



# FRENSHAM PAROCHIAL CHURCH COUNCIL

## ANNUAL REPORT

&

## FINANCIAL STATEMENT

For the year ended 31st December 2021



## 1. Administrative information

The Benefice of Frensham incorporates St. Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield and is part of the Diocese of Guildford within the Church of England. The correspondence address is The Vicarage, Frensham, Surrey, GU10 3DT.

In 2017 the Parochial Church Council (PCC) was registered as a charity with the Charity Commission. Its registered name is "The Parochial Church Council of the Ecclesiastical Parish of Frensham" and its registered number is 1173223. All members of the PCC are trustees of the charity.

PCC members who have served from 1 January 2021 until the date this report was approved are:

<b>Incumbent of the Benefice</b>		
Revd. Jane Walker		
<b>Wardens</b>		
None		
<b>Representatives on the Deanery Synod</b>		
Mrs Esther Van Rooyen		Re-elected APCM 2022 - 24th April
<b>Representative on St Mary's School Board of Governors</b>		
Revd. Jane Walker		
<b>Elected Members</b>		
Mrs Val Chadney	Secretary	Elected APCM 2021 – 25 <sup>th</sup> April
Mrs Jill Billings	Treasurer	Co-opted – 25 <sup>th</sup> April
Mr Max Hadfield		<b>Standing Down APCM 2022</b>
Mrs Morag James	Lay Pastoral Assistant	Re-elected APCM 2019 - 28th April
Mr Peter James		Re-elected APCM 2020 - 25th Oct
Dr Hilary Lee-Corbin		Elected APCM 2021 – 25 <sup>th</sup> April
<b>Mrs Jill McKenzie</b>		<b>Standing Down APCM 2022</b>
Mrs Karen Nockels		Re-elected APCM 2020 - 25th Oct
Mrs Barbara Potter		Re-elected APCM 2020 - 25th Oct
Mr Jon Savage		Re-elected APCM 2021 – 25 <sup>th</sup> April
Mr Mike Smith		Elected APCM 2021 – 25 <sup>th</sup> April
Mrs Pat Telfer		Re-elected APCM 2021 – 25 <sup>th</sup> April
<b>Bankers</b>		
	CAF Bank Ltd National Westminster Bank, Farnham Lloyds Bank, Farnham CCLA Investment Management Ltd (The CBF Church of England Funds)	
<b>Independent Examiner</b>	Nick O'Brien	Treasurer from St John the Evangelist, Milford

## 2. Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **3. Aims and Purposes**

Frensham PCC with the Incumbent, Revd Jane Walker has the responsibility to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical throughout the ecclesiastical parish. It also has maintenance responsibilities for St Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield. As trustees of the Charitable Trust of the Benefice of Frensham, the purpose of each PCC member is to be responsible for the management, the running, the review, evaluation and reporting on the charity.

### **4. Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Churches and to become part of our parish community within the Benefice of Frensham. The PCC maintains an overview of worship throughout our parish, and our services and worship put faith into practice through prayer, scripture, music and sacrament. When planning our activities for the year, our objective is to enable people to live out their faith through:

- Worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Benefice
- Mission and outreach work

To facilitate this work, it is important that we maintain the fabric of St. Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield.

### **5. Achievements and Performance**

#### **Report on the Electoral Roll for 2021**

For the year 1st January 2021 to 31st December 2021, six (6) new names have been added to the Electoral Roll and four (4) deletions. The Electoral Roll currently has a total of one hundred and fourteen (114) names, forty three (43) of which are not resident in the Parish.

Mr Stuart Easton  
**Church Electoral Roll Officer**

### **6. Proceedings of the Parochial Church Council**

The PCC is the governing body of the Parish Church and it is made up of Members of the Clergy and Lay Members of the Church. There are five purposes of a PCC :

- To enable the Church to play its part in God's mission to his world
- To co-operate with the minister in sharing leadership
- To ensure legal compliance with charity law and ecclesiastical law
- To care for the buildings and Churchyard
- To be a channel of consultation within the wider Church

This year many topics were discussed and agreed by the PCC including the following:

During 2021 six meetings of the PCC took place, three via video conferencing, three in situ.

#### **January 2021 – via video conference**

- Harry Glover gave a presentation and proposal for refurbishment of the bells at St Mary's and it was agreed Harry should place an order with Taylors of Loughborough.
- Church services at both St Mary's and Good Shepherd were suspended from March 2020 and remained closed until further notice due to the Coronavirus pandemic, in line with Government advice.
- Mike Smith, Hilary Lee Corbin and Val Chadney were welcomed to the PCC as co-opted members, standing for election at the APCM on 25<sup>th</sup> April 2021.

- The production and publication of the weekly services on YouTube, which began in March 2020, continued and would remain until further notice.
- Jane announced her plans for a “Stations of the Cross” walk during Holy Week, similar to the Nativity Trail that took place at Christmas 2020.
- Karen reported that approximately 130 Christmas bags had been donated to The Vine, Aldershot, which was a tremendous effort.
- Eunice announced her resignation as Churchwarden and PCC member with effect from the APCM in April 2021. She would continue as Sidesman, Reader and Intercessor, and will continue to update the Log Book and Terriers for both churches.

#### **March 2021 – via video conference**

- Due to Eunice King’s resignation as Churchwarden in April 2021 she had arranged for her various responsibilities to be re-allocated – SM Graveyard (David Millais), GS Churchyard (Rob Creegan and Olly Griffiths), Mowers (John Davis), Insurance (Pat Telfer), Webmaster (Malcolm Corbin), Church Life (Hilary Lee-Corbin alongside Jon Savage).
- A new Independent Examiner was appointed, namely Nick O’Brien, Treasurer for St John the Evangelist, Milford.
- It was agreed a new wifi contactless payment device (Collectin) be installed at St Mary’s to accept donations for services, Holy Week and Easter Walk donations, payments for the Parish Magazine or booklet, etc, costs generously covered by Pat Telfer.
- Communication with schools recommenced following closure due to the pandemic.
- The Good Shepherd was re-opened as a polling station and full cleaning was needed to eradicate the mould due to damp conditions (the church had been closed and without heating on for months).
- Communication commenced with the Dockfield Parish Council regarding viability of the Good Shepherd as a church. This was, and still is, an ongoing matter of discussion.
- St Mary’s was open daily for private prayer from Palm Sunday and from Easter Sunday onwards it was open for Sunday services.
- The Parish Giving Scheme (PGS) went online, available for new donors only.
- The H&S policy was updated, and Risk Assessments prepared for the re-opening of St Mary’s and the Holy Week Easter Walk.
- Maintenance to St Mary’s was carried out replacing the quoin on the north west end of the church, and also the roof leak. PAT testing was deferred until 2022 due to lack of use. The site for the bonfire in the graveyard was moved away from the graves which involved shifting much soil and levelling the ground.
- Hilary suggested a fund raising event for June 2022 involving a Murder Mystery evening with dinner.
- Preparations were made for the APCM to be held on 25<sup>th</sup> April 2021 - reports etc being collated, notices displayed. Due to Covid restrictions it was decided to hold the APCM as part of the Sunday 10.30 am service.
- Bell refurbishment – it was agreed the bell refurbishment should include sand blasting and a graphite coating which would incur additional costs to the original quote.
- Rev Jane received commendation from the Archdeacon on behalf of the Diocese for achieving so much throughout the pandemic, particularly engagement with the community. Subsequently Rev Jane was approached by “Countryfile” and the TV crew filmed an interview with Rev Jane.

#### **May 2021 – via video conference**

- Following the resignation of Eunice King as Churchwarden, and no-one coming forward to replace her, Revd Jane announced how she could cope without any Churchwardens (there should be two Churchwardens for St Mary’s). Much thought had gone into Rev Jane’s planning and the PCC were satisfied that her solutions were sound.
- The Good Shepherd re-opened for services on 6<sup>th</sup> June 2021 and from July we reverted to our normal pattern of services with the exception of family breakfasts. It was good news regarding the bells at St Mary’s which started ringing again from 23<sup>rd</sup> May following easing of Covid restrictions.
- We did receive letters of complaint from one or two people who had placed artificial arrangements on graves at St Mary’s, which is against the rules, and who were unhappy when the offending items were removed. Revd Jane replied and sent copies of the regulations to clarify the situation.

- Hilary Lee-Corbin took over the production of Church Life which is emailed to those on the circulation list and which covers items of interest about Frensham and Dockenfield.

#### **July 2021 – held at the Good Shepherd**

- Rev Jane and Jon Savage announced they would be running three eleven week Alpha Courses, the first commencing on 6<sup>th</sup> September. The courses are being promoted by the Guildford Diocese and the leader is Nicky Gumbel who is an excellent speaker and who would make the sessions really interesting.
- The CollecTin which was installed at St Mary's has proved very successful and plans were discussed to install a second CollecTin at The Good Shepherd once Wifi was installed there.
- Due to continuing Covid restrictions, three pews at St Mary's were available daily for private prayer, and during church services masks were required and hand sanitisation available on entry. Sunday services continued to be recorded and relayed via YouTube. During Sunday services alternate pews were kept empty for social distancing, the choir were relocated to the chancel and Holy Communion conducted via intinction. Risk assessments were continually updated for services, weddings, baptisms and funerals, as required. The numbers attending weddings were no longer restricted from July but we continued to record names and contact details of those attending to enable track and trace.
- Plans were put in place to resume Tea@3 in September and the monthly Village Lunch at the Royal British Legion with effect from October.
- Coffee Stop:Dockenfield opened it's doors on Friday mornings, run by Barbara Potter, and now regularly has 25-30 people attending for coffee, cake and chat! A huge success. Round tables (café style) were purchased and Barbara has recruited a team of helpers to assist her making cakes, serving drinks etc.
- Plans were put in place to remove the pews from the Good Shepherd and replace them with comfortable and stylish wooden chairs which can be stacked and covered when not in use. A faculty needed to be submitted for the removal of pews which Rev Jane undertook and which has now been approved. The cost of the chairs will be covered by generous donations from Dockenfield Parish Council and Friends of Frensham Churches plus funds held in the PCC restricted fund specifically for this purpose.
- Replacing the pews with chairs would make The Good Shepherd more versatile, both for church services and community use. A survey was prepared for the residents of Dockenfield and Frensham asking for views on continuing with The Good Shepherd as a church, making it more attractive for community use, asking for financial support, and asking for volunteers to help the PCC manage the building and bookings. The results of the survey were reviewed at the January 2022 meeting.

#### **September 2021 – held at St Mary's**

- On 24<sup>th</sup> September the Archbishop of Canterbury, Justin Welby, visited Lakeside, Camberley, which was a well supported event when he answered questions on rural parishes and their futures and recollected his time as a Parish Priest. On Sunday 26<sup>th</sup> September he visited More House School, Frensham, and spoke to an audience of around 300 people, and answered questions. St Mary's choir were invited to sing during the event.
- The provision of wifi at the Good Shepherd took a step forward when the PCC approved the quote obtained by the Treasurer. The wifi order was placed and the installation finally took place in January 2022.
- Covid restrictions still required masks to be worn when moving around the church, hand sanitisation on entry and social distancing, but the register and QR code for track and trace were no longer required.
- The rise in parish share was discussed as it was due to be increased by 5.5% in 2022 to £59,613.
- The graveyard at St Mary's had been left to meadow in 2021 due to Covid restrictions, and it took six weeks for the garden crew to bring it back to normal, and the PCC gave them a huge vote of thanks.
- The Harvest Supper took place on 8<sup>th</sup> October, and due to social distancing rules there were less tickets available but it was a sell-out and the event was a great success.

#### **November 2021- held at St Mary's**

- The Village Carol Concert on 11<sup>th</sup> December outside the Royal British Legion was planned with the PCC providing mulled wine.
- The PCC considered Revd Jane's request for a hearing loop to be installed at The Good Shepherd – awaiting a quote.

- The chairs for The Good Shepherd were discussed further and it was agreed we should ask for a quote for providing 60 chairs, rather than the initial 48, as we would then have sufficient chairs for the harvest supper and crib services.
- Fundraising events were discussed including a visit from the Vivaldi Singers with Vocal Point in December, plus 3 wreath making sessions also to take place in December. Plans for the murder/mystery evening to be held in June 2022 continued with the decision that it should be held at the Good Shepherd.
- It was agreed that the three charities to receive Christmas donations were Helen Arkell (local), St Mungo's (National) and Shelterbox (International)

## **7. Financial Review**

Please see the Financial Statement.

## **8. Reserves policy**

Please see the Financial Statement.

## **9. Fabric, Goods, Ornaments & Churchyard**

### **Fabric**

Following the departure of Roderick Adam Smith as chair of the Fabric Committee, Richard Potter chaired the Fabric Committee, followed by Eunice King when Richard stepped back. Meetings were held regularly and minutes fed back to the PCC with meeting papers.

### **The Church of the Good Shepherd**

Due to Covid, the Church of the Good Shepherd was closed for the first 5 months of 2021. We held its' first reopening service on 6<sup>th</sup> June which was a celebratory Worship and Fellowship service. Therein afterwards the usual pattern of services resumed by having Book of Common Prayer communion services on the remaining Sundays of the month. Prior to restarting the services, the church was thoroughly cleaned with the help of many local villager volunteers, for which we are truly grateful.

