month on a Saturday. This has provided an invaluable space for these families to make important connections, receive information and access peer support.*
- *Volunteers from the local community are actively recruited and supported to provide them with additional life skills.*
- *Support work experience and work placements for students attending local schools.*
- *We signpost to other relevant agencies to support families in financial, mental health & medical needs.*
- *Our family centre acts as a referral point for the vulnerable families to the Food Bank. The Food Bank reciprocates with a current timetable of activities at the family centre.*
- *From April 2020 we have handed over some of our building space to the Oxford University Hospitals Community Midwifery Team to allow them to run daily ante- and post-natal appointments from the centre.*
- *The health visitors are now running courses from the Centre on a 5-week rotation.*
- *one-off events, from seasonal celebrations to educational workshops. These events enrich the lives of families and foster community engagement, serving as catalysts for connection and creativity, and strengthening community bonds.*
- *Swap Shop promotes sustainability and community spirit by allowing community members to exchange gently used items such as clothing, toys, and household goods. This initiative not only reduces waste but also ensures that every child has access to the essentials they need to grow and develop.*

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We are currently running at capacity; all our groups are well attended by local families and have over 750 families registered with our provision.

We've expanded our operations to offer 8 sessions per week, now open every day during term time & alternative session offering during the holidays, to provide vital provision for all.

5% increase in attendance over the last 12 months and attendance has increased by 148% since 2018-2019.

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

Year	2022-2023	2023-2024
<i>June- June</i>		
Footfall to our Sessions	7502	7876
Increase		5%

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

We receive referrals from our Primary Health Care team and other organisations. The needs of our users are ever-changing, and we have borne witness to a considerable increase in complex cases locally. We continue to do our utmost to support these families on their journey.

We continue to house the midwives for pre-natal and ante-natal checks. The health visitors are now running courses from the Centre on a 5-week rotation.

We delivered 385 sessions which is an increase on 55 sessions over the previous 12 months. Our Service offering is outlined below.

1. Baby & Toddler Group Sessions

Central to our project are the Baby & Toddler Group Sessions. These sessions provide a joyful environment where young children explore and learn alongside their caregivers. This initiative fosters bonds and friendships, creating a nurturing atmosphere for children to thrive while offering parents a supportive network.

2. Swap Shop

Our Swap Shop promotes sustainability and community spirit by allowing community members to exchange gently used items such as clothing, toys, and household goods. This initiative not only reduces waste but also ensures that every child has access to the essentials they need to grow and develop.

3. Food Support

Addressing the pressing issue of food insecurity, our food support initiative serves as a lifeline for families facing economic challenges. Through donations and volunteer efforts, we provide nourishment and support, promoting dignity and solidarity within our community.

4. Special Educational Needs (SEN) Sessions

Dedicated SEN sessions cater to the unique needs of children with Special Educational Needs. These sessions offer a safe and inclusive space for participation and growth,

Section D

Achievements and performance

celebrating each child's individual strengths and fostering a sense of belonging and empowerment.

5. Yoga for Caregivers

To promote holistic well-being, we offer Yoga sessions for caregivers, providing an opportunity for relaxation and mindfulness.

6. Special Events and Workshops

These events enrich the lives of families, and foster community engagement, serving as catalysts for connection and creativity, and strengthening community bonds. They bridge the gaps in our community, enabling families to enjoy quality time together at little to no cost.

7. Christmas Support

On run up to Christmas, we support multiple families in need by giving gifts. We aim to ensure every family can enjoy Christmas, regardless of their circumstances. This has been enabled by kind members of our community and our sponsor Hasbro.

Driven by our commitment to accessibility and inclusivity, we strive to ensure that all our activities and resources are available to every community member, regardless of background or circumstance. Through ongoing collaboration and feedback, we continuously adapt and evolve, creating a welcoming space where every family feels valued and supported.

Our Family Workers, alongside our incredible volunteers, provide an exciting and varied timetable. Sessions are interactive, engaging and fun. We continue to offer additional support for those most in need with tailored support for families, including food and clothes parcels. We are using our connections to assist families, signposting them to neighbouring organisations when necessary.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we have set aside provide us with the means for our family centre to cover all liabilities incurred if funding to continue the running of the centre was not secured. The minimum reserve is at least equivalent to three months centre running wind down costs along with employer's liabilities and centre liabilities i.e. office, disposing of assets, storing of legal documents/confidential information. Our reserve policy extends this to cover at least 1 years' worth of running costs to enable time to facilitate alternative funding sources should our main grant awarders cease.

Using our budgeted expenditure for 2023-2024, our average monthly running costs equate to £5,052.

