



# FRENSHAM PAROCHIAL CHURCH COUNCIL

## ANNUAL REPORT

&

## FINANCIAL STATEMENT

For the year ended 31st December 2023



## 1. Administrative information

The Benefice of Frensham incorporates St. Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield and is part of the Diocese of Guildford within the Church of England. The correspondence address is The Vicarage, Frensham, Surrey, GU10 3DT.

In 2017 the Parochial Church Council (PCC) was registered as a charity with the Charity Commission.

Its registered name is "The Parochial Church Council of the Ecclesiastical Parish of Frensham" and its registered number is 1173223. All members of the PCC are trustees of the charity.

PCC members who have served from 1 January 2023 until the date this report was approved are:

<b>Incumbent of the Benefice</b>		
Revd. Jane Walker		
<b>Wardens</b>		
Richard Walker		Resigned at APCM 2023 – 23 <sup>rd</sup> April
<b>Representatives on the Deanery Synod</b>		
Mrs Esther Van Rooyen		Re-elected APCM 2023 – 23 <sup>rd</sup> April
Mrs Pat Telfer		Elected APCM 2023 - 23 <sup>rd</sup> April
<b>Representative on St Mary's School Board of Governors</b>		
Revd. Jane Walker		
<b>Elected Members</b>		
Mrs Val Chadney	Secretary	Elected APCM 2021 – 25 <sup>th</sup> April
Mrs Jill Billings	Treasurer	Elected APCM 2022 - 24 <sup>th</sup> April
Mrs Morag James	Lay Pastoral Assistant	Re-elected APCM 2022 – 24 <sup>th</sup> April
Mr Jon Savage		Re-elected APCM 2021 – 25 <sup>th</sup> April
Mr Peter James		Re-elected APCM 2023 – 23 <sup>rd</sup> April
Dr Hilary Lee-Corbin		Elected APCM 2021 – 25 <sup>th</sup> April
Mrs Karen Nockels		Re-elected APCM 2023 – 23 <sup>rd</sup> April
Mrs Barbara Potter		Re-elected APCM 2023 – 23 <sup>rd</sup> April
Mr Mike Smith		Elected APCM 2021 – 25 <sup>th</sup> April
Mrs Pat Telfer		Re-elected APCM 2021 – 25 <sup>th</sup> April
Mr Jonathan Hetherington		Elected APCM 2022 – 24 <sup>th</sup> April
Mr Steve Wingent		Resigned Nov 23
<b>Bankers</b>		
	CAF Bank Ltd National Westminster Bank, Farnham Lloyds Bank, Farnham CCLA Investment Management Ltd (The CBF Church of England Funds)	
<b>Independent Examiner</b>		
	Nick O'Brien	Treasurer from St John the Evangelist, Milford

## 2. Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **3. Aims and Purposes**

Frensham PCC with the Incumbent, Revd Jane Walker has the responsibility to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical throughout the ecclesiastical parish. It also has maintenance responsibilities for St Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield. As trustees of the Charitable Trust of the Benefice of Frensham, the purpose of each PCC member is to be responsible for the management, the running, the review, evaluation and reporting on the charity.

### **4. Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Churches and to become part of our parish community within the Benefice of Frensham. The PCC maintains an overview of worship throughout our parish, and our services and worship put faith into practice through prayer, scripture, music and sacrament. When planning our activities for the year, our objective is to enable people to live out their faith through:

- Worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Benefice
- Mission and outreach work

To facilitate this work, it is important that we maintain the fabric of St Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield.

### **5. Achievements and Performance**

#### **Report on the Electoral Roll for 2023**

For the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023, six (6) new names were added to the Electoral Roll and four (4) deletions. The Electoral Roll currently has a total of one hundred and twenty-five (125) names, fifty-four (54) of which are not resident in the Parish. A new Electoral Roll will need to be prepared in 2025.

Stuart Easton  
**Church Electoral Roll Officer**

### **6. Proceedings of the Parochial Church Council**

The PCC is the governing body of the Parish Church and it is made up of Members of the Clergy and Lay Members of the Church. There are five purposes of a PCC :

- To enable the Church to play its part in God's mission to his world
- To co-operate with the minister in sharing leadership
- To ensure legal compliance with charity law and ecclesiastical law
- To care for the buildings and Churchyard
- To be a channel of consultation within the wider Church

During 2023 six meetings of the PCC took place during which many topics were discussed and agreed, including the following:

#### **25 January 2023**

- The Parish Needs Based Process (PNP) was reviewed by the Diocese which revealed our Church Development Plan (CDP) needed attention. Our Safeguarding Dashboard was also in need of updating. Members of the PCC met separately to update these areas.
- Revd Jane announced the Lent Course and Alpha Course which would commence during February and April.
- The PCC approved Risk Assessments for general services and identified other activities that needed Risk Assessments prepared/updated.
- The PCC gave their approval for Revd Jane to continue offering Holy Communion via Priest Intinction.

## **29<sup>th</sup> March 2023**

- The PCC approved Revd Jane's suggestion for Avril Cooper, a resident of Rowledge who is training to be an Occasional Preacher (OP), to join the Benefice of Frensham and take sermons under Revd Jane's direction several times each year. There would be no costs involved in this appointment.
- Our church website had previously been reviewed and all agreed it needed to be updated. Modifications were made by PCC members and all agreed the new version looked modern, clear and bright. Approval was given for the new site to go live.
- The PCC approved signage for Commonwealth Graves to be displayed at St Mary's. The style of sign and positioning were discussed.
- The sponsorship of new trees around St Mary's graveyard, which had been very well supported, was discussed and the PCC agreed that as a number of people were still keen to be involved, additional trees could be planted during the autumn of 2023 to celebrate the King's Canopy.
- The PCC approved the revised Health & Safety statement and booklet which were to be displayed in both churches.
- The PCC discussed and agreed that the postcode location for each church should be prominently displayed so that in the event of an emergency the precise location can be given to the emergency services.
- Following the flood at the Good Shepherd, the PCC discussed the quotes received to replace the flooring in the Vestry and installation of better roof insulation, all covered by the insurance. The PCC also approved Revd Jane's plans to replace the ecclesiastical silks and furniture that were ruined.
- The PCC were updated on maintenance needed to repair the leak by the Reredos at the Good Shepherd, and also on the side of the roof. At St Mary's there had been floods near the organ and in the choir stalls. FOFC had agreed to contribute towards making the churches watertight.
- Karen Nockels met with Year 7 pupils at Weydon School, Wrecclesham to talk about Holy Communion. It was a very successful visit and she has been asked to return and talk to Year 9 pupils.

## **31<sup>st</sup> May 2023**

- The PCC approved Revd Jane's request to offer her Parish Administrator, Jenny Parsons, an additional two hours work each week as she was invaluable with her great knowledge particularly regarding the Diocese.
- The PCC reviewed the wording on the commemorative plaque re-dedicating the bells at St Mary's which would be displayed in the Bell Tower.
- Jon Savage advised that the new website had been registered and was live and was investigating if financial transactions could be captured on the website which would be very useful for Church events.
- Following on from the previous meeting, the PCC agreed that "What Three Words" should be displayed alongside postcodes at both churches to aid emergency services.
- Revd Jane selected her team of helpers from the PCC to assist with preparations for the Christmas Festival to be held on 9<sup>th</sup> and 10<sup>th</sup> December.
- The PCC discussed a complaint received regarding the graveyard at St Mary's not being mown. 'No Mow May' was a government initiative, but it was agreed that signs are needed to advise visitors. David Millais phoned the complainant and explained the situation.

## **24<sup>th</sup> July 2023**

- The economic situation has created a shortfall in our church finances. Income has reduced – less donations, less wedding bookings, and our expenses have increased due to an increase in our Parish Share paid to the Diocese plus energy costs have increased dramatically. Much discussion took place on how to rectify the situation and it was agreed that we should promote to all parishioners the Easyfundraising donation scheme so that when people make online purchases the supplier donates a percentage to our charity. Other fund raising suggestions were discussed, including a stewardship campaign.

- A Welcome Evening was held at the Good Shepherd when seventy personally addressed invitations were sent out and about twenty people attended. Revd Jane and Morag have a list of those that attended and feedback was excellent. It was good to get residents new to the parish introduced to the church and our activities.
- The PCC discussed a complaint regarding the long grass around the Commonwealth Graves. This may have been the same person who left a message at The Vicarage in May who was also very upset about the long grass. The Commonwealth Graves Commission suggested paths be mown through the long grass giving access to the war graves, but this could be difficult due to the layout of the graveyard. The CoE has signed up to the National Rewilding Scheme whereby graveyards are left unmown from May through to July. After much discussion it was suggested that we display in the church porch a map showing the locations of the war graves and that next year we should have signs explaining the rewilding programme.
- The CollecTin system card machine installed at the Good Shepherd has proved unreliable. Contact was made to their support team who have advised what action we could take and we understand the situation should soon be resolved.
- It was agreed the Children's Corner within St Mary's should be restored. The books, which are there at present, will be stored at Dockenfield and the whole area (and toys) will be cleaned by Barbara and Karen.
- Revd Jane had recently had the Archdeacon's visitation to review how effectively we have been working and we were given a very positive report. He said we should be congratulated on what we have achieved and that he was inspired about everything we are trying to do here. These visits have been taking place every three years but Revd Jane was pleased to report they will now be on an annual basis.

## **25<sup>th</sup> September 2023**

- Alvin Pettersen, former priest at St Mary's, had written to Revd Jane asking if the PCC would agree for he and his wife to be buried in St Mary's graveyard when the time comes and we all voted in favour of this request.
- During October 2022 a very successful Arts & Crafts weekend was held in the Good Shepherd. It was apparent that the lighting in the church was not adequate and one of the A&C Committee organisers requested we make improvements to the lighting as they wish to repeat the event during 2024. After much discussion it was agreed that we could not change the existing lighting but would install additional power sockets along the side walls of the church so that exhibitors could use their own lighting and direct the light towards their own specific work.
- The jazz evening held at Dockenfield during September was a huge success and it was suggested another event could be held during 2024 in St Mary's.
- Planning for the Christmas Festival was well underway. The festival would be held over two days in December with musical acts performing throughout each day, there would be a competition for the best decorated Christmas Tree, an entrance fee would be charged, and there would be stalls and refreshments in the church hall.

