

HOPE INTO ACTION: MID SUSSEX

England & Wales · Charity number 1173235

Details

Status Registered

Legal form CIO

Registered 2017-05-31

Register [View on the Charity Commission register](#)

Contact

Address The Kings Centre
33-35 Victoria Road
Burgess Hill
RH15 9LR

Phone 01444244215

Email nigel.goodenough@hopeintoaction.org.uk

Website www.hopeintoaction.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT:-4.1. THE RELIEF AND/OR PREVENTION OF FINANCIAL HARDSHIP IN HAYWARDS HEATH, MID SUSSEX AND SUCH OTHER PARTS OF THE UNITED KINGDOM AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME DECIDE; AND4.2. THE RELIEF OF SICKNESS AND TO PROMOTE AND PRESERVE GOOD HEALTH BY PROVISION OF ACCOMMODATION AMONG PEOPLE RESIDING PERMANENTLY OR TEMPORARILY IN MID SUSSEX AND SUCH OTHER PARTS OF THE UNITED KINGDOM AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME DECIDE.

Activities: Working in conjunction with local churches, the charity provides supported housing in the Mid Sussex region, to those who are homeless or insecurely housed.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£147,558	£134,507	-	-
2023-09-30	£154,679	£133,923	-	-
2022-09-30	£109,989	£117,473	-	-
2021-09-30	£92,650	£93,116	-	-
2020-09-30	£66,850	£69,384	-	-

Trustees

Name	Role	Appointed
Steven Philip Osborne	Chair	2023-03-20
JANET SHEILA PACK		2017-05-31
Valerie Joy Maynard MBE		2019-06-17

HOPE INTO ACTION: MID SUSSEX

England & Wales - Charity number 1173235

Accounts

Annual Report and Financial Statements
for the Year Ended 30 September 2024

Hope Into Action: Mid Sussex

Charity registration number: 1173235

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

HOPE INTO ACTION: MID SUSSEX

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HOPE INTO ACTION: MID SUSSEX

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Graham Barnes (resigned 2 December 2024) Janet Pack Valerie Maynard MBE Nigel Maynard (resigned 2 November 2023) Steve Osborne
Charity Registration Number	1173235
Principal Office	The King's Centre 33-35 Victoria Road Burgess Hill West Sussex RH15 9LR
Independent Examiner	G W Schulz FCMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	National Westminster Bank plc 1 Muster Green Haywards Heath West Sussex RH16 4AP

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT

The Trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2024.

Objectives and activities

Objects and aims

The principal object of the charity is to provide supported housing in the Mid Sussex region to those who are homeless or insecurely housed.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Working in conjunction with local churches, Hope into Action: Mid Sussex provides supported housing in the Mid Sussex region to those who are homeless or insecurely housed. It enables churches to use their resources in partnership with the charity to provide shared housing of a high standard, and friendship, support, advocacy and advice to vulnerable adults in the community.

The charity's model is to use investment resources to buy a property, typically suitable for three tenants. Each tenant has their own room and use of a communal lounge, kitchen and bathroom. The house is linked to a local church that provides a positive community, friendship, mentoring and support. A professional Empowerment Worker provides expertise to the tenants in applying for benefits and for jobs, liaising with other support agencies and agreeing a 'personal development plan' to help them progress and move on successfully into independent accommodation.

This is a holistic approach. We first meet the immediate practical needs of the tenant, then help them address the underlying causes which led to them being in poverty. The positive framework of relationship through the Empowerment Worker and the church's friendship and support team plays a significant role in helping tenants to move out of poverty.

This is our seventh full year of operation, and we continue to run five houses. The owner of one of our properties needed to release some equity part way through their 5 year business lease, which was a challenge. We have successfully secured additional investment of £355,000 in order to buy them out and avoid having to sell the property. Our occupancy for the year was 94%, a strong figure given many tenants moving on throughout the year.

In April 2024 we employed a part time 'Empowerment Worker' in Crawley, to provide the professional support to the 7 tenants (4 adults & 3 children) in two houses in the town. This was a successful appointment, with tenants developing a strong working relationship with her, and beginning to strengthen partnerships with other agencies in Crawley.

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT (CONTINUED)

At 30 September 2024, we were housing and supporting sixteen tenants across five houses. In addition, four tenants moved out of our supported housing during this financial year, three moving into independent accommodation and one returning to prison. The majority of our tenants made progress in the areas in which support was needed, including improved mental health and finding employment. All of our tenants that had a previously problematic relationship with alcohol or substances were making great progress in their recovery. We are keeping in contact with the majority of tenants that have moved out of our supported accommodation. This provides friendship & support for the longer term, but also gives us good data to prove that our model is working, breaking cycles of homelessness.

We have continued to develop and strengthen our partnerships with the three churches providing friendship & support to our tenants – Christ Church Haywards Heath, St John's, Crawley and The King's Church Mid Sussex. St John's identified new co-ordinators to oversee their group, which has resulted in a higher level of engagement, and an increase in the number of befrienders meeting with tenants. Most tenants have a befriender in place and meet with them regularly, providing a listening ear, wise advice and time to explore issues both present and past. We have provided training for the volunteers locally, and they have also been able to access national training with other groups.

Hope into Action: Mid Sussex is a franchise of Hope into Action UK, which provides us with training, support, advice and expertise. We have adopted their policies, with minor adaptations as needed. Representatives of Hope into Action UK carry out regular audits of our houses and meet with our tenants, to ensure that standards are maintained and risks are managed appropriately, with the wellbeing of our tenants being paramount.

Plans for the charity going forward

Over the next year, we will continue to search for additional investment towards a sixth house in East Grinstead. We will maintain a high level of occupancy and empower our tenants to find employment, remain substance free and secure their independent accommodation. A particular focus is to improve the relationship with Crawley Borough Council, to ensure that we receive housing benefit for eligible tenants, and to create move on pathways for tenants in our Crawley properties. We will seek to increase the number of people within the Friendship and Support groups, as this is a unique aspect of our supported housing model, and one that helps our tenants to transform their lives.

Financial review

Income for the year was £147,558 (2023 - £154,679) and expenditure £134,507 (2023 - £133,923). General funds carried forward amounted to £45,638.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

HOPE INTO ACTION: MID SUSSEX TRUSTEES' REPORT (CONTINUED)

Structure, governance and management

Nature of governing document

Hope Into Action: Mid Sussex is a registered charity, number 1173235, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk management

The trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT (CONTINUED)

Statement of Responsibilities


The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

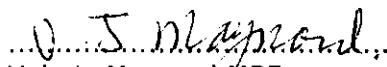
The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 2 June 2025 and signed on its behalf by:


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee


.....
Steve Osborne
Trustee

HOPE INTO ACTION: MID SUSSEX
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HOPE INTO ACTION: MID SUSSEX

I report to the Trustees on my examination of the accounts of Hope Into Action: Mid Sussex for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity Trustees of Hope Into Action: Mid Sussex you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hope Into Action: Mid Sussex's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hope Into Action: Mid Sussex as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
G W Schulz FCMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