During the time of closure, the church was checked weekly to monitor both possibility of damp and the damage that the bat excrement and urine was causing.

Hiring of the church did not recommence until June 2021 when the people involved felt they could more safely meet under Covid guidelines. Please see Hall hiring report from Barbara Potter.

During 2021, the PCC sought to assess the viability of the church of the Good Shepherd by initially asking the community of Dockenfield if they would like it to reopen, to which there was very little response. Due to the lack of response, the PCC then sent out a survey to the community which outlined that if there was little response then it would not be viable to keep the church of the Good Shepherd going. The response was better, and due to a number of local people being passionate about it being used for both church and community use, we are now on a journey of promotion for the building with the support of the Dockenfield Parish Council and the public in general who did not want to see the only public building (apart from the Blue Bell public house) in Dockenfield close.

On the back of this rise in positivity, the project of pew removal and insertion of new chairs in the Church of the Good Shepherd was again raised at the PCC to make it far more useable for both church and community. As funds were available for the complete cost (due to previous donations and a government grant to reimburse the church for finances lost due to lack of hall hire during the pandemic), once the PCC were in agreement, we were able to go ahead with ordering 48 chairs. Then it was suggested at a subsequent PCC that the Dockenfield Parish Council might purchase a number of chairs, as the building was to be for both church and community, so that we could have more for bigger village meetings and increase its general use. The DPC agreed to pay for 20 chairs and the PCC 40 chairs, thus a total of 60 beautiful and useable (lighter in weight and stackable) arts and crafts chairs were ordered in line with the faculty stipulations from the Lord Chancellor. At this time, it was also agreed by the PCC that we would remove extraneous furniture from the Church of the Good Shepherd (a cupboard and the curate's chair) as they are not needed. The faculty covered all of this. It has been possible to sell the majority of the pews to local businesses and people, although there are still two left, which we will continue to try to sell.

The following actions were carried out during the year:

- Annual fire extinguisher service
- Wooden bench seat in churchyard
- Some delaminated tiles were replaced on the roof of the vestry
- Broken glass replaced in lantern over the gate
- The gutters were cleared
- Heaters serviced
- Boiler serviced
- The fire extinguishers were serviced in January 2021
- Removal of 14 out of the 16 pews
- Note: the curate's chair and cupboard have not yet been removed or sold.

### **St Mary's Church**

The church is in good condition overall. Following another lockdown from Boxing Day 2020 until the end of March 2021, the church was not open for Sunday services. However, we were allowed to film them under Covid guidelines and this we did and put them up on YouTube so that both congregation and parishioners, etc. could still worship God. During this year when the church was open for prayer, all Covid guidelines of sanitisation, mask wearing and social distancing were observed and the prayer pews were cleaned at the end of each day. Our first Sunday service together was outside the church on 28<sup>th</sup> March, Palm Sunday and a full risk assessment was completed in order to achieve this. Subsequently our first service in the church was Easter Day, with greatly reduced numbers. Therein, with all Covid restrictions in place we have continued with services inside the church.

In order that the people of the congregation did not have to handle books or papers and also that the people watching on-line could join in with the liturgy and hymns, the content of the service was shown by PowerPoint on a portable screen by use of a projector, which was placed on a board on the pulpit – this being the most visible and safe place for the screen to go. Whilst there were some concerns about health and safety with this system, this was mitigated by careful cable taping, and red tape around where people should not walk or touch equipment. Also, only those trained in the erection of both screen and projector are authorised to do so. It has been a very successful system and enabled interactive worship and prayer which have very much benefitted the people of God. We continue to use this system as have not been able to fundraise as yet for an integral system for the church.

Regarding the bell refurbishment, the faculty was processed for which myself and the PCC are truly grateful to Eunice King for completing. Then it was just a case of fundraising when we were able and applying for grants from various bell and other charities. We give grateful thanks to Bell Tower Captain Harry Glover for his extensive work fundraising and planning for the work required when the bells will be taken out in January 2022. We also thank Paul Marshall (Tower Keeper) and all those bell ringers who constantly assist with the tower maintenance, as well as ringing for us on a weekly basis.

The following actions were carried out during the year:

- The roof leaked in the valley above the flower cupboard area and was repaired by Moran roofing.
- The vestry boiler was constantly running at one point, so the protection thermostat was reset to 5 degrees.
- CollecTin payment card reader installed by south door entrance – donated by Pat Telfer in 2021.
- The noticeboard with Fire evacuation and Hearing loop notices has been refixed to the pew (next to the CollecTin machine).
- Two LED floodlight units have been ordered and were fitted during May 2021 in the Nave.
- The halogen spotlight on the north side of the Chancel was fixed but when it was refitted it stopped working again. Brian thinks it needs a new complete unit.
- Fire Exit sign to the Ringing Room has been fixed on a string so it can be turned over when the Tower outside door is locked. People will need to be advised about this.
- Notice put up on porch door advising that it is the only fire exit when the church is unmanned.

- Fire Exit sign fixed above Hall door.
- The noticeboard with Fire evacuation and Hearing loop notices has been refixed to the pew (next to the Collectin machine).
- The peeling kitchen paintwork has been rubbed down, PVA applied and painted.
- Areas of paintwork have been touched up in the hall.
- Tiles have been fixed behind the sink in the choir vestry.
- The hole on the east wall for the wooden cross has been repaired.
- The spring on the RHS porch door closer has been welded and the door closure fitted.
- Red door felt that was coming away on the inside of the porch doors has been repaired.
- Steps by children's corner - QI suggested new hazard facings but couldn't find any that would fit! So, the hazard tape was renewed.
- Hall and choir vestry windows have been cleaned inside and out.
- Outside glass lanterns have been cleaned.
- Bottom gate has been repaired.
- Uneven paths have been sorted and tarmac done (in the summer).
- The outside light to the Tower has been replaced as PIR was broken. Also, the time lapse switch has been reconnected.
- Eunice King has given Harry Glover the tape for the top edges of beams in the intermediate room. (Harry has done some and will do the remainder after the bell work)
- Fitted an extra bulkhead type light in the intermediate room in the Tower (using armoured cable) plus existing fitting has brighter new LED lamp.
- Oak wedges have been made and applied to the flagpole so that it is now straight. Flagpole also connected to the Lightning Conductor (it wasn't previously).
- Bolt on door to Tower roof refixed.
- The boiler was serviced
- The fire alarm was serviced.
- The fire extinguishers were serviced in January 2021.

### **General**

Church insurance continues with Trinitas at annual cost of £1,998.20 for St Mary's and £1,031.63 for the Good Shepherd.

Both Rev'd Jane Walker and the PCC are hugely grateful and give great thanks to Chris Mitchley and Brian King for their hard work throughout the year and for supplying much of the materials needed for all these repairs and maintenance. Overall, this has saved a huge amount of money for the church at a time when funds are very tight. We also greatly thank Eunice King who has both guided the work using the Quinquennial report and who has also carried out the health and safety assessment which has led to the need for much of the work.

### **Goods and ornaments**

The goods and ornaments for both churches are in good order. The vestments at the church of the Good Shepherd are in such poor condition that this subject was taken to a PCC meeting and it was agreed that the priest could wear an alb with a simple stole. Rev'd Jane has offered to purchase new 'arts and crafts' stoles for the church in the liturgical colours. She will investigate ones with sheep or the good shepherd on when next at a Christian Resources exhibition.

Four items of silver from St Mary's continue to be lodged in Guildford Cathedral Treasury, comprising flagon, paten, chalice and salver. Due to continued Covid restrictions, these were not used during 2021 and so have remained at the Cathedral.



Regarding the goods and ornaments, and indeed the entire contents of both churches, Rev'd Jane Walker and the PCC recognise the massive amount of work that Eunice King has devoted to completing both terriers and log books for both the churches over a period of two years, even after she had stepped down from being church warden last year. We are truly grateful for all the time and effort she has given to complete this for the church.

### **Churchyards**

**St Mary's** - Revd Jane Walker and the PCC are truly grateful to David Millais and the team of volunteers who graciously give up their time to maintain the 2 acres of graveyard. This year during the summer the majority of the graveyard to the rear of the church was allowed to go to meadow in order to help with the natural ecology. Despite writing about this in the church magazine Rev'd Jane did receive a number of complaints (mainly from people who live away) but these were mostly appeased when an explanation was given. At the end of the year, it took a huge effort and much extra work to bring the graveyard back in order. We are very grateful to the volunteers for all this extra effort. Certainly, it was worth it for all the increased wildlife – especially butterflies – that were observed. We will aim to do this again in 2022. Over the year Chris has continued to move extra soil to even up various areas of uneven ground. David Millais has also generously continued to get the mowers serviced for which we give heartfelt thanks. Finally, we give great thanks for all the team leaders who supply fuel for the machines – your generosity is greatly appreciated.

**Good Shepherd** - Revd Jane Walker and the PCC are truly grateful to Rob Cregeen and his team who mow (and also supply fuel for the mower) the grass at the Good Shepherd. The pattern outlined by Dan Bosence has been maintained and the wildflower meadow areas were even more successful this year. The area to the right of the path also looked fabulous in Spring when all the extra bulbs planted at the October Harvest service came up. Huge thanks to Rob, Olly, Robyn, Tim and Mark who helped to cut the hedges in September ready for the winter.

In the absence of a church warden this report was written by Rev'd Jane Walker, Vicar.

## **10. Farnham Deanery Synod**

Farnham Deanery Synod had planned to meet on four occasions in 2021 (January, April, July and November), but the pandemic continued to disrupt normal routines and only the third and fourth meetings actually took place. The first meeting of the year was held at the Area Dean's church (St Mary's in Frensham) on Saturday 24 July, preceded by a socially-distanced communion service, led by the Area Dean. Looking outwards at the wider church, the meeting noted:

- The recent Diocesan Synod elections;
- The imminent General Synod elections, and
- The forthcoming visit of the Archbishop of Canterbury.

Looking internally, the meeting discussed the Deanery website and the Deanery Leadership Team:

- Work had continued on designing and populating the website, but delayed for obvious reasons.
- The Deanery Leadership Team had been renamed the Deanery Strategy Team (DST), with a more pro-active role.

This may extend to resource allocation in due course, but at present the Synod does not have such powers or functions.

But the most important topic for discussion was the impact of the pandemic on the parishes. Synod members from the various benefices described the negative and positive (yes, there were positive) effects on their congregations and communities:

- How they had coped (or not) with closed churches and worried parishioners.
- How technology (if available) had enabled the clergy to keep in touch with existing members and reach out to new communities of the faithful, sometimes on the other side of the world.
- How congregations and communities had worked cooperatively to help the lonely and the vulnerable.
- How some parishioners remained worried about attending church.

- How finances had suffered.

One question that emerged was what to do for on-line contacts once normality returns.

The second meeting was held at St Alban's Church in Hindhead on Thursday 4 November. The first topic was the Archbishop of Canterbury's visit to the Diocese in September, with a series of events planned to cover different angles and appeal to different audiences. The Archbishop used fresh material each time, but was not able to cover all the questions raised.

Then the Synod discussed the pandemic and various members gave an update on its continuing impact on parish life:

- Many parishes had become more adaptable, responsive and more technologically aware.
- On-line parish groups and discussion forums had proved popular and enduring.
- Some parishioners were still hesitant about returning to church services.
- Parishes were reluctant to switch off their on-line offering, but wondered how long they could continue to offer blended Sunday services.
- Some parish activities were suffering from a lack of physical congregation to do routine tasks.
- Some multi-church benefices had noted improved congregational mixing through on-line contacts.

The meeting was informed that the new Deanery website was now sufficiently advanced to be useful and a link would be provided to all the parishes. A draft strategy programme or framework had been prepared by the Deanery Strategy Team and was circulated to the synod members. It covers the 2022-2023 timeframe.

Looking forward, a full programme of four meeting, with dates selected to match Diocesan Synod meetings, was announced.

Mark Williams  
**Farnham Deanery Synod**

## **11. Frensham Parochial Charity Trust**

During the year 1 April 2020 to 31 March 2021 the charity had an income of £2,664.99 and an expenditure of £2,600.00. The balance in hand was £729.02.

The Trustees met on 19 October 2020 and agreed a distribution of £650 to each Parish.

Frensham spent this money by a combination of vouchers in the village shop and grants to parishioners in need. During the pandemic the trustees met on 27 October 2021 and agreed a distribution to each of the four Parishes of £700. In Frensham, the majority of this was used in the form of vouchers at the village shop for the parishioners and a contribution towards the lunch club, and Tea at 3.