## **29<sup>th</sup> November 2023**

- Alvin Pettersen's request for a graveyard plot was being processed and the plot chosen which is beside Colin Semper. Another couple, John and Anne Vardon, who ran the PM for many years, have requested an ashes plot. Revd Jane has reserved a plot and asked the PCC for their approval, which was given.
- The PCC suggested our QR code should be included in the weekly newsletter which Jenny Parsons has now restructured. All agreed the new style newsletter looks fresh and much improved.
- The PCC were shown a presentation on our new guidelines for Safer Recruiting. The safeguarding procedures will lead to safer recruitment as role descriptions and training will be given to all volunteers and a proper record keeping procedure introduced for all. Vacancies can be advertised in the PM and the volunteer will undergo a proper interview. Jon S suggested that once a volunteer has completed their Safeguarding and role training they should receive a card, thanking them, advising they have been approved and welcoming them into their role.
- PCC approval is needed for any church activity that is not a service, ie the Christmas Festival, because as PCC members and trustees of the parish we are responsible for all safeguarding matters regarding all church activities organised by our parish. Various non service church activities were listed and some actions were needed to be approved by the PCC. Activities listed included Bell Ringing, Cherubs, Christianity Explored talks,

Coffee Stop, Forum, Hearing Clinics held at the RBL, Organ Recitals, Parish Friends, Tea@3, Wreath Making and Choir concerts. Jon S proposed that the PCC authorise all the non church service activities listed above and this was approved by all.

- Arrangements for the Christmas Festival were going to plan. Revd Jane had drafted a Risk Assessment for PCC approval. Two amendments were requested which were duly actioned.
- Each year the PCC vote for a local, national and international charity to receive 25% of the donations collected during the Christmas Day services. This year Helen Arkell, Kidney Research and DEC Gaza were chosen. The remaining 25% is retained for the benefit of our general church funds.
- Our fundraising plans were discussed and Revd Jane reported that a number of choirs have agreed to visit during 2024 to raise funds for us. The Spooky Spider evening in October 2023 had been a great success and a Beetle Drive will take place in March 2024 at the RBL with proceeds going to the general church funds. Another Spooky Spider Drive will take place later in 2024.
- Barbara was organising a Christmas Wreath making session in the Good Shepherd on 13<sup>th</sup> December which was advertised in the PM and the newsletter and already seventeen people had booked places.

To conclude the report on PCC activities during 2023, the Christmas Festival was a huge success. The ability for people to pay their entry fee via card was very well received, the entertainment was excellent, the Christmas Tree Competition well supported, as were the stalls in the church hall. After expenses the event raised over £3,200 towards church funds.

Valerie Chadney  
**PCC Secretary**

## **7. Financial Review**

Please see the Financial Statement.

## **8. Reserves policy**

Please see the Financial Statement.

## **9. Fabric Report**

### **St Mary's**

St Mary's remains in good overall condition with only minor regular maintenance required during the year. There has been no significant work to the fabric other than a temporary repair to the main gully which has developed a major leak.

Minor works at St Mary's Church have been:

- Replacement of Fire Alarm batteries
- Fix to leaking outside tap

Regular Servicing

- Fire Extinguishers
- Fire Alarm testing
- Boiler service

Notes for 2024

- Quinquennial inspection was performed in October 2023. The report highlighted some areas for attention, none of which are deemed as urgent or of a significant risk. The Fabric committee (Rev'd Jane, Chris Mitchley, Brian King and myself), met recently to discuss the scheduling of the recommended repairs and other known issues, which we aim to resolve during 2024.
- Chancel repairs: These remain on hold as the current priority is to affect a full repair to the main roof gully.
- Leak to roof valley close to Organ. This repair is scheduled for March 2024, having obtained a warranty refund for materials previously applied in 2012. FoFC have generously awarded a grant to cover the full replacement of the gully system, thereby giving surety for the next 20 years at least.

- Scheduled maintenance of mowers etc is being organised by Brian King and David Millais.

## **The Church of the Good Shepherd**

The Good Shepherd has required little regular maintenance with only some light bulb changes and additional insulation to the Vestry roof space following the burst water main in Dec 22.

The Vestry flooring has now been replaced, although the installation of fitted cupboards remain an open action.

### **Regular Servicing**

- Fire Extinguishers
- Vulcana Gas Heaters

### **Notes for 2024**

- Quinquennial inspection is due this year, so an action for myself and Rev'd Jane to review findings once the report is available.
- Some tile replacements and further investigation to main roof ridge where a further leak detected. Several quotes received in 2023 none of which suggested urgent work required, however now the repairs to St Mary's are scheduled, a further review of the GS roof is planned for early April 2024.
- Investigate woodworm in internal roof structure remains an open action, which we hope to have an opinion on from the Quinquennial surveyor.

I would just like to record my thanks to Brian King and Chris Mitchley who as ever kindly take care of many of the minor repairs to both churches. Thank you, gentlemen!

Tim Merricks  
**Fabric Committee**

## **10. Farnham Deanery Synod**

Farnham Deanery Synod met twice in 2023, on Tuesday 9 May at St Luke's Church in Grayshott and on Wednesday 11 October at St Peter's Church in Wrecclesham. Both meetings started with a short act of worship and a reflection from the incumbent on the context of ministry in the parish. The meeting in Grayshott was the first of the new synod following the triennial elections at the various Annual Parochial Church Meetings (APCMs). The Area Dean (Revd Richard Bodle) welcomed all members, recently elected and of long standing. He then introduced the Deanery Leadership Team (DLT), responsible for assisting the Area Dean and Lay Chair in the running of the Deanery and helping to set the agenda for Deanery Synod meetings. After some housekeeping items (Deanery bank account and synodical structure) the Lay Chair reported back on the meeting of the Diocesan Synod in March. The most important topic had been the implementation of a new vocations training programme, which increases the range of options available to the laity. The Synod agreed that it would be beneficial to invite the recently appointed Dean of the Local Ministry Programme to a future meeting. The Area Dean provided an update on the vacancies in Churt and Tilford. In small groups, the Synod then discussed ways in which parishes were seeking to address the three key action areas in the Parish Needs Process (PNP): discipleship, group ministry, and children's and youth ministry, before reporting back in full session.

The second meeting in Wrecclesham opened with a request for members to consider volunteering for the vacant appointments of Lay Chair and Treasurer, and the imminently vacant appointment of Secretary, followed by an update on the management of the Deanery bank account. The recently retired Lay Chair (but still a member of the Synod) provided details of the Diocesan Synod in June, where the main item for discussion had been finance. The accounts for 2022 had shown strong recovery in parish finances in the aftermath of the pandemic and, commended by the auditors, tight control of Diocesan expenditure, which had resulted in a small surplus at year end. This had enabled Church House to assist parishes through a contribution towards increased energy bills. The draft budget for 2024 included increases of 3.5% for stipends and salaries and 3% for Parish Share. The Area Dean then provided an update on the vacancies in Churt and Tilford (previously notified), Rowledge (imminent) and Badshot Lea & Hale (forthcoming). Discussion on the PNP noted that dates for a review in 2025 were already being arranged, but progress may be affected by the departures of Revd Richard Lloyd (Mission Enabler Team) and the Archdeacon of Surrey. An external speaker, Mr Malcolm Carter from 3 Counties Money Advice in Haslemere, talked about the challenges of the

'cost of living crisis' and the help available through his faith-based charity at Hasleway Community Centre, and similar agencies, for example Farnham Frontline at Bethel Baptist Church and the Vineyard Centre. In small groups, the Synod discussed the challenges in their local context and their responses to the crisis, before reporting back in full session.

Revd Richard Bodle

Vicar – Hindhead and Churt

**Area Dean for Farnham Deanery**

## **11. Frensham Parochial Parish Trust**

This report covers the period 1 January – 31 December 2023.

During the year 1 April 2022 – 31 March 2023, the charity had an income of £2,969.49 and an expenditure of £3,200.00. The balance in hand being £362.00 as at 31 March 2023.

The Trustees met on 9 November 2022 and agreed a distribution to each of the four Parishes of £800. In Frensham, the majority was in vouchers for the parishioners to use at the village shop. Contributions were also made to the lunch club, Tea @ 3 together with a charitable distribution.

On 1 November 2023, the Trustees met and agreed a distribution to each of the four Parishes of £750.

Nicholas Harris

**Hon Secretary**

## **12. Hire of Buildings**

### **St Mary's Church Hall**

St Mary's hall has had numerous bookings in 2023 from new Yoga classes to funeral gatherings and parties. We now have four regular bookings a week and lots of one off bookings. Having such a wonderful asset is helping many people enjoy occasions including the Christmas Festival, Forum and many other uses.

### **The Good Shepherd, Dockenfield**

We have three regular bookings for the Good Shepherd, which includes a new booking for Scottish Dancing. The extra space we now enjoy means we were able to have the Harvest Supper comfortably. Coffee Stop remains popular every Friday where people can meet for a coffee and a chat. Even cycling clubs are stopping off for a refreshment break.

Barbara Potter

**Hall Hire Bookings**

## **13. Music**

Revd Jane and I meet every month to plan the musical content of the services in St Mary's church. The Royal School of Church Music (RSCM) publishes a most useful guide, "Sunday by Sunday", which gives suggestions for hymns and anthems linked to the themes and readings for each Sunday throughout the year.

The Choir regularly sings at the Sunday morning services in St Mary's and at the monthly service of Evensong on the first Sunday of the month. This year we also sang full Choral Evensong (with Responses and settings of the Canticles sung by the choir) in February, March, July and October, singing Responses by Ayleward, Neary & Ayton, and Canticles by Dyson, Brewer & Sumsion.

Our service of "Pilgrimage through Holy Week" on Palm Sunday evening included "Hosanna to the Son of David" by Arthur Hutchings, "Drop, drop slow tears" by Orlando Gibbons, "There is a green hill" by Anthony Pitts and "O Saviour of the world" by John Goss.

Our Anthem for Easter Day was "The Easter song of praise" by Richard Shepherd.

To mark the Coronation of King Charles III, on May 7th we sang John Rutter's lively and uplifting anthem, "Praise ye the Lord", which ends with a resounding shout of "Praise!"

At the Service of Remembrance, we sang the poignant anthem "So they gave their bodies" by Peter Aston which includes the words, "They shall never, never, never die" sung to a phrase from "The Last Post".



In October, the choir was invited to sing at a Café Concert in All Saints Church, Tilford. Our programme included hymns and anthems to illustrate the Church year, from Advent to All Saints. The programme included some of the choir's favourites: "There's a wideness in God's mercy" by Maurice Bevan, "Be still, my soul" by Jean Sibelius, "Irish blessing" by Bob Chilcott, and the hymns, "Angel voices ever singing" and "Abide with me" (in the Frensham version).

On Advent Sunday evening, we sang a service of readings and music based on the theme of "The Sin of Adam Reversed in the Birth of Jesus Christ". The service included "Adam lay ybounden" by Philip Ledger, "Remember, O thou man" by Bob Chilcott, "Jesus Christ the Apple Tree" by Colin Mawby and "This is the truth sent from above" by Vaughan Williams.

It was particularly pleasing to sing the Carol Service with a full church! The service included "Wake, O wake!" by Philip Nicolai, "Adam lay ybounden" by Philip Ledger, "Love came down at Christmas" by Alan Bullard, "A maiden most gentle" by Andrew Carter, "Silent night" in an arrangement by Bob Chilcott and "Rejoice and be merry" by John Rutter. The organ music before and after the service was played by Andrew Elliott.