2 June 2025

HOPE INTO ACTION: MID SUSSEX

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2024**


	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	2	14,732	23,180	37,912	62,443
Charitable activities	3	108,549	-	108,549	92,220
Investment income	4	1,097	-	1,097	16
Total income		<u>124,378</u>	<u>23,180</u>	<u>147,558</u>	<u>154,679</u>
Expenditure on:					
Charitable activities	5	<u>111,453</u>	<u>23,054</u>	<u>134,507</u>	<u>133,923</u>
Total expenditure		<u>111,453</u>	<u>23,054</u>	<u>134,507</u>	<u>133,923</u>
Net income		<u>12,925</u>	<u>126</u>	<u>13,051</u>	<u>20,756</u>
Net movement in funds		12,925	126	13,051	20,756
Reconciliation of funds					
Total funds brought forward		<u>32,713</u>	<u>17,284</u>	<u>49,997</u>	<u>29,241</u>
Total funds carried forward	12	<u>45,638</u>	<u>17,410</u>	<u>63,048</u>	<u>49,997</u>

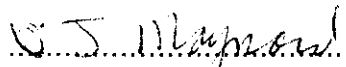
HOPE INTO ACTION: MID SUSSEX


BALANCE SHEET AS AT 30 SEPTEMBER 2024

	Note	2024 £	2023 £
Current assets			
Debtors	8	3,000	3,763
Cash at bank and in hand		<u>76,021</u>	<u>61,433</u>
		79,021	65,196
Creditors: Amounts falling due within one year	9	<u>(15,973)</u>	<u>(15,199)</u>
Net assets		<u>63,048</u>	<u>49,997</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		17,410	17,284
Unrestricted income funds			
Unrestricted funds		<u>45,638</u>	<u>32,713</u>
Total funds	12	<u>63,048</u>	<u>49,997</u>

The financial statements on pages 7 to 16 were approved by the Trustees, and authorised for issue on 2 June 2025 and signed on their behalf by:


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee


.....
Steve Osborne
Trustee

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Hope Into Action: Mid Sussex meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Donations	12,205	3,030	15,235	9,989
Gift aid reclaimed	595	150	745	690
Grants, including capital grants;				
Grants from other charities	-	20,000	20,000	44,500
Other income from donations and legacies	1,932	-	1,932	7,264
	<u>14,732</u>	<u>23,180</u>	<u>37,912</u>	<u>62,443</u>

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Charitable activities	<u>108,549</u>	<u>-</u>	<u>108,549</u>	<u>92,220</u>

4 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income; Interest receivable on bank deposits	<u>1,097</u>	<u>-</u>	<u>1,097</u>	<u>16</u>

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Premises costs		48,390	402	48,792	43,509
Repairs and renewals		1,929	-	1,929	6,945
Tenant support		12	2,149	2,161	542
Staff expenses		2,059	-	2,059	2,047
General administration		2,289	-	2,289	1,908
Insurance		1,869	-	1,869	1,524
Franchise fee		1,500	-	1,500	1,500
Training		1,554	-	1,554	1,288
Independent examination		1,134	-	1,134	1,080
Staff costs	7	<u>50,717</u>	<u>20,503</u>	<u>71,220</u>	<u>73,580</u>
		<u>111,453</u>	<u>23,054</u>	<u>134,507</u>	<u>133,923</u>

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

6 Trustees remuneration and expenses

No Trustees received remuneration (2023 - One Trustee £17,627 as operational manager) in the current period.

No Trustees received benefits in kind in the form of pension contributions (2023 - One Trustee £1,382) in the current period.

The only other payments made to the Trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

7 Staff costs

The aggregate payroll costs were as follows:

	2024	2023
	£	£
Staff costs during the year were:		
Wages and salaries	65,712	68,039
Social security costs	311	221
Pension costs	5,197	5,320
	<u>71,220</u>	<u>73,580</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024	2023
	No	No
Staff	<u>2</u>	<u>2</u>

No employee received emoluments of more than £60,000 during the year

8 Debtors

	2024	2023
	£	£
Accrued income	778	33
Other debtors	2,222	3,730
	<u>3,000</u>	<u>3,763</u>

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

9 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other creditors	6,896	6,257
Accruals	<u>9,077</u>	<u>8,942</u>
	<u><u>15,973</u></u>	<u><u>15,199</u></u>

10 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Land and buildings		
Within one year	32,620	27,246
Between one and five years	<u>77,440</u>	<u>58,518</u>
	<u><u>110,060</u></u>	<u><u>85,764</u></u>

11 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,197 (2023 - £5,320).

Contributions totalling £374 (2023 - £356) were payable to the scheme at the end of the year and are included in creditors.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

12 Funds

	Balance at 1 October 2023 £	Incoming resources £	Resources expended £	Balance at 30 September 2024 £
Unrestricted funds				
<i>General</i>				
General Funds	32,713	124,378	(111,453)	45,638
Restricted funds				
Staff fund	15,444	20,750	(20,503)	15,691
Tenant support fund	1,840	2,430	(2,551)	1,719
	<u>17,284</u>	<u>23,180</u>	<u>(23,054)</u>	<u>17,410</u>
Total funds	<u>49,997</u>	<u>147,558</u>	<u>(134,507)</u>	<u>63,048</u>
	Balance at 1 October 2022 £	Incoming resources £	Resources expended £	Balance at 30 September 2023 £
Unrestricted funds				
<i>General</i>				
General Funds	27,723	107,462	(102,472)	32,713
Restricted funds				
Specific gifts	-	5,000	(5,000)	-
Staff fund	-	40,250	(24,806)	15,444
Tenant support fund	1,018	1,967	(1,145)	1,840
IT fund	500	-	(500)	-
	<u>1,518</u>	<u>47,217</u>	<u>(31,451)</u>	<u>17,284</u>
Total funds	<u>29,241</u>	<u>154,679</u>	<u>(133,923)</u>	<u>49,997</u>

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2024 (CONTINUED)

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2024 £
Current assets	61,611	17,410	79,021
Current liabilities	<u>(15,973)</u>	<u>-</u>	<u>(15,973)</u>
Total net assets	<u><u>45,638</u></u>	<u><u>17,410</u></u>	<u><u>63,048</u></u>
	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2023 £
Current assets	47,912	17,284	65,196
Current liabilities	<u>(15,199)</u>	<u>-</u>	<u>(15,199)</u>
Total net assets	<u><u>32,713</u></u>	<u><u>17,284</u></u>	<u><u>49,997</u></u>

HOPE INTO ACTION: MID SUSSEX

England & Wales - Charity number 1173235

Accounts

**Annual Report and Financial Statements
for the Year Ended 30 September 2023**

Hope Into Action: Mid Sussex

Charity registration number: 1173235

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Trustees	Nigel Goodenough (resigned 20 March 2023) Graham Barnes Janet Pack Valerie Maynard MBE Nigel Maynard (resigned 2 November 2023) Steve Osborne (appointed 20 March 2023)
Charity Registration Number	1173235
Principal Office	The King's Centre 33-35 Victoria Road Burgess Hill West Sussex RH15 9LR
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	National Westminster Bank plc 24 Church Road Burgess Hill West Sussex RH15 9ZS

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Objects and aims

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Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Working in conjunction with local churches, Hope into Action: Mid Sussex provides supported housing in the Mid Sussex region to those who are homeless or insecurely housed. It enables churches to use their resources in partnership with the charity to provide shared housing of a high standard, and friendship, support, advocacy and advice to vulnerable adults in the community.

The charity's model is to use investment resources to buy a property, typically suitable for three tenants. Each tenant has their own room and use of a communal lounge, kitchen and bathroom. The house is linked to a local church that provides a positive community, friendship, mentoring and support. A professional Empowerment Worker provides expertise to the tenants in applying for benefits and for jobs, liaising with other support agencies and agreeing a 'personal development plan' to help them progress and move on successfully into independent accommodation.