Our minimum reserves (3 months running costs) are, therefore, £15,156

Our desired reserves (1years approximate running costs) are £60,000

Our balance on 30 June 2024 was £69,094.64

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

<i>Income 2023-2024</i>	<i>£</i>
<i>Courses</i>	<i>84.72</i>
<i>Donations and legacies</i>	<i>707.84</i>
<i>Fundraising</i>	<i>3,489.66</i>
<i>Gift Aid</i>	<i>870.52</i>
<i>Grants</i>	<i>43,920.00</i>
<i>Interest</i>	<i>1,770.65</i>
<i>Parent Donations</i>	<i>3,647.54</i>
<i>Room Hire</i>	<i>8,874.60</i>
<i>Grant Reconciliation & Discounts Given</i>	<i>-1,304.00</i>
<i>Total Income</i>	<i>62,061.53</i>

<i>Donor</i>	<i>Grants</i>	<i>Associated Project</i>
<i>National Lottery Community Fund</i>	<i>10,000.00</i>	<i>Family support work</i>
<i>SODC</i>	<i>960.00</i>	<i>Fitness classes</i>
<i>Emery & Owen</i>	<i>500.00</i>	<i>SEN Group</i>
<i>Wallingford Town Council</i>	<i>30,000.00</i>	<i>Annual Grant</i>
<i>SODC</i>	<i>1,408.00</i>	<i>Fundraising Coordinator</i>
<i>Fairthorne</i>	<i>552.00</i>	<i>Swap Shop</i>
<i>Stanton Ballard</i>	<i>500.00</i>	<i>Session resources</i>

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Spencer Garrett	Simon Godley
Position (eg, Chair, etc)	Chair	Treasurer
Date	31 st January 2025	

Wigod Way Wallingford Family Centre

Balance Sheet

for the year ending 30 June 2024

	2024	2023
	£	£
Total cash in hand	69,219.27	67,658.94
HMRC Liabilities	- 124.63	
Total Net Assets	69,094.64	67,658.94
Balance brought forward	67,658.94	50,690.89
Surplus for the year	1,435.70	16,968.05
Total Net Assets	69,094.64	67,658.94

Signed:

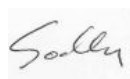
Date:

Spencer Garrett
Chairperson



09-Jan-25

Simon Godley
Treasurer



09-Jan-25

Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2024

	2024		2023
	£		£
Income			
Courses	84.72		66.77
Discounts given	- 1,304.00	-	318.00
Donations and legacies	707.84		6,117.52
Fundraising	3,489.66		3,651.66
Gift Aid	870.52		30.50
Grants	43,920.00		31,035.00
Interest	1,770.65		659.38
Parent Donations	3,647.54		4,033.92
Room Hire	8,874.60		8,850.00
Uncategorised Income	-		-
Total Income	62,061.53		54,126.75
Expenditures			
Bank Charges	60.00		63.00
Cleaning	1,707.40		1,634.79
General Office	3,673.69		1,410.67
Gifts	216.57		291.18
Insurances	327.88		365.90
Other Professional Services	375.80		210.00
Payroll Expenses	39,467.16		28,663.51
Rent	120.00		120.00
Repair and maintenance	4,817.45		1,729.75
Session Expenses	4,476.85		1,242.36
Staff Training	3,563.96		104.25
Utilities	1,819.07		1,323.29
Total Expenditures	60,625.83		37,158.70
Surplus/(Deficit) for the year	1,435.70		16,968.05

Signed:

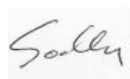
Date:

Spencer Garrett
Chairperson



09-Jan-25

Simon Godley
Treasurer



09-Jan-25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wigod Way Wallingford Family centre

On accounts for the year
ended

2024

Charity no
(if any)

1173241

Set out on pages

7 and 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 06 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 20/01/2025

Name:

Melanie Cornut

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

200 Crowmarsh Hill, Crowmarsh Gifford, Wallingford, Oxon, OX10 8BG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date

01 July 2022

Period end date

30 June 2023

From

To

Section A

Reference and administration details

Charity name

Wigod Way Wallingford Family Centre

Other names charity is known by

Wallingford Family Centre

Registered charity number (if any)

1173241

Charity's principal address

96a Wilding Road

Wallingford

Oxfordshire

Postcode

OX10 8AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maureen Norton	Chairperson		
2	Simon Godley	Treasurer		
3	Sonya Godley	Safeguarding		
4	Kirsty Dawson	Grants / Fundraising		
5	Kayleigh Simmons	HR		
6	Katie Bathe-Taylor	Secretary		
7	Wendy Bedeman		from Dec 2022	
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	CIO
Trustee selection methods	Elected by trustee board

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are seven trustee meetings a year. Every meeting includes health & safety, safeguarding, budgeting, staffing, and building maintenance.

All trustees have undergone safeguarding training and have completed a DBS. All trustees have read the Charity Commission 'Essential training' – "What you need to know" and have access to an on-line training platform.

Trustees are compliant with the family centre policies created by the organisation to maintain standards within the family centre.

