



# FRENSHAM PAROCHIAL CHURCH COUNCIL

## ANNUAL REPORT

&

## FINANCIAL STATEMENT

For the year ended 31st December 2020



## 1. Administrative information

The Benefice of Frensham incorporates St. Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield and is part of the Diocese of Guildford within the Church of England. The correspondence address is The Vicarage, Frensham, Surrey, GU10 3DT.

In 2017 the Parochial Church Council (PCC) was registered as a charity with the Charity Commission.

Its registered name is "The Parochial Church Council of the Ecclesiastical Parish of Frensham" and its registered number is 1173223. All members of the PCC are trustees of the charity.

PCC members who have served from 1 January 2020 until the date this report was approved are:

### **Incumbent of the Benefice**

Revd. Jane Walker

### **Wardens**

Mrs Eunice King

Re-elected APCM 2020 – 25th Oct

### **Representatives on the Deanery Synod**

Mrs Esther Van Rooyen

Re-elected APCM 2020 - 25th Oct

### **Representative on St Mary's School Board of Governors**

Revd. Jane Walker

### **Elected Members**

Mrs Val Chadney Secretary

Co-opted - 13th Dec 2020

Mr Simon Claiden

Retired APCM 2020 – 25th Oct

Mrs Jill Wright Treasurer

Co-opted – 18<sup>th</sup> Nov 2020

Mr Max Hadfield

Re-elected APCM 2019 – 28th April

Mrs Morag James

Re-elected APCM 2019 - 28th April

Mr Peter James

Re-elected APCM 2020 - 25th Oct

Dr Hilary Lee-Corbin

Co-opted - 18th Nov 2020

Mrs Jill McKenzie

Elected APCM 2019 28th April

Mrs Karen Nockels

Re-elected APCM 2020 - 25th Oct

Mrs Barbara Potter

Re-elected APCM 2020 - 25th Oct

Mr Jon Savage

Re-elected APCM 2018 - 22nd April

Mr Mike Smith

Co-opted - 18th Nov 2020

Mrs Pat Telfer

Re-elected APCM 2018 - 22nd April

### **Bankers**

CAF Bank Ltd  
National Westminster Bank,  
Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management  
Ltd  
(The CBF Church of England  
Funds)

### **Independent Examiner**

Nick O'Brien

Treasurer from St John the Evangelist,  
Milford

## 2. Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **3. Aims and Purposes**

Frensham PCC with the Incumbent, Revd Jane Walker has the responsibility to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical throughout the ecclesiastical parish. It also has maintenance responsibilities for St Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield. As trustees of the Charitable Trust of the Benefice of Frensham, the purpose of each PCC member is to be responsible for the management, the running, the review, evaluation and reporting on the charity.

### **4. Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our Churches and to become part of our parish community within the Benefice of Frensham. The PCC maintains an overview of worship throughout our parish, and our services and worship put faith into practice through prayer, scripture, music and sacrament. When planning our activities for the year, our objective is to enable people to live out their faith through:

- Worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Benefice
- Mission and outreach work

To facilitate this work, it is important that we maintain the fabric of St. Mary the Virgin, Frensham and The Church of the Good Shepherd, Dockenfield.

### **5. Achievements and Performance**

#### Electoral Roll

From February 2020 to 2021, one (1) new name has been added to the Electoral Roll and four (4) deletions. The Electoral Roll currently has a total of one hundred and thirteen (113) names, forty-three (43) of which are not resident in the Parish.

Mr Stuart Easton

**Church Electoral Roll Officer**

Church Attendance Due to Church closures during 2020 these records have not been included in this report.

### **6. Proceedings of the Parochial Church Council**

There were four full PCC meetings and one Extraordinary PCC meeting held this year.

The PCC is the governing body of the Parish Church and it is made up of Members of the Clergy and Lay Members of the Church. There are five purposes of a PCC:

- To enable the Church to play its part in God's mission to his world
- To co-operate with the minister in sharing leadership
- To ensure legal compliance with charity law and ecclesiastical law
- To care for the buildings and Churchyard
- To be a channel of consultation within the wider Church

This year many topics were discussed and agreed by the PCC including the following:

#### January

A presentation was given on Stewardship and the 'Encouraging Generous Giving in Rural/Village Churches' workshop

There were discussions on the Parish Share and Contactless giving

An update was given on the End of Year accounts

The 2020 General Fund Budget was approved

The Risk Assessment for the Noel Coward plays was approved

An update was given on the Chair Project at The Good Shepherd

There was an update given on the bells repair/refurbishment

#### March

There was no PCC meeting due to the Covid-19 outbreak and restrictions

The APCM was postponed from 26th April 2020 to 25th October 2020

## **May**

There was no PCC meeting due to the Covid-19 restrictions

## **July - meeting held via Microsoft Teams**

There was an update given on finance and the completion of the Diocesan 'CV19 Parish Finance Evaluation' form

The 2019 APCM Financial Report was approved

The PCC agreed to set up a Paypal account

There was a discussion on the new chairs for The Good Shepherd - it was agreed to put this on hold for the time being

Update given on the bells repair/refurbishment

Discussion on how and when to proceed with the Church Services taking into consideration the Covid-19 restrictions. It was agreed to open on Sunday 23rd August 2020 at St Mary's Church but no Services were to be held at The Good Shepherd for the time being

Statistics for 'Church Life' and the YouTube Online Services were discussed

## **September - meeting held via Microsoft Teams**

An update was given on the financial situation

It was agreed that there would be two Harvest Festival Services at St Mary's Church. The offerings from these Services would be divided between Parishioners in need, The Vine Centre and the Farnham Food Bank

It was agreed that The Good Shepherd would remain closed for the time being

There would be a sponsored walk 'Beating the Bounds' in aid of the Church held on 10th October 2020

The APCM Annual Report was approved

An update was given on the Parish Magazine

There was a discussion about a new projector and screen for St Mary's Church

## **November - meeting held via Microsoft Teams**

Jill Wright co-opted by the PCC as our Treasurer

There was a discussion about The Good Shepherd

The Sidesmen were approved

The 2020 APCM minutes were agreed

It was agreed that the Christmas collections would be in aid of the Church this year

The increase in the Parish Magazine cover price and future sponsorship was discussed

There was a discussion on the Visual Equipment quotes

There was a discussion on our Parish Share

Update given on the Christmas Services and the Nativity Nature Trail

Mike Smith and Hilary Lee-Corbin were co-opted onto the PCC

## **December - 13th December 2020 at St Mary's Church**

There was an Extraordinary meeting held to:

Co-opt Val Chadney onto the PCC (and as PCC Secretary)

Approve the Service on Sunday 27th December 2020 being shown as an Online Service (provided by the Diocese)

Approve the Risk Assessments for:

- Re-opening the Church in Tier 2
- the Carol Service on 20th December 2020 at St Mary's
- the Nativity Nature Trail

It was also agreed that Revd Jane Walker and Eunice King would jointly approve the Risk Assessment for the Village Sing-a-Long Carols at The Royal British Legion, Frensham.

## **The Vine Centre, Aldershot**

I would like to give a huge thank you to everyone who has donated and supported The Vine Centre in Aldershot during 2020, which was a very difficult year. The Vine Centre's Covid-19 response was to provide essential services to those people who are most vulnerable in the local community. These services included support calls through 'VineLine', home cooked meals and care packages being delivered every week.

From 30th March 2020 to 29th January 2021 The Vine Centre provided:-

- **5748** support calls through Vineline
- **3520** care packages delivered
- **8600** home cooked meals delivered
- **665** family meal packs

2020 ended with all your wonderful and generous Christmas gift bags which totalled over 120 !! The recipients ranged from families and young carers to single adults many of whom were impacted by Covid-19 from the loss of loved ones to financial hardship from the loss of jobs. The Christmas gift bag response from everyone was overwhelming and very much appreciated by The Vine Centre and by all of those people who received them at such a difficult time of year for many.

Thank you so much and please continue to support The Vine Centre during 2021. Remember also to look out for my updates in the Parish Magazine every month.

Thank you once again for your tremendous support

Karen Nockels  
(PCC Secretary)

## **7. Financial Review**

Please see the Financial Statement.

## **8. Reserves policy**

Please see the Financial Statement.

## **9. Fabric, Goods, Ornaments & Churchyard**

### **Fabric**

The Fabric committee has not formally met in 2020, largely due to the Covid pandemic. We have addressed problems as they have cropped up.

### **Good Shepherd**

2020 was an extraordinary year and The Good Shepherd was closed in March with the lockdown and continues to be kept closed. We were advised that the hot air blown heating system was thought to spread Covid particles and therefore was not safe to use so the church continued to stay closed throughout the year. Later in the year the advice changed and it seems that blown air systems are now not thought to spread the Covid particles. However, it became apparent that there wasn't sufficient interest in attending services from the local congregation in Dockenfield, possibly due to self-isolating, and with the lack of actual human resources the PCC agreed that it was not feasible to open the church nor to record services there because of lack of technology. We carried out a thorough clean and covered the carpet and as much of the furniture as possible with dust-sheets. Physical weekly checks are made on the building inside and out, but we have recently noticed a good deal of damp/mould on the pews and the beam on the eastern end in the chancel. This will continue to be monitored and we will aim to air the church as much as possible when the weather improves. Hirings of the church stopped during the first lockdown and because of moth-balling the church for the reasons stated above, hirings continue to be on hold. Habits have changed and the pilates group for example are now permanently online.