This is a holistic approach. We first meet the immediate practical needs of the tenant, then help them address the underlying causes which led to them being in poverty. The positive framework of relationship through the Empowerment Worker and the church's friendship and support team plays a significant role in helping tenants to move out of poverty.

This is our sixth full year of operation, and we have continued to grow. During this year we opened another house, our fifth, in Crawley, for a mother and her 3 children. This property was purchased by two investors who have previously invested in our other houses, which is encouraging and demonstrates that our investors are assured by our model and have been well cared for. Our occupancy for the year was 97% - our highest so far - which demonstrates both the need for our supported housing, and our improved referral pathways which have accelerated our assessment process and ensured that rooms do not stay empty for long.

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT (CONTINUED)

At 30 September 2023, we were housing and supporting sixteen tenants across five houses, an increase of 4 on the previous year. In addition, four tenants moved out of our supported housing during this financial year, two moving in with family, and two moving into independent accommodation. All of our tenants have made progress in the areas in which support was needed, including improved mental health and finding employment. We are keeping in contact with the majority of tenants that have moved out of our supported accommodation. This provides friendship & support for the longer term, but also gives us good data to prove that our model is working, breaking cycles of homelessness.

We have continued to develop and strengthen our partnerships with the three churches providing friendship & support to our tenants – Christ Church Haywards Heath, St John The Baptist, Crawley & The King's Church Mid Sussex. Most tenants have a befriender in place and meet with them regularly, providing a listening ear, wise advice and time to explore issues both present and past. We have provided training for the volunteers locally, and they have also been able to access national training with other groups.

Hope into Action: Mid Sussex is a franchise of Hope into Action UK, which provides us with training, support, advice and expertise. We have adopted their policies, with minor adaptations as needed. Representatives of Hope into Action UK carry out regular audits of our houses and meet with our tenants, to ensure that standards are maintained and risks are managed appropriately, with the wellbeing of our tenants being paramount.

Plans for the charity going forward

Over the next year, we will continue to search for additional investment towards a sixth house in East Grinstead. We will maintain a high occupancy and empower our tenants to find employment, remain substance free and secure their independent accommodation. We will seek to increase the number of people supporting us financially, and secure additional grant funding for our operations.

Financial review

Income for the year was £154,679 (2022: £109,989) and expenditure £133,923 (2022: £117,473). General funds carried forward amounted to £32,713.

We received grants towards our operations during the year: Nationwide (£36,000), The Ogle Trust (£3,000), B&Q Foundation (£5,000) & Local Giving (£550). We are incredibly grateful to all these organisations for their generous support.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

HOPE INTO ACTION: MID SUSSEX
TRUSTEES' REPORT (CONTINUED)

Structure, governance and management

Nature of governing document

Hope Into Action: Mid Sussex is a registered charity, number 1173235, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk management

The trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

HOPE INTO ACTION: MID SUSSEX
TRUSTEES' REPORT (CONTINUED)

Statement of Responsibilities


The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

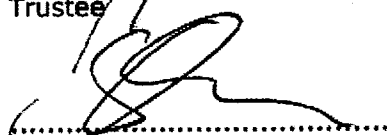
The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.


The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 22 April 2024 and signed on its behalf by:


.....
Graham Barnes
Trustee


.....
Steve Osborne
Trustee


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee

HOPE INTO ACTION: MID SUSSEX
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HOPE INTO ACTION: MID SUSSEX

I report to the Trustees on my examination of the accounts of Hope Into Action: Mid Sussex for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity Trustees of Hope Into Action: Mid Sussex you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hope Into Action: Mid Sussex's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hope Into Action: Mid Sussex as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
G W Schulz ACMA
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

22 April 2024

HOPE INTO ACTION: MID SUSSEX

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	15,226	47,217	62,443	35,504
Charitable activities	3	92,220	-	92,220	74,485
Investment income	4	16	-	16	-
Total income		<u>107,462</u>	<u>47,217</u>	<u>154,679</u>	<u>109,989</u>
Expenditure on:					
Charitable activities	5	102,472	31,451	133,923	117,473
Total expenditure		<u>102,472</u>	<u>31,451</u>	<u>133,923</u>	<u>117,473</u>
Net income/(expenditure)		<u>4,990</u>	<u>15,766</u>	<u>20,756</u>	<u>(7,484)</u>
Net movement in funds		4,990	15,766	20,756	(7,484)
Reconciliation of funds					
Total funds brought forward		<u>27,723</u>	<u>1,518</u>	<u>29,241</u>	<u>36,725</u>
Total funds carried forward	12	<u>32,713</u>	<u>17,284</u>	<u>49,997</u>	<u>29,241</u>

The notes on pages 9 to 16 form an integral part of these financial statements.

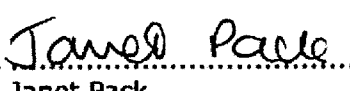
HOPE INTO ACTION: MID SUSSEX

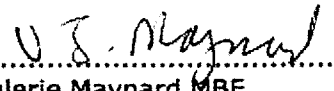
BALANCE SHEET AS AT 30 SEPTEMBER 2023


	Note	2023 £	2022 £
Current assets			
Debtors	8	3,763	3,144
Cash at bank and in hand		<u>61,433</u>	<u>38,137</u>
		65,196	41,281
Creditors: Amounts falling due within one year	9	<u>(15,199)</u>	<u>(12,040)</u>
Net assets		<u>49,997</u>	<u>29,241</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		17,284	1,518
Unrestricted income funds			
Unrestricted funds		<u>32,713</u>	<u>27,723</u>
Total funds	12	<u>49,997</u>	<u>29,241</u>

The financial statements on pages 7 to 16 were approved by the Trustees, and authorised for issue on 22 April 2024 and signed on their behalf by:


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee


.....
Steve Osborne
Trustee

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Hope Into Action: Mid Sussex meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service; the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations	7,422	2,567	9,989	21,774
Gift aid reclaimed	540	150	690	735
Grants, including capital grants;				
Grants from other charities	-	44,500	44,500	12,000
Other income from donations and legacies	<u>7,264</u>	<u>-</u>	<u>7,264</u>	<u>995</u>
	<u>15,226</u>	<u>47,217</u>	<u>62,443</u>	<u>35,504</u>

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Charitable activities	92,220	-	92,220	74,485

4 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable and similar income; Interest receivable on bank deposits	16	-	16	-

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Premises costs	42,796	713	43,509	37,373
Repairs and renewals	1,945	5,000	6,945	4,079
Tenant support	110	432	542	2,759
Staff expenses	2,047	-	2,047	1,596
General administration	1,408	500	1,908	1,889
Insurance	1,524	-	1,524	1,443
Franchise fee	1,500	-	1,500	1,710
Training	1,288	-	1,288	215
Independent examination	1,080	-	1,080	960
Staff costs	48,774	24,806	73,580	65,449
	102,472	31,451	133,923	117,473

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

6 Trustees remuneration and expenses

One Trustee received remuneration amounting to £17,627 (2022 - £36,427) as operational manager in the current period.

One Trustee received benefits in kind in the form of pension contributions amounting to £1,382 (2022 - £2,883) in the current period.

The only other payments made to the Trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

7 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	68,039	60,747
Social security costs	221	-
Pension costs	<u>5,320</u>	<u>4,702</u>
	<u><u>73,580</u></u>	<u><u>65,449</u></u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023	2022
	No	No
Staff	<u>4</u>	<u>4</u>

No employee received emoluments of more than £60,000 during the year

8 Debtors

	2023	2022
	£	£
Accrued income	33	690
Other debtors	<u>3,730</u>	<u>2,454</u>
	<u><u>3,763</u></u>	<u><u>3,144</u></u>

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	6,257	5,058
Accruals	<u>8,942</u>	<u>6,982</u>
	<u>15,199</u>	<u>12,040</u>

10 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Land and buildings		
Within one year	27,246	21,499
Between one and five years	<u>58,518</u>	<u>47,798</u>
	<u>85,764</u>	<u>69,297</u>

11 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,320 (2022 - £4,702).