It has been a busy year and we have had the privilege of working with & alongside: -

Health Visitors, Midwifery Team, Wallingford Medical Practice Social Prescribers, LCSS (Local Community Support Services), Wild About Wallingford, DCP (Didcot Community Partnership), Wallingford Foodbank, Didcot Foodbank, CAB (Citizens Advice Bureau), Ridgeway Church Beacon Project, Rainbow Preschool, Paddocks Preschool, Wallingford School, SODC - South & Vale (Emma Boor), OCC Real Play, Lidl, M & S, Sainsburys, Henley Birthcare, Mummy's Music, Yoga Bellies, Rugby Tots, The Village Midwife, Happy Wave Yoga, Swaps4All, Community Fridge, OPA (Oxfordshire Play Association), CAP (Christians Against Poverty), Swings & Smiles, Donkey Sanctuary, AV Events, Wallingford Radio, Floistic, SOFEA, PPG, OX10 Community, Oxfordshire Youth & First Aid Matters

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the family centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

Nothing in this constitution shall authorise an application of the property of the family centre for purposes which are not charitable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main services include:

- *Open access activities and play & learn sessions that are inclusive, non-judgemental, and informative for the local community.*
- *Timetabled activities focussed on local families with children under 5-year-olds.*
- *Early educational activities to support children learning; parents and carers are advised on early learning areas and support for healthy development.*
- *Snacks are provided for children.*
- *Community Surplus Top Up – Provide easy access to prevent child hunger.*
- *SEND (special educational needs and disabilities) support session operating once a month on a Saturday. This has provided an invaluable space for these families to make important connections, receive information and access peer support.*
- *Volunteers from the local community are actively recruited and supported to provide them with additional life skills.*
- *Support work experience and work placements for students attending local schools.*
- *Act as a link to the early intervention service (hub) provided by local authority with two-way communication to alert services of children in need from the local area as well as offer a contact support network. Our family centre offers the Local Authority space for families not living together for supervised access.*
- *We signpost to other relevant agencies to support families in financial, mental health & medical needs.*
- *Our family centre acts as a referral point for the vulnerable families to the Food Bank. The Food Bank reciprocates with a current timetable of activities at the family centre.*
- *From April 2020 we have handed over some of our building space to the Oxford University Hospitals Community Midwifery Team to allow them to run daily ante- and post-natal appointments from the centre.*
- *The health visitors are now running courses from the Centre on a 5-week rotation.*

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We are currently running at capacity; all our groups are well attended by local families. Our figures speak for themselves with another 30% increase in attendance over the last 12 months. Attendance has more than doubled since 2018.

Year	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Session Footfall	3174	2392	1764	5745	7502
Increase since last comparable year		Covid Restrictions	Covid Restrictions	81%	30%
Increase since previous year				225%	30%

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

We receive referrals from our Primary Health Care team and other organisations. The needs of our users are ever-changing, and we have borne witness to a considerable increase in complex cases locally. We continue to do our utmost to support these families on their journey.

We continue to house the midwives for pre-natal and ante-natal checks. The health visitors are now running courses from the Centre on a 5-week rotation.

We have provided over 330 sessions over the last year, 104 more than the previous year. We run 7 regular sessions per week and a monthly SEN session.

Alongside we facilitate Swaps4All, an opportunity for people to trade unwanted items. This continues to be a huge success, supporting hard to reach members of our community.

Our requests for consistent support for basic necessities have increased, we are now supporting multiple families from local preschools, as well as our own families with food parcels made from generous community members and M&S food surplus supplies.

Our family worker, alongside our support staff and incredible volunteers, have provided an exciting and varied timetable. Sessions are interactive, engaging and fun. We continue to offer additional support for those most in need with tailored support for families, including food and clothes parcels. We are using our connections to assist families, signposting them to neighbouring organisations when necessary.

Our term time timetable offered :



FOR UPCOMING EVENTS SEE OUR WEBSITE
wallingfordfamilycentre.com



 Follow us on Instagram: @wallingfordfamilycentre
  Facebook: Wallingford Family Centre
 

Tuesday	Wednesday	Thursday	Friday
Toddler Group Outdoor Explorers 10am	Baby Group	Family Group	Yoga for Mum & Crawlers Book via – jessicalittledale.com £5.50 10am
New & Expectant Parents Group Maternity Bumps & Bundles 1pm	Baby Bunch 9.45am or 11.30am	Tots Time 10am	Yoga for New Mums Book via – jessicalittledale.com £4.20 11.30am
Saturday – Monthly			
SEN Group			
A Special Time to Play			
Book via EventBrite: http://wallingfordfamilycentre.eventbrite.com			

We are currently accommodation 12 adults / session for baby groups and 25 adults / session for toddler groups and SEN sessions. 2 Spaces for held open for referrals.