In 2018 I reported that the PCC had agreed to focus on refurbishing specific areas of The Good Shepherd and in 2019 it was decided to fundraise for new chairs to replace the pews. We had thought to do this in two phases and secured the funds for the first tranche, mainly from generous donations from Friends of Frensham Churches, the Frensham Baptists church and St Mary's Frensham Trust. We were on the cusp of placing this order when Covid happened and the church was closed. Alongside this we became aware that the bat excrement and urine was damaging the fabric seat pad of the sample chair that had been left in the church. This has prompted us to pause with the project. Further consideration needs to be made by the PCC regarding the use of the church and the feasibility of the purchase of new chairs and general refurbishment.

The following actions were carried out during the year.

- The wooden floor in the vestry was re-laid by UK Wood Floors in February. It had been lifting due to damp and a dehumidifier was being used prior to their visit. We discovered that part of the problem had been caused by the guttering on the vestry roof which was letting water run down the outside wooden wall. This had not only caused damp in the floor inside but also rotting in some of the wooden boards. The boards were replaced in May.
- The window catches were in poor condition causing the windows to blow open in windy weather. These were filed down and refurbished so all windows now close securely.
- The brass candlesticks were badly soiled by the bat urine and had to be polished with a machine to remove the damage.
- The Vulcana gas heaters were serviced in June.
- A thorough clean was done before covering the carpets and some of the furniture with dustsheets prior to moth-balling in the autumn.
- The water system was drained in October to prevent any burst pipes over the winter period.
- A small leak was repaired in the felt where the vestry roof abuts the main church.

### **St Mary's**

The church is in good condition but some redecoration of the chancel, painting of metal gutterings/ downpipes and attention to the gates will be required in the next few years.

Health and Safety, and in particular Risk Assessments, were key tasks in 2020 that took much research and time. Our Health & Safety Officer stepped down and the post is still vacant. Risk assessments were written for church services and activities. Most activities were cancelled but a Sponsored Walk and Nativity Nature Trail did take place and Risk Assessments were written for both events. As the regulations changed over the course of the pandemic updates were issued. Social distancing was introduced with every other pew being left vacant in order to comply with a 2m distance between congregation members. Red tape markers were stuck to the floor and signage used to remind all of the regulations. Vigorous cleaning with anti-bacterial products has left some of the pews and the alter rail stripped of natural waxes and looking paler in colour. When the church was open for private individual prayer, sections were taped off to minimise cleaning at the end of each day. As the weather got colder, we took advantage of the window vents to provide additional ventilation. A one-way system was adopted, entering through the porch, exiting through the hall. Large services such as Christmas Day, were restricted in numbers to comply with social distancing and a booking system was introduced.

Services were recorded every week from March onwards and indeed continue to either be recorded or live streamed. During the period from August to the end of the year when the church was physically open for services, we were putting up a portable screen and running various cables in order to avoid using service books and to make the service user-friendly to congregation watching online. This was very cumbersome and not ideal as far as safety was concerned. In October, I did some investigation about installing better display equipment (projectors, screens and connection for laptops, etc) and obtained quotes and advice from a number of suppliers. The costs ranged from £12,000 for the basics to £20,000+ for a complete system covering the whole church. This was not affordable so we continue with the portable screen.

The bell refurbishment project at St Mary's was investigated further during 2020 and more fundraising took place before the lockdown in March. There was some concern that the bell frame structure may need replacing but after seeking expert advice this is not required. Final quotations and a funding plan was presented to the PCC and approved in January 2021 (this refurbishment is expected to cost just under £30,000). Subject to Faculty, we expect works to commence in January 2022.

The Health and Safety Policy is now due for review (December 2020).

The following actions were carried out during the year:

- The boiler insurance inspection was carried out in January for insurance purposes (this is done every other year). The boiler inspection insurance cost £780 in 2020.
- The cesspit was emptied in January (next empty due January 2022).
- In February 2020 there was a small leak from the valley of the roof by the organ which we believe was due to the storm conditions. [A much more serious leak occurred in January 2021 and remedial works have been carried out to rectify the problem at a cost of £315].
- The two boilers were serviced in June.
- The organ was removed for cleaning and refurbishment and the works were completed, much of the work was carried out during the first lockdown when the church was closed. Due to extended delays with the Chancellor outside of our control, the Faculty was granted after the works had been completed. Funding for the works was given by the late Jo Reader. A number of additional things were included in the project that became apparent whilst the organ was dismantled. These were largely covered by the organ restricted fund (including Jo Reader's donation) and had no impact on the church general fund.
- The door spring was mended on the internal porch door.
- The valleys/gutters were cleared on the main roof, the hall and the priest's vestry.
- Gate post replaced on the west end of the play area.
- In October we had some money stolen from the cauldron which was being used to collect donations towards the bell restoration fund. We believe approximately £20 was taken but some damage occurred to the cauldron by way of a few dents and a couple of cracks in the copper work.
- Some heating grills in the choir vestry had broken and were repaired.
- The oak chest was swapped from near the choir stalls to 'children's corner' and the altar rail hanging cabinet was moved into its place to be nearer to the altar for practical purposes. As part of this reorganisation, the book sale table was moved from the hall to children's corner and the oak chest will be used to house children's toys and games (although the physical moving of all the books and toys has yet to be completed)
- St Mary's had a spring clean in January and again in August. Cleaning is now done in-house due to finances.

### **General**

Church insurance continues with Trinitas at annual cost of £1,918 for St Mary's and £990 for The Good Shepherd, still affording us savings compared to the previous insurer, Ecclesiastical.

The fire extinguisher servicing was carried out in both churches in January 2021 (being due in December 2020 but delayed because of Covid).

I would like to thank Chris Mitchley and Brian King for their continued support with repairs.

### **Goods and Ornaments**

Goods and ornaments are mainly in good order for both churches. As mentioned last year the priest's vestments at The Good Shepherd are in poor condition. Given that The Good Shepherd has remained closed from March onwards, this has not been progressed any further.

Four items of silver from St Mary's continue to be lodged in the Guildford Cathedral Treasury, comprising flagon, paten, chalice and salver. Due to church closure at Easter and Covid restrictions at Christmas, these items have not been used during 2020.

### **Churchyards**

**St Mary's** – I am very grateful to our dedicated team of volunteers who help to maintain the 2 acres of churchyard. We managed to maintain a small team of people during the lockdown when Covid restrictions meant that the usual teams were not able to work safely. My particular thanks to John Davis who was such a great support during this difficult time.

Throughout the summer Chris Mitchley repointed the runnels at the front and east end of the church and the bottom vehicle access gate was re-hung. We had one working party in October where we did a lot of work on edging the paths, strimming and re-clearing the runnels. Thanks also to my husband, Brian, for felling a rotted cherry tree and cutting all the hedges. Chris Mitchley has also moved tonnes of soil from the end of the churchyard to fill in holes/low areas throughout the churchyard. We shall now move the bonfire heap to this area. Chris also refurbished the dilapidated bench in the front of the churchyard near Wisteria Cottage. My thanks to David Millais for both servicing and replacing the battery on the ride on mower at his expense and to all the team leaders who generously supply the fuel for the machines.

**The Good Shepherd** – my thanks to the team who carry out the mowing (and also supply the fuel for the mower). Again we managed to keep on top of the mowing despite the lockdown restrictions. The wildflower meadow was successfully staked out with the help of Dan Bosence. It really flourished and provided much enjoyment, with some rare flowers and interesting insects. It is our intention to continue with this initiative in 2021 and beyond. The hedges were professionally cut in the autumn thanks to an act of generosity from a parishioner.

Frensham Brownies kindly gave us three bird boxes that they made. Two have been installed in St Mary's churchyard and another at The Good Shepherd. We look forward to welcoming their inhabitants in 2021!

Eunice King  
Churchwarden

## 10. Farnham Deanery Synod

Farnham Deanery Synod planned to meet on four occasions in 2020, repeating the rhythm established in 2019 of three evening meetings and one Saturday morning meeting.

The first meeting was held at St Mark's Shared Church in Bordon in January. Churchwardens had also been invited to attend and it was preceded by a Deanery communion service. The first topic was an update on the **Deanery communications plan**. The draft Deanery website was displayed and it will eventually include links to: (1) parish websites; (2) parish skills and resources; and (3) policies and templates of proven worth that may be adapted by other parishes, thus avoiding duplication of effort. Parishes were also reminded that the Church of England website 'A Church Near You' ([www.achurchnearyou.com](http://www.achurchnearyou.com)) was more likely to be consulted by the general public than a particular parish website, so it was important that the information on each page was up-to-date.

The second topic was the recent **reorganisation at Church House**, and more specifically the implementation of the Parish Needs-Based Process, which represented a shift from a hierarchical diocesan structure to a Central Team that supported the parishes. Mission Enablers had been appointed to work with parishes to update their Church Development and Transforming Church Transforming Lives (TCTL) plans.

Finally parishes were reminded that the **triennial elections to Deanery Synod** were to take place at the Annual Parochial Church Meetings (APCMs) in 2020.

Then the pandemic struck and the resulting lockdowns and extended periods of restrictions meant that the meetings planned for March, June and October had to be cancelled.

A second meeting was held in November (using Zoom) to take stock of how the parishes in the Deanery, and the Central Team, had been impacted by the pandemic. At the Deanery level, the two major developments planned for 2020 – launching the **Deanery website** and discussing the implementation of the **Deanery Handbook** issued at the start of the year – had had to be postponed. For the Central Team, the Parish Needs-Based Process had also been halted. The pandemic had affected church finances at all levels. Although committed to supporting clergy and parishes throughout the pandemic, difficult decisions would have to be made and the Central Team had launched a Health and Viability Review of all parishes across the Diocese. Such a move was perfectly understandable in the circumstances, but had caused some disquiet.