Contributions totalling £356 (2022 - £337) were payable to the scheme at the end of the year and are included in creditors.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)

12 Funds

	Balance at 1 October 2022 £	Incoming resources £	Resources expended £	Balance at 30 September 2023 £
Unrestricted funds				
<i>General</i>				
General Funds	27,723	107,462	(102,472)	32,713
Restricted funds				
Specific gifts	-	5,000	(5,000)	-
Staff fund	-	40,250	(24,806)	15,444
Tenant support fund	1,018	1,967	(1,145)	1,840
IT fund	500	-	(500)	-
	<u>1,518</u>	<u>47,217</u>	<u>(31,451)</u>	<u>17,284</u>
Total funds	<u>29,241</u>	<u>154,679</u>	<u>(133,923)</u>	<u>49,997</u>
	Balance at 1 October 2021 £	Incoming resources £	Resources expended £	Balance at 30 September 2022 £
Unrestricted funds				
<i>General</i>				
General Funds	24,653	93,780	(90,710)	27,723
Restricted funds				
Specific gifts	-	290	(290)	-
Staff fund	10,883	12,750	(23,633)	-
Tenant support fund	1,189	2,669	(2,840)	1,018
IT fund	-	500	-	500
	<u>12,072</u>	<u>16,209</u>	<u>(26,763)</u>	<u>1,518</u>
Total funds	<u>36,725</u>	<u>109,989</u>	<u>(117,473)</u>	<u>29,241</u>

HOPE INTO ACTION: MID SUSSEX

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 (CONTINUED)**

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2023 £
Current assets	47,912	17,284	65,196
Current liabilities	<u>(15,199)</u>	<u>-</u>	<u>(15,199)</u>
Total net assets	<u>32,713</u>	<u>17,284</u>	<u>49,997</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2022 £
Current assets	39,763	1,518	41,281
Current liabilities	<u>(12,040)</u>	<u>-</u>	<u>(12,040)</u>
Total net assets	<u>27,723</u>	<u>1,518</u>	<u>29,241</u>

HOPE INTO ACTION: MID SUSSEX

England & Wales - Charity number 1173235

Accounts

Annual Report and Financial Statements
for the Year Ended 30 September 2022

Hope Into Action: Mid Sussex

Charity registration number: 1173235

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

HOPE INTO ACTION: MID SUSSEX

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Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 16

HOPE INTO ACTION: MID SUSSEX

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees	Nigel Goodenough (resigned 20 March 2023) Graham Barnes Janet Pack Valerie Maynard MBE Nigel Maynard Steve Osborne (appointed 20 March 2023)
Charity Registration Number	1173235
Principal Office	The King's Centre 33-35 Victoria Road Burgess Hill West Sussex RH15 9LR
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	National Westminster Bank plc 24 Church Road Burgess Hill West Sussex RH15 9ZS

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT

The Trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2022.

Objectives and activities

Objects and aims

The principal object of the charity is to provide supported housing in the Mid Sussex region to those who are homeless or insecurely housed.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Review of activities

Working in conjunction with local churches, Hope into Action: Mid Sussex provides supported housing in the Mid Sussex region to those who are homeless or insecurely housed. It enables churches to use their resources in partnership with the charity to provide shared housing of a high standard, and friendship, support, advocacy and advice to vulnerable adults in the community.

The charity's model is to use investment resources to buy a property, typically suitable for three tenants. Each tenant has their own room and use of a communal lounge, kitchen and bathroom. The house is linked to a local church that provides a positive community, friendship, mentoring and support. A professional Empowerment Worker provides expertise to the tenants in applying for benefits and for jobs, liaising with other support agencies and agreeing a 'personal development plan' to help them progress and move on successfully into independent accommodation.

This is a holistic approach. We first meet the immediate practical needs of the tenant, then help them address the underlying causes which led to them being in poverty. The positive framework of relationship through the Empowerment Worker and the church's friendship and support team plays a significant role in helping tenants to move out of poverty.

This is our fifth full year of operation, and, despite the challenges that both the pandemic and increasing energy bills have presented, we have seen encouraging growth in our operations, with an increase in the number of tenants housed and supported, an additional part time Empowerment Worker, a property in the process of being purchased and strengthening of volunteer and paid staff positions.

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT (CONTINUED)

At 30 September 2022, we were housing and supporting twelve tenants across four houses. In addition, eight tenants moved out of our supported housing during this financial year, six moving into independent accommodation, one moving into alternative supported housing, and one into rehab, and then moving in with his family. All of our tenants have made progress in the areas in which support was needed, including improved health and employment. We are keeping in contact with the majority of tenants that have moved out of our supported accommodation, providing friendship & support in order for them to maintain their independent tenancies and thereby break the cycle of homelessness.

We developed and strengthened our partnerships with the three churches providing friendship & support to our tenants - Christ Church Haywards Heath, St John The Baptist, Crawley & The King's Church Mid Sussex. We have created good structures and lines of communication with all churches, and have coordinators in place to recruit and supervise a team of volunteers.

We are in the process of purchasing a second 3 bedroom property in Crawley which will be leased to us by the end of the next financial year. We are exploring partnerships with the West Sussex Refugee Resettlement Service to potentially provide a home for a destitute family.

We recruited a part time Empowerment Worker who joined the team in March 2022 to provide professional support both to the tenants in the Crawley properties, and to our partner church in the town.

Hope into Action: Mid Sussex is a franchise of Hope into Action UK, which provides us with training, support, advice and expertise. We have adopted their policies, with minor adaptations as needed. Representatives of Hope into Action UK carry out regular audits of our houses and meet with our tenants, to ensure that standards are maintained and risks are managed appropriately, with the wellbeing of our tenants being paramount.

Plans for the charity going forward

Over the next year, we will refurbish and redecorate the new property in Crawley and expect to move a family in by spring. We will work with referral agencies to identify suitable tenants and develop our existing partnership with St John's in order to provide great support and friendship to the tenants in this, our fifth, house. Once purchased, we will explore additional investment to purchase a property in East Grinstead. We are already having positive discussions with a church in the town who are keen to partner with us to provide a Friendship & Support Group, once the property is purchased.