On Christmas Day, the Sopranos and Altos gave a beautiful performance of Will Todd's anthem, "The Call of Wisdom" which tied in with the theme of Jane's sermon – "I am here".

During the year we welcomed Elizabeth (Lizzy) Chambers into the soprano section, Jane Kenny into the alto section and Richard Hewitt back into the tenor section – it is great to have them singing with us!

My thanks also to Ian Black who, despite living and singing in Upper Froyle, frequently makes the journey over to Frensham to be/augment our tenor section.

I would like to thank Rev Jane for her support and wisdom, Barbara Potter for her helpful reminders and for sorting the music after we have used it and returning it all into the correct boxes in the music library, Aly Patterson for her musical insight and tact(!) and both Aly and Mark Brown for conducting when I have been playing the organ. I am very grateful that Andrew Elliott has been able to play the organ when I have had Sundays away. Thanks also to Catherine and Max Hadfield who opened their garden for the choir's summer party (and swim!).

Finally, I would like to thank all the members of the choir for their dedication, their musicianship and their friendship. St Mary's Choir is a very special group of people and long may it continue to sing God's praise in Frensham.

### **St Mary's Organ**

The organ has been used throughout the year for Sunday services, weddings and funerals, for recitals and concerts. The series of lunchtime organ recitals on the 3rd Tuesday of each month has continued throughout the year and there is a small but faithful number of regular attenders.

This year our organists have included: Brian Cotterill (Farnham), Mike Smith (Frensham), Geoff Tuson (Aldershot), Anthony Gritten (RAM), Gillian Lloyd (Guildford), Richard Pearce (BBC), Alan Rapley (Woking), Oliver Macfarlane (Esher), Carl Jackson (Hampton Court Palace) and Mark Brafield (Dorking). So, if you are free on a Tuesday lunchtime and would like homemade soup and bread at 12:00, followed at 13:00 by a wonderful recital of organ music, old and new, played on St Mary's fine organ, do come along. There is no charge for admission, but donations to cover the series expenses are most welcome.

The organ is maintained by Andrew Cooper (Andrew Cooper & Co Organ Builders Ltd) based at Ryde on the Isle of Wight. They come to tune and maintain the organ at least twice a year. Extra visits can be requested if a major fault arises. There is also a maintenance contract for the organ blower and humidifier. This is carried out by Watkins & Watson Ltd who attend once a year.

I believe the organ in St Mary's to be a marvellous instrument and it continues to be a source of great joy to me.

Mike Smith  
**Organist**

## 14. The Vine Centre, Aldershot

Firstly, I would like to give a huge thank you to everyone who has continued to support The Vine Centre with donations throughout 2023.

2023 was another busy year for The Vine Centre who continued to serve the community in many and varied ways. They provided training and development opportunities, addiction support, mental health and anger management, budgeting and benefit support, counselling, support with homelessness and housing sustainment. They also ran social groups to help combat social isolation and provide opportunities for people to learn, grow and feel empowered to make positive changes and sustainable independence.

- **The Community Cupboard** was very busy throughout 2023 and the food donations that you have kindly given throughout the year have been very much appreciated. It is more than just a food bank. It is about reducing waste and tackling food poverty. People going to the Community Cupboard can also access the full range of other services provided by The Vine Centre.
- In July, **The Vine Centre Cookbook** was launched ..... £10 per book. "This book helps to show people simple ways to cook, kitchen basics and ways to save money. We hope it is educational and we know that some of the meals taste great! We are selling this book to raise money to go back into our Community Cupboard"
- In October, The Vine Centre had an Open Day and welcomed anyone to go along, have a coffee and find out a little bit more about the vital work they do for the community
- **Christmas Gift Bags** - 2023 ended once again with your wonderful Christmas gift bags which totalled over 140 - absolutely amazing! The gift bags were given to adults and children of all ages and they were very much appreciated by all those who received them at such a difficult time of year for many people.



Please continue to support The Vine Centre during 2024 which will be another very difficult year for many people and remember to look out for my updates each month in the Parish Magazine.

Finally, I would like to thank the Frensham Village Shop for their continued support for The Vine Centre. There is a 'Vine Centre' box in the shop where you can buy and leave your donations. You can also leave your donations in the Vine Centre basket at the crossing in St Mary's Church.

Karen Nockels

**PCC Member & The Vine Centre Ambassador**

## 15. Parish Friends

In 2023 Parish Friends continued to support the residents of Frensham and Dockenfield by keeping in contact with neighbours and transporting those needing help for medical appointments amongst other things. They visited newcomers to the villages taking a Parish Magazine, a Welcome Booklet and a Frensham Village Shop bag-for-life voucher. They also delivered Christmas vouchers to some parishioners in December on behalf of Reverend Jane. In July PFs assisted with distributing invitations to a Welcome Evening to newcomers in their areas in the parish. The evening held at the Good Shepherd was well attended and enjoyed by all.

A Parish Friend was allocated to support each of the 14 children baptised in the parish in 2023 and they continued to send baptism anniversary cards to their allocated children baptised over the last four years.

There were three changes to the team of Parish Friends in 2023. Jill Murray fully retired after 25 years leaving a vacancy in her area and we welcomed back Fiona Ricketts to cover Peakfield. Stuart Wilson became a new member in September and will act as a driver only for lifts when needed. Claire Hughes stepped back as co-ordinator in October but will remain as a PF. Her help has been very much appreciated over the last three years.

There were two PF meetings; on 13<sup>th</sup> February and 9<sup>th</sup> October.

At the February meeting general business was covered before The Reverend Jane Walker gave a thought provoking talk on her Sabbatical experience entitled “Digging Deep”.

At the October meeting, as well as general business, PFs collated the Harvest Produce for them to distribute to parishioners. Lynda Newman took some of the remaining fresh produce to Woodlarks and Debbie Foster organised for the remaining packaged Harvest Produce to go to Farnham Foodbank. At the meeting Annabelle Sutton and Sarah Stirling kindly volunteered to organise the beautiful PF Christmas tree “Observa-Tree” for the Christmas Festival, which took place in St Mary’s in December. At the October meeting Jon Savage gave a Safeguarding presentation to keep PF training up-to-date.

PFs met socially on a sunny evening in June in the garden at Westhanger in Dockenfield.

Morag James  
**Parish Friends Chairman**

## **16. Parish Magazine**

### **Parish Magazine Editor’s report**

The editorial team of the parish magazine continues to work happily side by side. We each edit alternate months which allows for each of us to take a short break for holidays or other personal issues.

For many years the printing and collating of the magazine was done by volunteers using the Church’s photocopier but in 2015 the decision was made to have it printed professionally by DG Design & Print in Alton. We have been very happy working with Dennis & Sue but unfortunately their costs are rising and Dennis has made the decision to retire and close the business. However he has found us an alternative print company, Top Print, also in Alton, on the same terms as our business with him and we hope very much that this is the start of another good relationship.

As always our thanks go to Mayonne Coldicott who has worked tirelessly to collect subs and organise distribution, and Liz Pollard who deals with commercial adverts, as well of course to our readers in Frensham & Dockenfield – and sometimes beyond!

Philippa Hall & Penny Garrard  
**Co-Editors**

### **Parish Magazine Distribution Manager’s Report**

As in 2022, in 2023, subscription numbers remained fairly constant. There are still pockets in the Parish, particularly of new housing, where we have few subscribers. It would be good to try to increase take-up in these areas, working with the Parish Friends.

The cover price was unchanged at £1 (or £10 for 12 copies on subscription). Income totalled £4,353 from sales, (£20 more than in ’22), and included c.£90 from a 50/50 share of over-the-counter sales made through Frensham Village Shop.

We continued to receive excellent service from DG Printers in Alton, and good, creative advice regarding presentation of our front covers. Printing costs for the year were £5,775. Having gathered 2 years (24 months) of magazines, they were expertly bound by The Abbey Bindery in Farnborough (at a cost of £72) and are now residing with many years of past copies in the archive .

There was a sharp rise in 2<sup>nd</sup> class postage costs for our ‘out of parish’ subscribers to £316, which is reflected in the subs they pay.

Overall in 2023 there was a healthy net surplus of £2,218.

Once again I would like to thank my colleagues on the Magazine Team, but this year especially for the wonderful support during the last few difficult months for me. It’s a great tribute to the system that there are so many people ready and willing to fill unexpected gaps and take on tasks that keep the magazines flowing to our customers.

Thank you all!

Mayonne Coldicot  
**Parish Magazine Distribution Manager**  
**Parish Magazine Commercial Advertising**

The advertisements are ticking along quite nicely and we had several new advertisers in 2023. As usual a few dropped out at the end of the year but they were outnumbered by the new advertisers joining us for 2024 which bodes well.

Advertising income was £4,028, a useful increase on 2022.

Liz Pollard  
**Parish Magazine Commercial Advertising**

## 17. Safeguarding Report for 2024

I am pleased to report that there have been no 'Safeguarding Issues' in 2023.

Disclosure & Barring (DBS) renewals and Safeguarding Training refreshers are a continuing exercise.

There has been no significant change in policy by the Church of England.

I can report that all our volunteers are up to date with their Disclosure & Barring Service (DBS) checks and Safeguarding Training requirements. The following table gives an overview of the number of volunteers involved; as at 31<sup>st</sup> Dec 2023.

Note that:

1. DBS checks and Safeguarding training is every 3 years.
2. Not all volunteer roles require DBS and/or Safeguarding training. It depends on their involvement with our Church activities.

Total number of Volunteers in scope for:	PCC Members	Parish Friends	Bell Ringers	Side Persons	Others	TOTAL
DBS checks	12	17	3	n/a	0	32
Safeguarding training	12	17	19	17	2	67

DBS Checks in 2023	16
Safeguarding Training undertaken in 2023:	
Awareness	25
Foundation	22
Leadership	0
Safer Recruitment	1
Raising Awareness of Domestic Abuse	26

*These numbers exclude our Vicar Jane, who is administered by the Diocese.*

Jon Savage  
**Parish Safeguarding Officer**  
[safeguarding@frenshamchurches.org.uk](mailto:safeguarding@frenshamchurches.org.uk)

## 18. Hear Here - Hearing Aid Maintenance Clinics – January to December 2023

The award winning Hear Here initiative is a Diocese of Guildford project in partnership with Sight for Surrey and the NHS, where NHS audiology trained volunteers provide community-based hearing aid maintenance. The clinic offers basic hearing aid maintenance and advice to support hearing aid wearers in our Parish to get the best from their devices.

Your Hearing Champion provides a range of services including :

- Checking the hearing aid is working properly
- Re-tubing, ear mould cleaning and battery replacement
- Checking the fitting of the hearing aid in the ear
- Advice on maintenance and cleaning of the hearing aid
- Advice and support on making the most of the hearing aid
- Information and signposting to other services, referrals and useful equipment

I took over the Frensham clinic in May 2022 from Morag James.