Nicholas Harris  
**Hon. Secretary**

## **12. Hire of Buildings**

### **St Mary's Church Hall**

St Mary's Church Hall reopened for bookings in June 2021 and since then many different classes and events have taken place including:

- Marriage Preparation
- The Forum which is an open and welcoming adult group that is about learning
- Tea @ 3
- Alpha Course which is an exploration of the Christian faith
- Organ recitals
- A new yoga class which started twice a week from 29th September 2021
- A Vivaldi concert in December
- Two evenings of wreath making which was a great success again

## **The Good Shepherd, Dockenfield**

The Good Shepherd also reopened for bookings in June 2021. The removal of the pews has made the Church more versatile so that it can be used for different events and classes. These have included:

- Pilates - two classes on Mondays
- A lovely resident of Dockenfield hired the Church to perform her play which she was taking to the Edinburgh Festival
- 'Coffee Stop' which started on Friday 2nd July 2021 and takes place every Friday 10am -12 midday. It has been a huge success and is a great place to enjoy a coffee, homemade cakes and a chat with friends
- Dockenfield Parish Council use for their meetings

Both St Mary's Church Hall and The Good Shepherd, Dockenfield are getting very well used but more bookings are always welcome.

Barbara Potter  
**Hall Hire Booking**

## **13. Music**

### **St Mary's Choir**

I must admit that I find myself challenged to write this report. Most of the past year has been spent trying to keep our heads above water – musically speaking. However, the choir has risen to the occasion numerous times and demonstrated enthusiasm, resilience and determination to keep singing in St Mary's Church.

The year began with the "choir" being limited to 6 singers, socially distanced, at both rehearsals and services. This meant that our choice of music was limited and that we had to ensure that the chosen 6 singers were able to attend both the Tuesday rehearsal and the Sunday service. What would we have done without emails??

We continued with 6 singers until July when, on Tuesday 20th, we were able to have our first full choir practice of 2021! This marked our return to some form of relative normality.

In addition to the Sunday services, we were able to sing at several weddings during the summer, a choral evensong in October (Smith Responses, Walmisley in D Evening Canticles and the anthem, "Give us the wings of faith" by Ernest Bullock), Pat Clough's funeral ("A Gaelic Blessing" by John Rutter, "Cantique de Jean Racine" by Fauré) and at Malc & Jill Billing's wedding ("A Clare Benediction" by John Rutter and "Jesu, joy of man's desiring" by J S Bach). We sang Will Todd's wonderful anthem, "The call of wisdom" at the All Souls' service at the end of October.

In November, we sang "So they gave their bodies to the commonwealth" by Peter Aston at the Service of Remembrance and for Advent Sunday evening we sang a service of readings and music based on the Great "O" Antiphons – this was a magical service, starting in candlelight at the back of the darkened church and progressing through the service to a glorious "O come, O come, Emmanuel" as the final hymn.

It was, therefore, a great disappointment that, for the second year running, we were unable to have the Carol Service in the church. Again, the choir rose to the occasion and, with only a few days' notice, we swapped the accompanied carols for unaccompanied ones and braved the cold for another delightful Carol service outside – the stuff of which a certain type of Christmas card is made – but without the snow!

The change to the outdoor service was particularly disappointing to me as for the past 6 years I have been awaiting the publication of Philip Stopford's carol, "I wonder as I wander" which was to end this year's Carol service – perhaps next year? And so for the second year running, here's hoping for an indoor Carol Service in 2022!

During the year we welcomed Richard Walker into the choir bass section – it has been great to have him singing with us!

I would like to thank Jane for her support and wisdom, Barbara for sorting music after we have used it, Aly for her musical wisdom and both Aly and Mark for conducting when I have been playing the organ.

Finally, I would like to thank all the members of the choir for their dedication, their musicianship and their friendship. St Mary's Choir is a very special group of people and long may it continue to sing God's praise in Frensham.

Mike Smith  
**Organist**

### **St Mary's Organ**

The organ has been used throughout the year for Sunday services, weddings and funerals, for recitals and concerts. This year I restarted the series of Tuesday lunchtime organ recitals with a recital on Tuesday 14th September with some of my favourite pieces. We subsequently changed the dates of the recitals to the 3rd Tuesday of the month when I realised that St Andrew's, Farnham, were planning to restart their series of lunchtime organ recitals on the 2nd Tuesday of each month!

Since then we have welcomed Gillian Lloyd, Rob Goldfinch and Brian Cotterill to play for us and entertain a small but loyal following of listeners. So, if you are free on a Tuesday lunchtime and would like homemade soup and bread at 12:00 followed at 13:00 by a recital of organ music, old and new, played on St Mary's fine organ, do come along. There is no charge for admission, but donations to cover the series expenses are most welcome.

I believe the organ in St Mary's to be a marvellous instrument and it continues to be a source of great joy to me.

Mike Smith  
**Organist**

### **14. The Vine Centre, Aldershot**

Firstly, I would like to give a huge thank you to everyone who has supported The Vine Centre with donations during 2021.

2021 started with a new lockdown and as a result an increase in demand for delivered food parcels, home cooked meals and care packages to the most vulnerable and isolated people in the community.

In 2021 The Vine Centre also introduced:

- The Community Cupboard which tackles food poverty in the community and is free for anyone needing help with food. This 'Cupboard' continues to see a steady stream of people to its doors supporting 50-60 people each day when it is open
- The Culture Cafe was opened in July 2021 and provides a safe place for people who have been socially isolated during the pandemic. Support workers run lots of activities each week for people to engage with and they are also there to provide help if needed with any other issues people may have. The Culture Cafe also provides Barista and Till training to help people gain experience and to grow their self confidence
- The 'Cooking with Confidence' course also restarted in July 2021 which means that The Vine Centre can offer help with mental health, wellbeing and employment skills to many more people
- The Vine Centre also welcomed a Royal Visitor in 2021 - The Earl of Wessex, Prince Edward. His Royal Highness was very impressed by all The Vine Centre's work to help the local community especially during the difficult time of the pandemic.
- 2021 ended once again with your wonderful Christmas Gift Bags - over 120 bags were filled which was absolutely fantastic. The gift bags were given to adults and children of all ages and they were very much appreciated by all those who received them. Christmas is a very difficult and lonely time for many of the people supported by The Vine Centre and your wonderful Christmas gift bags really do make a difference .....

Please continue to support The Vine Centre during 2022 which will no doubt be another very difficult year for many people and remember to look out for my updates each month in the Parish Magazine.

Finally, I would like to thank the Frensham Village Shop for their continued support for The Vine Centre. There is a 'Vine Centre' box in the shop where you can buy and leave your donations. You can also leave your donations in the Vine Centre basket at the crossing in St Mary's Church.

THANK YOU once again for all your tremendous and continued support for The Vine Centre and always remember that the smallest acts of kindness can make the biggest impact.

Karen Nockels

**PCC Member & The Vine Centre Ambassador**

#### **14. Parish Friends**

Over the year there were a few changes to the team of Parish Friends who continued to manage the evolving COVID-19 environment and support all those resident in our villages. After many years of transport service, Guy Olden retired from the team and we thank him for his help. Trisha Verity joined in November and we look forward to introducing her in our February 2022 meeting.

Parish Friends continue to support by keeping in contact with neighbours, transporting those needing help for vaccinations, boosters and regular hospital appointments and collecting pharmacy items or supporting those recovering from illness at home. They also visit newcomers to the villages taking a Parish Magazine, an updated Welcome Booklet and a Frensham Village Shop bag-for-life voucher.

The Welcome Booklet went through quite an update with a full fact-check of contacts and useful local information together with beautiful colour photographs, thanks to Simon Claiden. The first print run in May 2021 was exhausted within months, with so many new residents in the villages, so a further 25 copies were printed in November. Parish Friends meet at least twice a year to cover regular business, collect Baptism anniversary cards to send and to make contact and discuss any concerns or areas of worry. The February meeting was conducted via Zoom and also contained a presentation from our local Helen Arkell Dyslexia Charity, with CEO Andy Cook explaining what goes on down Arkell Lane and Claire Hughes detailing what she does as educational consultant for the charity.

In October, the team met in person at St Mary's to conduct regular business and distribute the annual Harvest Produce and flowers. These were taken to parishioners by their Parish Friends, with the excess donated to The Vine Centre and the food bank. It was also agreed that Parish Friends would again distribute income from the Frensham Parochial Charitable Trust in the form of Village Shop vouchers to some parishioners at Christmas, on behalf of the Vicar.

A small sub-meeting took place in November, when Trisha Verity joined the team, to agree areas for Trisha, Vicki Hinde and Lynda Newman to cover, moving forward. These areas are now agreed and are published monthly in the Parish Magazine, just inside the cover in the Yellow Pages. The full list of Friends with their local telephone numbers and the areas they cover are available for anyone to see and get in contact, as they see fit.

Finally, with only one baptism taking place in 2020, it was pleasing to witness thirteen baptisms of children during 2021! Each child has a Parish Friend assigned to them, who will continue to send anniversary cards for the next four years.

Claire Hughes (Co-ordinator)

Morag James

**Parish Friends Chairman**

#### **15. Parish Magazine**

We continue to try to cover as many different aspects of parish and village life as possible and to find articles about a range of subjects which we hope will interest our readers.

The new (or fairly new) colour photo on the cover is beginning to generate quite an interest among local photographers and each month we, with the help of Revd. Jane, Mayonne Coldicott (Distribution & Subscriptions) and Liz Pollard (Commercial Adverts), have the enjoyable (but sometimes difficult) task of selecting which photo to use. All the photographs are then put on the church website so that everyone can enjoy them.

As always we are grateful to Mayonne Coldicott for handling subscriptions and distributions, to Liz Pollard for organising the commercial adverts, to the distributors, contributors and, of course, our readers.

Philippa Hall & Penny Garrard  
**Co-Editors**

### **Parish Magazine Financial Report**

I was fortunate in inheriting a well-functioning distribution system from Susan last spring. There's a natural flow, from Editors, to the Printer, back to Frensham and out to our subscribers, via a team of 36 distributors. However, the next step in the process, annual subs collection, was disrupted 2 years ago. Many subscribers now pay by bank transfer; a surprising number forget, causing some aggravation to our patient distributors, who take responsibility for their own rounds.

Financial results for Parish Magazine for 2021 reflect an increase in subscription price from £7.20 to £10 pa, and an increase in our printing costs for the 'new look' magazines.

Subscriber income totalled £4,347 (a 71% increase over 2020) and Advertising income £3,440. Costs totalled £5,135 for the year, so the Parish magazine generated a healthy net surplus of £2,652 for the year.

I'd like to thank Philippa and Penny for welcoming me to the team – it's been fun!; to Susan Farnell-Watson and Jon Savage, for the thorough hand-over; and to Jill Billings, our Treasurer, for her patient support. And there are special thanks to our supportive distributors, the final links in the chain, getting our local news through letterboxes every month.

Mayonne Coldicott  
**Parish Magazine Manager**

### **Parish Magazine Commercial Advertising**

Susan diligently handed over the PM advertising to me last summer and the PM team have kindly welcomed me to the fold, thank you!

This has been an interesting role reversal for me as with my 'daytime job' in marketing I am more accustomed to buying advertising space than selling it. However, it has not been going too badly. We lost 6 advertisers at renewal time in Nov/Dec 2021 for a variety of reasons including pending retirement, cessation of trading and non-payment (!). However we have gained another 10, including 2 more starting in March and another in April, and that number will continue rising I hope. It is a very effective way of promoting local businesses.

Liz Pollard  
**Parish Magazine Commercial Advertising**

### **16. Safeguarding Report**

I am pleased to report that there have been no 'Safeguarding Issues' in 2021.

Disclosure & Barring (DBS) renewals are a continuing exercise. The online service makes the process simple for both the applicant and me.

I can report that all our volunteers are up to date with their Disclosure & Barring Service (DBS) checks and Safeguarding Training requirements. The following table gives an overview of the number of volunteers involved.

Note that:

- DBS checks are carried out every 5 years while Safeguarding training is every 3 years.
- Not all volunteer roles require DBS and/or Safeguarding training. It depends on their involvement with the PCC, children and/or vulnerable adults.

Total number of Volunteers in scope for:	PCC Members	Parish Friends	TOTAL
DBS checks	4	17	21
Safeguarding training	13	17	30

DBS Checks in 2021 :	1	2	3
Safeguarding Training undertaken in 2021:			
Awareness	3	-	3
Foundation	-	1	1
Leadership	-	-	-
Safer Recruitment	1	-	1
Domestic Abuse	-	-	-

*These numbers exclude our Vicar Jane, who is administered by the Diocese and is up to date with all the above.*

Jon Savage

**Safeguarding Officer**

safeguarding@frenshamchurches.org.uk

### 17. St Mary's Frensham Bell Ringers

For much of the first half of 2021 the church was closed as a consequence of the Covid lockdown restrictions, so we had no service ringing and no practices. The very limited ringing that did occur mostly involved just one ringer at a time, and including ringing for:

- **Gordon and Sheila Haytree's Diamond Wedding anniversary on 6th February.** Sheila has been a bellringer in Frensham for more years than she would want to admit to and is a valued member of the band.
- **The Marie Curie Day of Reflection on 23rd March**, one year after the start of the first lockdown.
- **The death and funeral of The Duke of Edinburgh in April.** On both occasions the tenor bell was rung half-muffled, giving rise to a poignant 'echo effect'.
- **On 5th July, on the 'NHS, Social Care and Frontline Workers Day'** coinciding with the 73rd anniversary of the NHS.
- **On Palm Sunday, 28th March** the tenor bell was rung 100 times prior to the service which recognised the amazing sum raised for the NHS by Captain Sir Tom Moore.
- **On Easter Sunday, 4th April** the tenor bell was rung for about 10 minutes.