The Area Dean had already decided to implement one aspect of the Deanery Handbook (pp 6-7) – renaming and refocusing of the Standing Committee (with additional membership) as the Deanery Leadership Team (DLT). It now has the triple responsibility of: (1) leading the Deanery; (2) acting as the Deanery Mission and Pastoral Committee;



whilst (3) remaining as the Standing (or Business) Committee. The benefits of this initiative would not be apparent until (some form of) normality returned in 2021.

During the meeting, initial reactions to the Deanery Handbook were canvassed and some reservations were expressed – excessive ‘management speak’ and a lack of spiritual input and Scriptural foundations; Anglican-centric and no reference to existing ecumenical structures; previous experience of resistance to sharing beyond parish boundaries and structures; and overly ambitious in scope with insufficient resources for a forum that meets infrequently. The Area Dean closed the meeting by exhorting the clergy to attend future Deanery Synod and Clergy Chapter meetings in these uncertain and challenging times.

One deanery synod representative was re-elected at the APCM in October, leaving two vacancies against the allocation for Frensham.

Mark Williams  
**Farnham Deanery Synod**

## **11. Frensham Parochial Charity Trust**

During the year, the charity had an income of £2,659.13 and an expenditure of £2,800.00. The balance in hand was £664.01.

During the pandemic the trustees met on 19 October 2020 and agreed a distribution to each of the four Parishes, which are recipients of the Frensham Parochial Charitable Trust, of £650. In Frensham, the majority of this was used in the form of vouchers at the village shop for the benefit of parishioners, some of whom were in necessitous circumstances.

Nicholas Harris  
Hon. Secretary

## **12. Hire of Buildings**

### **St. Mary's Church Hall**

The hall was hired for Yoga and Movement Classes until the 16<sup>th</sup> March. It was used for the Noel Coward plays , Newcomers Evening, T @ 3, Marriage Prep., Bellringers, and Parish Friends until the 16<sup>th</sup> March, since then it has been closed due to the pandemic.

### **The Good Shepherd**

The church was hired for Pilates and Cello lessons until the 16<sup>th</sup> March, since then it has been closed due to the pandemic.

Barbara Potter  
**Hall Hire Booking**

## **13. Music**

Musically, there is very little to report. The year will be remembered predominately for two things: for the Covid-19 pandemic that changed so much in our way of life and for Richard's death - finally succumbing to the dreadful disease against which he had fought so bravely.

### **St Mary's Choir**

The year got off to a good start with the choir singing a delightful anthem, “Star of the East” by Gordon Thornett, at the Epiphany evensong service on January 5<sup>th</sup> and for the Candlemas evening service on February 2<sup>nd</sup> at which the choir sang anthems by Richard Shephard, Malcolm Archer and John Dankworth.

The cleaning and refurbishment of the organ began in the middle of January and the piano became our source of accompaniment. With that in mind, our planned Passiontide offering was to be “Wondrous Cross” by Alan Bullard – a meditation based on the “Seven Last Words” of Christ from the cross – with piano accompaniment, but that was not to be. We will keep it in mind for better times.

And so choral singing in church stopped and virtual became reality.

Jane and I started making socially distanced recordings of hymns using the piano and organ in The Good Shepherd.

During the Summer I picked the brain of a fellow singer and church musician, Geoff Quick, who had started making virtual recordings of singers for recorded services in Tilford Church and in August the singers from St Mary's Choir made their first homemade recordings. I recorded the hymn, sent it off to the choir, they recorded themselves singing to the backing track and emailed it to me. I then joined all the recordings together and emailed it to Jon Savage to include in the recorded service.

And then on September 1<sup>st</sup> came the sad news that Richard had died – an end of a chapter in the life of St Mary's. Richard had been Choirmaster since 1983 and under his guidance the choir had become one of the best church choirs in the area. He was always willing to "give things a go" even if they were outside his comfort zone – I remember him saying to me soon after I started as organist in St Mary's, "I've always wanted to conduct Vivaldi's Gloria". I replied "Well let's do it!" and we did! Not only the Sunday by Sunday music for the liturgy but also Festival services, fund raising concerts and numerous cathedral visits – not bad for a potty little village church choir!

Richard's funeral was inevitably a family affair with restricted numbers. He had planned out the service and we were able to fulfil his wishes. Six members of the choir sang "Dear Lord and Father of mankind" by Parry, "The Lord bless you and keep you" by Rutter and the "Nunc dimittis" in G by Dyson. In addition, a recording of Barbara singing "God be in my head" by Walford Davies was played. It was a sad but dignified service. Richard will be sorely missed and I am sure further tributes will be forthcoming when we remember him appropriately as and when we are able.

But life goes on and by Sunday September 20<sup>th</sup> we were allowed back into the church with 6 singers in chancel spaced at 2m apart. And what a joy it was! Not only to be back singing, but it was a lovely (if cold!) place in which to sing!

This continued up to Christmas with the choir singing from the chancel but no congregational singing was permitted. So, in order to allow the congregation to sing some carols, Jane's cunning plan was to hold the service outside – fingers and toes crossed and fervent prayer for fine weather! It was a delightful event with traditional Christmas readings and hymns, a selection of unaccompanied carols from the choir and fine weather!

So, a strange year but thanks to all of St Mary's choir who rose to the challenges of being a remote/virtual choir. Thanks to Ian Black who has been a regular tenor for the recordings and services. I would also like to thank the musicians in the Frensham community who have performed and recorded for our online services: Ian Chambers, Al, Phoebe and Arthur Bird, Malc Billings and Neil Dupré.

Finally, I hope and pray that, before too long, we will be able to gather together and rekindle the wonderful spirit in St Mary's Choir and to sing God's praise as a choir in St Mary's, Frensham.

Mike Smith  
**Organist**

### **St Mary's Organ**

2020 has been a big year for the organ in St Mary's! Its long-overdue overhaul and clean was upon us, but due to the Covid pandemic the work took longer than was planned.

Andrew Cooper & Co., Organ Builders, based at Ryde, on the Isle of White, started work on the organ on January 21<sup>st</sup> with the removal of the keyboards and pedal board. The keyboards were taken to Andrew Cooper's workshops in Ryde, to be cleaned, adjusted and have extra thumb pistons added - these are the buttons that the organist can press to recall a pre-stored combination of stops. The pedal board was taken to a specialist firm in Yorkshire to be cleaned, adjusted and have the worn "black" notes capped with Rosewood.

In the meantime, Gary Cook, of Liberty Organs Ltd (an organ builder based in Trowbridge and subcontracted to Coopers), began installing the new control system and its associated wiring. Several weeks were spent in the confined space inside the organ making up multi-core cables and soldering hundreds of joints. This was completed on Friday

13th March when the organ was switched on for the first time since January with some interesting results! There were several glitches, either with the software or rogue wiring, that were sorted out in the following weeks.

The new system includes a transposing function (enabling the organist to change key at the press of a button!), stepper thumb pistons and a stepper pedal piston (enabling the organist to change to the next combination of stops with his, or her, right foot) – a very useful facility when both hands are otherwise engaged!

Once the organ was working correctly, the new pipes for the Great Mixture stop were installed. Then most of the pipes were removed (excluding the largest pedal pipes at the rear of the organ, which were cleaned and adjusted in situ) and stored in St Mary's (as the church was closed) for cleaning and maintenance. The organ was then dismantled for cleaning and maintenance of the mechanisms, some of which were taken away to the workshops to be repaired.

With the pipes removed we took the opportunity to improve the lighting in the organ chamber and to install some lights in the Swell box. Many thanks to Brian King for doing this.

The organ was reassembled during the first week of August and it was great to get the organ back again after months without an instrument to play. I had not expected there to be much of a difference in the overall sound of the cleaned organ but I was bowled over by how much brighter it sounded.

The changes that were made to the Great Mixture have been a tremendous success! The unaltered stop was almost unusable with all but the largest of congregations. The changes mean that the stop compliments the overall sound of the organ rather than overpowering it and it can be used more regularly.

The stepper toe piston was an addition to the organ that evolved during the work. We had planned to have stepper thumb pistons either side of the general pistons above the Swell manual – one to move on to the next General piston and one to move back to the previous General piston. I mentioned the idea of including a stepper toe piston to Andrew who confirmed that it would be easily achievable. It has proved to be a very useful addition to the organ in St Mary's.

Andrew and his team have done a great job under difficult circumstances due to Covid restrictions. I look forward to working with him as he undertakes the on-going care of this marvellous instrument.

Mike Smith  
**Organist**

#### **14. Parish Friends**

The pandemic of 2020 was very difficult for everyone, worldwide, nationwide and locally, and still ongoing at the end of the year with many restrictions still in place. The Parish Friends gave really incredible support to the Parish during this time, not least of which they delivered information letters (with the help of some others) to 660+ homes in the parish at the start of the first lockdown in March, so that every home had contact details of a PF who could help, plus a Village Shop leaflet. During the first total lockdown some PFs were also shielding but they were still able to co-ordinate parishioners' requests for help with shopping, prescriptions, keeping in touch etc. A big, big thank you to all of the Parish Friends.

During 2020 two Parish Friends retired; Jenny Carter moved away after many years of service and help with PF administration. Fiona Ricketts also retired after many years as a PF. Both will be missed greatly. The team was very fortunate to welcome three new people in October to help with three areas in Frensham; Vicki Hinde, Sharon Mumford and Bridgette Wilson. In October Claire Hughes kindly took on the administration of PF from Jenny and also some of the co-ordination of PF from Morag with a view to taking over from her in October 2021.