Alongside our sessions we continue to distribute the community surplus. We have witnessed a stark increase in those requiring support to feed themselves and their families, a bleak representation of the road ahead for many Wallingford residents. We continue to work closely with local preschools to ensure that the surplus reaches those most in need.

At Christmas time, with the help of generous donations, we were able to supply presents for families in need.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we have set aside provide us with the means for our family centre to cover all liabilities incurred if funding to continue the running of the centre was not secured. The minimum reserve is at least equivalent to three months centre running wind down costs along with employer's liabilities and centre liabilities i.e. office, disposing of assets, storing of legal documents/confidential information. Our reserve policy extends this to cover at least 1 years worth of running costs to enable time to facilitate alternative funding sources should our main grant awarders cease.

Using our budgeted expenditure for 2023-2024, our average monthly running costs equate to £3,820.

Our minimum reserves (3 months running costs) are, therefore, £11,461.

Our desired reserves (1years running costs) are £45,845

Our balance on 30 June 2023 was £67,659.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income July 2022-June2023

Courses	66.77
Discounts given	318.00
Donations and legacies	6,117.52
Fundraising	3,651.66
Gift Aid	30.50
Grants	31,035.00
Interest	659.38
Parent Donations	4,033.92
Room Hire	8,850.00
Total Income	54,126.75

Summary of Grants

Date	Donor	Grants	Associated Project
10/10/2022	Wallingford Town Council	30,000.00	Annual Grant
08/02/2023	Wallingford Bridge Estate Charity	510.00	Monthly SEND Session
27/04/2023	Stanton Ballard Charitable Trust	525.00	Kitchen Improvements
		31,035.00	

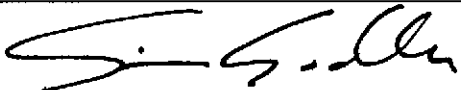
Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	MANOTON	
Full name(s)	MAUREEN ANN NORTON	SIMON GODLEY
Position (eg, Chair, etc)	Chair	Treasurer

Date 10 MAY 2024

Wigod Way Wallingford Family Centre

Balance Sheet

for the year ending 30 June 2023

	2023	2022	
	£	£	
Total Net Assets	67,658.94	50,690.89	
Balance brought forward	50,690.89	41,904.30	
Surplus for the year	16,968.05	8,789.73	
Pension Liability	-	3.14	accrued payment made 05-07-2023
	67,658.94	50,690.89	

Signed:

Date:

Maureen Norton
Chairperson

MANorton

19.10.2023

Simon Godley
Treasurer

S-Godley

19.10.2023

Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2023

	2023	2022
	£	£
Income		
Courses	66.77	253.17
Discounts given	318.00	60.00
Donations and legacies	6,117.52	2,100.00
Fundraising	3,651.66	6,790.98
Gift Aid	30.50	600.50
Grants	31,035.00	22,276.00
Interest	659.38	29.19
Parent Donations	4,033.92	3,166.80
Room Hire	8,850.00	5,330.00
Uncategorised Income		
Total Income	54,126.75	40,486.64
Expenditures		
Advertising/Promotional		125.60
Bank Charges	63.00	64.00
Cleaning	1,634.79	1,619.45
General Office	1,410.67	1,041.05
Gifts	291.18	506.27
Insurances	365.90	301.74
Other Professional Services	210.00	129.60
Payroll Expenses	28,663.51	23,771.79
Rent	120.00	120.00
Repair and maintenance	1,729.75	1,650.67
Session Expenses	1,242.36	356.19
Staff Training	104.25	101.94
Utilities	1,323.29	1,911.75
Total Expenditures	37,158.70	31,700.05
Surplus/(Deficit) for the year	16,968.05	8,786.59

(differs to accounts previously submitted to Charity Commission as includes pension liability of £3.14)

Signed:

Date:

Maureen Norton
Chairperson

MANorton

19.10.2023

Simon Godley
Treasurer

S. Godley

19.10.2023



Section A

Independent Examiner's Report

Report to the trustees

Wigod Way Wallingford Family Centre

On accounts for the year
ended

30th June 2023

Charity no
(if any)

1173241

Set out on pages

7 and 8

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 06 / 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 30 / 01 / 2024

Name:

Melanie Cornut

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

200 Crowmarsh Hill

Crowmarsh Gifford

Wallingford, Oxon, OX10 8BG

Section B

Particulars

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 July 2021	To	30 June 2022

Section A

Reference and administration details

Charity name	Wigod Way Wallingford Family Centre
Other names charity is known by	Wallingford Family Centre
Registered charity number (if any)	1173241
Charity's principal address	96a Wilding Road
	Wallingford
	Oxfordshire
Postcode	OX10 8AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maureen Norton	Chairperson		
2	Simon Godley	Treasurer		
3	Sonya Godley	Safeguarding		
4	Sharon Griffiths	Health & Safety		
5	Kayleigh Simmons	HR		
6	Kirsty Dawson	Fundraising		
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by trustee board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are seven trustee meetings a year. Every meeting includes health & safety, safeguarding, budgeting, staffing, and building maintenance.