Eleven clinics were held in 2023 at The Royal British Legion in Frensham to coincide with the Village lunch on the fourth Wednesday of each month (excluding December). In July 2023 I attended refresher training to encompass the new Danalogic NHS hearing aids.

The NHS are encouraging patients to use the Hear Here clinics as their own resources are seeing such high demand. Therefore, a number of people also visit our clinic from outside of our Parish; not all churches offer this service. Some people come to us from The Bourne, Hindhead, Rowledge, Headley and Churt. In addition, I do offer home visits to those people who are housebound.

In May 2023 I began a collaboration with the Parish of Haslemere (St Bartholomew and St Christopher's Churches) to provide a hearing clinic at Oak Hall Nursing Home in Haslemere. They hold their own hearing clinics twice a month but we both saw a need for a clinic at Oak Hall. Four of us (3 from Haslemere and myself) visit the home approximately every 6 weeks. Total people seen in 2023 :

- 42 People seen at the Frensham Clinic
- 9 Home visits
- 29 People seen by Eunice at Oak Hall Nursing Home (in 5 clinics)

Eunice King  
**Hearing Champion**

## **19. St Mary's Frensham Bell Ringers**

I am pleased to report that we rang for all the 10:30am services throughout the year and were able to ring for many of the 'first Sunday' evening services too, and also prior to the Christmas Midnight Mass, as well as for two weddings and a funeral. In addition at 23:30 on 31st December we rang the Old Year out and 00:00 on 1st January, the New Year in. We have mostly been able to ring all eight bells, but on some occasions fewer, and once (early in the year before our new recruits were able to join us) as few as three bells due to holidays and other commitments.

Our practices have continued on Monday evenings, and we have been well-supported by ringers from Binsted and Grayshott. We have also organised ringing at other times, including 'first' and 'third' Friday evenings when often we have rung a Quarter Peal. In addition, we have sometimes hosted Farnham District ringing meetings. In addition we have also been hosting the More House School bell ringing club on Monday afternoons during term times.

We held our AGM in Holy Week on 3rd April and the following officers were elected:

Tower Captain	Harry Glover	Secretary	Paul Little
Deputy Tower Captain	Paul Little	Treasurer	David Munro
Ringing Master	Oliver Hall	Tower Keeper	Paul Marshall
PCC Representative	Steve Wingent	Assistant Tower Keeper	Stuart Marshall

During the year there were 3 successful Peal attempts and 19 successful Quarter Peal (QP) attempts. The Peals were rung mostly (but not solely) by visiting ringers, and the QPs have mostly involved Frensham ringers and regular visitors. The Peals marked 'special occasions', viz. on 6th March to mark Harry Glover's 60 years of ringing, on 17th June to mark Frensham Fayre day, and on 14th November to mark King Charles' 75th birthday, our church being a Royal

Patronage (which means it falls directly under the jurisdiction of the Monarch rather than the Guildford Diocese). Unfortunately, a Peal attempt to mark our Patronal Festival on 8th September was not successful.

Several of the QPs included notable 'firsts' for some of the ringers, including Mira Lindsay, Yvonne Little, Paul Marshall, Stuart Marshall and Steve Wingent. Two Quarter Peals were rung to mark the King's Coronation in May, and several before Evensong on 'first' Sundays or on 'first' or 'third' Friday evenings.

In July we rang a QP in memory of Eric Headleand, who whilst not formally a Frensham ringer was a very frequent visitor and long-term supporter of our ringing, both on Sundays and practices. In August, Sheila Haytree's husband, Gordon, passed away and we rang a QP in his memory. Sheila and Gordon were married in Frensham church in 1961, and Sheila has been a faithful Frensham ringer since the 1950s.

Sadly two more ringing-related deaths occurred in December: Clifford Beadle (a bell ringer since 1947 and a former Frensham Tower Captain) passed away on 3rd December; we were able to ring a special QP in his memory a few days later. Then Tim Coldicott, (Mayonne's husband) passed away on 26th December; Mayonne has been a ringer in Frensham since the 1980s and is a former Deputy Tower Captain.

As a result of the widespread 'Ring for the King' campaign we were fortunate in gaining several new ringers and all are very welcome and they, and all our learners, are progressing well. They were able to ring over the weekend of the King's Coronation and have advanced remarkably since then. Within our numbers we have four under-18's, one of whom elected to take up bell ringing as part of his Duke of Edinburgh Award programme and has continued after completing his DofE requirement. However, we always welcome others with an interest in learning to ring to visit us.

As is usual, the Union Jack and the Diocesan Flag were flown from the top of the Tower on appropriate dates during the year, and the RAF Ensign was flown to commemorate Battle of Britain Day and Battle of Britain Sunday in September. Also, on top of the Tower, Father Christmas paid us a visit at the start of the church's Christmas Festival!

Following the overhaul and re-hanging of the bells in 2022, the installation was inspected by one of Taylor's Bellfoundry bellhangers a year on and all was found to be well.

In October, as a result of Paul Little's ill-health, Oliver Hall returning to the area, and Steve Wingent resigning as PCC Representative, we had a Tower meeting in October and bit of a re-shuffle. At the year-end our Officers were:

Tower Captain	Harry Glover	Secretary	Paul Little
Deputy Tower Captain	Stuart Marshall	Treasurer	David Munro
Ringling Master	Oliver Hall	Tower Keeper	Paul Marshall
PCC Representative	Vacant	Assistant Tower Keeper	Stuart Marshall

Finally, I am indebted to the support given by Rev'd Jane and all our office-bearers and indeed all Frensham ringers and visitors for ensuring that the ancient art of bell ringing continues to flourish in Frensham.

Harry Glover  
Tower Captain

## 20. Goods and Ornaments 2023 (written by Rev Jane Walker in the absence of a Churchwarden)

The goods and ornaments are generally in good order for both churches. My thanks to Jean Shepherd and all who take care of the church linens.

Overall, the vestments in St Mary's Church are in good condition. However, the green and white chasubles and stoles are now beginning to look quite old and tatty, so we should look at fundraising for their replacement next year.

Due to the flood in the vestry of the Church of the Good Shepherd at the end of 2022 (due to a very harsh frost), as well as losing all the furniture in that room, we also lost all the silks for communion services and the gold altar cover (which was already in a poor state and only used once in my tenure). As the altar cover was not needed because the altar is already beautifully decorated, just the communion silks were claimed for, and the skills of Yvonne Bell (an arts

and crafts vestment artist who could tie in with the character of the church) were employed. The cost of replacement of the silks was completely covered by the Trinitas insurance claim and wonderfully they arrived in time to be blessed as a Christmas 'present' to the church on Christmas Day.

Four items of silver from St Mary's continue to be lodged in the Guildford Cathedral Treasury, comprising flagon, paten, chalice and salver. These were used again in 2023 at Easter and Christmas and I am very grateful to Morag James and Pat Telfer for obtaining them from the cathedral and returning them.

**Churchyards** (written by Rev Jane Walker in the absence of a Church Warden)

**St Mary's** – I am truly grateful to David Millais, John Davis, Brian King and Chris Mitchley and our dedicated team of volunteer gardeners who help to maintain the two acres of churchyard. My thanks to David Millais and Brian for servicing and maintaining the ride-on mower and all the equipment, and to all the team leaders who generously supply the fuel for the machines. The national initiative to allow graveyards to grow naturally throughout the summer from 'no-mow May', which we have practiced for 4 years now, has enabled both flora and fauna to flourish in the graveyard, and although I do get a few complaints each year, the majority of visitors understand why we are doing it and can see that it is very good for the environment. It takes a huge effort then from September to get the graveyard back in shape for which I am very grateful to all. The Queens canopy of trees are now well rooted and well established. We hope to complete the Kings canopy in 2024. At Harvest we started planting daffodil bulbs at the front of the church. I hope we will continue this, year on year, to grow a fine spring display.

**The Good Shepherd** – my great thanks to Rob Cregreen and the team who carry out the mowing throughout the year (and also supply the fuel for the mower) as well as cut and trim the hedges in September. The wildflower meadow continues to develop naturally and it really flourished and provided much enjoyment, with some rare flowers and interesting insects. The bulb garden is well established and looking beautiful in Spring. We will continue planting bulbs year on year as this brings much spring colour and vibrance to the churchyard.

Jane Walker  
**Vicar**

## **21. Report of the Parish Priest for the year 1 January to 31 December 2023**

This report is a comprehensive appraisal of the practical and spiritual life of the church for the year Jan-Dec 2023. Our strategic mission, pastoral ministry and worship of the Trinitarian God for the Benefice of Frensham in 2023 continues to be underpinned by the vision of Guildford Diocese's 'Transforming Church, Transforming Lives' (TCTL) which is linked with the National Church of England vision and strategy work, and contains three broad groups: **Growing disciples, growing community, and growing diversity.**

These three groups in turn are underpinned by the five marks of mission in the Anglican communion which are :

1. To proclaim the Good News of God's Kingdom
2. To teach, preach and nurture new believers
3. To respond to human need by loving service
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth

### **Introduction**

2023 was a year of very hard work for myself and key members of our PCC/volunteer workforce which means that, overall, we can say it was a good year for sharing God's love and connecting people with the Church in the Benefice of Frensham, as well as looking after the two church buildings and land. However, I must say that we are struggling with less and less volunteers coming forward to be part of the mission to share God's love in the Benefice, so there is more work to be done with regard to volunteer recruitment!

The church (church personnel and volunteers) overall was more outward going and interactive with villagers in both villages in many and diverse ways, but mostly involving food and drink! I, the PCC and the whole church are indebted

to Mrs. Barbara Potter for her tireless work and co-ordination regarding all hospitality (which is key to our mission), and with Mrs. Karen Nockels organising the monthly invoicing for both hall and church lettings, which brings in much needed revenue. Huge thanks to both ladies.

It has to be said how very blessed we are to have Mrs. Jenny Parsons as our Church Administrator and she has been an essential strategic help with communicating, publicising and advertising, as well as all other diverse administration work. Thank you, Jenny.

Additionally, I believe particular thanks should be given to Mrs. Jill Billings, our treasurer, who has continued to dedicatedly work with the church finances through an exceptionally hard year regarding her health. Our love, thanks and prayers for better health and recovery are continual.

I am also very grateful to Mrs Eunice King whose work concerning grave records, administration and helping people find their ancestors has taken a huge burden off my shoulders.

Sadly, Mr Richard Walker did not feel he could continue as Churchwarden for the Benefice of Frensham in 2023 due to differing theological opinions with the hierarchy of the Church of England and the potential for new practical church processes, and so he resigned before the last APCM. My sincere thanks for all he did in 2022 while I was on Sabbatical and in the Spring of 2023, it is greatly appreciated.