During the first half of the year, several ringers 'rang' together using an on-line virtual ringing programme, called 'ringingroom.com'. Once lockdown restrictions eased we were able to ring four bells for Sunday services and weddings between 23rd May and the end of July. Then following further easing of restrictions we were able to re-start 'normal' ringing practices on 26th July, wedding ringing on 28th July and service ringing on 8th August.

However, we have not been able to revert to our pre-Covid numbers and have lost several ringers for a variety of reasons. On the 'plus' side we have four new recruits.

As is usual, the Union Jack, the Diocesan Flag and the RAF Ensign were flown from the top of the Tower on appropriate dates during the year.

We held our AGM in Holy Week on 29th March, not in person, but via Zoom; the following officers were elected:

- Tower Captain Harry Glover
- Deputy Tower Captain Paul Little
- Secretary Paul Little
- Treasurer David Munro
- Tower Keeper Paul Marshall
- Assistant Tower Keeper John Davis
- Junior Tower Keeper Stuart Marshall
- PCC Representative Jill McKenzie

During the course of the year a Purchase Order was placed with Taylor's Bellfoundry in Loughborough for a 'once-in-fifty-years' overhaul of our bells. The work started on 10th January 2022 and is anticipated to take about 10 weeks. In addition to earlier donations and pledges, we received further generous donations and over £3,000 from the Village Shop's "Giveback" initiative, so we are well on-track to meet the expected cost of some £33,000.

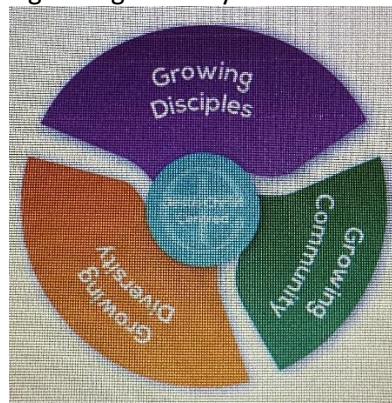
No Peals or Quarter Peals were rung in 2021, but it is hoped that some will be rung in 2022 once the bells are re-hung. Our last ringing of the year was on Christmas Day, and preliminary work – before arrival of the Bellhanger on 10th January 2022 – was started on 28th December.

Harry Glover  
Tower Captain

## 18. Report of the Parish Priest

This report is a comprehensive appraisal of the practical and spiritual life of the church for the year Jan- Dec 2021. Our strategic mission, pastoral ministry and worship of the Trinitarian God for the Benefice of Frensham in 2021 continues to be underpinned by the vision of Guildford Diocese's 'Transforming Church, Transforming Lives'. However, as 'Transforming Church Transforming Lives' was refreshed at the Diocesan Synod in March 2022 in order to link more closely with the National vision and strategy work, I shall be using the new format for the structure of my report. TCTL now contains just three broad groups:

Growing disciples, Growing community, and growing diversity.



All these are underpinned by the five marks of mission in the Anglican communion which are:

1. To proclaim the Good News of God's Kingdom
2. To teach, preach and nurture new believers
3. To respond to human need by loving service
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth

Note: due to the closure of the churches and reduced numbers in the congregation due to the ongoing pandemic, this report does not contain the usual appendices giving the numbers of attendees or yearly trends.

### Introduction

Whereas 2020 was a year of illness, death, isolation and loss of freedom (all of which generally or specifically increased people's anxiety and depression), 2021 has been a rollercoaster of a year coping with these very real emotions and worries whilst trying to work toward health recovery and a 'new normal' – often taking 1 step forward and 2 back. The added work of doing risk assessments, seating plans, maintaining Covid restrictions and at times policing crowds so that people adhered to the rules, on top of trying to get back to 'being church', was incredibly stressful for all in leadership for the Benefice. Consequently, with the need for frequent risk assessments and necessary implementation of precautions due to the vacillating global pandemic situation and varying national restrictions in 2021, this has meant that we have had to mainly prioritise attention to these over our Benefice Church Development Plan (CDP) in order to



‘keep the show on the road’. This is not to suggest there has been no development! There certainly has, which is impressive given the stress we have all been under.

The CDP aims we had in place were:

1. Communication to the wider public in the Benefice - Continue improving relationships with council and other local groups.
2. Organise a whole church vision day
3. Send invitations for people to join in prayer – develop a prayer group.
4. Fill church vacancies
5. Develop projects making the church more visible in the community
6. Invite more people to services and courses. Start a programme of inviting those who come for baptisms, marriages and funerals to Alpha courses or other spiritual/ worship courses or events. Focus and connecting with new people and making it easier for them to attend church in different ways.
7. Grow the family friendly services
8. Development of healing ministry

With the arrival of the Delta coronavirus variant late 2020 came another 3-month lockdown from Christmas Day night 2020, so the new year started with most people feeling incredibly low in spirit. However, because we had learnt and developed so much during the first year of the pandemic, we were able to continue recording services and put them up on YouTube, and continue to have zoom and Microsoft team meetings for both the church and the community with ease and confidence. Many people have e-mailed me to say how much they have appreciated and enjoyed the YouTube and on-line services – one lady wrote, ‘they have kept me connected to God and church’.

Having built effective community links by developing many activities such as the Nativity Nature Trail and joining with the village Saturday night quiz, which were both physical and virtual in 2020, these closer links have borne fruit in 2021 with new community projects, which will be appraised in this report under the relevant sections.

### **Growing Disciples: an appraisal of CDP 3, 6, 7, 8**

Growing disciples is about proclaiming the Good News of God’s Kingdom in worship, teaching preaching and nurturing new and long-term Christians on their faith journey, and responding to human need in loving pastoral care. As a benefice we have achieved much this year despite the difficulties caused by the pandemic and necessary restrictions.

### **Regarding worship:**

The Church was closed again for worship the first 3 months of 2021 and so we continued recording and putting the services up on YouTube at this time, and in fact for the whole of 2021, as when we were allowed to have an inside congregation again, numbers were very limited. This has been no mean feat and I am supremely appreciative and grateful for the skill and commitment of Jon Savage and Eunice King in continuing this essential service, which has been praised by many from far and wide. We recorded the Palm Sunday service outside the church and the Easter Day service was the first inside the church under strict Covid restrictions with a seating plan. I am grateful to Eunice King for doing this.

I am hugely grateful to Mike Smith and the choir who, when we had to close the church again this year, has continued to persevere in providing music and hymns for the services. Mike continued to collate recorded voices, editing and compiling hymns on the computer, to the benefit of all who tuned into the services. Once we were back in the church and could have a choir, all rose to this new challenge of how to sing and not continually reinfect each other. Despite many contracting Covid again, we have continued to have a choir for all the services. I am grateful for each member for respecting the Covid restrictions which enabled the choir to enhance the worship of God greatly.

A new said evening prayer service on the third Sunday of the month started up in 2021 following a request from Richard Walker and a group from Rowledge. Following each service there was a talk on a famous Christian which was

both interesting and illuminating, followed by refreshments. I am grateful to Richard, Lesley Voice and Roy Waight for organising this.

I give a special mention here of Peter James, to whom I am truly grateful for organising the Remembrance services this year, again under exceptionally restricted conditions, this time more due to third parties not being able to cover the insurance for personnel, road closures and a procession from the Frensham memorial to St Mary's church. This meant we could not be by the Frensham memorial this year but had the service on the green. With larger crowds than last year and with a risk assessment and seating plan for the church, it was a resounding success celebrating 100 years of the RBL in Frensham. My huge thanks to Barbara Potter who made an outstanding altar frontal using poppies and to all who assisted in making this essential service of remembrance possible.



This year, due to the death of Prince Phillip, the Duke of Edinburgh, we did a special prayerful service to honour him, as the Queen is our Patron. This was recorded and put up on YouTube.

The Advent carol service inside the church whose focus was on the 'Great O's' was very prayerful and spiritually moving. It was quite well attended too.

The Christingle service was very enjoyable and carefully interactive considering the restrictions. But numbers were very low in comparison to 'normal' years.

The outdoor 'Carols at the Royal British Legion' were actually indoor and sadly quite poorly attended this year, but this was on the back of yet another variant of Covid and people were very fearful of mixing indoors at this time.

Surprisingly the 'Christmas Carol' service at the front of St Mary's Church was packed! People came well wrapped up with their garden chairs ready to participate. We ran out of orders of service and mince pies and mulled wine! Everyone was so appreciative that we tried to keep them as safe as possible given the new stresses with regard to higher Covid infection rates. My thanks to all who made these special services possible, especially Jon Savage, Eunice and Pat telfer for 'Verging', Brian King for sorting the PA system and lighting; Mike and the choir; all the readers and everyone who helped set up and tidy up afterwards. I believe this outdoor Christmas Carol service may become a tradition!

The crib services were held in both churches this year but with very low numbers.

The Christmas Day service was a joyful affair and with good numbers of people attending who had booked and we had both a risk assessment and seating plan, with Covid restrictions in place to ensure everyone's safety.

Throughout this year, I continue to give thanks for the commitment and dedication of my vergers Barbara Potter, the sacristans, the sidesmen and Jean Shephard's care of the fine linens, without whom worship couldn't happen to such

a high standard. I give thanks also to Harry Glover and all the bell ringers who have brought joy and called people to worship even though severely limited with the Covid-19 restrictions.

Reflecting on the CDP aims regarding worship:

3: We have not developed prayer groups this year due to the vacillating Covid conditions. Depending on the next vision day for the PCC in 2022 when the CDP will be updated and no doubt changed, prayer groups may or may not occur in 2022.

7: We have not developed the family services this year due to the vacillating Covid conditions. Depending on the next vision day for the PCC in 2022 when the CDP will be updated and no doubt changed, these may or may not occur in 2022.

**Regarding teaching, preaching and nurturing new and long-term Christians on their faith journey:**

This year there has been much teaching through the forum which has been both on-line through Microsoft teams with the help and organising by Jon Savage, for which I am hugely grateful. The diversity in which we study and learn is great and includes Bible Study, politics, environmental subjects, other faiths, hobbies, experiences and many other interesting topics.

We started our first Alpha course in September in person in St Mary's Church Hall which was well attended and much appreciated by both the church goers and new people who were exploring about faith. Thank you especially to Jon Savage who has done all the administration for the Alpha Course. Thank you to Barbara Potter for helping me with the cooking and Cheryl Savage for being our 'washer-upper.' We are looking forward to starting another course in the Spring.

This year the Lent course was 'Bridges to contemplative living' with regard to our faith, which used meditations by Thomas Merton (a Cistercian monk) and was held on Microsoft teams with a small attendance.

In preaching throughout the year, I have continued to convey the love of God for all God's children, welcoming those of all faiths and none by being inclusive and sticking to our progressive mission statements of 'creating an environment where God's love gets through', 'meeting people where they are at', and 'walking together in God's love.' New people have started attending regularly at both churches and so I believe the message of God's Good News in Jesus Christ is getting through.

Archbishop Justin Welby came to Frensham at the end of September 2021 to encourage new Christians to ask him any question. We are truly grateful to Jon Hetherington, the head teacher of More House School and his staff for hosting this prestigious event which was well attended, although the questions were somewhat lacking in either theological or practical depth! I'm not sure it achieved its overall premise of getting more new people to attend local Christian courses, but it was really good to meet with the Archbishop, who was a very engaging and thoughtful man who clearly liked to be amongst the people and have conversations with them.

Due to the various closures and restrictions on visiting the schools I have been unable to do assemblies or 'Open the Book' this year, although I have recorded some services which have been shown to the children at St Mary's school. However, behind the scene I have been working closely with St Mary's School and helped to develop a more connected and unified vision programme between the church and the school. Also, because we could not do any of the usual services or teaching of the Holy Week and Easter story with the children, we developed an outside Holy Week and Easter Walk (HWEW) between the churches (on a similar model to the Nativity Nature Trail but with the story of Christ's suffering, death and resurrection). This also was well received by all who did the walk. The children all also received a book about Easter as a gift from the church.

Also due to the various closures and restrictions on visiting the schools, I have been unable to visit the children at Edgeborough for assemblies, although I have been able to support the staff through various personal difficulties. I also was able to visit and support and pray for the head master Dan Thornburn as he left Edgeborough at Christmas. We await the new head teacher after Easter 2022.

Cherubs parent and toddler group started up again in September at Dockenfield every Thursday in term time and has been steadily growing. There have been times when we have had 28 children! I am very grateful to Fiona Ricketts for her help each week.

Regarding nurture: I particularly thank Morag James my Pastoral Assistant for her continued and devoted service with regard to weddings and baptisms and pastoral care. I am also thankful for the Parish Friends who keep in contact with Baptism families for 5 years following a baptism and send a card each year on the anniversary.

In 2021, we were able to baptise 1 adult and 13 children. Most of the preparation and form-filling-in for baptisms was done on Zoom, which was very effective.