All trustees have undergone safeguarding training and have completed a DBS. All trustees have read the Charity Commission 'Essential training' – "What you need to know" and have access to an on-line training platform. Trustees are compliant with the family centre policies created by the organisation to maintain standards within the family centre.

It has been a busy year and we have had the privilege of working with & alongside: - Health Visitors, Midwifery Team, Wallingford Medical Practice Social Prescribers, LCSS (Local Community Support Services), Wild About Wallingford, DCP (Didcot Community Partnership), Wallingford Foodbank, Didcot Foodbank, CAB (Citizens Advice Bureau), Ridgeway Church Beacon Project, Rainbow Preschool, Paddocks Preschool, Wallingford School, SODC - South & Vale (Emma Boor), Busy Brush Pottery, OCC Real Play, Oxford College, Henley College, Lidl, M & S, Sainsburys, Henley Birthcare, Mummy's Music, Yoga Bellies, Rugby Tots, The Village Midwife, Happy Wave Yoga, Swaps4All, Community Fridge, OPA (Oxfordshire Play Association), CAP (Christians Against Poverty), Swings & Smiles, Donkey Sanctuary, AV Events, Wallingford Radio, Floistic, SOFEA

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the family centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

Nothing in this constitution shall authorise an application of the property of the family centre for purposes which are not charitable.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main services include:

- *Open access activities and play & learn sessions that are inclusive, non-judgemental, and informative for the local community.*
- *Timetabled activities focussed on local families with children under 5-year-olds.*
- *Early educational activities to support children learning; parents and carers are advised on early learning areas and support for healthy development.*
- *Snacks are provided for children.*
- *Community Surplus Top Up – Provide easy access to prevent child hunger.*
- *SEN (special educational needs) support session operating once a month on a Saturday. This has provided an invaluable space for these families to make important connections, receive information and access peer support.*
- *Volunteers from the local community are actively recruited and supported to provide them with additional life skills.*
- *Support work experience and work placements for students attending local schools.*
- *Act as a link to the early intervention service (hub) provided by local authority with two-way communication to alert services of children in need from the local area as well as offer a contact support network. Our family centre offers the Local Authority space for families not living together for supervised access.*
- *We signpost to other relevant agencies to support families in financial, mental health & medical needs.*
- *Our family centre acts as a referral point for the vulnerable families to the Food Bank. The Food Bank reciprocates with a current timetable of activities at the family centre.*
- *From April 2020 we have handed over some of our building space to the Oxford University Hospitals Community Midwifery Team to allow them to run daily ante- and post-natal appointments from the centre whilst we were unable to provide face to face services. We have managed the centre and provided timetable of remote and social media led activities and information for parents and carers of under 5-year olds throughout this time.*

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We are currently running at capacity; all our groups are well attended by local families. Our figures speak for themselves with 225% increase since last year and 81% increase from our last comparable year.

Attending these sessions gives the opportunity for families to access additional support and create strong support networks within our community.

Over the last 12 months we have resumed face-to-face sessions, we are restricting numbers to allow us to operate in a safe manner. For our sessions we have had a footfall of 5745, 2987 of those being children. Had we not restricted our session capacity, it is likely this figure would have been higher.

We receive referrals from our Primary Health Care team and other organisations. The needs of our users are ever-changing, and we have borne witness to a considerable increase in complex cases locally and continue to do our utmost to support these families on their journey. We continue to house the midwives for pre-natal and ante-natal checks. The health visitors are now running courses from the Centre on a 5-week rotation.

Our family worker, alongside our incredible volunteers, have provided an exciting and varied timetable. Sessions are interactive, engaging and fun. We continue to offer additional support for those most in need with tailored support for families, including food and clothes parcels. We are using our connections to assist families, signposting them to neighbouring organisations when necessary. Our term time timetable offered :

 Follow us on Facebook  @wallingfordfamilycentre
 Facebook: Wallingford Family Centre 

Tuesday	Wednesday	Thursday
Toddler Group	Baby Group	Family Group
Outdoor Explorers	Baby Babble	Tots Time
10am	10am	10am
	Expectant Parents & Baby Group	
	Bumps & Babies	
	11.30am	
Saturday (once a month)		
Sensory Session		
A Special Time to Play		

Book via EventBrite: <http://wallingfordfamilycentre.eventbrite.com>

We are pleased to have been running face to face groups for the entirety of 2021-2022, with fluctuating capacity this year due to Covid Guidance late 2021-early 2022. We have decided to continue the booking system used during covid to manage the sessions. As outlined previously we are running at capacity and use the booking system to ensure we can cater for families in a safe and effective way.

We are currently accommodating 12 adults for baby groups, holding back 2 spaces for referrals and 25 adults per session to toddler groups and SEN session.