We had our first Archdeacon's visitation since pre-covid and received a very good report from him. He commented that all our legal paperwork is in excellent order, especially our health and safety file with the many risk assessments for all church activities in both churches, as well as our terrier and logbook. He was very impressed by the amount of active loving and hospitable mission we are achieving both within the boundaries of the Benefice and beyond. He also commented on our positivity and pro-action with regard to our PNP and our mission to

- create an environment where God's love gets through
- meet people where they are at in body, mind and spirit
- walk through life together in the Love of God.

His only concern was that we could not achieve our Parish Share for 2023, which has been a worry, although I could explain some of the reasons why; notably the fact that we only had 2 weddings in 2023 instead of around 10-12, which is usual. Also, we have had longstanding donors leave the parish to live nearer their relatives, and quite a few significant deaths of people who were very generous over many years in their giving.

This year we have welcomed a new head-teacher to St Mary's School: Miss Lucy Allen, who has already made a very positive bright start and brought in new pastoral ways to the school which have enabled the children to express themselves more fully. She has welcomed our Open the Book Team who tell and act out Bible stories most weeks during term time. The school also had a SIAMS inspection just 5 weeks after Miss Allen arrived, which although quite stressful, the whole team including myself managed to achieve the required pass and a very good overall report.

This year, our relationship with More House School has grown, with my leading assembly once a fortnight, which is a joy as the boys and young men are very receptive and respectful. Also, some boys are now learning bell ringing on a Monday evening at St Mary's.

At Church, we have had the joy of Occasional Preacher Mrs Avril Capper joining the church community and her preaching has been well received in both churches. She is looking to preach more frequently in 2024, in order to relieve some of the pressure on me, for which I am very thankful.

Regarding the list below, which gives the reader an indication of just how hard we all continually work for the glory of God and to share God's love in the parish and beyond, I reiterate my thanks and appreciation not only to each member of the PCC but also on behalf of the entire PCC for the amazing team effort to all those who have participated in (in no particular order) :



- Alpha
- Weddings and marriage preparation
- Advent and Lent courses
- Preaching
- Open the Book
- Assembly at More House School
- Family Café Church
- Hearing Aid Champion
- Fundraising : The Beetle Drive and Spooky Spider Drive
- Fundraising : The Cantique Concert
- Frensham Fayre
- The Christmas Festival
- The Choir singing and organ music, including monthly recitals
- The school house trust
- Hall and church bookings
- Planned giving
- Safeguarding and DBS
- Compiling, management and distribution of the Parish Magazine
- The Forum
- Cherubs
- The Parish Friends
- 'Coffee Stop, Dockenfield'
- The Village Lunch
- Tea@3
- The Vine Centre Charity in Aldershot
- St Mary's Frensham Trust
- Frensham Parochial Trust
- Friends of Frensham Churches
- Christian Aid
- Remembrance Sunday
- Bell ringing, training and care of the church tower
- Wreath making
- Christmas Festival and Christingle services
- Advent and Christmas carol services
- Crib services
- The care of the church finances
- The care of church buildings and their contents
- The care of the Church of the Good Shepherd churchyard and St Mary's graveyard
- The care of the church flowers in both churches
- The care of the kneelers and church linen

Thank you all so very much and God bless you for all you are and do.

## **The Parish Needs Process for the Benefice of Frensham**

2022 marked the end of the Church Development plan and the introduction of the Parish Needs Process (PNP) from the Diocese which a team from the PCC worked on to produce a sensible, achievable but challenging plan for the near future of the Churches in the Benefice. I will elaborate on this later under the TCTL groups of growing disciples, community and diversity.

### **Growing Disciples**

*Growing disciples is about proclaiming the Good News of God's Kingdom in worship, teaching preaching and nurturing new and long-term Christians on their faith journey, and responding to human need in loving pastoral care.*

Please see the list above to be aware of all the activities we continually achieve to grow disciples.

Regarding our Parish Needs Process;

### **Enabling people to attend church with more ease and less anxiety:**

- Our sidemen and women are trained to be very welcoming and will guide and assist with any questions about the service.
- We have bookmarks to help with navigation of BCP Holy Communion, and we will develop bookmarks for the new BCP books which have been ordered for both churches.
- Details of all services and the church details are available on all notice boards.
- We have yet to install a hearing loop system in the Church of the Good Shepherd. This might be able to be achieved when the heating is renewed.
- We have concluded after investigation that it will not be possible to have braille books for the services, but we do have large print versions available.
- We haven't yet developed prayer or blessing cards for people to take away from the church, although we do have a welcome prayer booklet on our visitor's book.
- We have yet to investigate the possibility, fundraise and then install a TV in St Mary's Church to give information when a person enters the church.

### **Theological and Spiritual nourishment of the existing church: working towards being a progressive church with a depth of theology and a breadth of sacramental experience in all services:**

- The yearly church retreat will be organised for 2024 – it may take the form of a pilgrimage as we cannot go to the Holy Land at present.
- The PCC away day is still to be organised for 2024 to review and update the PNP.
- There were no takers for the Alpha course for this year
- The Living in Love and Faith course was well attended and people appreciated the diversity of learning and the opportunity for discussion.

### **Growing Community:**

*Growing community is not only about growing the church community but also specifically about how the church is part of, and interacts with, its' local community. So, it is about responding to local need by giving loving and prayerful service where required, as well as helping to transform unjust structures of society, challenging violence of every kind, whilst pursuing peace and reconciliation through our prayers, intentions and actions.*

Please see the list above to be aware of all the activities we continually achieve to grow community.

Regarding our Parish Needs Process;

### **Linking newcomers to the villages:**

- we held a newcomers evening which was fairly well attended by people who had moved into the villages in the last 3 years. Lots of information was given about the various groups within the villages, as well as the councils, Parish Magazine, Parish Friends, Frensham Fayre, Church Services, etc. The Alpha course was also promoted. The evening was a success and everyone, of all ages, enjoyed the hospitality.

### **Growing Diversity:**

*Growing diversity can be understood in many ways: firstly, it could be about enabling people of different abilities, ages, ethnicity, sexuality or gender to come and be part of being church. Secondly, it could link with the 5th mark of mission of the Anglican church: to strive to safeguard the integrity of creation and sustain and renew the life of the earth – so could apply ecologically to us as church. Thirdly, it could apply to growing our links and assistance for those charities that are and work beyond our borders, but that we can help none-the-less. In order to grow diversity, we do need to bring this big topic into our church vision overall.*

Please see the list above to be aware of all the activities we continually achieve to grow diversity.

Regarding our Parish Needs Process;

### **Including 30 – 55 years olds with children in Church life:**

- We stopped Family Breakfast but started Family Café Church on 15<sup>th</sup> October 2023 and are monitoring this as numbers have remained low. More publicity is needed and more personal invitation.
- We have yet to develop 'Space for Grace' for Parents or Parent Workshops.

### **Conclusion**

In conclusion I believe the church people of the Benefice of Frensham have done remarkably well in 2023, considering the challenges of :

- being without Churchwardens
- reduced incoming finances leading to us not paying our parish share for the first time ever.

We have continued to 'create an environment where God's love can get through', we have continued respect and welcome each and every person and to meet them where they are at, in order to connect or reconcile them with the infinitely loving and Eternal God. We have 'walked together' with individuals and the local communities developing and adapting our ways whilst walking in God's love with them, supported and inspired by the example, integrity and inclusivity of Jesus Christ and in the energetic power of the Holy Spirit.

We have continued to pray to God and praise God throughout in many and diverse ways in order to give people options regarding worship that hopefully brings connection and a loving experience. We always try to invest our time and efforts to learn more about God in Word and Sacrament, as well as diverse education from different sources.

Consequently, being very connected to and inspired by our Trinitarian God, we can truly say that we are an inclusive church, with a progressive positive theology which is attracting and helping more people who are discerning their lives and possible faith journey.

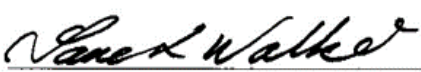
Yours in Christ

Reverend Jane Walker

Vicar of the Benefice of Frensham

April 2024

Approved by the PCC on 19<sup>th</sup> April 2024

Signed :  Date : 21<sup>st</sup> April 2024

### Service statistics for 2023 (average apart from specific services)

Service	Adults	Children
8am BCP HC (Both SM and GS)	8	0
10.30am Worship and Fellowship GS	20	0
10.30am Worship and fellowship with baptism	49	15
10.30am CW HC SM	41	2
10.30am CW HC+Baptism SM	64	10
10.30am Choral Matins	38	
6pm Choral evensong	29	
10am Wednesday BCP HC GS	5	

Specific Services	Adults	Children
Baptisms	1	10
Weddings	2	
Thanksgiving for marriage	1	
Funerals/celebrations of life	13	
Cremation services	10	
Interment of ashes	13	
Ash Wednesday (GS and SM)	27	
Maundy Thursday	21	
Good Friday	28	
Holy Saturday MNM	12	
Easter Day (GS and SM)	159	20
Harvest (GS and SM)	89	10
Remembrance	105	20
Christingle	56	38
Advent Carols	50	
Christmas Carols	145	16
Crib (GS and SM)	160	53
Midnight Mass	60	
Christmas Day (GS and SM)	167	20

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2023 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien* 17/4/24

Nicholas O'Brien MA C.Eng MIET  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

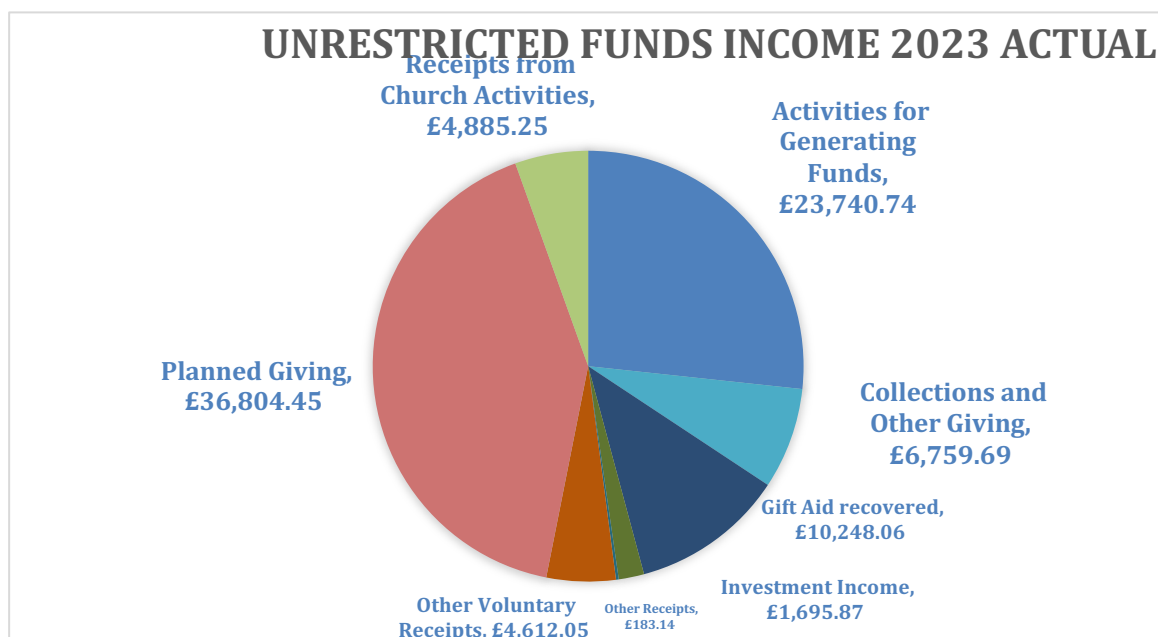
## **Frensham Parochial Church Council Annual Reports 2023**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2023. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2023



Overall income recorded under Unrestricted Funds was £88,930, down 15% on 2022 results. (£16,038)

Our profile of giving and voluntary receipts continued to change, planned giving down by £4,183 year on year, Collections and other giving down by £2,208 year on year (2022 - £8,967) both of which led to £633 down on gift aid recovered.