On 6 March 2020 a Newcomers evening was held in the Church Hall. PFs had delivered invitations to new residents in their area. There were a couple of PFs available at the evening for Newcomers to talk to. Through 2020 where possible with Covid restrictions Parish Friends continued to welcome newcomers, in many cases with a welcome note through the door rather than face to face, taking a Parish Magazine, a Welcome Booklet and a Village Shop bag-for-life voucher to each of the newcomers. The process of updating the Welcome Booklet began in 2020 and not completed so some new households will not yet have received their copy.

PFs have continued to give lifts within Government guidance, shop, run errands and care for parishioners when requested. They distributed income from the Frensham Parochial Charitable Trust in the form of Village Shop vouchers at Christmas on behalf of the Vicar. In October Claire Hughes, Rosemary Faun and Morag James collated the Harvest Festival produce received at the services at St Mary's and The Good Shepherd. It was not permitted to have fresh produce for 2020 so all gifts were packets or tins. PFs notified Claire Hughes in advance who they would like to distribute some harvest gifts to and collected the boxes from outside the church to deliver to the parish. There were no flowers to distribute in 2020 from the church. Any Harvest Gifts not distributed to parishioners were given to The Vine Centre and the Food Bank.

Only one child was baptised in the parish in 2020 just before lockdown and had a Parish Friend assigned to him. Parish Friends continued to send Baptism anniversary cards to children baptised in the last five years.

The Parish Friends "met" on three occasions in 2020. At the meeting on 10 February in the Church Hall items of general business were covered then the PFs had a very informative & interesting talk given by Allen Ruddock who volunteers as a Samaritan at the Guildford Branch and includes outreach in his remit. He answered numerous questions following his talk. The meeting on 12 October was by Zoom and covered business matters. A further Zoom meeting was held on 7 December as a social and to introduce the new Parish Friends.

Morag James  
**Parish Friends Chairman**

## **15. Parish Magazine**

This has been a difficult year for everyone because of the pandemic. We took the decision early on, with Revd Jane's support, to keep the magazine running despite the lack of many of our usual reports from local clubs and advertisements for local charity events.

We have tried to fill the pages instead with a mix of articles from as many different perspectives as possible and have been delighted with the response to our requests for contributions from readers.

The printers were very supportive in keeping the magazine going and even gave us colour photos in one edition as a thank you for continuing to use them. The distribution team led by Susan Farnell Watson were wonderful in coming forward to deliver the magazines in as safe a way as possible during the lockdowns and our readers have given positive feedback about the content.

It now looks as though restrictions will soon be lifted and many clubs, societies and fund raising events will be able to take place, the church will be open for services and life in many ways will return to how it used to be. However we will continue to try to incorporate as diverse a mix of articles as we are able to in the coming year.

Philippa Hall & Penny Garrard  
**Co-Editors**

## **Parish Magazine Financial Report**

I am pleased to report that the accounts are in a healthy position. Income £2534.00 from our regular subscription fee, and the advertising revenue of £3,300.00

2021 year will see the new colour format with increase of monthly price to £1.00 and a £10 yearly fee if paid in advance. This new format will increase advertising revenue as the charges are higher for the colour spots.

Despite the economic climate our sales have remained steadfast, with excellent customer loyalty and with our new advertising potential the future looks bright, as we endeavour to expand this during 2021 and beyond.

Susan Farnell-Watson  
**Parish Magazine Manager**

## 16. Safeguarding Report

I am pleased to report that there have been no 'Safeguarding Issues' in 2020.

Disclosure & Barring (DBS) renewals are a continuing exercise. The online service makes the process simple for both the applicant and myself.

The new Diocese training programme has settled down and works well with the Church of England's on-line 'Foundation' module.

I can report that all our volunteers are up to date with their Disclosure & Barring Service (DBS) checks and Safeguarding Training requirements. The following table gives an overview of the number of volunteers involved.

Note that:

1. DBS checks are carried out every 5 years while Safeguarding training is every 3 years.
2. Not all volunteer roles require DBS and/or Safeguarding training. It depends on their involvement with the PCC, Children and/or vulnerable adults.

Total number of Volunteers in scope for:	Church Officers	Parish Friends	TOTAL
DBS checks	3	19	22
Safeguarding training	13	19	32

DBS Checks in 2020	0	6	6
Safeguarding Training undertaken in 2020:			
Awareness	2		2
Foundation		4	4
Leadership			-
Safer Recruitment	1		1
Domestic Abuse			-

Jon Savage  
**Safeguarding Officer**  
safeguarding@frenshamchurches.org.uk

## 17. St Mary's Frensham Bell Ringers

Ringling this year since March has been very restricted and anything but 'normal' since the start of the Coronavirus pandemic and the first lockdown. Prior to the lockdown we rang for the Sunday morning services and practised as usual on Monday evenings but only until March 9<sup>th</sup>.

Since then – no practices, no teaching of learners and no ringling for weddings, no visiting bands, no Peals or Quarter Peals – so minimal ringling. During the summer, when restrictions were eased, we were able to ring 4 bells on Sunday mornings, and on Christmas Day we rang 5 bells. We were restricted in which and how many bells could be rung by the need for 'social distancing'. A smaller number of ringers also swing-chimed up to three bells for a few minutes at 8 o'clock on Thursday evenings during the 'clap for carers' weeks, whilst others clapped and banged pans outside their front doors.

On other occasions we were able to ring only a single bell, and notably did so on the 75<sup>th</sup> anniversary of VJ Day, 15<sup>th</sup> August, when the Tenor bell was rung 75 times at 11 o'clock. Covid restrictions also prevented anything more than the ringling of the Tenor bell on both Remembrance Sunday and Armistice Day, but the one-bell ringling was quite poignant, with 11 'dongs' at 11 o'clock, then a 2-minute silence followed by ringling again for 5 minutes or so. Prior to the outdoor Carol Service held in the churchyard in December we rang several bells, albeit only one at a time.

As is usual, the Union Jack, the Diocesan Flag and the RAF Ensign were flown from the top of the Tower at different times of the year. In September, marking the anniversary of the Battle of Britain, the RAF Ensign caught the attention of a passer-by (a member of the Alton RAF Association) and the following short comment appeared in the

Association's newsletter: *"Passing through Frensham, Ian Driver spotted the RAF Ensign flying above the tower of St Mary. Not only was he surprised to see it flown from a church tower but especially pleased to see it flown in Battle of Britain week."* A photograph was included too.

In 2020 we did not hold an AGM, the timing of which coincided with the start of the first lockdown and many of us at that time were unfamiliar with 'Zoom' or similar video-conferencing services, so the previously-elected officers continued in their posts:

Tower Captain	Harry Glover
Deputy Tower Captain	Jill McKenzie
Secretary	Paul Little
Treasurer	David Munro
Tower Keeper	Norman McKenzie
Assistant Tower Keeper	John Davis
PCC Representative	Jill McKenzie

At our previous AGM Norman McKenzie indicated his intention to retire from the position of Tower Keeper, and also during the year Jill McKenzie resigned as Deputy Tower Captain by reason of the fact that they now live some 35-40 minutes' drive away from Frensham. Both have made a very significant contribution to the running of ringing and maintenance of the bells, and their input will be very greatly missed. Fortunately Jill is willing to continue as our PCC Representative.

During the course of the year our plans for a major overhaul of the bells and fittings were developed. It is over 50 years since any of the bells were overhauled, so a '50-year' service (which we now know the bellhangers recommend) is due, and it is proposed will take place between January and March 2022. The likely cost is about £33,000 of which we have some £13,700 already 'ring-fenced', a sum which includes generous donations from Frensham Fayre and the Friends of Frensham Churches, and fund-raising. In addition the work will qualify for a very generous Grant of one third of the final cost from the Guildford Diocese Bell Restoration Fund, so we have still about £8,300 to raise. Watch out for Quizzes, Beetle Drives, Skittles, Curling, and maybe a Ceilidh too!

Harry Glover  
**Tower Captain**

## **18. Report of the Parish Priest**

This report is a comprehensive appraisal of the spiritual life of the church for the year Jan- Dec 2020. Our strategic mission, pastoral ministry and worship of the Trinitarian God for the Benefice of Frensham in 2020 is underpinned by the vision of Guildford Diocese's 'Transforming Church, Transforming Lives'. As such the structure of this report will be in the TCTL format, linking with the Church Development Plan and other specific aims.

### **Introduction**

Given that 2020 was an unprecedented year for humanity as a whole due to the Covid-19 pandemic, the challenge for survival of both the National Anglican Church and local parish churches was no less threatening. For the first time in their history, the doors of both St. Mary's Church and its daughter Church of the Good Shepherd were closed in March due to the National Lockdown.

The initial sense of loss of spiritual, communal and social connexion, for both individuals and the different congregations, was huge. People spoke of feeling lost, lonely, in pain and isolation because they were denied access to these holy places that they felt rooted in, and frequently (or infrequently) attended and used for worship, prayer, spiritual peace and connexion with God and people. Many people suffered with growing anxiety, depression and withdrawal for many reasons and not necessarily religious. It was with an aching pensive heart that I conducted the first three funerals of this year that were of young and troubled souls who committed suicide.