Alongside our sessions we continue to distribute the community surplus. We have witnessed a stark increase in those requiring support to feed themselves and their families, a bleak representation of the road ahead for many Wallingford residents. We continue to work closely with local preschools to ensure that the surplus reaches those most in need.

All4Swaps are also providing a swap shop which has been a popular addition to our offering, drawing in previously hard to reach corners of our community and reducing the financial burden many are enduring.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we have set aside provide us with the means for our family centre to cover all liabilities incurred if funding to continue the running of the centre was not secured. We intend to maintain our reserves at a level which is at least equivalent to three months centre running wind down costs along with employer's liabilities and centre liabilities i.e. office, disposing of assets, storing of legal documents/confidential information.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Using our budgeted expenditure for 2022-2023, our average monthly running costs equate to £3,725. Our minimum reserves (3 months running costs) are, therefore, £11,175.

Our balance on 30 June 2022 was £50,694.03.

Section F

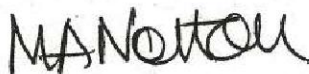
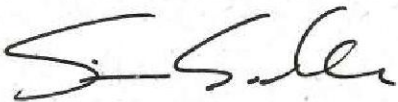
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Maureen Norton	Simon Godley
Position (eg, Chair, etc)	Chair	Treasurer

Date 30/4/2023

Wigod Way Wallingford Family Centre
Balance Sheet
for the year ending 30 June 2022

	2022		2021
	£		£
Total Net Assets	<u>50,694.03</u>		<u>41,904.30</u>
Balance brought forward	41,904.30		46,928.50
Surplus for the year	8,789.73	-	5,024.20
	<u>50,694.03</u>		<u>41,904.30</u>

Signed:

Date:

Maureen Norton
Chairperson

MANORTON

05/04/23

Simon Godley
Treasurer

S. Godley

05/04/23

Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2022

	2022	2021
	£	£
Income		
Courses	253.17	
Discounts given	- 60.00	
Donations and legacies	2,100.00	
Fundraising	6,790.98	734.50
Gift Aid	600.50	5.50
Grants	22,276.00	22,859.79
Interest	29.19	
Parent Donations	3,166.80	439.88
Room Hire	5,330.00	1,400.00
Uncategorised Income		0.02
Total Income	40,486.64	25,439.69
Expenditures		
Advertising/Promotional	125.60	
Bank Charges	64.00	
Cleaning	1,619.45	1,567.79
General Office	1,041.05	1,088.84
Gifts	506.27	108.08
Insurances	301.74	299.91
Other Professional Services	129.60	186.60
Payroll Expenses	23,768.65	20,960.25
Rent	120.00	120.00
Repair and maintenance	1,650.67	4,327.02
Session Expenses	356.19	31.79
Staff Training	101.94	229.60
Utilities	1,911.75	1,544.01
Total Expenditures	31,696.91	30,463.89
Surplus/(Deficit) for the year	8,789.73	- 5,024.20

Signed:

Date:

Maureen Norton
Chairperson

MA Norton

05/04/23

Simon Godley
Treasurer

S. Godley

05/04/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Wigod Way Wallingford Family centre

On accounts for the year
ended

2022

Charity no
(if any)

1173241

Set out on pages

6 and 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 06 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/6/23

Name:

MELANIE CORNUT MAAT.

Relevant professional
qualification(s) or body
(if any):

MAAT.

Address:

200 CROWNERS HILL CROWNERS H
GIFFORD WALLINGFORD OXON
OX10 8GG.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts



Trustees' Annual Report for the period

Period start date

Period end date

From

01 July 2020

To

30 June 2021

Section A

Reference and administration details

Charity name

Wigod Way Wallingford Family Centre

Other names charity is known by

Wallingford Family Centre

Registered charity number (if any)

1173241

Charity's principal address

96a Wilding Road

Wallingford

Oxfordshire

Postcode

OX10 8AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maureen Norton	Chairperson		
2	Geoff Norton	Treasurer	Until Jan 2021	
3	Simon Godley	Treasurer	From Jan 2021	
4	Sharon Griffiths	Policies		
5	Kayleigh Simmons		From Nov 2020	
6	Kirsty Dawson		From Nov 2020	
7	Sonya Godley	Safeguarding	From Nov 2020	
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
HR	Lynda Atkins	Wallingford, Oxfordshire

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by trustee board

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are seven trustee meetings a year. Every meeting includes health & safety, safeguarding, budgeting, staffing, and building maintenance.

All trustees have undergone safeguarding training and have completed a DBS. All trustees have read the Charity Commission 'Essential training' – "What you need to know" and have access to an on-line training platform. Trustees are compliant with the family centre policies created by the organisation to maintain standards within the family centre.

We work with voluntary and statutory organisations.