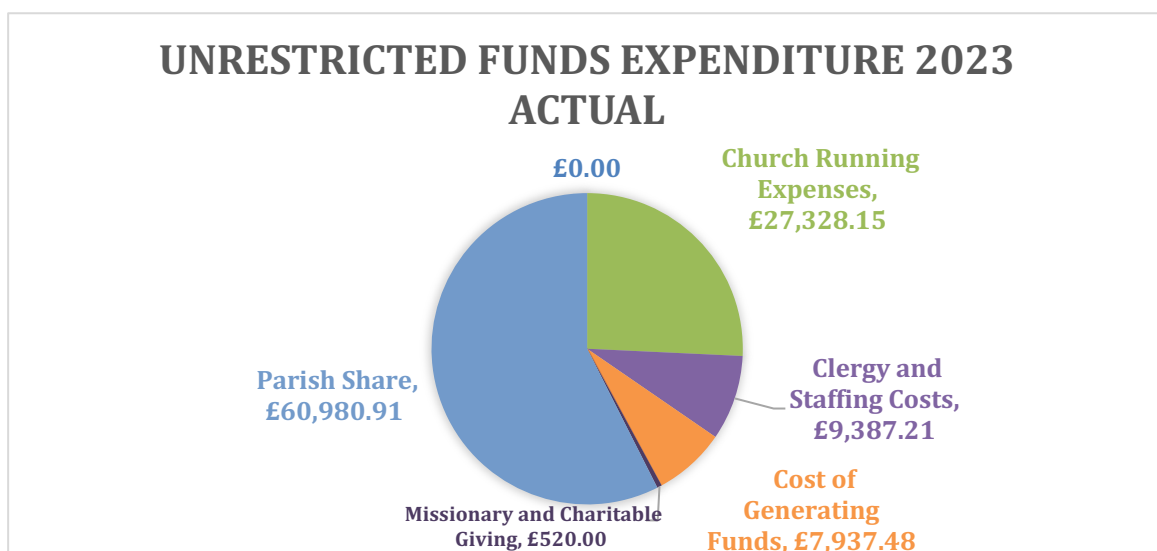
Activities for generating funds was £23,741 down by £6,521 year on year, because although we held the Christmas Festival and other usual fundraising occasions, we did not have the Arts and Crafts exhibition or the Gordion Knot plays to boost our funds. Easy Fundraising continued to provide a healthy income stream in 2023, and achieved £577, a slight decline on last year's results.

Our fundraising efforts for 2023 comprised of Beetle and Spider Drives (£817), Tea@3 (£360), Village lunch (£244), Frensham Fayre (£1,586), the Harvest supper (£1,049), Christmas Festival (£3,071), Wildlife Calendars (£806), Wildlife talks (£142), Wreath Making (£420), Christianity talks (£660), sale of the curates chair from Dockenfield (£35), arts and crafts exhibition additional sales (£120).

The Coffee Stop at The Good Shepherd has continued to be very successful raising £1,475 In 2023, with thanks to the hard work of Barbara Potter and all of the volunteers. Church lettings were up on 2022 at £4,150 – up 20% year on year . Total Parish Magazine income at £8,381 in 2023, consistent with 2022.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £1,947 – income from Organ Recitals including Gift aid claimed.



£70,368 (2022 - £67,215) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan parish share of £60,981 (2022 - £59,763); In addition, clergy and staffing costs of £9,387 was up by £1,935 on 2022, with increases to Parish administration charges and honorarium paid to our resident organist Mike Smith.

The underlying running costs of the church were £27,328, 41% up from 2022 (£19,395).

£4,121 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Bells Donation – to Guildford BRF	£ 200
Depreciation – Fixed Assets	£ 3,119
Organ Recitals	£ 802



Net movement in unrestricted funds is a deficit of £17,225 and the net movement in restricted funds resulted is a deficit of £2,174. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## **Reserves**

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## **Volunteers**

I personally would like to thank everyone who has helped me in performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow, Hugh Evans and Anthony Porten) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Mayonne Coldicott and Liz Pollard for maintaining the Parish magazine accounts, Morag James for invoicing for weddings, Karen Nockels for picking up the hall invoicing, and being my approver and Barbara Potter for the Coffee Stop and all of her other fund raising efforts, including her wreath making course at Christmas.

I would also like to take this opportunity to thank Nicholas O'Brien who has once again taken on the role of our Independent Examiner for a third year, and the rest of our "circle of Guildford Diocese treasurers" to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

## **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the

PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.



17th April 2024

Jill Billings FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2023**

Ref:		<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
	<b>INCOME</b>						
A	Voluntary Income	2(a)	58,424	-	1,947	60,371	86,770
B	Activities for generating funds	2(b)	23,741	-	-	23,741	31,100
C	Income from investments	2(c)	1,696	-	-	1,696	281
D	Income from Church Activities	2(d)	4,885	-	-	4,885	5,733
E	Other Receipts	2(e)	183	-	-	183	2,910
	<b>TOTAL INCOME</b>		<b>88,929</b>	<b>-</b>	<b>1,947</b>	<b>90,876</b>	<b>126,794</b>
	<b>EXPENDITURE</b>						
F	Church activities	3(a)	98,216	-	3,321	101,537	114,374
G	Raising funds	3(b)	7,937	-	800	8,737	10,295
H	Other Resources Expended	3(c)	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>		<b>106,154</b>	<b>-</b>	<b>4,121</b>	<b>110,275</b>	<b>124,669</b>
	<b>NET INCOME/(EXPENDITURE)</b>		<b>(17,225)</b>	<b>-</b>	<b>(2,174)</b>	<b>(19,399)</b>	<b>2,125</b>
I	<b>TRANSFER BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET MOVEMENT IN FUNDS</b>		<b>(17,225)</b>	<b>-</b>	<b>(2,174)</b>	<b>(19,399)</b>	<b>2,125</b>
	Total funds brought forward	6	61,091	31,480	36,845	129,415	127,290
	Prior Year Adjustment	6	-	-	-	-	-
	<b>Total funds carried forward</b>	<b>6</b>	<b>43,866</b>	<b>31,480</b>	<b>34,671</b>	<b>110,017</b>	<b>129,415</b>

The notes on pages 8 to 11 form part of these financial statements.

# **BALANCE SHEET AT 31 DECEMBER 2023**

	<i>Note</i>	<b>Unrestricted Funds</b> £	<b>Designated Funds</b> £	<b>Restricted Funds</b> £	<b>Total 2023</b> £	<b>Total 2022</b> £
<b>FIXED ASSETS</b>						
Tangible fixed assets	4	1,231	-	21,795	23,026	26,778
Investments		-	-	-	-	-
		1,231	-	21,795	23,026	26,778
<b>CURRENT ASSETS</b>						
Debtors and Prepayments	5(a)	4,762	-	1,494	6,256	5,152
Stock		-	-	-	-	-
Short-term deposits		3,787	20,000	-	23,787	23,184
Cash at bank and in hand		47,045	11,480	13,220	71,744	82,378
		55,594	31,480	14,713	101,787	110,714
<b>LIABILITIES</b>						
Creditors - amounts falling due within one year	5(b)	8,270	-	1,837	10,108	8,077
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		47,324	31,480	12,876	91,680	102,636
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		48,555	31,480	34,671	114,706	129,415
<b>Creditors - amounts falling due after one year</b>		4,689	-	-	4,689	-
<b>NET ASSETS</b>	7	43,866	31,480	34,671	110,017	129,415
<b>PARISH FUNDS</b>		43,866	31,480	34,671	110,017	129,415

Approved by the Parochial Church Council on April 2024 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

Mrs Val Chadney (PCC Secretary)

The notes on pages 8 to 11 form part of these financial statements.

## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years
- Good Shepherd Chairs	15 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.



## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
2(a) <b>Voluntary income:</b>					
Planned Giving	36,804	-	696	37,500	41,913
Collections at Services/Church Boxes	6,760	-	751	7,511	7,541
Non Recurring Grants	1,000	-	-	1,000	20,618
Legacies	-	-	-	-	1,500
All Other Voluntary Giving & Appeals	3,612	-	75	3,687	4,336
Gift Aid Recoverable	10,248	-	425	10,673	10,861
	58,424	-	1,947	60,371	86,770
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	9,310	-	-	9,310	16,838
Church Bookstall - sales	55	-	-	55	150
Cherubs toddler group	370	-	-	370	293
Coffee Stop	1,475	-	-	1,475	2,036
Church Hall Lettings - non objects related	4,150	-	-	4,150	3,443
Parish Magazine (sales)	4,353	-	-	4,353	-
Parish Magazine - advertising/sundry sales	4,028	-	-	4,028	8,342
	23,741	-	-	23,741	31,100
2(c) <b>Income from investments:</b>					
Bank Interest	1,696	-	-	1,696	281
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	4,885	-	-	4,885	5,733
Church hall lettings - objects related	-	-	-	-	-
	4,885	-	-	4,885	5,733
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	-	-	-
Other (see notes below)	183	-	-	183	2,910
	183	-	-	183	2,910
<b>Total Incoming resources</b>	<b>88,929</b>	<b>-</b>	<b>1,947</b>	<b>90,876</b>	<b>126,794</b>

Notes:

Other Receipts - Insurance claim for flooding in Good Shepherd Vestry

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	520	-	200	720	1,697
Ministry: Diocesan parish share	60,981	-	-	60,981	59,763
Other ministry costs	9,387	-	-	9,387	7,437
Church running and maintenance	23,933	-	(0)	23,933	15,020
Major repairs	-	-	-	-	23,904
Depreciation on church equipment	634	-	3,119	3,753	3,319
Education, parish training & mission	240	-	-	240	968
Churchyard upkeep	674	-	-	674	379
Church hall running costs	626	-	-	626	-
Administration costs	953	-	-	953	905
Bank charges	268	-	2	270	982
	98,216	-	3,321	101,537	114,374
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	1,775	-	800	2,575	4,756
Parish magazine costs	6,163	-	-	6,163	5,539
	7,937	-	800	8,737	10,295
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>106,154</b>	<b>-</b>	<b>4,121</b>	<b>110,275</b>	<b>124,669</b>

Notes:

#### 4. FIXED ASSETS

Tangible Fixed Assets		Church Equipment £
Actual cost	At 1 January 2023	53,493
	Disposals	-
	Additions at cost	-
	At 31 December 2023	53,493
Depreciation	At 1 January 2023	26,714
	Withdrawn on disposals	-
	Charge for the year	3,753
	At 31 December 2023	30,467
Net book value 31 December 2023		23,026
Net book value 31 December 2022		26,778

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	2,211	218	2,113	-
Prepayments	1,032	-	954	-
Other receivables	1,518	1,276	1,847	476
<b>Total</b>	<b>4,762</b>	<b>1,494</b>	<b>4,914</b>	<b>476</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utilities and other costs	1,800	-	2,122	-
Accrual for Parish Share	5,082			
Other creditors	1,388	1,837	5,706	248
<b>Total</b>	<b>8,270</b>	<b>1,837</b>	<b>7,829</b>	<b>248</b>
Amounts falling due after one year:				
Other creditors	4,689	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last half of 2022.