As the year went on beyond lockdown but still in a controlled system, the dawning realisation that the coronavirus could not be contained by lockdown or testing emerged. Consequently, having reopened in the summer months, we had to close the doors again in Autumn. This caused a growing anxiety within the PCC and congregations that the churches might never re-open. Given that we had had a very financially pressured 2019 with diminishing resources,

the possibility of permanent closure became a real possibility when the initial predictions indicated that finances would run out Spring 2021.

However, wonderfully this year, precisely *because we have* lived through this unique and challenging experience *together with the community*, surprising opportunities for creativity and connexion have occurred, that probably would not have happened had we not developed, expedited and implemented new outreaching endeavours in our Benefice, which have benefitted both church and community.

In 2020 the global pandemic situation and necessary national restrictions deprived the Benefice of Frensham from working towards/completing most of its' Church Development Plan (CDP) aims from 2019. I therefore thought it logical to combine the uncompleted aims of 2019 with those also suggested for 2020, for this appraisal.

These aims were:

1. Communication to the wider public in the Benefice - Continue improving relationships with council and other local groups.
2. Organise a whole church vision day
3. Send invitations for people to join in prayer – develop a prayer group.
4. Fill church vacancies
5. Develop projects making the church more visible in the community
6. Invite more people to services and courses. Start a programme of inviting those who come for baptisms, marriages and funerals to Alpha courses or other spiritual/worship courses or events. Focus and connecting with new people and making it easier for them to attend church in different ways.
7. Grow the family friendly services
8. Development of healing ministry

These aims will be reviewed under the relevant TCTL sections, but most come under Goal 1 which is about making disciples through pastoral care and worship.

Note: due to the closure of the churches and absence of the usual congregation, this report does not contain the usual appendices giving the numbers of attendees or yearly trends.

### **Goal 1: Making disciples: an appraisal of CDP 3, 4 and 5**

*This first goal permeates through every other goal. It is the ultimate goal of our being as church, and this we continually aim to achieve throughout the whole mission of the church, primarily pastorally, but also through worship, prayer and other evangelistic and educational methods, as well as through social, secular and ecumenical means.*

Both the provision of pastoral care and worship have been hugely disrupted this year. The national lockdown to protect the vulnerable and prevent contagion of the Coronavirus closed the churches by law for the first time in history. This was a sacrifice that all Christian individuals and corporate church organisations had to make, and although it caused much upset and anxiety in our congregation and community, and created complicated challenges for how we could continue to worship and give pastoral care; I, my Church warden and PCC were in complete agreement that it was utterly necessary.

Not being able to be in each other's presence since mid-March 2020 *has* affected us all deeply in body, mind and spirit. The impact on the church in the Benefice of Frensham (as well as all other churches) has been substantial especially because many of our congregation had to shield due to age, health vulnerabilities of self or family, or other reasons. I thank God that none of our congregation or community have died from Covid this year.

Regarding pastoral care: With knowledge of impending lockdown expected in March, myself and Church Warden Eunice King initially met with both Frensham and Dockenfield Councils to work together to put in place practical and spiritual support for each household in the villages. Up-to-date Safeguarding training and DBS clearance were essential to actioning this combined pastoral and civic care system, and both councils were (if the individual members didn't know already) made aware of our Parish Friends system and that each of our Parish Friends met these criteria. Other local community members who also met these criteria were added to the list to cover those Parish Friends who couldn't participate due to shielding. Instruction and knowledge of health and safety regarding Covid-19 was shared in

order to keep all who participated in this scheme safe. Letters were posted through every door in the Benefice prior to lockdown which gave the Parish Friend contact number if help was required. The whole system then swung into action to provide food parcels, collect prescriptions, have telephone conversations or socially distanced conversations on doorsteps, to remotely help people connect on their computers for 'zoom' or 'Microsoft teams' meetings, and much more. To start off with, I know I was on the phone for between 4-5 hours per day reassuring people and checking how they were getting on, and also know that Morag and Eunice have spent many hours doing the same. Overall, although this combined church and community project couldn't combat the entire depth of isolation and loneliness, it went a huge way to enabling people to have both hope that we would get through this awfully difficult time and spiritual support and practical assistance.

Regarding worship: the closure of the churches provided an opportunity for (initially) me to learn how to film services in the Vicarage garden on my mobile phone. This was very 'Heath Robinson' to start with and acutely stressful due to complications with the weather, noise from neighbours and traffic, the determination of my dogs to have a starring role, and actually learning how to film properly! But it did achieve the aim of getting both God's Word and Sacrament communicated to the public throughout Lent Holy Week and Easter – such spiritually important times in the Christian year – and I did get some appreciative e-mails of thanks. With the help and skill of Communication officer Jon Savage and Church Warden Eunice King, this was then posted weekly on the church website, Next-Door Frensham, and the church FaceBook. Later and growing in confidence, I enlisted many other people to give the readings and intercessions, who themselves learnt to record on their phones and send to Jon, who himself learnt new skills in order to edit and compile these composite services every week. I am so appreciative of all the time and effort that everyone has given and especially the commitment of both Jon and Eunice to get the message of God's love through worship and prayer 'out there.'

I am also hugely grateful to Mike Smith and the choir who have persevered in providing music and hymns for the services. Collating recorded voices, editing and compiling hymns on the computer is another challenge which Mike rose to, to the benefit of all who tuned into the services. When we were able to be back in church for the summer, it was a joy that the choir could sing again within Covid-19 restrictions and it was also wonderful to hear the organ again which had been completely serviced and improved during lockdown.

I give a special mention here of Peter James, to whom I am especially grateful for organising the Remembrance services this year under exceptionally restricted conditions, both at the memorials and at the church. Whilst having to himself shield, and at extremely short notice, Peter galvanised the key people of the villages into action so that we could honourably remember those who gave their lives for our freedom. This was filmed and communicated broadly, with a thankful response from the community.

Also, when the churches were allowed to reopen, because of the good response we had had to the on-line services, (often with higher numbers than achieved physically by church attendance), we elected to continue recording and live streaming. The work Jon and Eunice put into making this possible was tremendous and, being IT and electronically challenged, I am supremely appreciative of their skill and grateful for their commitment to making this happen. Our services now reach all round the British Isles and over the globe!

The outdoor 'Carols at the Royal British Legion' and 'Christmas Carol' service at the front of St Mary's Church are two services of note which filled people's hearts with love and hope, at a time when most plans of being with family and friends were thwarted by the news of more restrictions on Christmas Day and possible lockdown beyond. My thanks to all who made these special services possible, especially Eunice doing all the risk assessments and seating plans and health and safety (not only for this but all the church services when open); Neil Dupres, Jon Savage and Brian King sorting the PA system; Mike and the choir; all the readers and everyone who helped set up and tidy up afterwards. Many people have asked if we can make these outdoor services a tradition!

As we came towards Christmas, it became clear that we could not conduct all the services unique to this season in the churches. I came up with the idea of a Nativity Nature Trail, which would serve the whole community with not only the Christmas story, but also information about local nature and could be achieved as family 'bubble' exercise within the parameters of Covid-19 restrictions and guidelines. The walk would start at 'Nazareth' (Dockenfield Church) and end at Bethlehem (St Mary's Church, Frensham). With massive help from Eunice and Brian King, and Pat Telfer together with



a wonderful community effort to make key figure 'scarecrows', the whole effort was greatly appreciated by not only local families but those from further afield, as indicated by the many thankful e-mails received by myself and Eunice.

Although the churches have been closed, I continue to give thanks for the commitment and dedication of my verger Barbara Potter, the sacristans, the sidesmen and Jean Shephard's care of the fine linens, without whom worship couldn't happen to such a high standard. I give thanks also to Harry Glover and all the bell ringers who have brought joy even though severely limited with the Covid-19 restrictions, by ringing for the NHS and to commemorate the 75<sup>th</sup> anniversaries of the end of WWII.

Reflecting on the CDP aims:

1: Communication has much improved between the church and local councils. In the future we will continue to be proactive in this area as the bilateral sharing of information has reduced barriers, prejudices and judgements for all involved.

2: Due to restrictions we haven't been able to organise a whole church vision day. We have however, been able to join together as a PCC due to the skills of Jon Savage on Microsoft Teams and this has been both spiritually and practically helpful. We will reschedule a vision day for 2021 to revise and update Frensham CDP.

3: Whilst we might have developed and organised a prayer group either on Microsoft teams or Zoom, with everything else that was being learnt and developed, as well as the community pastoral project, this did not happen. With experience over the year, I have also learnt that this will be much more effective in person due to the difficulties speaking liturgy and praying out loud together on-line. Post Covid, we will endeavour to enact this aim.

4: Church Vacancies: We are still in dire need of more volunteers to help in all aspects with the services and other managerial areas of church life. Church Warden Eunice King who has basically been on her own since Richard Potter stepped down, although the devoted assistance and commitment of ex-Church Warden Pat Telfer must be noted and commended here, is retiring and no-one has offered to fill this post, which is very worrying. It would be wonderful to fill the two posts for Church Warden and have one for the oversight of Frensham church and one for Dockenfield. Encouragingly, at time of writing this report, the post of PCC Secretary has been filled by Mrs Val Chadney, for which we are all very grateful. But we still need more readers, intercessors, sidesmen, deanery and diocesan synod representatives, flower persons, gardeners, and if possible a volunteer to help me with administration and paperwork.

5: The church has been much more visible in the community, due to the combined project, and I hope this will continue in new ways once we are beyond this pandemic.

6: All invitations to church and courses are suspended until post Covid.

7: No extra or new services have been developed this year.

8: Developing healing ministry has been suspended until post Covid.