Statutory organisations include - including Wallingford Town Council, Oxfordshire County Council, South Oxfordshire District Council, South Oxfordshire Housing Association, Adult Education, Community Dental Service, Local Health Visiting Team, Oxfordshire University Hospitals Community Midwifery Team, St Nicholas Infant School (ELSA), St Johns Primary School, Crowmarsh Gifford Primary School (HSLW), St. Nicholas, Brightwell School, Wallingford School and Local Authority Early Intervention Service.

Voluntary organisations include – Foodbank, Citizens Advice Bureau, Local Churches and Childminders.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the family centre are to provide relief to families with young children who live in Wallingford and its surrounding area and who are in need by reason of age, ill health, disability, financial hardship, or other disadvantage by the provision of such services as the trustees may decide from time to time.

Nothing in this constitution shall authorise an application of the property of the family centre for purposes which are not charitable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main services include:

- *Open access activities and play & learn sessions that are inclusive, non-judgemental, and informative for the local community.*
- *Timetabled activities focussed on local families with children under 5-year-olds.*
- *Early educational activities to support children learning; parents and carers are advised on early learning areas and support for healthy development.*
- *Snacks are provided for children.*
- *Community Surplus Top Up – Provide easy access to prevent child hunger.*
- *SEN (special educational needs) support session operating once a month on a Saturday. This has provided an invaluable space for these families to make important connections, receive information and access peer support.*
- *Volunteers from the local community are actively recruited and supported to provide them with additional life skills.*
- *Support work experience and work placements for students attending local schools.*
- *Act as a link to the early intervention service (hub) provided by local authority with two-way communication to alert services of children in need from the local area as well as offer a contact support network. Our family centre offers the Local Authority space for families not living together for supervised access.*
- *We signpost to other relevant agencies to support families in financial, mental health & medical needs.*
- *Our family centre acts as a referral point for the vulnerable families to the Food Bank. The Food Bank reciprocates with a current timetable of activities at the family centre.*
- *From April 2020 we have handed over some of our building space to the Oxford University Hospitals Community Midwifery Team to allow them to run daily ante- and post-natal appointments from the centre whilst we were unable to provide face to face services. We have managed the centre and provided timetable of remote and social media led activities and information for parents and carers of under 5-year olds throughout this time.*

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- *4 x sessions delivered each week during term time with provision for all ages under 5 years (unborn to those preparing for full-time education). The sessions are:*
 - *Tots Time*
 - *Outdoor Explorers*
 - *2 x Baby Babble*
 - *1 x SEN Session - Monthly*
- *Themed sessions – the focus of this changes from term to term, alternating between Outdoor play/activities and Messy/Sensory play. This enables us to offer a diversity of activities that focus on all the areas of a young child's learning and keep the timetable varied and interesting.*
- *Sessions are planned and delivered by a skilled worker with experience and training in Early Years Education.*
- *Extra sessions provided in centre:*
 - *Baby Massage Course*
 - *Mummy Music Sessions*

During "rule of 6" – outdoor groups of up to 15

- *3 x sessions delivered each week during term time with provision for all ages under 5 years*
 - *Nature Natter (toddlers) – Nature based outdoor session for parents' and children to grow, learn and bond, whilst seeking peer support.*
 - *Walk and Talk (baby) - Sling and buggy walks for new parents to access professionals and peer support.*
 - *Online Baby Group with Health visitors*

During Lockdowns

- *3 x online sessions delivered each week during term time with provision for all ages under 5 years. Online sessions included:*
 - *Baby Group & Toddler Groups*
 - *Weaning Session – Delivered with Health Visitor*
 - *Feeding Support – Delivered with Midwifery Team*
 - *Baby Massage*
 - *Toddler Dance*
 - *Nature Natter*
 - *Cuppa and Craft*
 - *Bake-along*

Facilitating opportunities for families to gain specialist information and guidance to support them in their parenting role this includes: –. CAB, Debt Support Agency, Food Bank, Job Centre Plus, SOHA

We regularly distribute the community food surplus to families, schools, local preschools, and day care. Providing easy access to staples for local families.

Engagements

Total : 1,173

- Online Groups – 234
- Telephone Support – 30
- Attended Outdoor Sessions – 369
- Attended Session in Centre – 540
- Social Media Engagement – 4022

Community Engagement

The wider community being engaged with the Family Centre:

- Rainbow Pre-school
- Paddocks Pre-school
- Wallingford Book Shop
- Wallingford 1155
- Kinecroft Dance Academy.
- Floistic
- SOHA
- Henley College
- Oxford College
- James Gesner
- Fire Station
- Henley Birth Centre
- Mummy Music
- Mrs Bun Baker
- DG Fencing
- Securipol
- 1st Choice Repairs
- Complete Cleaning
- Rotary Didcot
- Community Fridge
- Cholsey Daycare
- Support local schools with work experience placements
- Linked with other Early Years partners in the area
- Work alongside CAB in providing advice and support for families and wider community