Financial review

Income for the year was £109,989 (2021: £92,650) and expenditure £117,473 (2021: £93,116). General funds carried forward amounted to £27,723.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

HOPE INTO ACTION: MID SUSSEX
TRUSTEES' REPORT (CONTINUED)

Structure, governance and management

Nature of governing document

Hope Into Action: Mid Sussex is a registered charity, number 1173235, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk management

The trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

HOPE INTO ACTION: MID SUSSEX

TRUSTEES' REPORT (CONTINUED)

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

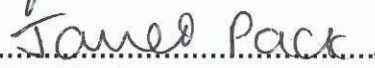
The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 15 May 2023 and signed on its behalf by:


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee

HOPE INTO ACTION: MID SUSSEX
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HOPE INTO ACTION: MID SUSSEX

I report to the Trustees on my examination of the accounts of Hope Into Action: Mid Sussex for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity Trustees of Hope Into Action: Mid Sussex you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hope Into Action: Mid Sussex's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hope Into Action: Mid Sussex as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
G W Schulz
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

15 May 2023

HOPE INTO ACTION: MID SUSSEX

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	2	19,295	16,209	35,504	24,932
Charitable activities	3	<u>74,485</u>	<u>-</u>	<u>74,485</u>	<u>67,718</u>
Total income		<u>93,780</u>	<u>16,209</u>	<u>109,989</u>	<u>92,650</u>
Expenditure on:					
Charitable activities	4	<u>90,710</u>	<u>26,763</u>	<u>117,473</u>	<u>93,116</u>
Total expenditure		<u>90,710</u>	<u>26,763</u>	<u>117,473</u>	<u>93,116</u>
Net income/(expenditure)		<u>3,070</u>	<u>(10,554)</u>	<u>(7,484)</u>	<u>(466)</u>
Net movement in funds		3,070	(10,554)	(7,484)	(466)
Reconciliation of funds					
Total funds brought forward		<u>24,653</u>	<u>12,072</u>	<u>36,725</u>	<u>37,191</u>
Total funds carried forward	11	<u>27,723</u>	<u>1,518</u>	<u>29,241</u>	<u>36,725</u>

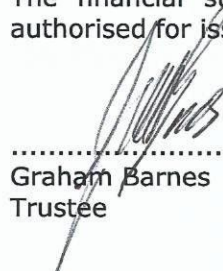
The notes on pages 9 to 16 form an integral part of these financial statements.
Page 7

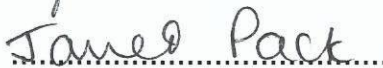
HOPE INTO ACTION: MID SUSSEX

BALANCE SHEET AS AT 30 SEPTEMBER 2022

	Note	2022 £	2021 £
Current assets			
Debtors	7	3,144	5,305
Cash at bank and in hand		<u>38,137</u>	<u>43,810</u>
		41,281	49,115
Creditors: Amounts falling due within one year	8	<u>(12,040)</u>	<u>(12,390)</u>
Net assets		<u>29,241</u>	<u>36,725</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		1,518	12,072
Unrestricted income funds			
Unrestricted funds		<u>27,723</u>	<u>24,653</u>
Total funds	11	<u>29,241</u>	<u>36,725</u>

The financial statements on pages 7 to 16 were approved by the Trustees, and authorised for issue on 15 May 2023 and signed on their behalf by:


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee


.....
Valerie Maynard MBE
Trustee

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Hope Into Action: Mid Sussex meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
Donations	17,728	4,046	21,774	9,092
Gift aid reclaimed	572	163	735	1,257
Grants, including capital grants;				
Grants from other charities	-	12,000	12,000	12,750
Other income from donations and legacies	995	-	995	1,833
	<u>19,295</u>	<u>16,209</u>	<u>35,504</u>	<u>24,932</u>

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Charitable activities	74,485	-	74,485	67,718

4 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Premises costs		37,359	14	37,373	34,698
Repairs and renewals		3,553	526	4,079	1,160
Tenant support		295	2,464	2,759	2,065
Staff expenses		1,470	126	1,596	926
General administration		1,889	-	1,889	2,206
Insurance		1,443	-	1,443	1,447
Franchise fee		1,710	-	1,710	1,895
Training		215	-	215	55
Independent examination		960	-	960	960
Staff costs	6	41,816	23,633	65,449	47,704
		90,710	26,763	117,473	93,116

5 Trustees remuneration and expenses

One Trustee received remuneration amounting to £36,427 (2021 - £35,834) as operational manager in the current period.

One Trustee received benefits in kind in the form of pension contributions amounting to £2,883 (2021 - £2,779) in the current period.

The only other payments made to the Trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

HOPE INTO ACTION: MID SUSSEX
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

6 Staff costs

The aggregate payroll costs were as follows:

	2022	2021
	£	£
Staff costs during the year were:		
Wages and salaries	60,747	44,265
Pension costs	<u>4,702</u>	<u>3,439</u>
	<u>65,449</u>	<u>47,704</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022	2021
	No	No
Staff	<u>4</u>	<u>3</u>

No employee received emoluments of more than £60,000 during the year

7 Debtors

	2022	2021
	£	£
Accrued income	690	926
Other debtors	<u>2,454</u>	<u>4,379</u>
	<u>3,144</u>	<u>5,305</u>

8 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors	5,058	5,654
Accruals	<u>6,982</u>	<u>6,736</u>
	<u>12,040</u>	<u>12,390</u>

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

9 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Land and buildings		
Within one year	21,499	23,745
Between one and five years	<u>47,798</u>	<u>44,757</u>
	<u><u>69,297</u></u>	<u><u>68,502</u></u>

10 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £4,702 (2021 - £3,439).

Contributions totalling £337 (2021 - £321) were payable to the scheme at the end of the year and are included in creditors.

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

11 Funds

	Balance at 1 October 2021 £	Incoming resources £	Resources expended £	Balance at 30 September 2022 £
Unrestricted funds				
<i>General</i>				
General Funds	24,653	93,780	(90,710)	27,723
Restricted funds				
Specific gifts	-	290	(290)	-
Staff fund	10,883	12,750	(23,633)	-
Tenant support fund	1,189	2,669	(2,840)	1,018
IT fund	-	500	-	500
	12,072	16,209	(26,763)	1,518
Total funds	36,725	109,989	(117,473)	29,241
Balance at 30 September 2021				
	Balance at 1 October 2020 £	Incoming resources £	Resources expended £	Balance at 30 September 2021 £
Unrestricted funds				
<i>General</i>				
General Funds	28,834	77,302	(81,483)	24,653
Restricted funds				
Staff fund	7,225	13,500	(9,842)	10,883
Tenant support fund	1,132	1,848	(1,791)	1,189
	8,357	15,348	(11,633)	12,072
Total funds	37,191	92,650	(93,116)	36,725

HOPE INTO ACTION: MID SUSSEX

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022 (CONTINUED)

12 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2022 £
Current assets	39,763	1,518	41,281
Current liabilities	<u>(12,040)</u>	<u>-</u>	<u>(12,040)</u>
Total net assets	<u>27,723</u>	<u>1,518</u>	<u>29,241</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2021 £
Current assets	37,043	12,072	49,115
Current liabilities	<u>(12,390)</u>	<u>-</u>	<u>(12,390)</u>
Total net assets	<u>24,653</u>	<u>12,072</u>	<u>36,725</u>

HOPE INTO ACTION: MID SUSSEX

England & Wales - Charity number 1173235

Accounts

Annual Report and Financial Statements
for the Year Ended 30 September 2021

Hope Into Action: Mid Sussex

Charity registration number: 1173235

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

HOPE INTO ACTION: MID SUSSEX

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Trustees' Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 16

HOPE INTO ACTION: MID SUSSEX

Reference and Administrative Details

Trustees	Nigel Goodenough Graham Barnes Janet Pack Valerie Maynard MBE Nigel Maynard
Principal Office	The King's Centre 33-35 Victoria Road Burgess Hill West Sussex RH15 9LR
Charity Registration Number	1173235
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	National Westminster Bank plc 24 Church Road Burgess Hill West Sussex RH15 9ZS

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2021.

Objectives and activities

Objects and aims

The principal object of the charity is to provide supported housing in the Mid Sussex region to those who are homeless or insecurely housed.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Review of activities

Working in conjunction with local churches, Hope Into Action: Mid Sussex provides supported housing in the Mid Sussex region to those who are homeless or insecurely housed. It enables churches to use their resources in partnership with the charity to provide shared housing of a high standard, and friendship, support, advocacy and advice to vulnerable adults in the community.