## **Goal 2: Increasing Believers**

All usual methods of initiating, sustaining or deepening belief and increasing the number of believers has been put on hold with this pandemic. It has not been the time to start new courses – rather more to use the time to explore, investigate and plan what we might do when we are back to some sense of normality.

However, there has been much work to sustain contact with those whom we would normally nurture through baptisms, weddings and funerals. I particularly thank Morag James my Pastoral Assistant for her continued and devoted service. I am also thankful for the Parish Friends who keep in contact with Baptism families for 5 years following a baptism and send a card each year on the anniversary.

The Marriage Preparation day did take place earlier in the year, but sadly most of the weddings were cancelled. For those who did manage to get married, I did do some marriage preparation via zoom, but this is much harder than

being together and could not be as extensive, deep or spiritual as usual. Regarding the four marriages that did take place, all the couples were hugely grateful and said how intimate and special they were. I managed to conduct one baptism before lockdown.

Most funerals took place in the graveyard with very limited numbers. But we did have the funeral in church of our brother-in-Christ Peter Newman, who sadly died earlier in the year. Peter was a faithful servant of this church and served as Deanery Synod representative for many years. His faith and testimony have been inspirational and his wise comments have been much appreciated at the PCC meetings. He now rests in peace in the graveyard of the church he loved and his spirit has risen in glory.

The Frensham Churches Walking Group also came to a halt as this was not allowed due to restrictions. However, it is something that could be done again once restrictions are lifted and so I hope this gets 'back on its feet' again soon.

### **Goal 3: Growing youth and children's ministry**

All efforts to grow the numbers of young children and families in church have been curtailed this year. However, I have continued to send in films for Open the Book when I can, to support the Christian input to St Mary's School and this has been sent on to the children via e-mail at home. I was able to be present at the end-of-term leavers service in the school field which was very emotional for all, especially as most of the children had not seen their peers for months before they left. I did organise a Christmas present for every child in St Mary's School which was a special book of the Nativity. It has been impossible to do this with the private schools. I give huge thanks to Jon Savage who is my safeguarding officer and who keeps everyone up to date with their DBS and safeguarding training.

### **Goal 4: Developing lay ministers: not a priority at present for the Benefice**

### **Goal 5: Recruiting more clergy: not a priority at present for the Benefice**

### **Goal 6: Cultivating community partnerships:**

I have already detailed the Benefice community Covid project in Goal 1 which was a great success. Thanks to Karen Nockels our Vine Centre ambassador, who has maintained strong links with them throughout this Covid ordeal. I am truly grateful for her commitment to conveying all the provisions given by church and village. It is a joy to do special projects which specifically help The Vine with their specific needs and the relationship between us has grown stronger over the many years we have been linked. We were able to provide more than usual Christmas Bags which were gratefully accepted by all who received them. Thank you to everyone who provided the bags filled with goodies as well as essentials. Karen usually connects us with the Ahmadiyya Muslims at Tilford as well, but this has been limited as well due to the pandemic.

This year we were still able to help parishioners who are in poverty through the generosity of the Frensham Parochial Trust. I am grateful to Nick Harris as secretary of this Trust, who enables the distribution of funds. I also give grateful thanks to Morag James and the Parish friends who helped distribute the funds in the form of Christmas vouchers which can be used in the village shop.

Sadly, the Village Christmas lunch at the Royal British Legion could not happen this year.

Regarding Deanery and Diocesan Synod: Esther Van Rooyen remains as our only representative, so we still have two vacancies.

### **Goal 7: Reaching beyond our Borders**

Despite the limitations of the pandemic, we were still able to support those beyond our borders with the St Mary's Frensham Trust. I am thankful to David Millais, the Chair of this trust as well as all the Trustees for their continued commitment and management of this Trust which gives grants every year to charities which are local, national and international. I am also grateful to those on the church electoral roll who nominated the charities and gave us information concerning them.

Our links also with Christian Aid are continued by Susanna Millais who is our Christian Aid ambassador. My wholehearted thanks to Susanna who keeps us informed of the yearly vision and focus, support we can give and actions required.

### **Goal 8: Nurturing Education**

I have already written about the church's involvement with schools above.

Our Educational Forum has continued with everything as usual on-line. Numbers have reduced but mostly this is due to the high amount of time people are spending on computers and zoom, computer problems, as well as that the pandemic has changed people's priorities and many are very tired.

### **Goal 9: Encouraging Generous Giving.**

It was soon apparent as we went into lockdown that this could be financially disastrous for the finances of the Benefice as there were no service collections and no fundraising activities from March onwards.

I am hugely grateful to Hilary Lee-Corbin, not only for coming up with the idea of doing Noel Coward plays at St Mary's but also completely organising and directing it with the help of many church members. Thank you one and all. This made a substantial positive impact for our finances.

I give grateful thanks to all who walked the 'Beating the Bounds' sponsored walk with me and helped raise a staggeringly good amount, which in the end enabled us to pay our parish share for 2020.

I appreciate greatly the huge effort that Barbara Potter and her daughter Ruth made to make and sell Christmas wreaths which raised a superb amount for church funds. Barbara also usually manages the hall lettings but all this was cancelled.

I am supremely grateful to Jill Wright who although a renowned accountant has been in her first year as church treasurer, which is a new experience. Given the fact that she has had to shield so carefully, I believe she has coped courageously and marvellously with the most threatening challenges to the finances of the churches in this Benefice caused by church closure. She has devised systems to make the administration behind the finances this much easier, especially for myself for which I am very appreciative. In conjunction with other Diocesan church treasurers Jill has enabled a mutual system for the independent examination of our church accounts, which means we don't have the perennial anxiety of finding a new independent examiner. Well Done Jill!

What I have come to realise this year is that St Mary's Church in Frensham – both its building and its 'people' (its leaders, 'movers and shakers') - *do* matter to the community of Frensham and beyond, for a variety of reasons, which are not always religious but may be more about generational rootedness, family tradition (or superstition!), local history and its constant presence which gives hope, security and confidence of a future. This loyalty has been shown in many ways but importantly given the severe financial pressure we have been under, both local people and those from afar, whether church attendees or non-churchgoers, have been *so very* generous.

Sadly, I'm not so confident about loyalty to the Church of the Good Shepherd (its building and people). It does matter to those who use it for services and the toddler group on Thursdays (although this has not happened since March); but I'm not sure about its necessity to the local community of Dockenfield; although I know and stress that I am very thankful for the few faithful and more community-minded souls in Dockenfield who *are* passionate about keeping the building for gatherings, be that for religious or other purposes.

As the responsibility for the building (and its use) lies solely with the PCC of the Benefice, and the cost of maintenance and running the building increases; if the community do not wish to support it for religious or other purposes, then its viability will decrease. In order to assess whether the householders of Dockenfield felt they needed the Church of the Good Shepherd, in Autumn 2020 the whole community of Dockenfield were asked to respond to the question about possible reopening for services. This question was asked via the autumn Dockenfield News Letter which is posted

through every door in Dockenfield, and lamentably not one person responded. Therefore, the PCC will have to address the topic of viability and consult with both the Diocese and the community to plan what the possibilities for future continuation might be when the potential for reopening after the pandemic becomes clear.

#### **Goal 10: Sharing expertise: not a priority at present for the Benefice**

#### **Goal 11: Communicating effectively: an appraisal of CDP 2**

The communications team has been working extra hard this year to enable good communication, not only of God's love through the services and education, but also through our newly revamped Parish Magazine and 'Church Life'.

I am truly grateful to the comms team, which is mainly Jon Savage and Eunice King, and also for all the hard work that Philippa Hall and Penny Garrard give as editors for the Parish Magazine. Thanks also to Susan Farnell-Watson who has organised all the processing and distribution, and especially to all those wonderful volunteers who have done the posting in these difficult times.

Whilst DNL is not affiliated in any way to the church as is civically funded by Dockenfield council, I am very grateful to Michael Foster for entering in the information both myself and Church Warden Eunice King have submitted to him for publication this year.

#### **Goal 12: Improving Church Buildings**

Overall, both buildings are in good order although there are still ongoing projects and work to do.

It was fabulous to finally get the servicing and overhaul of the organ completed throughout lockdown. Jo Reader's incredibly generous legacy given for this before she died, has been honoured and the church is benefitting greatly now and will continue to do so in the future because of this.

I am utterly grateful to Chris Mitchley and Brian King for all their dedicated and hard work in the maintenance of both buildings that, even though the churches have been closed, has had to happen this year. Church Warden Eunice King has been an amazing administrator, *on top of everything else she does*, regarding maintenance of the church buildings and the grounds of both churches and church graveyard. This year she has brought the terrier and log book up to date as well as all the health and safety procedures and all the risk assessments and put them on-line. She has also completed all the laborious work for the faculty for the servicing of the bells and the bell tower in preparation for the work. I must thank Harry Glover here greatly too. The amount of work he has done for this is staggering. This is all an immense amount of work and a legacy which we must keep up. Thank you so much Eunice for your utter dedication to getting all this done. I write on behalf of the entire PCC and Church to say how very grateful we are to you.

I also give thanks to Roger Holmes and all the Trustees of Friends of Frensham Churches for coming alongside the church to financially support the improving of the church buildings.

The gardeners also carried on caring for our grounds working within Covid Guidelines, and I acknowledge the difficulties associated with doing this, giving heartfelt thanks to them all. Our neat and tidy grounds have been very much appreciated by all who visit and by the local villagers.

#### **Conclusion**

In conclusion I believe the Benefice of Frensham and its churches together with the whole community have done remarkably well this year. I thank God that we have not lost any souls to the virus, but there have been losses nevertheless that are truly sad and our hearts and prayers go out to those who continue their bereavement journey.