Partnership Working

Partnerships working with the Family Centre:

- NHS – Centre staff have worked in association with Health Visitors, The Health Visitors have helped to promote the centre to patients as well as running session such as sleep & weaning-information to parents/carers
- Local Schools
- CAP
- Foodbank
- SOHA
- SODC
- Adult Education
- Citizens Advice Bureau

Section D

Achievements and performance

Since April 2020, Wigod Way Wallingford Family Centre has been dedicated for use to the Oxford University Hospitals Community Midwifery Team allowing them to run daily ante- and post-natal appointments, providing care for over 3116 families to date.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves that we have set aside provide us with the means for our family centre to cover all liabilities incurred if funding to continue the running of the centre was not secured. We intend to maintain our reserves at a level which is at least equivalent to three months centre running wind down costs along with employer's liabilities and centre liabilities i.e. office, disposing of assets, storing of legal documents/confidential information.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our staff costs account for 70% of our expenditure. Our part time skeleton team consist of an administrator (8.5 hours per week), a manager (15 hours per week) and a Family Support Worker (15 hours per week).

Managing the building and the associated utilities account for 25% of our expenditure (>£7,500).

Using our budgeted expenditure for 2021-2022, our average monthly running costs equate to £2,850. Our minimum reserves (3 months running costs) are, therefore, £8,550.

Our balance on 30 June 2021 was £41,904.30.

Section F

Other optional information

Date	Income	Amount Received (£)	Details
22/10/2020	Wallingford Town Council - Grant	20,000.00	Staff & Rental
03/03/2021	OCC Councillor Priority Fund - Grant	1,230.00	Upgrades to centre
18/03/2021	Wallingford Municipal Charities - Grant	192.79	Health & Safety Training/Equipment
12/04/2021	Tesco Groundworks - Grant	1,000.00	Outdoor Explorers – Toddler Group
14/04/2021	Wallingford Municipal Charities - Grant	187.00	Fire exit – Locking mechanism
01/06/2021	Wallingford Bridge Estate Charities	250.00	Garden Maintenance
-	Room Rental	1,400.00	Core Running Cost
-	Parent Donations	445.38	Core Running Cost
-	Fundraising (SO Charitable/Waitrose)	734.50	Core Running Cost
	Total:	25,439.67	

The family centre normally runs fundraising events. However, COVID19 restrictions has removed the opportunity for these events.

Successful grant applications for maintenance, training and upgrades have been made to Wallingford Municipal Charities, OCC, and Bridge.

Additional income has been raised by parental donations during session as well as hiring the centre.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	MANOITON	
Full name(s)	MAUREEN NORTON	
Position (eg, Chair, etc)	CHAIRPERSON	
Date	31/3/22	

Wigod Way Wallingford Family Centre
Balance Sheet
for the year ending 30 June 2021

	<u>2021</u>	<u>2020</u>
	£	£
Current Assets	<u>41,904.30</u>	<u>46,928.50</u>
Balance brought forward	46,928.50	32,686.23
Surplus for the year	- 5,024.20	14,242.27
	<u>41,904.30</u>	<u>46,928.50</u>

Signed:

Date:

MANorton

9/8/21

Maureen Norton
Chairperson

S. Godley

7/8/21

Simon Godley
Treasurer

Wigod Way Wallingford Family Centre
Receipts and Payments Accounts
for the year ending 30 June 2021

	2021	2020
	£	£
Income		
Grants	22,859.79	35,845.53
Fundraising	734.50	720.00
Parents Donations	445.38	2,006.06
Room Hire	1,400.00	2,555.00
Uncatergorised Income	0.02	-
Total Income	25,439.69	41,126.59
Expenditures		
Staff Payroll Costs	20,960.25	19,143.42
Staff Training Costs	229.60	367.40
Session Expences	31.79	1,312.78
Utilities	1,544.01	2,329.83
Cleaning	1,567.79	1,096.52
Maintenance/Repairs	4,327.02	531.05
Rent	120.00	360.00
Insurances	299.91	-
General Office	1,275.44	1,584.32
Gifts	108.08	118.00
Uncatergorised Expense	-	41.00
Total Expenditures	30,463.89	26,884.32
Surplus/(Deficit) for the year	- 5,024.20	14,242.27

Signed:

Date:

MANorton

21/9/21

Maureen Norton
Chairperson

S. Godley

21/9/21

Simon Godley
Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Wigod Way Wallingford Family centre

**On accounts for the year
ended**

2021

**Charity no
(if any)**

1173241

Set out on pages

8 and 9

(remember to include the page numbers of additional sheets)

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- the accounts do not accord with the accounting records

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* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

15/12/21

Name:

MELANIE CORNUT

**Relevant professional
qualification(s) or body
(if any):**

MAAT

Address:

200 CROWNARSH HILL CROWNARSH GIFFORD
WALLINGFORD OX10 8BB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.