In 2021 we caught up with many of the marriages which were postponed from 2020. This continued to be a very complicated and stressful process for all requiring a marriage risk assessment and then seating plans for each marriage. We kept Covid restrictions in place but, for a number of reasons, quite a few people did not want to adhere to them, which added to the overall stress. Also, in 2021 there ceased to be marriage registration in churches, which was a huge change and required the changing of marriage liturgy. This again complicated an already complicated Covid system and took a while to take on board at a particularly stressful time for both couples and priests! In 2021 we were able to marry 6 couples and conduct 1 marriage blessing.

I did do some marriage preparation both in person in St Mary's Church Hall under Covid restrictions, and also via zoom, but this is always much harder than being together in a group and could not be as extensive, deep or spiritual as usual. I am truly grateful for the support I have from both Barbara Potter and Morag James with marriage preparation, which is always a big learning curve for our couples who are quite affected by the depth of teaching that occurs and the guidance and support we give them.

Reflecting on the CDP aims regarding teaching, preaching and nurturing new and long-term Christians on their faith journey:

6: Whilst we have invited people to Alpha courses and various services, we haven't yet linked this to weddings, baptisms and funerals. This is due to the amount of administration this would need, and without a parish administrator I have not been able to achieve linking weddings, baptisms and funeral to Christian courses in 2021.

**Regarding responding to human need in loving pastoral care:**

In 2021 I was still very much restricted in being able to visit people in their homes, so as not to spread the virus. However, as things eased a little, I have gradually been able to take home communions to house-bound people and give healing prayers with people again, although still maintaining social distancing in their premises, in their gardens or at the churches.

I am greatly appreciative of Morag James, Claire Hughes and the Parish friends who are my eyes and ears in the ground and who have visited and cared for the people in their streets/area over this year. Many have particularly helped with transport to hospital and other appointments as well as getting food or medicine supplies. Thank you all.

With regard to funerals and bereavement care: whilst maintaining Covid restrictions I have been able to support many families during this truly difficult time with regard to death and bereavement. At the start of 2021 we were still only allowed to conduct graveside funerals of which I conducted 5. When we were allowed back into church with Covid restrictions I conducted another 4 funerals and 4 memorial services. I also interred the ashes of 8 people.

This year two cherished members of our congregation passed away. David Jones died after a difficult time in hospital. He was our Deanery Synod Representative for many years, on the PCC and amongst many other church duties, also loved dressing up and acting out Bible stories for the children at St Mary's school, where he had been a governor for many years.

Pat Clough also died in 2021 after a long battle with cancer of which she always made light, never wishing for attention on herself. Quite honestly it is impossible to name all the roles Pat took on over her long and faithful service, but to name just two of great importance - with her amazing organisational skills - the parish magazine flourished and with her leadership of the WI, the village lunch was born and continued to nourish the community for many years.

We miss them both greatly.

Reflecting on the CDP aims regarding responding to human need in loving pastoral care:

8: We have not restarted the healing services in 2021 due to the vacillating Covid conditions. Depending on how the pandemic works out, these healing services may or may not occur in 2022.

#### **Growing Community: an appraisal of CDP 1, 2, 4, 5**

Growing community is not only about growing the church community but also specifically about how the church is part of, and interacts with, its' local community. So, it is about responding to local need by giving loving and prayerful service where required, as well as helping to transform unjust structures of society, challenging violence of every kind, whilst pursuing peace and reconciliation through our prayers, intentions and actions.

#### **Regarding growing the church community:**

Growing the church community involves having the right people and management structures in place that positively enable more people to come to Church, in order that they can be transformed by the loving power of the Trinitarian God and to learn how to be a Christian by walking together with other Christians. In order to continue giving glory to God, which is the primary function of both the church buildings, it also means we need adequate funds to keep the churches open with all health and safety measures, together with satisfactory care of the church fabric, in place to keep everything running smoothly and effectively.

**Right people:** Eunice King stepped down as Church Warden in April 2021 and sadly no-one felt able to fulfil this role, thus we have been without any Church Wardens for the rest of 2021. Later in the year someone did come forward to enquire regarding the role, and discussions are on-going discerning what this post now entails as it has changed greatly.

Also we have not had a parish administrator for the last year (indeed since 2019). All this has meant that I have had to take on this responsibility and the practical and administration duties as well as cover church warden duties, which I have done to the best of my ability. I am truly grateful to Eunice King in that she has left everything in very good order, and has continued to work at both the church log books and terriers since retiring in order to have up-to-date hard copies as well as put them up on Office 365. I am also hugely grateful to Pat Telfer who has walked alongside me with sound advice and practical, prayerful help since I came to Frensham and continues to do so to this day! Thank you, Pat. I am grateful to Mrs Val Chadney, our PCC secretary, for all she does regard the PCC meetings and much more. Regarding Deanery and Diocesan Synod: Esther Van Rooyen remains as our only Deanery representative, so we still have two vacancies for Deanery and one for Diocesan Synods. Thank you, Esther.

On a practical level, we still need more readers, intercessors, sidesmen, flower persons and gardeners.

**Adequate funds:** Over the last year overall there has been less expenditure as the churches were closed for some time, but finances were still very tight as attendance in the congregation has been slow to pick up. Thank you to all who walked the 'Beating the Bounds' sponsored walk with me again this year in September and for all who sponsored us. It all very much added to the success that we achieved and, together with the financial gifts of hugely generous people, we were able to pay our Parish share again this year. Huge thanks to Jill Wright, now 'Jill Billings' our treasurer as we (very much) celebrated her wedding to Malc Billings (deputy chair of Frensham Parish Council) in October this year. Her careful budgeting, advice and monitoring have been essential to keep us on track.

I appreciate greatly the huge effort that Barbara Potter and her daughter Ruth made to make and sell Christmas wreaths which raised a superb amount for church funds, as well as the Christmas Stall she had at Coffee Stop, Dockenfield. Barbara also usually manages the hall lettings which also bring in income for the general church funds, but these have also been limited this year due to the late opening of the Church of the Good Shepherd and people doing their lessons on-line.

**Church fabric:** Eunice very kindly completed the health and safety checks with Tim Merricks, Brian King and Chris Mitchley in March 2021. This will need assessing again in March 2022. We are truly so grateful particularly to Chris and Brian who have simply 'potted on' doing many repairs and general maintenance in both churches which have kept us both healthy and safe. Please see fabric report for details.

We are also very grateful for the Friends of Frensham Churches who have pledged money for new chairs in the Church of the Good Shepherd as well as the bell restoration fund. Thank you to Roger Holmes and the trustees.

**Regarding interacting with the local community:**

The first great community success in 2021 was the rebirth of the Village lunch, which we did in partnership with the Royal British Legion and the community. This had stopped pre-pandemic but there was a growing need for safe sociability within the village again as we journeyed through 2021. So, we started meeting to plan for this in July and our first Village lunch was on 27<sup>th</sup> October with our signature Shepherd's pie as main meal, and our second was our Christmas meal on 24<sup>th</sup> November. Barbara Potter and I coordinate the buying of the food and the cooking of the meals as Barbara has a level 2 food hygiene and handling certificate, and we are used to cooking for large quantities of people. We have been congratulated on the high standard and generosity of our cooking. Huge thanks must go to Pam Watmore particularly, who has pioneered this community project, and to all the volunteers who help with cooking, preparing the RBL, handling the money, serving, washing up and clearing up. We are very much looking forward to growing this service in 2022.



The second great success in 2021 has been 'Coffee Stop, Dockenfield' which was pioneered by Barbara Potter. Every Friday morning from 10am – 12pm, after the Church of the Good Shepherd was thoroughly cleaned in June 2021, Barbara and her team of volunteers have been selling refreshments and cakes, not only to increase the use of the Good Shepherd but also to enhance the local community's sociability and involvement with the church. It has also increased locals' knowledge of the church building itself, which is so beautiful, and what we 'do' as church. It has also brought in well needed funds into the church which hopefully should enable it to stay open. I give grateful thanks for Barbara's pioneering of and commitment to this and to all those who help make it happen.

Our strong links with the Vine Centre in Aldershot have continued by the super efforts of Karen Nockels our Vine Centre ambassador throughout this Covid ordeal. I am truly grateful for her commitment to conveying all the provisions given by church and village. It is a joy to do special projects which specifically help The Vine with their specific needs and the relationship between us has grown stronger over the many years we have been linked. We were again able to provide more than usual Christmas Bags which were gratefully accepted by all who received them. Thank you to everyone who provided the bags filled with goodies as well as essentials.

Karen also usually connects us with the Ahmadiyya Muslims at Tilford as well, but this has been more limited due to the pandemic.

This year we were still able to help parishioners who are in poverty through the generosity of the Frensham Parochial Trust. I am grateful to Nick Harris as secretary of this Trust, who enables the distribution of funds. I also give grateful thanks to Morag James and the Parish friends who helped distribute the funds in the form of Christmas vouchers which can be used in the village shop.

Regarding communications with the community: Our newly revamped Parish Magazine has gone down very well with those who receive it. All are liking the different covers each month which tie in with both the ecclesiastical and natural season and encourage people to send in new photos. I am truly grateful for all the hard work that Philippa Hall and Penny Garrard give as editors for the Parish Magazine, also Mayonne Coldicott our administrator and organiser of distribution, Liz Pollard our Advertisement organiser, and all who deliver magazines.

Jon savage and Hilary Lee-Corbin have also been communicating with our church volunteers by way of 'Church Life' for which I am very thankful.

Whilst DNL is not affiliated in any way to the church as it is civically funded by Dockenfield council, I am very grateful to Michael Foster for entering in the information both myself and Eunice King have submitted to him for publication this year.

#### Reflecting on the CDP aims regarding 1, 2, 4, 5

1: Communication has much improved between the church and local councils, especially Dockenfield Parish Council due to the ongoing concerns about keeping the church open. In the future we will continue to be proactive in this area as the bilateral sharing of information has reduced barriers, prejudices and judgements for all involved. It would be good to be more connected with Frensham Parish Council as well.

2: Due to restrictions we haven't been able to organise a whole church vision day, which would greatly help us to enlarge our consciousness of working within the community more, which also could increase the community of the church more. We have however, been able to join together as a PCC due to the skills of Jon Savage on Microsoft Teams and this has been both spiritually and practically helpful.

4: We are still very much in need of people to fill the many vacancies.

5: We have had huge success in this area this year which has been a joy for all.

#### Growing Diversity: an appraisal of CDP 2,6

Growing diversity can be understood in many ways: firstly, it could be about enabling people of different abilities, ages, ethnicity, sexuality or gender to come and be part of being church. Secondly, it could link with the 5<sup>th</sup> mark of mission of the Anglican church: to strive to safeguard the integrity of creation and sustain and renew the life of the earth – so could apply ecologically to us as church. Thirdly, it could apply to growing our links and assistance for those charities that are and work beyond our borders, but that we can help nonetheless. In order to grow diversity, we do need to bring this big topic into our church vision overall.

**Enabling people of different abilities, ages, ethnicity, sexuality or gender to come and be part of being church:** Apart from our totally inclusive strap line of 'welcoming people of all faith and none', which we do, we actually don't have many people come to the church of different abilities, ages, ethnicity, sexuality or gender at present.

As the family services have not started back up yet, we don't have many young children in church coming with their parents. Although we have good access for those perhaps less mobile, we hardly have any people attend services or activities in wheelchairs or using mobility aids, but we have everything in place to make access and egress easier. At present we only have one lady of different ethnicity and none of different sexuality and gender attending church. This may be due to a number of factors due to the area in which we live, perceptions about the church (possibly too traditional?) and its Christian culture, etc. I am hoping to start discussions about this in 2022 with the 'Living in Love and Faith Course' which I will do as a Lent Course. It would be healthy to include this in our PCC vision day when that occurs.

#### **To strive to safeguard the integrity of creation and sustain and renew the life of the earth:**

This year, after discussions with the church gardeners, we let virtually the whole of the rear of St Mary's graveyard go to meadow for the sake of the environment and to increase diversity of species as well as bees and butterflies. It was a resounding success ecologically although I did get a few complaints from people who had come from afar to see their loved one's graves. After compassionate but explanatory correspondence this was all resolved. The only concern is how much work it took to bring it all back into control for the winter. The gardeners worked so very hard as we came to winter. Thank you all so very much.

We also let the church yard at Dockenfield go to meadow in a designated pattern (guided by Dan Bosence) for a second year and this also reaped results with many more orchids and other species flowering this year. Thanks to Rob Cregeen and his team, especially for bringing all the hedges under control in September.

### **Links and assistance for those charities that are and work beyond our borders:**

Despite the limitations of the pandemic, we were still able to support those beyond our borders with the help of St Mary's Frensham Trust. I am thankful to David Millais, the Chair of this trust as well as all the Trustees for their continued commitment and management of this Trust which gives grants every year to charities which are local, national and international. I am also grateful to those on the church electoral roll who nominated the charities and gave us information concerning them. It is a joy that we have the confidence to be able to do this year after year, despite economic or pandemic difficulties.

Our links with Christian Aid have been continued by Susanna Millais who is our Christian Aid ambassador and became Farnham regional coordinator this year. My wholehearted thanks to Susanna who keeps us informed of the yearly vision and focus, together with the support we can give and actions required.

### Reflecting on the CDP aims regarding 2, 6

2: Due to restrictions we haven't been able to organise a whole church vision day, which would greatly help us to enlarge our consciousness of growing diversity. This is a key area to develop going forward.