We have risen to the problematical challenges regarding pastoral care and worship, which have been caused by the coronavirus pandemic with the additional tough governmental constraints. Our church human resources were much reduced in number and every action had to be risk assessed and carefully planned and enacted to keep with Covid-19 guidelines to protect the population and prevent the spread of this devastating virus. But even with all this we have

actually achieved far more than I thought was possible between church and community and with regard to the CDP aims. We have also paid our Parish Share to the Diocese.

We have continued to '*create an environment where God's love can get through*', we have continued to pray to God and praise God throughout, and we have '*walked together*' with the community developing and adapting in God's love, supported by the integrity of Jesus Christ and in the power of the Holy Spirit.

I give thanks and appreciation on behalf of the entire PCC for the amazing team effort to all those who have participated in:

- the council/church community Covid care project
- the recorded services and church services
- safeguarding and DBS
- communication and the evolution of the parish magazine
- education
- the fundraising play
- the continued support of The Vine
- St Mary's Frensham Trust
- Frensham Parochial Trust
- Friends of Frensham Churches
- Christian Aid
- the Beat the Bounds sponsored walk
- the support of St Mary's School
- Remembrance Sunday
- Bell ringing
- the Nativity Nature Trail
- the wreath making
- the new Christmas carol services
- and the care of the church finances, buildings, contents and grounds.

However, four people stand out from the team and *must* be thanked and applauded for their faithful commitment and sheer hard graft in service to both church and people – it is due to them that such great things were achieved this year. They are Eunice King, Jon savage, Morag James and Pat Telfer. Thank you all so much.

We do have still more challenges going forward which include the need to fill vacancies and particularly fill the posts for two church wardens come the next APCM. The health and viability of the Church of the Good Shepherd is a major concern too, but I am confident we will meet each of these challenges in the faith, hope and love that God gives us. Thank You and God bless you all.

Reverend Jane Walker  
**Parish Priest**

Approved by the PCC on 17<sup>th</sup> March 2021

Signed :

Date :

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2020 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien*  
*6/3/2021*

Nicholas O'Brien  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

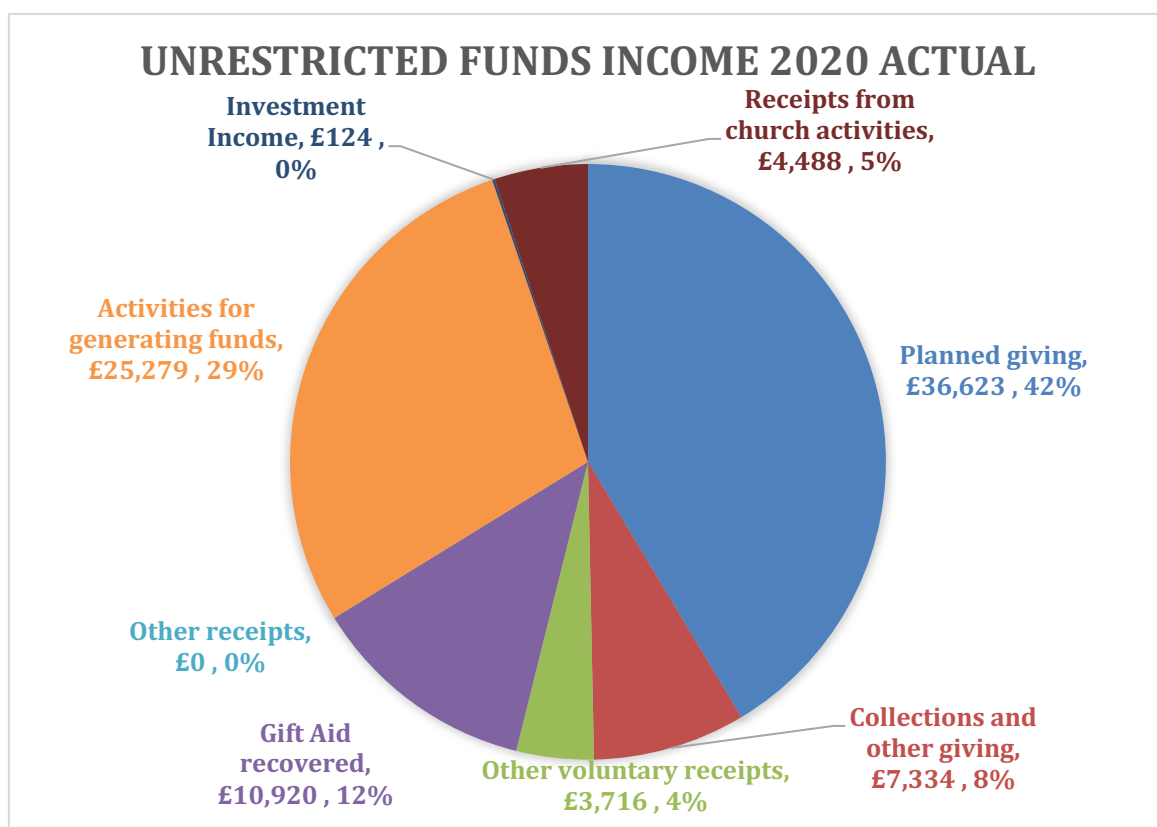
## **Frensham Parochial Church Council Annual Reports 2020**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2020. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2020.



Overall income recorded under Unrestricted Funds was 7.5% above the budgeted figure for 2020, and 0.4% above 2019 results. This was a tremendous response especially as we had COVID-19 to contend with.



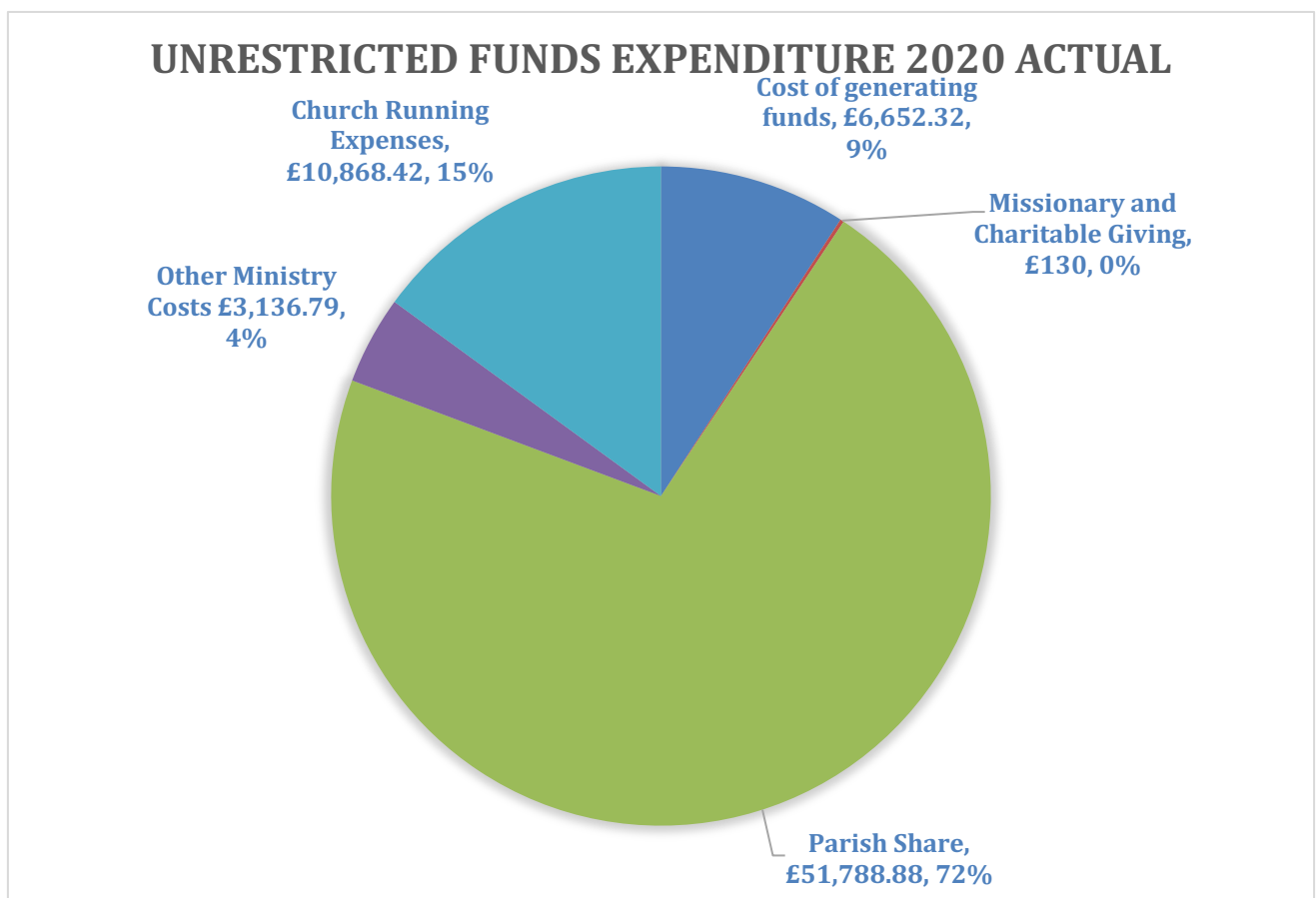
Our profile of giving and voluntary receipts changed for 2020 due to COVID-19, with church collections down by £10,463, a 69.5% decrease year on year, but offset in part by credit card online donations of £1,582 and one off gift aid gifts and other donations of £4,718, made up of Mask donations of £1,030 and other one off donations of £3,688. We were also in receipt of a one-off grant of £2,812, a donation matching grant from BP. We started to raise donations through Easy Fundraising in 2020, and achieved a healthy £645 income stream in this first year.