The charity's model is to use investment resources to buy a property, typically suitable for three tenants. Each tenant has their own room and use of a communal lounge, kitchen and bathroom. The house is linked to a local church that provides a positive community, friendship, mentoring and support. A professional Empowerment Worker provides expertise to the tenants in applying for benefits and for jobs, liaising with other support agencies and agreeing a 'personal development plan' to help them progress and move on successfully into independent accommodation.

This is a holistic approach. We first meet the immediate practical needs of the tenant, then help them address the underlying causes which led to them being in poverty. The positive framework of relationship through the Empowerment Worker and the church's friendship and support team plays a significant role in helping tenants to move out of poverty.

This is our fourth full year of operation, and, despite the challenges that the pandemic has presented, we have seen encouraging growth in our operations, with both an increase in the number of tenants housed and supported, and strengthening of volunteer and paid staff positions.

At the beginning of the financial year our fourth property was opened, in Burgess Hill, and a refugee family moved in, in October 2020.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

As at 30 September 2021, we were housing and supporting thirteen tenants (an increase of 63% in 12 months). In addition, two tenants moved out of our supported housing during this financial year, both into independent accommodation, breaking the cycle of homelessness. All of our tenants have made progress in the areas in which support was needed, including improved health and employment. Several of them are making plans to move out of supported housing and to live independently.

We developed and strengthened our partnerships with the three churches providing friendship & support to our tenants - Christ Church Haywards Heath, St John The Baptist, Crawley & The King's Church Mid Sussex. We have created good structures and lines of communication with all churches, and have coordinators in place to recruit and supervise a team of volunteers.

We have secured pledged investment for an additional property which we expect to be purchased in Crawley and leased to us by the end of the next financial year. We are exploring partnerships with the West Sussex Refugee Resettlement Service to potentially provide a home for a destitute family.

We have recruited a part time Empowerment Worker who joined the team in November 2020 to provide professional support both to the tenants in three of the properties, and to our partner churches. We have also recruited a part time Finance Administrator who joined the team in September 2021 to manage our financial administration which has grown exponentially with our increased number of tenants and houses.

Hope Into Action: Mid Sussex is a franchise of Hope Into Action UK, which provides us with training, support, advice and expertise. We have adopted their policies, with minor adaptations as needed. Representatives of Hope Into Action UK carry out regular audits of our houses and meet with our tenants, to ensure that standards are maintained and risks are managed appropriately, with the wellbeing of our tenants being paramount.

Plans for the charity going forward

Over the next year, we will further expand our team by recruiting an additional part time Empowerment Worker for the tenants in our existing property in Crawley, and for our second house in the town once purchased. We will work with investors to prepare the new property in Crawley for occupation, work with referral agencies to identify suitable tenants and develop our existing partnership with the Church in order to provide great support and friendship to the tenants in this, our fifth, house. We will continue to build relationships with all of our partner churches, provide training to the friendship and support groups to enable them to identify and recruit additional volunteers. We will also identify and partner with an additional church in East Grinstead, and secure further investment towards purchasing a house in this town.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

Structure, governance and management

Nature of governing document

Hope Into Action: Mid Sussex is a registered charity, number 1173235, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 27 February 2022 and signed on its behalf by:


.....
Nigel Goodenough
Trustee


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee

HOPE INTO ACTION: MID SUSSEX

Independent Examiner's Report to the trustees of Hope Into Action: Mid Sussex

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 30 September 2021 which are set out on pages 7 to 16.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of Hope Into Action: Mid Sussex you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hope Into Action: Mid Sussex's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hope Into Action: Mid Sussex as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
G W Schulz

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

27 February 2022

HOPE INTO ACTION: MID SUSSEX

Statement of Financial Activities for the Year Ended 30 September 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	9,584	15,348	24,932	24,605
Charitable activities	3	67,718	-	67,718	42,241
Investment income	4	-	-	-	4
		<u>77,302</u>	<u>15,348</u>	<u>92,650</u>	<u>66,850</u>
Expenditure on:					
Charitable activities	5	81,483	11,633	93,116	69,384
Total expenditure		<u>81,483</u>	<u>11,633</u>	<u>93,116</u>	<u>69,384</u>
Net (expenditure)/income		<u>(4,181)</u>	<u>3,715</u>	<u>(466)</u>	<u>(2,534)</u>
Net movement in funds		(4,181)	3,715	(466)	(2,534)
Reconciliation of funds					
Total funds brought forward		<u>28,834</u>	<u>8,357</u>	<u>37,191</u>	<u>39,725</u>
Total funds carried forward	12	<u>24,653</u>	<u>12,072</u>	<u>36,725</u>	<u>37,191</u>

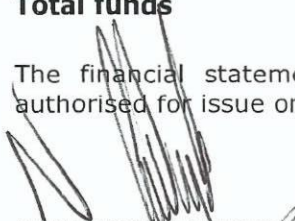
The notes on pages 9 to 16 form an integral part of these financial statements.
Page 7


HOPE INTO ACTION: MID SUSSEX

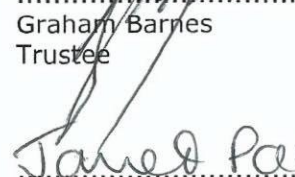
Balance Sheet as at 30 September 2021

	Note	2021 £	2020 £
Current assets			
Debtors	8	5,305	1,887
Cash at bank and in hand		<u>43,810</u>	<u>45,206</u>
		49,115	47,093
Creditors: Amounts falling due within one year	9	<u>(12,390)</u>	<u>(9,902)</u>
Net assets		<u>36,725</u>	<u>37,191</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		12,072	8,357
Unrestricted income funds			
Unrestricted funds		<u>24,653</u>	<u>28,834</u>
Total funds	12	<u>36,725</u>	<u>37,191</u>

The financial statements on pages 7 to 16 were approved by the Trustees, and authorised for issue on 27 February 2022 and signed on their behalf by:


.....
Nigel Goodenough
Trustee


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Hope Into Action: Mid Sussex meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations	6,702	2,390	9,092	16,448
Gift aid reclaimed	1,049	208	1,257	490
Grants, including capital grants;				
Grants from other charities	-	12,750	12,750	7,500
Other income from donations and legacies	<u>1,833</u>	<u>-</u>	<u>1,833</u>	<u>167</u>
	<u><u>9,584</u></u>	<u><u>15,348</u></u>	<u><u>24,932</u></u>	<u><u>24,605</u></u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Income from charitable activities	<u>67,718</u>	<u>67,718</u>	<u>42,241</u>

4 Investment income

	Total 2021 £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>-</u>	<u>4</u>

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

5 Expenditure on charitable activities

		Unrestricted funds General	Restricted funds	Total 2021	Total 2020
	Note	£	£	£	£
Premises costs		34,698	-	34,698	22,201
Repairs and renewals		1,160	-	1,160	1,502
Tenant support		274	1,791	2,065	1,065
Staff expenses		926	-	926	528
General administration		2,206	-	2,206	2,266
Insurance		1,447	-	1,447	1,180
Franchise fee		1,895	-	1,895	1,340
Training		55	-	55	88
Independent examination		960	-	960	780
Staff costs	7	<u>37,862</u>	<u>9,842</u>	<u>47,704</u>	<u>38,434</u>
		<u>81,483</u>	<u>11,633</u>	<u>93,116</u>	<u>69,384</u>

6 Trustees remuneration and expenses

1 Trustee received remuneration amounting to £35,834 (2020 - £35,103) as operational manager in the current period.

1 Trustee received benefits in kind in the form of pension contributions amounting to £2,779 (2020 - £2,724) in the current period.