6: Once we have a parish administrator in place we could start to invite different individuals and groups to the church to improve learning of diversity.

### Conclusion

In conclusion I believe the Benefice of Frensham and its churches together with the whole community have done remarkably well in 2021 when actually the stresses and strains through the changing rules and restrictions for Covid and coming out of Covid have been particularly challenging.

Our church human resources were much reduced in number and every action had to be risk assessed and carefully planned and enacted to keep within Covid-19 guidelines to protect the population and prevent the spread of this devastating virus. But even with all this we have actually achieved far more than I thought was possible between church and community and with regard to the CDP aims. We have also paid our Parish Share to the Diocese.

We have continued to '*create an environment where God's love can get through*', we have continued to pray to God and praise God throughout in many and diverse ways, and we have '*walked together*' with the local communities developing and adapting our ways whilst walking in God's love, supported by the integrity of Jesus Christ and in the power of the Holy Spirit.

I reiterate my thanks and appreciation on behalf of the entire PCC for the amazing team effort to **all** those who have participated in:

- the recorded services and church services
- safeguarding and DBS
- compiling and distribution of the parish magazine
- education
- Cherubs
- the Parish Friends system
- 'Coffee Stop, Dockenfield'
- the continued support of The Vine
- St Mary's Frensham Trust
- Frensham Parochial Charity Trust
- Friends of Frensham Churches
- Christian Aid
- Beating the Bounds sponsored walk
- Remembrance Sunday
- Bell ringing and care of the church tower
- The Holy Week and Easter Walk
- the wreath making
- the new Christmas carol services



- the care of the church finances,
- the care of church buildings and their contents
- the care of the Church of the Good Shepherd churchyard and St Mary's graveyard
- the servicing of the mowers by John Davis, and servicing of the John Deere tractor mower by David Millais

Thank you all so very much.

We do have still more challenges going forward which include the need to fill vacancies and particularly fill the posts for two church wardens and Parish Administrator come the next APCM. I am confident we will meet each of these challenges in the faith, hope and love that God gives us. Thank You and God bless you all.

Yours in Christ  
Reverend Jane Walker  
Vicar of the Benefice of Frensham  
April 2022

Approved by the PCC on Wednesday 20<sup>th</sup> April 2022

Signed :

Date :

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2021 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien*  
*12/3/22*

Nicholas O'Brien  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

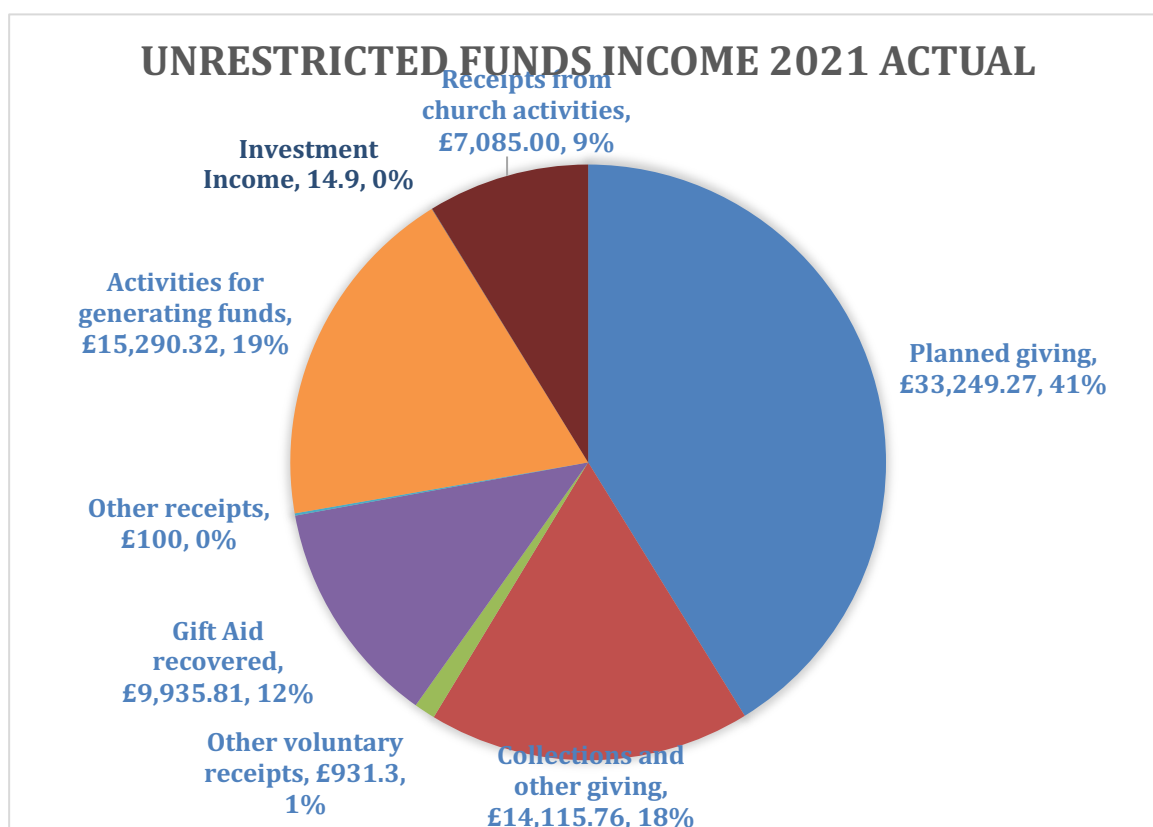
## **Frensham Parochial Church Council Annual Reports 2021**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2021. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2021.



Overall income recorded under Unrestricted Funds was 6% above the budgeted figure for 2021, and 9% below 2020 results.

Our profile of giving and voluntary receipts continued to change due to ongoing COVID-19 restrictions, planned giving down by £3,282, a 9% decrease year on year, but offset in part by credit card donations of £4,229, Loose Plate donations of £2,292 (an increase of over 100%) and one off gift aid gifts and other donations of £7,504.

We were also in receipt of a one-off grant of £10,096, from Waverley BC for COVID-19 support. This has been put into a designated fund to be used on community projects. Easy Fundraising continued to provide a healthy income stream in 2021, and achieved £469.

Although our usual fundraising event of the Frensham Fayre was cancelled, the Harvest Festival and Beating the Bounds went ahead along with wreath making.

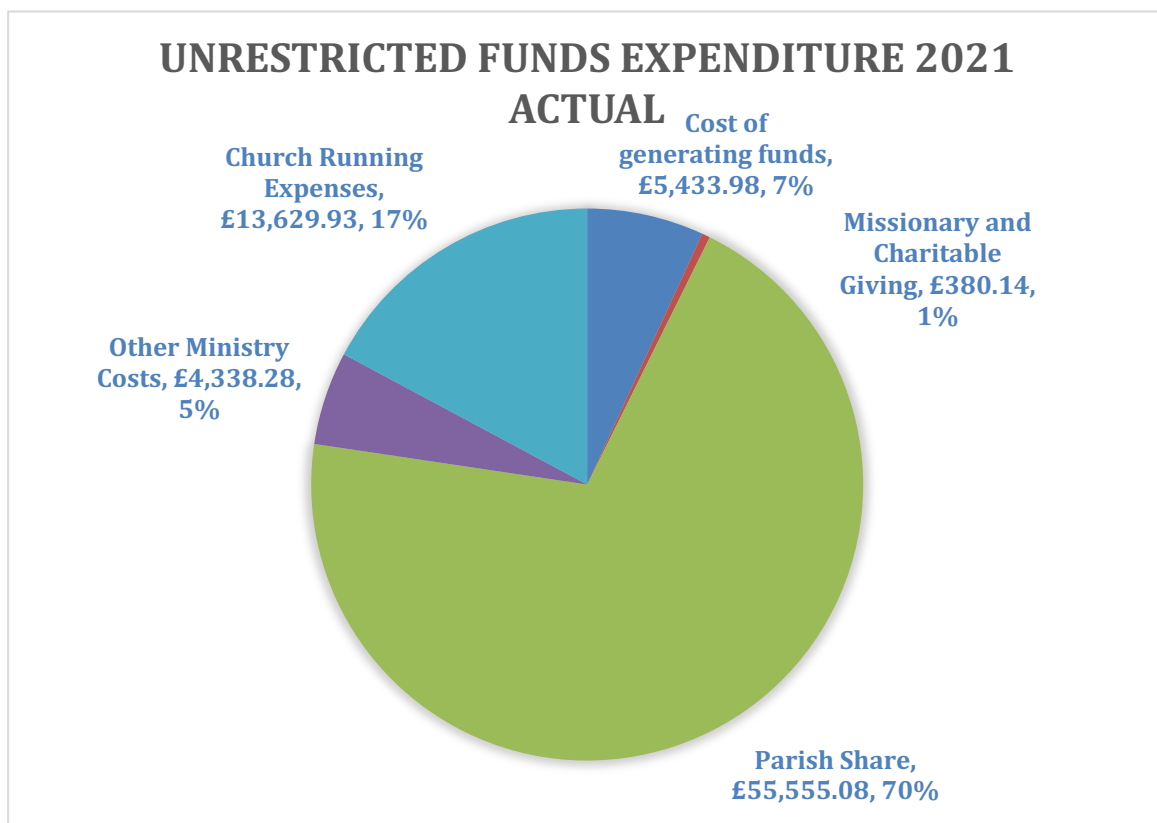
The Coffee Stop at The Good Shepherd has been an unmitigated success raising £1,375 In its first part year, with thanks to the hard work of Barbara Potter and all of the volunteers. Church lettings were up on 2020 at £1,483 – up 50% .

Parish Magazine income rallied in 2021, increasing by £1,953 year on year – an increase of 33%.

Our total income from Activities for Generating Funds was £15,290.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £9,273 of which £6,874 related to the Bells Refurbishment Fund and £953 to the Organ Fund, £200 to the sound system fund and £1,100 to the Good Shepherd Chairs fund – from the sale of pews.



£59,893.36 (2020 - £54,926) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan parish share of £55,555.08 (2019 - £51,789); the parish share was frozen at the 2020 rate

(we received a discount in 2020 which was not replicated in 2021). In addition, Other Ministry Costs increased by 38% from 2020, Reverend Jane Walker started claiming expenses again in 2021, and a well attended Alpha course ran in the autumn. There were still savings due to no parish administrator being engaged.

The underlying running costs of the church were £13,630, 25% up from 2020.

£11,430 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Bells Refurbishment – deposit	£ 7,995
Depreciation – Fixed Assets	£ 2,974

Net movement in unrestricted funds is a surplus of £1,385 net movement in designated funds was £10,096 and the net movement in restricted funds resulted is a deficit of £2,157. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## **Reserves**

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## **Volunteers**

I personally would like to thank everyone who has helped me in performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow and Hugh Evans) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Mayonne Coldicott and Liz Pollard for maintaining the Parish magazine accounts, Morag James for invoicing for weddings, Karen Nockels for picking up the hall invoicing, and Barbara Potter for the Coffee Stop and all of her other fund raising efforts, including the selling of the pews from the Good Shepherd!

I would also like to take this opportunity to thank Nicholas O'Brien who has once again taken on the role of our Independent Examiner for a second year, and the rest of our

“circle of Guildford Diocese treasurers” to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

### **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees’ Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC’s financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Jill Billings FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2021**

Ref:		<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
	<b>INCOME</b>						
A	Voluntary Income	2(a)	58,232	10,096	7,397	75,726	68,599
B	Activities for generating funds	2(b)	15,290	-	776	16,066	23,865
C	Income from investments	2(c)	15	-	-	15	124
D	Church Activities	2(d)	7,085	-	-	7,085	6,996
E	Other Receipts	2(e)	100	-	1,100	1,200	-
	<b>TOTAL INCOME</b>		<b>80,722</b>	<b>10,096</b>	<b>9,273</b>	<b>100,092</b>	<b>99,584</b>
	<b>EXPENDITURE</b>						
F	Church activities	3(a)	73,903	-	11,430	85,334	116,729
G	Raising funds	3(b)	5,434	-	-	5,434	6,652
H	Other Resources Expended	3(c)	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>		<b>79,337</b>	<b>-</b>	<b>11,430</b>	<b>90,768</b>	<b>123,381</b>
	<b>NET INCOME/(EXPENDITURE)</b>		<b>1,385</b>	<b>10,096</b>	<b>(2,157)</b>	<b>9,324</b>	<b>(23,797)</b>
I	<b>TRANSFER BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET MOVEMENT IN FUNDS</b>		<b>1,385</b>	<b>10,096</b>	<b>(2,157)</b>	<b>9,324</b>	<b>(23,797)</b>
	Total funds brought forward	6	55,188	20,109	42,732	118,029	141,826
	Prior Year Adjustment	6	(38)		(25)	(63)	
	<b>Total funds carried forward</b>	<b>6</b>	<b>56,535</b>	<b>30,205</b>	<b>40,550</b>	<b>127,290</b>	<b>118,029</b>

The notes on pages 8 to 11 form part of these financial statements.