Prepayments: Unrestricted Funds - £1,032 - St. Mary's boiler insurance, £394 - Parish Magazine production costs for January 2024, £489 and vicarage water rates £119, rope for banners for Arts & Crafts Exhibition 2024 £30.

Other Receivables - £1,518 - Hall Hire £60, Funerals / Monuments £684, Wreath Making £400, Wildlife Calendar 2024 £374 Restricted Funds - £1276 Agency - parochial fees for Funerals / Monuments

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- £1,800 £1,645 utilities accruals for gas, based on actual invoices received in February 2024, £100 for broadband and £55 water accrual.

**Other creditors, falling due within one year, comprises:** Unrestricted:-£1,388 comprises Rev Jane Expenses August - December £569, visiting clergy fees £58. Rope for Arts & Crafts Exhibition £30, Secular Charity donations £420, Administration costs £42. Repairs & maintenance £53, Coffee stop expenses £1, Parish mission £50, opening accrual (agency) £165.

Agency collections £1,837 comprises Diocese fees for weddings / funerals £1,023, Children's Society Christingle donations £209, Guildford Action £85, Phyllis Tuckwell £25, Organist Fees / Verger fees for Funerals £660

**Amounts falling due after one year** - £4,689 - Deferred income - 2024 parish magazine advertising income £4,145, 2024 subscriptions £544, opening accrual (£165) offset against balance on opening accrual showing in general fund.



## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- The Community Fund (Designated) was set up in 2021 to separate the COVID-19 grant given by Waverley Borough Council, to support the church getting back to normal, supporting the local community.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd £	Incoming Resources £	Expended Resources £	Prior Yr Adj * £	Bal. C/fwd £
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	3,531	-	-	-	3,531
Church Fabric (St. Mary's Hall)	10,236	-	(1,284)	-	8,952
<b>Total SM Church Fabric Fund</b>	<b>13,767</b>	<b>-</b>	<b>(1,284)</b>	<b>-</b>	<b>12,483</b>
St. Mary's Sound System	8,047	-	(1,148)	-	6,899
Organ Refurbishment	1,753	1,947	(802)	-	2,897
Bells Fund	2,911	-	(200)	-	2,711
Agency	(30)	5,009	(5,009)	-	(30)
Good Shepherd Chairs Fund	8,812	-	(686)	-	8,126
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>36,845</b>	<b>6,956</b>	<b>(9,130)</b>	<b>-</b>	<b>34,671</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	1,384	-	-	-	1,384
Community Project	10,096	-	-	-	10,096
<b>Unrestricted:</b>					
General Fund	61,091	88,929	(106,154)	-	43,866
<b>Total</b>	<b>129,415</b>	<b>95,885</b>	<b>(115,284)</b>	<b>-</b>	<b>110,017</b>

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Tangible fixed assets	1,231	-	21,795	23,026	26,778
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	4,762	-	1,494	6,256	5,152
Cash at bank and in hand	50,833	31,480	13,220	95,532	105,562
<b>Liabilities:</b>					
Amounts falling due within one year	(8,270)	-	(1,837)	(10,108)	(8,077)
Amounts falling due after one year	(4,689)	-	-	(4,689)	-
<b>Total</b>	<b>43,866</b>	<b>31,480</b>	<b>34,671</b>	<b>110,017</b>	<b>129,415</b>

## 8. RELATED PARTIES

No Related parties were paid in 2023

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2023 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien* 17/4/24

Nicholas O'Brien MA C.Eng MIET  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

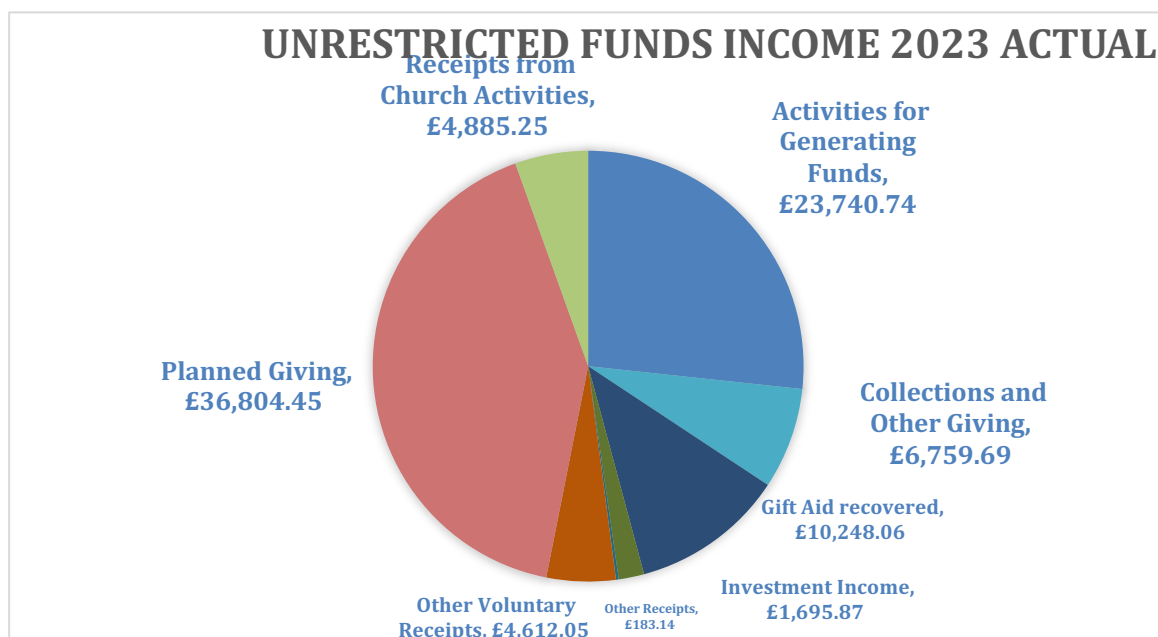
## **Frensham Parochial Church Council Annual Reports 2023**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2023**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2023. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2023



Overall income recorded under Unrestricted Funds was £88,930, down 15% on 2022 results. (£16,038)

Our profile of giving and voluntary receipts continued to change, planned giving down by £4,183 year on year, Collections and other giving down by £2,208 year on year (2022 - £8,967) both of which led to £633 down on gift aid recovered.

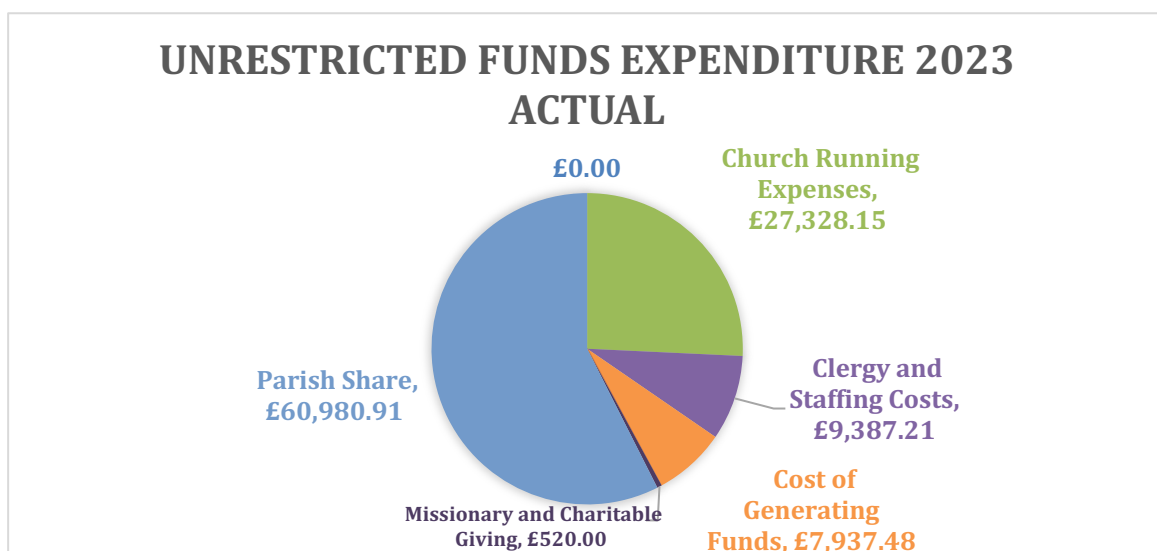
Activities for generating funds was £23,741 down by £6,521 year on year, because although we held the Christmas Festival and other usual fundraising occasions, we did not have the Arts and Crafts exhibition or the Gordion Knot plays to boost our funds. Easy Fundraising continued to provide a healthy income stream in 2023, and achieved £577, a slight decline on last year's results.

Our fundraising efforts for 2023 comprised of Beetle and Spider Drives (£817), Tea@3 (£360), Village lunch (£244), Frensham Fayre (£1,586), the Harvest supper (£1,049), Christmas Festival (£3,071), Wildlife Calendars (£806), Wildlife talks (£142), Wreath Making (£420), Christianity talks (£660), sale of the curates chair from Dockenfield (£35), arts and crafts exhibition additional sales (£120).

The Coffee Stop at The Good Shepherd has continued to be very successful raising £1,475 In 2023, with thanks to the hard work of Barbara Potter and all of the volunteers. Church lettings were up on 2022 at £4,150 – up 20% year on year . Total Parish Magazine income at £8,381 in 2023, consistent with 2022.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £1,947 – income from Organ Recitals including Gift aid claimed.



£70,368 (2022 - £67,215) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan parish share of £60,981 (2022 - £59,763); In addition, clergy and staffing costs of £9,387 was up by £1,935 on 2022, with increases to Parish administration charges and honorarium paid to our resident organist Mike Smith.

The underlying running costs of the church were £27,328, 41% up from 2022 (£19,395).