The only other payments made to the Trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

7 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	44,265	35,103
Social security costs	-	607
Pension costs	3,439	2,724
	<u>47,704</u>	<u>38,434</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Staff	<u>3</u>	<u>1</u>

No employee received emoluments of more than £60,000 during the year

8 Debtors

	2021 £	2020 £
Accrued income	926	23
Other debtors	4,379	1,864
	<u>5,305</u>	<u>1,887</u>

9 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors	5,654	6,248
Accruals	6,736	3,654
	<u>12,390</u>	<u>9,902</u>

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

10 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2021 £	2020 £
Land and buildings		
Within one year	23,745	17,145
Between one and five years	<u>44,757</u>	<u>35,011</u>
	<u>68,502</u>	<u>52,156</u>

11 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £3,439 (2020 - £2,724).

Contributions totalling £321 (2020 - £315) were payable to the scheme at the end of the year and are included in creditors.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

12 Funds

	Balance at 1 October 2020 £	Incoming resources £	Resources expended £	Balance at 30 September 2021 £
Unrestricted funds				
<i>General</i>				
General Funds	28,834	77,302	(81,483)	24,653
Restricted funds				
Staff fund	7,225	13,500	(9,842)	10,883
Tenant support fund	1,132	1,848	(1,791)	1,189
	8,357	15,348	(11,633)	12,072
Total funds	37,191	92,650	(93,116)	36,725
	Balance at 1 October 2019 £	Incoming resources £	Resources expended £	Balance at 30 September 2020 £
Unrestricted funds				
<i>General</i>				
General Funds	39,725	48,884	(59,775)	28,834
Restricted funds				
Staff fund	-	15,450	(8,225)	7,225
Tenant support fund	-	2,516	(1,384)	1,132
	-	17,966	(9,609)	8,357
Total funds	39,725	66,850	(69,384)	37,191

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2021

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2021 £
Current assets	37,043	12,072	49,115
Current liabilities	<u>(12,390)</u>	<u>-</u>	<u>(12,390)</u>
Total net assets	<u>24,653</u>	<u>12,072</u>	<u>36,725</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2020 £
Current assets	38,736	8,357	47,093
Current liabilities	<u>(9,902)</u>	<u>-</u>	<u>(9,902)</u>
Total net assets	<u>28,834</u>	<u>8,357</u>	<u>37,191</u>

HOPE INTO ACTION: MID SUSSEX

England & Wales - Charity number 1173235

Accounts

Annual Report and Financial Statements
for the Year Ended 30 September 2020

Hope Into Action: Mid Sussex

Charity registration number: 1173235

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

HOPE INTO ACTION: MID SUSSEX

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HOPE INTO ACTION: MID SUSSEX

Reference and Administrative Details

Trustees	Nigel Goodenough Graham Barnes Janet Pack Valerie Maynard MBE Nigel Maynard
Principal Office	The King's Centre 33-35 Victoria Road Burgess Hill West Sussex RH15 9LR
Charity Registration Number	1173235
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

The Trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2020.

Objectives and activities

Objects and aims

The principal object of the charity is to provide supported housing in the Mid Sussex region to those who are homeless or insecurely housed.

Public benefit

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Review of activities

Working in conjunction with local churches, Hope Into Action: Mid Sussex provides supported housing in the Mid Sussex region to those who are homeless or insecurely housed. It enables churches to use their resources in partnership with the charity to provide shared housing of a high standard, and friendship, support, advocacy and advice to vulnerable adults in the community.

The charity's model is to use investment resources to buy a property, typically suitable for three tenants. Each tenant has their own room and use of a communal lounge, kitchen and bathroom. The house is linked to a local church that provides a positive community, friendship, mentoring and support. A professional Empowerment Worker provides expertise to the tenants in applying for benefits and for jobs, liaising with other support agencies and agreeing a 'personal development plan' to help them progress and move on successfully into independent accommodation.

This is a holistic approach. We first meet the immediate practical needs of the tenant, then help them address the underlying causes which led to them being in poverty. The positive framework of relationship through the Empowerment Worker and the church's friendship and support team plays a significant role in helping tenants to move out of poverty.

This is our third full year of operation, and, despite the challenges that the pandemic has presented, we have seen encouraging growth in our operations.

We helped investors to identify and purchase a property in Crawley, refurbished it ready for occupation, and moved our first tenant in, in April 2020. An additional property, owned by one of our partner churches, needed significant refurbishment throughout the year, which was delayed due to the pandemic. This work was completed in September 2020, and the house will be leased to us at the beginning of the next financial year.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

At 30 September 2020, we were housing and supporting eight tenants, two others had been housed for part of the year, and a further four were about to move in. All of our tenants had been either homeless or at risk of homelessness, and we have seen them make progress in the areas in which support was needed, including improved health and employment. Several of them are making plans to move out of supported housing and to live independently.

We developed and strengthened our partnerships with the three churches providing friendship and support to our tenants – Christ Church Haywards Heath, St John The Baptist, Crawley and The King's Church Mid Sussex. We have created good structures and lines of communication with all churches, and have coordinators in place to recruit and supervise a team of volunteers. We have also received donations to support our tenants with food and other supplies during the pandemic, including £1,000 from one of our church partners.

We have recruited a part time Empowerment Worker who will join the team in November 2020 to provide professional support both to the tenants in three of the properties, and to our partner churches. We received a grant of £7,500 from the National Lottery Community Fund to contribute to the cost of providing this additional support.

Hope Into Action: Mid Sussex is a franchise of Hope Into Action UK, which provides us with training, support, advice and expertise. We have adopted their policies, with minor adaptations as needed. Representatives of Hope Into Action UK carry out regular audits of our houses and meet with our tenants, to ensure that standards are maintained and risks are managed appropriately, with the wellbeing of our tenants being paramount.

Plans for the charity going forward

We have secured pledged investment for an additional property which we expect to be purchased in East Grinstead, refurbished and leased to us by the end of the next financial year. We will work with referral agencies to identify suitable tenants and develop a new church partnership in order to provide great support and friendship to the tenants in this, our fifth, house.

We will further expand our team by recruiting a paid or voluntary part time Financial Administrator to take on the additional administration that our expansion has created. And we will continue to build relationships with all of our partner churches, provide training to the friendship and support groups to enable them to identify and recruit additional volunteers.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

Structure, governance and management

Nature of governing document

Hope Into Action: Mid Sussex is a registered charity, number 1173235, and is constituted under a Trust deed.

Recruitment and appointment of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

HOPE INTO ACTION: MID SUSSEX

Trustees' Report

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.


The law applicable to charities requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

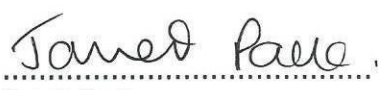
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 22 March 2021 and signed on its behalf by:


.....
Nigel Goodenough
Trustee


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee

HOPE INTO ACTION: MID SUSSEX

Independent Examiner's Report to the trustees of Hope Into Action: Mid Sussex

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 30 September 2020 which are set out on pages 7 to 16.