**BALANCE SHEET AT 31 DECEMBER 2021**

	<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>FIXED ASSETS</b>						
J Tangible fixed assets	4	2,499	-	18,096	20,595	23,569
K Investments		-	-	-	-	-
		2,499	-	18,096	20,595	23,569
<b>CURRENT ASSETS</b>						
L Debtors and Prepayments	5(a)	5,698	-	2,271	7,969	6,754
P Stock		-			-	104
N Short-term deposits		3,032	20,000	-	23,032	23,020
M Cash at bank and in hand		51,177	11,479	24,245	86,901	71,300
		59,907	31,479	26,516	117,903	101,178
<b>LIABILITIES</b>						
O Creditors - amounts falling due within one year	5(b)	5,871	1,274	4,062	11,207	6,718
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		54,036	30,205	22,454	106,695	94,460
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		56,535	30,205	40,550	127,290	118,029
<b>Creditors - amounts falling due after one year</b>		-	-	-	-	-
<b>NET ASSETS</b>	7	56,535	30,205	40,550	127,290	118,029
<b>PARISH FUNDS</b>		56,535	30,205	40,550	127,290	118,029

Approved by the Parochial Church Council on      March 2021 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

Mrs Val Chadney (PCC Secretary)

The notes on pages 8 to 11 form part of these financial statements.

## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.

## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2(a) <b>Voluntary income:</b>					
Planned Giving	33,340	-	1,714	35,054	36,623
Collections at Services/Church Boxes	6,539	-	53	6,592	2,747
Non Recurring Grants	-	10,096	3,375	13,471	10,877
Legacies	-	-	-	-	1,000
All Other Voluntary Giving & Appeals	8,417	-	1,717	10,134	6,482
Gift Aid Recoverable	9,936	-	539	10,475	10,870
	58,232	10,096	7,397	75,726	68,599
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	4,324	-	776	5,100	18,889
Church Bookstall - sales	147	-	-	147	185
Cherubs toddler group	175	-	-	175	220
Coffee Stop	1,375	-	-	1,375	-
Church Hall Lettings - non objects related	1,483	-	-	1,483	987
Parish Magazine (sales)	4,347	-	-	4,347	2,534
Parish Magazine - advertising/sundry sales	3,440	-	-	3,440	3,585
	15,290	-	776	16,066	23,865
2(c) <b>Income from investments:</b>					
Bank Interest	15	-	-	15	124
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	7,085	-	-	7,085	4,462
Church hall lettings - objects related	-	-	-	-	-
	7,085	-	-	7,085	6,996
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	1,100	1,100	-
Other (see note below)	100	-	-	100	-
	100	-	1,100	1,200	-
<b>Total Incoming resources</b>	<b>80,722</b>	<b>10,096</b>	<b>9,273</b>	<b>100,092</b>	<b>99,584</b>

Notes:

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	380	-	-	380	130
Ministry: Diocesan parish share	55,555	-	-	55,555	51,789
Other ministry costs	1,668	-	-	1,668	566
Church running and maintenance	13,095	-	215	13,310	11,213
Major repairs	-	-	8,875	8,875	48,466
Depreciation on church equipment	634	-	2,340	2,974	2,974
Education, parish training & mission	910	-	-	910	191
Churchyard upkeep	249	-	-	249	286
Church hall running costs	-	-	-	-	-
Administration costs	824	-	-	824	613
Bank charges	588	-	-	588	502
	73,903	-	11,430	85,334	116,729
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	299	-	-	299	1,920
Parish magazine costs	5,135	-	-	5,135	4,732
	5,434	-	-	5,434	6,652
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>79,337</b>	<b>-</b>	<b>11,430</b>	<b>90,768</b>	<b>123,382</b>

Notes:

#### 4. FIXED ASSETS

<b>Tangible Fixed Assets</b>		<b>Church Equipment £</b>
Actual cost	At 1 January 2021	43,991
	Disposals	-
	Additions at cost	-
	At 31 December 2021	43,991
Depreciation	At 1 January 2021	20,422
	Withdrawn on disposals	-
	Charge for the year	2,974
	At 31 December 2021	23,396
Net book value 31 December 2021		20,595
Net book value 31 December 2020		23,569

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	3,143	539	4,180	-
Prepayments	871	-	1,013	-
Other receivables	1,684	1,732	1,561	-
<b>Total</b>	<b>5,698</b>	<b>2,271</b>	<b>6,754</b>	<b>-</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utility and other costs	1,536	-	2,044	-
Other creditors	5,610	4,062	3,613	-
<b>Total</b>	<b>7,145</b>	<b>4,062</b>	<b>5,658</b>	<b>-</b>
Amounts falling due after one year:				
Other creditors	-	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last half of 2021.

Prepayments: Unrestricted Funds - £871 - St. Mary's boiler insurance, £414 - Parish Magazine production costs for January 2021, £420 and vicarage water rates £37.

Other Receivables - £1,684 - Hall Hire £480, Funerals / Monuments £531.1, Wreath Making £72, Other funds raised £135. Cherubs Winter term, £175, SumUp December £291, Restricted Funds - £1,732 - VAT reclaim from LPW scheme for Bells refurbishment, Organ Recital

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- Installation costs for St. Mary's telephone/broadband (this has now been transferred to accrue for broadband installation costs for The Good Shepherd) £1,274, Christmas donations to secular charities £220, Broadband £37 and SumUp fees £4.

##### Other creditors, falling due within one year, comprises:

**Unrestricted funds** - Parish Magazine advanced payments received for 2022 advertising £3,175 and 2021 subscriptions £780.

Agency collections £4,062 comprises Diocese fees for weddings / funerals £3,906, Childrens Society Christingle donations £31, Organist Fees for Funeral in December £125

Accounts Payable £1,654 comprises Rev Jane Walker Exps for 6 months to 31st Dec 21 - £1,593, Castle Water £28, Charles Farris £28 and Total Gas & Power £4.

## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- The Community Fund (Designated) was set up in 2021 to separate the COVID-19 grant given by Waverley Borough Council, to support the church getting back to normal, supporting the local community.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd £	Incoming Resources £	Expended Resources £	Prior Yr Adj * £	Bal. C/fwd £
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	2,995	147	(881)	-	2,261
Church Fabric (St. Mary's Hall)	12,542	-	(1,192)	-	11,350
<b>Total SM Church Fabric Fund</b>	<b>15,537</b>	<b>147</b>	<b>(2,073)</b>	<b>-</b>	<b>13,611</b>
St. Mary's Sound System	10,145	200	(1,148)	-	9,196
Organ Refurbishment	635	953	(214)	-	1,373
Bells Fund	9,697	6,874	(7,995)	-	8,576
Agency				(28)	(28)
Good Shepherd Chairs Fund	5,133	1,100	-	-	6,233
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>42,732</b>	<b>9,273</b>	<b>(11,430)</b>	<b>(28)</b>	<b>40,547</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	109	-	-	-	109
Community Project		10,096	-	-	10,096
<b>Unrestricted:</b>					
General Fund	55,188	80,722	(79,337)	(35)	56,538
<b>Total</b>	<b>118,029</b>	<b>100,092</b>	<b>(90,768)</b>	<b>(63)</b>	<b>127,290</b>

\* Prior year adjustments relate to Bank reconciliations being corrected to align the balance sheet to the bank statements.

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	2,499	-	18,096	20,595	23,569
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	5,698	-	2,271	7,969	6,858
Cash at bank and in hand	54,209	31,480	24,245	109,934	94,320
<b>Liabilities:</b>					
Amounts falling due within one year	(5,871)	(1,274)	(4,062)	(11,207)	(6,718)
Amounts falling due after one year	-	-	-	-	-
<b>Total</b>	<b>56,535</b>	<b>30,205</b>	<b>40,550</b>	<b>127,290</b>	<b>118,029</b>

## 8. RELATED PARTIES

No Related parties were paid in 2021

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2021 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien*  
*12/3/22*

Nicholas O'Brien  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

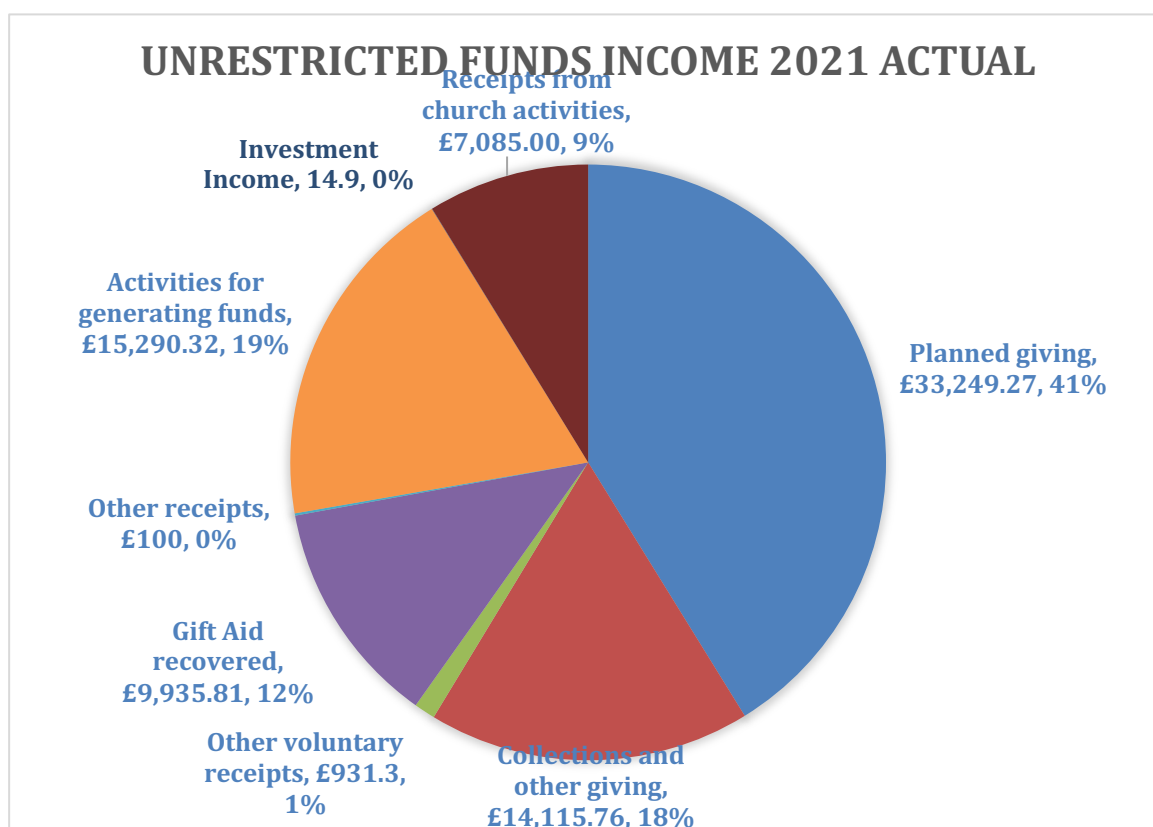
## **Frensham Parochial Church Council Annual Reports 2021**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2021. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2021.



Overall income recorded under Unrestricted Funds was 6% above the budgeted figure for 2021, and 9% below 2020 results.



Our profile of giving and voluntary receipts continued to change due to ongoing COVID-19 restrictions, planned giving down by £3,282, a 9% decrease year on year, but offset in part by credit card donations of £4,229, Loose Plate donations of £2,292 (an increase of over 100%) and one off gift aid gifts and other donations of £7,504.

We were also in receipt of a one-off grant of £10,096, from Waverley BC for COVID-19 support. This has been put into a designated fund to be used on community projects. Easy Fundraising continued to provide a healthy income stream in 2021, and achieved £469.

Although our usual fundraising event of the Frensham Fayre was cancelled, the Harvest Festival and Beating the Bounds went ahead along with wreath making.