£4,121 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Bells Donation – to Guildford BRF	£ 200
Depreciation – Fixed Assets	£ 3,119
Organ Recitals	£ 802

Net movement in unrestricted funds is a deficit of £17,225 and the net movement in restricted funds resulted is a deficit of £2,174. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## **Reserves**

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## **Volunteers**

I personally would like to thank everyone who has helped me in performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow, Hugh Evans and Anthony Porten) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Mayonne Coldicott and Liz Pollard for maintaining the Parish magazine accounts, Morag James for invoicing for weddings, Karen Nockels for picking up the hall invoicing, and being my approver and Barbara Potter for the Coffee Stop and all of her other fund raising efforts, including her wreath making course at Christmas.

I would also like to take this opportunity to thank Nicholas O'Brien who has once again taken on the role of our Independent Examiner for a third year, and the rest of our "circle of Guildford Diocese treasurers" to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

## **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the

PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.



17th April 2024

Jill Billings FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2023**

Ref:		<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
	<b>INCOME</b>						
A	Voluntary Income	2(a)	58,424	-	1,947	60,371	86,770
B	Activities for generating funds	2(b)	23,741	-	-	23,741	31,100
C	Income from investments	2(c)	1,696	-	-	1,696	281
D	Income from Church Activities	2(d)	4,885	-	-	4,885	5,733
E	Other Receipts	2(e)	183	-	-	183	2,910
	<b>TOTAL INCOME</b>		<b>88,929</b>	<b>-</b>	<b>1,947</b>	<b>90,876</b>	<b>126,794</b>
	<b>EXPENDITURE</b>						
F	Church activities	3(a)	98,216	-	3,321	101,537	114,374
G	Raising funds	3(b)	7,937	-	800	8,737	10,295
H	Other Resources Expended	3(c)	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>		<b>106,154</b>	<b>-</b>	<b>4,121</b>	<b>110,275</b>	<b>124,669</b>
	<b>NET INCOME/(EXPENDITURE)</b>		<b>(17,225)</b>	<b>-</b>	<b>(2,174)</b>	<b>(19,399)</b>	<b>2,125</b>
I	<b>TRANSFER BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET MOVEMENT IN FUNDS</b>		<b>(17,225)</b>	<b>-</b>	<b>(2,174)</b>	<b>(19,399)</b>	<b>2,125</b>
	Total funds brought forward	6	61,091	31,480	36,845	129,415	127,290
	Prior Year Adjustment	6	-	-	-	-	-
	<b>Total funds carried forward</b>	<b>6</b>	<b>43,866</b>	<b>31,480</b>	<b>34,671</b>	<b>110,017</b>	<b>129,415</b>

The notes on pages 8 to 11 form part of these financial statements.



# **BALANCE SHEET AT 31 DECEMBER 2023**

	<i>Note</i>	<b>Unrestricted Funds</b> £	<b>Designated Funds</b> £	<b>Restricted Funds</b> £	<b>Total 2023</b> £	<b>Total 2022</b> £
<b>FIXED ASSETS</b>						
Tangible fixed assets	4	1,231	-	21,795	23,026	26,778
Investments		-	-	-	-	-
		1,231	-	21,795	23,026	26,778
<b>CURRENT ASSETS</b>						
Debtors and Prepayments	5(a)	4,762	-	1,494	6,256	5,152
Stock		-	-	-	-	-
Short-term deposits		3,787	20,000	-	23,787	23,184
Cash at bank and in hand		47,045	11,480	13,220	71,744	82,378
		55,594	31,480	14,713	101,787	110,714
<b>LIABILITIES</b>						
Creditors - amounts falling due within one year	5(b)	8,270	-	1,837	10,108	8,077
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		47,324	31,480	12,876	91,680	102,636
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		48,555	31,480	34,671	114,706	129,415
<b>Creditors - amounts falling due after one year</b>		4,689	-	-	4,689	-
<b>NET ASSETS</b>	7	43,866	31,480	34,671	110,017	129,415
<b>PARISH FUNDS</b>		43,866	31,480	34,671	110,017	129,415

Approved by the Parochial Church Council on April 2024 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

Mrs Val Chadney (PCC Secretary)

The notes on pages 8 to 11 form part of these financial statements.

## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years
- Good Shepherd Chairs	15 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.



## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
2(a) <b>Voluntary income:</b>					
Planned Giving	36,804	-	696	37,500	41,913
Collections at Services/Church Boxes	6,760	-	751	7,511	7,541
Non Recurring Grants	1,000	-	-	1,000	20,618
Legacies	-	-	-	-	1,500
All Other Voluntary Giving & Appeals	3,612	-	75	3,687	4,336
Gift Aid Recoverable	10,248	-	425	10,673	10,861
	58,424	-	1,947	60,371	86,770
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	9,310	-	-	9,310	16,838
Church Bookstall - sales	55	-	-	55	150
Cherubs toddler group	370	-	-	370	293
Coffee Stop	1,475	-	-	1,475	2,036
Church Hall Lettings - non objects related	4,150	-	-	4,150	3,443
Parish Magazine (sales)	4,353	-	-	4,353	-
Parish Magazine - advertising/sundry sales	4,028	-	-	4,028	8,342
	23,741	-	-	23,741	31,100
2(c) <b>Income from investments:</b>					
Bank Interest	1,696	-	-	1,696	281
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	4,885	-	-	4,885	5,733
Church hall lettings - objects related	-	-	-	-	-
	4,885	-	-	4,885	5,733
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	-	-	-
Other (see notes below)	183	-	-	183	2,910
	183	-	-	183	2,910
<b>Total Incoming resources</b>	<b>88,929</b>	<b>-</b>	<b>1,947</b>	<b>90,876</b>	<b>126,794</b>

Notes:

Other Receipts - Insurance claim for flooding in Good Shepherd Vestry

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	520	-	200	720	1,697
Ministry: Diocesan parish share	60,981	-	-	60,981	59,763
Other ministry costs	9,387	-	-	9,387	7,437
Church running and maintenance	23,933	-	(0)	23,933	15,020
Major repairs	-	-	-	-	23,904
Depreciation on church equipment	634	-	3,119	3,753	3,319
Education, parish training & mission	240	-	-	240	968
Churchyard upkeep	674	-	-	674	379
Church hall running costs	626	-	-	626	-
Administration costs	953	-	-	953	905
Bank charges	268	-	2	270	982
	98,216	-	3,321	101,537	114,374
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	1,775	-	800	2,575	4,756
Parish magazine costs	6,163	-	-	6,163	5,539
	7,937	-	800	8,737	10,295
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>106,154</b>	<b>-</b>	<b>4,121</b>	<b>110,275</b>	<b>124,669</b>

Notes:

#### 4. FIXED ASSETS

Tangible Fixed Assets		Church Equipment £
Actual cost	At 1 January 2023	53,493
	Disposals	-
	Additions at cost	-
	At 31 December 2023	53,493
Depreciation	At 1 January 2023	26,714
	Withdrawn on disposals	-
	Charge for the year	3,753
	At 31 December 2023	30,467
Net book value 31 December 2023		23,026
Net book value 31 December 2022		26,778

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	2,211	218	2,113	-
Prepayments	1,032	-	954	-
Other receivables	1,518	1,276	1,847	476
<b>Total</b>	<b>4,762</b>	<b>1,494</b>	<b>4,914</b>	<b>476</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utilities and other costs	1,800	-	2,122	-
Accrual for Parish Share	5,082			
Other creditors	1,388	1,837	5,706	248
<b>Total</b>	<b>8,270</b>	<b>1,837</b>	<b>7,829</b>	<b>248</b>
Amounts falling due after one year:				
Other creditors	4,689	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last half of 2022.

Prepayments: Unrestricted Funds - £1,032 - St. Mary's boiler insurance, £394 - Parish Magazine production costs for January 2024, £489 and vicarage water rates £119, rope for banners for Arts & Crafts Exhibition 2024 £30.

Other Receivables - £1,518 - Hall Hire £60, Funerals / Monuments £684, Wreath Making £400, Wildlife Calendar 2024 £374 Restricted Funds - £1276 Agency - parochial fees for Funerals / Monuments

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- £1,800 £1,645 utilities accruals for gas, based on actual invoices received in February 2024, £100 for broadband and £55 water accrual.

**Other creditors, falling due within one year, comprises:** Unrestricted:-£1,388 comprises Rev Jane Expenses August - December £569, visiting clergy fees £58. Rope for Arts & Crafts Exhibition £30, Secular Charity donations £420, Administration costs £42. Repairs & maintenance £53, Coffee stop expenses £1, Parish mission £50, opening accrual (agency) £165.

Agency collections £1,837 comprises Diocese fees for weddings / funerals £1,023, Children's Society Christingle donations £209, Guildford Action £85, Phyllis Tuckwell £25, Organist Fees / Verger fees for Funerals £660

**Amounts falling due after one year** - £4,689 - Deferred income - 2024 parish magazine advertising income £4,145, 2024 subscriptions £544, opening accrual (£165) offset against balance on opening accrual showing in general fund.

## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- The Community Fund (Designated) was set up in 2021 to separate the COVID-19 grant given by Waverley Borough Council, to support the church getting back to normal, supporting the local community.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd £	Incoming Resources £	Expended Resources £	Prior Yr Adj * £	Bal. C/fwd £
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	3,531	-	-	-	3,531
Church Fabric (St. Mary's Hall)	10,236	-	(1,284)	-	8,952
<b>Total SM Church Fabric Fund</b>	<b>13,767</b>	<b>-</b>	<b>(1,284)</b>	<b>-</b>	<b>12,483</b>
St. Mary's Sound System	8,047	-	(1,148)	-	6,899
Organ Refurbishment	1,753	1,947	(802)	-	2,897
Bells Fund	2,911	-	(200)	-	2,711
Agency	(30)	5,009	(5,009)	-	(30)
Good Shepherd Chairs Fund	8,812	-	(686)	-	8,126
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>36,845</b>	<b>6,956</b>	<b>(9,130)</b>	<b>-</b>	<b>34,671</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	1,384	-	-	-	1,384
Community Project	10,096	-	-	-	10,096
<b>Unrestricted:</b>					
General Fund	61,091	88,929	(106,154)	-	43,866
<b>Total</b>	<b>129,415</b>	<b>95,885</b>	<b>(115,284)</b>	<b>-</b>	<b>110,017</b>

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Tangible fixed assets	1,231	-	21,795	23,026	26,778
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	4,762	-	1,494	6,256	5,152
Cash at bank and in hand	50,833	31,480	13,220	95,532	105,562
<b>Liabilities:</b>					
Amounts falling due within one year	(8,270)	-	(1,837)	(10,108)	(8,077)
Amounts falling due after one year	(4,689)	-	-	(4,689)	-
<b>Total</b>	<b>43,866</b>	<b>31,480</b>	<b>34,671</b>	<b>110,017</b>	<b>129,415</b>

## 8. RELATED PARTIES

No Related parties were paid in 2023