Respective responsibilities of Trustees and examiner

As the charity's Trustees of Hope Into Action: Mid Sussex you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hope Into Action: Mid Sussex's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hope Into Action: Mid Sussex as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
G W Schulz

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

22 March 2021

HOPE INTO ACTION: MID SUSSEX

Statement of Financial Activities for the Year Ended 30 September 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	6,639	17,966	24,605
Charitable activities	3	42,241	-	42,241
Investment income	4	4	-	4
Total income		<u>48,884</u>	<u>17,966</u>	<u>66,850</u>
Expenditure on:				
Charitable activities	5	<u>59,775</u>	<u>9,609</u>	<u>69,384</u>
Total expenditure		<u>59,775</u>	<u>9,609</u>	<u>69,384</u>
Net (expenditure)/income		<u>(10,891)</u>	<u>8,357</u>	<u>(2,534)</u>
Net movement in funds		(10,891)	8,357	(2,534)
Reconciliation of funds				
Total funds brought forward		<u>39,725</u>	-	<u>39,725</u>
Total funds carried forward	13	<u>28,834</u>	<u>8,357</u>	<u>37,191</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	2	8,265	8,850	17,115
Charitable activities	3	<u>41,338</u>	-	<u>41,338</u>
Total income		<u>49,603</u>	<u>8,850</u>	<u>58,453</u>
Expenditure on:				
Charitable activities	5	<u>51,824</u>	<u>8,888</u>	<u>60,712</u>
Total expenditure		<u>51,824</u>	<u>8,888</u>	<u>60,712</u>
Net expenditure		<u>(2,221)</u>	<u>(38)</u>	<u>(2,259)</u>
Net movement in funds		(2,221)	(38)	(2,259)
Reconciliation of funds				
Total funds brought forward		<u>41,946</u>	<u>38</u>	<u>41,984</u>
Total funds carried forward	13	<u>39,725</u>	-	<u>39,725</u>

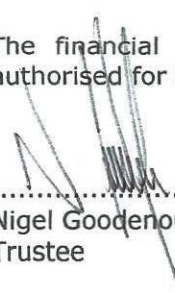
The notes on pages 9 to 16 form an integral part of these financial statements.
Page 7


HOPE INTO ACTION: MID SUSSEX

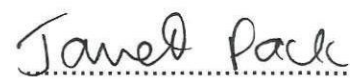
(Registration number: 1173235) Balance Sheet as at 30 September 2020

	Note	2020 £	2019 £
Current assets			
Debtors	9	1,887	2,601
Cash at bank and in hand		<u>45,206</u>	<u>41,902</u>
		47,093	44,503
Creditors: Amounts falling due within one year	10	<u>(9,902)</u>	<u>(4,778)</u>
Net assets		<u>37,191</u>	<u>39,725</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		8,357	-
Unrestricted income funds			
Unrestricted funds		<u>28,834</u>	<u>39,725</u>
Total funds	13	<u>37,191</u>	<u>39,725</u>

The financial statements on pages 7 to 16 were approved by the Trustees, and authorised for issue on 22 March 2021 and signed on their behalf by:


.....
Nigel Goodenough
Trustee


.....
Graham Barnes
Trustee


.....
Janet Pack
Trustee

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Hope Into Action: Mid Sussex meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

All resources expended are inclusive of irrecoverable VAT.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Donations and legacies;				
Donations	6,132	10,316	16,448	15,123
Gift aid reclaimed	340	150	490	1,500
Grants, including capital grants;				
Grants from other charities	-	7,500	7,500	-
Other income from donations and legacies	167	-	167	492
	<u>6,639</u>	<u>17,966</u>	<u>24,605</u>	<u>17,115</u>

3 Income from charitable activities

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Income from charitable activities	<u>42,241</u>	<u>42,241</u>	<u>41,338</u>

4 Investment income

	Unrestricted funds General £	Total 2020 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>4</u>	<u>4</u>

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2020 £	Total 2019 £
Premises costs		22,201	-	22,201	17,223
Repairs and renewals		1,149	353	1,502	1,410
Tenant support		34	1,031	1,065	121
Staff expenses		528	-	528	274
General administration		1,991	275	2,266	914
Insurance		1,180	-	1,180	1,036
Franchise fee		1,340	-	1,340	1,200
Training		88	-	88	325
Governance costs	6	780	-	780	900
Staff costs	8	30,484	7,950	38,434	37,309
		<u>59,775</u>	<u>9,609</u>	<u>69,384</u>	<u>60,712</u>

6 Governance costs

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Independent examiner fees			
Examination of the financial statements	780	780	900
	<u>780</u>	<u>780</u>	<u>900</u>

7 Trustees remuneration and expenses

1 Trustee received remuneration amounting to £35,103 (2019 - £34,134) as operational manager in the current period.

1 Trustee received benefits in kind in the form of pension contributions amounting to £2,724 (2019 - £2,671) in the current period.

1 Trustee received reimbursement of expenses amounting to £528 (2019 - £274) in the current period.

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

8 Staff costs

The aggregate payroll costs were as follows:

	2020	2019
	£	£
Staff costs during the year were:		
Wages and salaries	35,103	34,134
Social security costs	607	504
Pension costs	<u>2,724</u>	<u>2,671</u>
	<u><u>38,434</u></u>	<u><u>37,309</u></u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020	2019
	No	No
Staff	<u><u>1</u></u>	<u><u>1</u></u>

No employee received emoluments of more than £60,000 during the year

9 Debtors

	2020	2019
	£	£
Accrued income	23	1,000
Other debtors	<u>1,864</u>	<u>1,601</u>
	<u><u>1,887</u></u>	<u><u>2,601</u></u>

10 Creditors: amounts falling due within one year

	2020	2019
	£	£
Other creditors	6,248	1,577
Accruals	<u>3,654</u>	<u>3,201</u>
	<u><u>9,902</u></u>	<u><u>4,778</u></u>

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

11 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2020 £	2019 £
Land and buildings		
Within one year	17,145	10,945
Between one and five years	<u>35,011</u>	<u>24,773</u>
	<u>52,156</u>	<u>35,718</u>

12 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £2,724 (2019 - £2,671).

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

13 Funds

	Balance at 1 October 2019 £	Incoming resources £	Resources expended £	Balance at 30 September 2020 £
Unrestricted funds				
<i>General</i>				
General Funds	39,725	48,884	(59,775)	28,834
Restricted funds				
Staff fund	-	15,450	(8,225)	7,225
Tenant support fund	-	2,516	(1,384)	1,132
	<u>-</u>	<u>17,966</u>	<u>(9,609)</u>	<u>8,357</u>
Total funds	<u>39,725</u>	<u>66,850</u>	<u>(69,384)</u>	<u>37,191</u>
	Balance at 1 October 2018 £	Incoming resources £	Resources expended £	Balance at 30 September 2019 £
Unrestricted funds				
<i>General</i>				
General Funds	41,946	49,603	(51,824)	39,725
Restricted funds				
Specific gifts	38	-	(38)	-
Staff fund	-	8,850	(8,850)	-
	<u>38</u>	<u>8,850</u>	<u>(8,888)</u>	<u>-</u>
Total funds	<u>41,984</u>	<u>58,453</u>	<u>(60,712)</u>	<u>39,725</u>

HOPE INTO ACTION: MID SUSSEX

Notes to the Financial Statements for the Year Ended 30 September 2020

14 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2020 £
Current assets	38,736	8,357	47,093
Current liabilities	<u>(9,902)</u>	<u>-</u>	<u>(9,902)</u>
Total net assets	<u>28,834</u>	<u>8,357</u>	<u>37,191</u>

	Unrestricted funds General £	Total funds at 30 September 2019 £
Current assets	44,503	44,503
Current liabilities	<u>(4,778)</u>	<u>(4,778)</u>
Total net assets	<u>39,725</u>	<u>39,725</u>