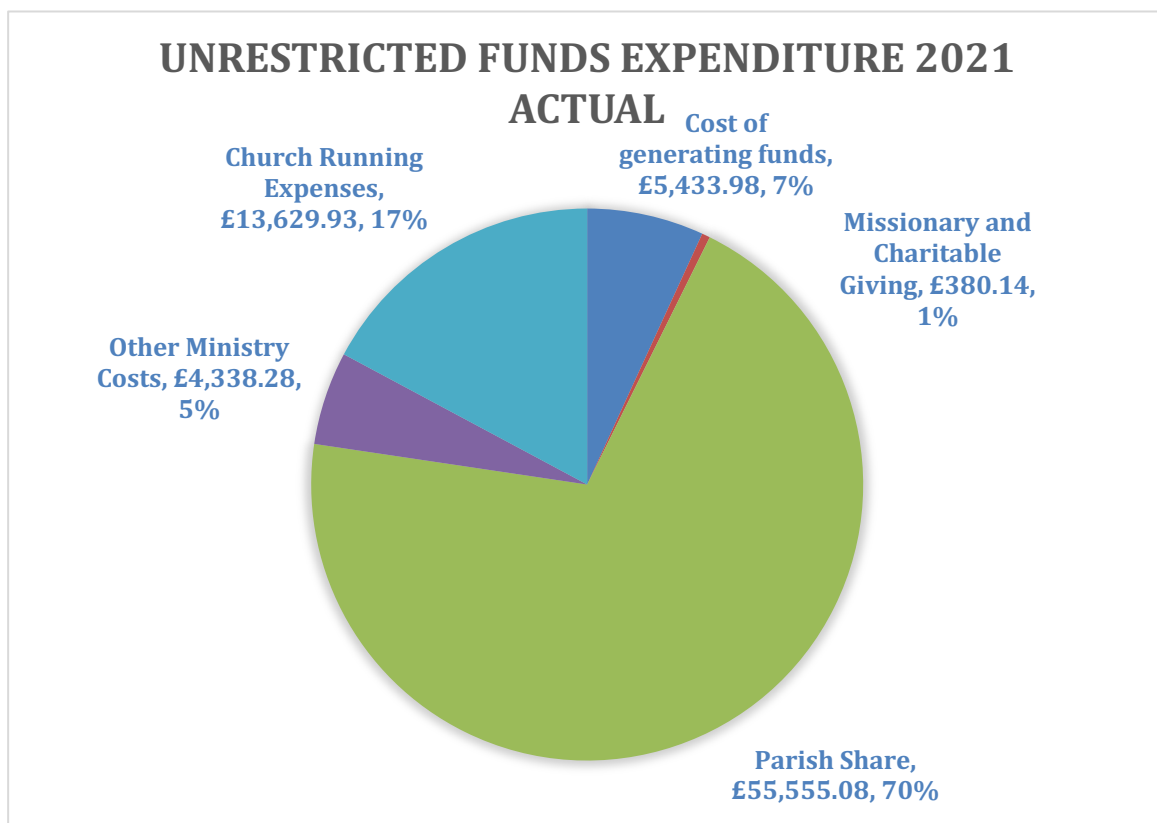
The Coffee Stop at The Good Shepherd has been an unmitigated success raising £1,375 In its first part year, with thanks to the hard work of Barbara Potter and all of the volunteers. Church lettings were up on 2020 at £1,483 – up 50% .

Parish Magazine income rallied in 2021, increasing by £1,953 year on year – an increase of 33%.

Our total income from Activities for Generating Funds was £15,290.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £9,273 of which £6,874 related to the Bells Refurbishment Fund and £953 to the Organ Fund, £200 to the sound system fund and £1,100 to the Good Shepherd Chairs fund – from the sale of pews.



£59,893.36 (2020 - £54,926) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan parish share of £55,555.08 (2019 - £51,789); the parish share was frozen at the 2020 rate

(we received a discount in 2020 which was not replicated in 2021). In addition, Other Ministry Costs increased by 38% from 2020, Reverend Jane Walker started claiming expenses again in 2021, and a well attended Alpha course ran in the autumn. There were still savings due to no parish administrator being engaged.

The underlying running costs of the church were £13,630, 25% up from 2020.

£11,430 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Bells Refurbishment – deposit	£ 7,995
Depreciation – Fixed Assets	£ 2,974

Net movement in unrestricted funds is a surplus of £1,385 net movement in designated funds was £10,096 and the net movement in restricted funds resulted is a deficit of £2,157. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## **Reserves**

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## **Volunteers**

I personally would like to thank everyone who has helped me in performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow and Hugh Evans) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Mayonne Coldicott and Liz Pollard for maintaining the Parish magazine accounts, Morag James for invoicing for weddings, Karen Nockels for picking up the hall invoicing, and Barbara Potter for the Coffee Stop and all of her other fund raising efforts, including the selling of the pews from the Good Shepherd!

I would also like to take this opportunity to thank Nicholas O'Brien who has once again taken on the role of our Independent Examiner for a second year, and the rest of our

“circle of Guildford Diocese treasurers” to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

### **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees’ Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC’s financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Jill Billings FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2021**

Ref:		<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
	<b>INCOME</b>						
A	Voluntary Income	2(a)	58,232	10,096	7,397	75,726	68,599
B	Activities for generating funds	2(b)	15,290	-	776	16,066	23,865
C	Income from investments	2(c)	15	-	-	15	124
D	Church Activities	2(d)	7,085	-	-	7,085	6,996
E	Other Receipts	2(e)	100	-	1,100	1,200	-
	<b>TOTAL INCOME</b>		<b>80,722</b>	<b>10,096</b>	<b>9,273</b>	<b>100,092</b>	<b>99,584</b>
	<b>EXPENDITURE</b>						
F	Church activities	3(a)	73,903	-	11,430	85,334	116,729
G	Raising funds	3(b)	5,434	-	-	5,434	6,652
H	Other Resources Expended	3(c)	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>		<b>79,337</b>	<b>-</b>	<b>11,430</b>	<b>90,768</b>	<b>123,381</b>
	<b>NET INCOME/(EXPENDITURE)</b>		<b>1,385</b>	<b>10,096</b>	<b>(2,157)</b>	<b>9,324</b>	<b>(23,797)</b>
I	<b>TRANSFER BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET MOVEMENT IN FUNDS</b>		<b>1,385</b>	<b>10,096</b>	<b>(2,157)</b>	<b>9,324</b>	<b>(23,797)</b>
	Total funds brought forward	6	55,188	20,109	42,732	118,029	141,826
	Prior Year Adjustment	6	(38)		(25)	(63)	
	<b>Total funds carried forward</b>	<b>6</b>	<b>56,535</b>	<b>30,205</b>	<b>40,550</b>	<b>127,290</b>	<b>118,029</b>

The notes on pages 8 to 11 form part of these financial statements.

**BALANCE SHEET AT 31 DECEMBER 2021**

	<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>FIXED ASSETS</b>						
J Tangible fixed assets	4	2,499	-	18,096	20,595	23,569
K Investments		-	-	-	-	-
		2,499	-	18,096	20,595	23,569
<b>CURRENT ASSETS</b>						
L Debtors and Prepayments	5(a)	5,698	-	2,271	7,969	6,754
P Stock		-			-	104
N Short-term deposits		3,032	20,000	-	23,032	23,020
M Cash at bank and in hand		51,177	11,479	24,245	86,901	71,300
		59,907	31,479	26,516	117,903	101,178
<b>LIABILITIES</b>						
O Creditors - amounts falling due within one year	5(b)	5,871	1,274	4,062	11,207	6,718
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		54,036	30,205	22,454	106,695	94,460
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		56,535	30,205	40,550	127,290	118,029
<b>Creditors - amounts falling due after one year</b>		-	-	-	-	-
<b>NET ASSETS</b>		56,535	30,205	40,550	127,290	118,029
<b>PARISH FUNDS</b>		56,535	30,205	40,550	127,290	118,029

Approved by the Parochial Church Council on      March 2021 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

Mrs Val Chadney (PCC Secretary)

The notes on pages 8 to 11 form part of these financial statements.

## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.

## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2(a) <b>Voluntary income:</b>					
Planned Giving	33,340	-	1,714	35,054	36,623
Collections at Services/Church Boxes	6,539	-	53	6,592	2,747
Non Recurring Grants	-	10,096	3,375	13,471	10,877
Legacies	-	-	-	-	1,000
All Other Voluntary Giving & Appeals	8,417	-	1,717	10,134	6,482
Gift Aid Recoverable	9,936	-	539	10,475	10,870
	58,232	10,096	7,397	75,726	68,599
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	4,324	-	776	5,100	18,889
Church Bookstall - sales	147	-	-	147	185
Cherubs toddler group	175	-	-	175	220
Coffee Stop	1,375	-	-	1,375	-
Church Hall Lettings - non objects related	1,483	-	-	1,483	987
Parish Magazine (sales)	4,347	-	-	4,347	2,534
Parish Magazine - advertising/sundry sales	3,440	-	-	3,440	3,585
	15,290	-	776	16,066	23,865
2(c) <b>Income from investments:</b>					
Bank Interest	15	-	-	15	124
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	7,085	-	-	7,085	4,462
Church hall lettings - objects related	-	-	-	-	-
	7,085	-	-	7,085	6,996
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	1,100	1,100	-
Other (see note below)	100	-	-	100	-
	100	-	1,100	1,200	-
<b>Total Incoming resources</b>	<b>80,722</b>	<b>10,096</b>	<b>9,273</b>	<b>100,092</b>	<b>99,584</b>

Notes:

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	380	-	-	380	130
Ministry: Diocesan parish share	55,555	-	-	55,555	51,789
Other ministry costs	1,668	-	-	1,668	566
Church running and maintenance	13,095	-	215	13,310	11,213
Major repairs	-	-	8,875	8,875	48,466
Depreciation on church equipment	634	-	2,340	2,974	2,974
Education, parish training & mission	910	-	-	910	191
Churchyard upkeep	249	-	-	249	286
Church hall running costs	-	-	-	-	-
Administration costs	824	-	-	824	613
Bank charges	588	-	-	588	502
	73,903	-	11,430	85,334	116,729
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	299	-	-	299	1,920
Parish magazine costs	5,135	-	-	5,135	4,732
	5,434	-	-	5,434	6,652
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>79,337</b>	<b>-</b>	<b>11,430</b>	<b>90,768</b>	<b>123,382</b>

Notes:

#### 4. FIXED ASSETS

Tangible Fixed Assets		Church Equipment £
Actual cost	At 1 January 2021	43,991
	Disposals	-
	Additions at cost	-
	At 31 December 2021	43,991
Depreciation	At 1 January 2021	20,422
	Withdrawn on disposals	-
	Charge for the year	2,974
	At 31 December 2021	23,396
Net book value 31 December 2021		20,595
Net book value 31 December 2020		23,569

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Unrestricted Funds 2020 £	Restricted Funds 2020 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	3,143	539	4,180	-
Prepayments	871	-	1,013	-
Other receivables	1,684	1,732	1,561	-
<b>Total</b>	<b>5,698</b>	<b>2,271</b>	<b>6,754</b>	<b>-</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utility and other costs	1,536	-	2,044	-
Other creditors	5,610	4,062	3,613	-
<b>Total</b>	<b>7,145</b>	<b>4,062</b>	<b>5,658</b>	<b>-</b>
Amounts falling due after one year:				
Other creditors	-	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last half of 2021.

Prepayments: Unrestricted Funds - £871 - St. Mary's boiler insurance, £414 - Parish Magazine production costs for January 2021, £420 and vicarage water rates £37.

Other Receivables - £1,684 - Hall Hire £480, Funerals / Monuments £531.1, Wreath Making £72, Other funds raised £135. Cherubs Winter term, £175, SumUp December £291, Restricted Funds - £1,732 - VAT reclaim from LPW scheme for Bells refurbishment, Organ Recital

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- Installation costs for St. Mary's telephone/broadband (this has now been transferred to accrue for broadband installation costs for The Good Shepherd) £1,274, Christmas donations to secular charities £220, Broadband £37 and SumUp fees £4.

##### Other creditors, falling due within one year, comprises:

**Unrestricted funds** - Parish Magazine advanced payments received for 2022 advertising £3,175 and 2021 subscriptions £780.

Agency collections £4,062 comprises Diocese fees for weddings / funerals £3,906, Childrens Society Christingle donations £31, Organist Fees for Funeral in December £125

Accounts Payable £1,654 comprises Rev Jane Walker Exps for 6 months to 31st Dec 21 - £1,593, Castle Water £28, Charles Farris £28 and Total Gas & Power £4.



## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- The Community Fund (Designated) was set up in 2021 to separate the COVID-19 grant given by Waverley Borough Council, to support the church getting back to normal, supporting the local community.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd £	Incoming Resources £	Expended Resources £	Prior Yr Adj * £	Bal. C/fwd £
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	2,995	147	(881)	-	2,261
Church Fabric (St. Mary's Hall)	12,542	-	(1,192)	-	11,350
<b>Total SM Church Fabric Fund</b>	<b>15,537</b>	<b>147</b>	<b>(2,073)</b>	<b>-</b>	<b>13,611</b>
St. Mary's Sound System	10,145	200	(1,148)	-	9,196
Organ Refurbishment	635	953	(214)	-	1,373
Bells Fund	9,697	6,874	(7,995)	-	8,576
Agency				(28)	(28)
Good Shepherd Chairs Fund	5,133	1,100	-	-	6,233
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>42,732</b>	<b>9,273</b>	<b>(11,430)</b>	<b>(28)</b>	<b>40,547</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	109	-	-	-	109
Community Project		10,096	-	-	10,096
<b>Unrestricted:</b>					
General Fund	55,188	80,722	(79,337)	(35)	56,538
<b>Total</b>	<b>118,029</b>	<b>100,092</b>	<b>(90,768)</b>	<b>(63)</b>	<b>127,290</b>

\* Prior year adjustments relate to Bank reconciliations being corrected to align the balance sheet to the bank statements.

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	2,499	-	18,096	20,595	23,569
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	5,698	-	2,271	7,969	6,858
Cash at bank and in hand	54,209	31,480	24,245	109,934	94,320
<b>Liabilities:</b>					
Amounts falling due within one year	(5,871)	(1,274)	(4,062)	(11,207)	(6,718)
Amounts falling due after one year	-	-	-	-	-
<b>Total</b>	<b>56,535</b>	<b>30,205</b>	<b>40,550</b>	<b>127,290</b>	<b>118,029</b>

## 8. RELATED PARTIES

No Related parties were paid in 2021