Although our usual fundraising events of the Frensham Fayre, the Harvest Festival and others were cancelled due to COVID-19, with all of the hard work by Reverend Jane and the team, our income from Activities for Generating Funds was £25,279 - 35.9% above 2019. This is due in main to the tremendous success of the Noel Coward Plays £6,683, Beating the Bounds Sponsored Walk £9,874, Garden Visits £235, Christmas Wreath Sales £785 and the Nativity Nature Trail £130. Note: these figures do not include the gift aid recovered in addition.

Our church lettings were £987, down by 77.1% and parish magazine income down by 8.8% to 2019.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £11,179 of which £8,905 related to the Organ Refurbishment Fund and £2,274 to the Bells Fund.



£54,926 (2019 - £54,546) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan

parish share of £51,789 (2019 - £51,611); the parish share was increased by 9.5% in 2020 to £56,497, however due to COVID-19 we received a refund of £4,708. In addition, Other Ministry Costs reduced by 53% from 2019, by cost savings on the Parish Administrator salary, and Reverend Jane Walker not claiming any expenses for the year. The underlying running costs of the church were £10,868, 45% below 2019. This is due to in main to the churches being closed through the COVID-19 pandemic.

£50,806 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Organ Refurbishment: a full refurbishment	£48,466
Depreciation – Fixed Assets	£ 2,340

Net movement in unrestricted funds is a surplus of £15,817, net movement in designated funds was zero and the net movement in restricted funds resulted is a deficit of £39,627. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## Reserves

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## Volunteers

I personally would like to thank everyone who has helped me in this, my first year of performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow and Hugh Evans) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Susan Farnell-Watson for maintaining the Parish magazine accounts, Morag James for invoicing for weddings and Eunice King for her ongoing support.

I would also like to take this opportunity to thank Nicholas O'Brien who has taken on the role of our Independent Examiner for the first year, and the rest of our "circle of Guildford Diocese treasurers" to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

I would also like to thank Simon Claiden who has continued to support me over the last year as the Hon. Treasurer for the PCC, including doing the banking runs when I was shielding at the beginning of the first lockdown.

### **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.



6th March 2021

Jill Wright FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2020**

	<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>INCOME</b>						
Voluntary Income	2(a)	58,540	-	10,059	68,599	76,167
Activities for generating funds	2(b)	22,745	-	1,120	23,865	18,301
Income from investments	2(c)	124	-	-	124	218
Church Activities	2(d)	6,996	-	-	6,996	9,834
Other Receipts	2(e)	-	-	-	-	-
<b>TOTAL INCOME</b>		<b>88,405</b>	<b>-</b>	<b>11,179</b>	<b>99,584</b>	<b>104,520</b>
<b>EXPENDITURE</b>						
Church activities	3(a)	65,924	-	50,806	116,729	82,783
Raising funds	3(b)	6,652	-	-	6,652	8,269
Other Resources Expended	3(c)	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>72,576</b>	<b>-</b>	<b>50,806</b>	<b>123,381</b>	<b>91,052</b>
NET INCOME/(EXPENDITURE)		15,830	-	(39,627)	(23,797)	13,468
TRANSFER BETWEEN FUNDS		-	-	-	-	(0)
<b>NET MOVEMENT IN FUNDS</b>		<b>15,830</b>	<b>-</b>	<b>(39,627)</b>	<b>(23,797)</b>	<b>13,468</b>
Total funds brought forward	6	39,358	20,109	82,359	141,826	128,358
<b>Total funds carried forward</b>	<b>6</b>	<b>55,188</b>	<b>20,109</b>	<b>42,732</b>	<b>118,029</b>	<b>141,826</b>

The notes on pages 8 to 11 form part of these financial statements.

# **BALANCE SHEET AT 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>FIXED ASSETS</b>						
Tangible fixed assets	4	3,133	-	20,436	23,569	26,543
Investments		-	-	0	-	-
		3,133	-	20,436	23,569	26,543
<b>CURRENT ASSETS</b>						
Debtors and Prepayments	5(a)	6,754	-	0	6,754	6,640
Stock		104			104	-
Short-term deposits		3,020	20,000	-	23,020	22,923
Cash at bank and in hand		46,700	1,383	23,217	71,300	92,234
		56,578	21,383	23,217	101,178	121,797
<b>LIABILITIES</b>						
Creditors - amounts falling due within one year	5(b)	4,522	1,274	922	6,718	6,514
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		52,056	20,109	22,296	94,460	115,283
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		55,188	20,109	42,732	118,029	141,826
Creditors - amounts falling due after one year		-	-	-	-	-
<b>NET ASSETS</b>	7	55,188	20,109	42,732	118,029	141,826
<b>PARISH FUNDS</b>		55,188	20,109	42,732	118,029	141,826

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Approved by the Parochial Church Council on ~~XX~~<sup>17</sup>th March 2021 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

*Jane Walker*

Mrs Eunice King (Church Warden)

*Eunice King*

The notes on pages 8 to 11 form part of these financial statements.



## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.

## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
2(a) <b>Voluntary income:</b>					
Planned Giving	36,623	-	-	36,623	40,683
Collections at Services/Church Boxes	2,747	-	-	2,747	6,604
Non Recurring Grants	2,812	-	8,065	10,877	-
Legacies	-	-	1,000	1,000	-
All Other Voluntary Giving & Appeals	5,488	-	994	6,482	17,726
Gift Aid Recoverable	10,870	-	-	10,870	11,154
	58,540	-	10,059	68,599	76,167
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	17,768	-	1,120	18,889	9,554
Church Bookstall - sales	185	-	-	185	468
Cherubs toddler group	220	-	-	220	172
Church Hall Lettings - non objects related	987	-	-	987	4,450
Parish Magazine - advertising/sundry sales	3,585	-	-	3,585	3,657
	22,745	-	1,120	23,865	18,301
2(c) <b>Income from investments:</b>					
Bank Interest	124	-	-	124	218
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	4,462	-	-	4,462	6,708
Parish Magazine (sales)	2,534	-	-	2,534	3,126
Church hall lettings - objects related	-	-	-	-	-
	6,996	-	-	6,996	9,834
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	-	-	-
Other (see note below)	-	-	-	-	-
	-	-	-	-	-
<b>Total Incoming resources</b>	<b>88,405</b>	<b>-</b>	<b>11,179</b>	<b>99,584</b>	<b>104,520</b>

Notes:

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	130	-	-	130	464
Ministry: Diocesan parish share	51,789	-	-	51,789	51,611
Other ministry costs	566	-	-	566	2,503
Church running and maintenance	11,213	-	-	11,213	21,233
Major repairs	-	-	48,466	48,466	-
Depreciation on church equipment	634	-	2,340	2,974	2,941
Education, parish training & mission	191	-	-	191	566
Churchyard upkeep	286	-	-	286	498
Church hall running costs	-	-	-	-	-
Administration costs	614	-	1	613	2,795
Bank charges	501	-	1	502	172
	65,924	-	50,805	116,729	82,783
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	1,920	-	-	1,920	3,639
Parish magazine costs	4,732	-	-	4,732	4,630
	6,652	-	-	6,652	8,269
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>72,576</b>	<b>-</b>	<b>50,805</b>	<b>123,382</b>	<b>91,052</b>

Notes:

2019 Bank Charges and Administration costs have been re-stated, to reflect correct split and allow year on year comparisons.

#### 4. FIXED ASSETS

<b>Tangible Fixed Assets</b>		<b>Church Equipment £</b>
Actual cost	At 1 January 2020	43,991
	Disposals	-
	Additions at cost	-
	At 31 December 2020	43,991
Depreciation	At 1 January 2020	17,448
	Withdrawn on disposals	-
	Charge for the year	2,974
	At 31 December 2019	20,422
Net book value 31 December 2020		23,569
Net book value 31 December 2019		26,543

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	4,180	-	2,398	50
Prepayments	1,013	-	963	2,640
Other receivables	1,561	-	542	47
<b>Total</b>	<b>6,754</b>	<b>-</b>	<b>3,903</b>	<b>2,737</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utility and other costs	2,044	-	2,939	115
Other creditors	3,613	-	3,460	-
<b>Total</b>	<b>5,658</b>	<b>-</b>	<b>6,399</b>	<b>115</b>
Amounts falling due after one year:				
Other creditors	-	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last quarter of 2020.

Prepayments: Unrestricted Funds - £390 - St. Mary's boiler insurance, £439 - Parish Magazine production costs for January 2021 and utility prepaid for Good Shepherd (due to being closed) £164.

Other receivables comprises: Unrestricted funds - Credit card payments for beating the bounds £1,100, Wreaths £169, £130 Nativity Trail, £60 Parish Magazine and £102 for general donations.

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- Installation costs for St. Mary's telephone & Broadband £1,274, utility bills £404, church running expenses £72 and Revenue postponed - wedding £294.

**Other creditors, falling due within one year, comprises:**

**Unrestricted funds** - Parish Magazine advanced payments received for 2021 advertising £3,290 and 2021 subscriptions £323.



## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd	Incoming Resources	Expended Resources	Transfer*	Bal. C/fwd
	£	£	£	£	£
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	2,995	-	-	-	2,995
Church Fabric (St. Mary's Hall)	13,734	-	(1,192)	-	12,542
<b>Total SM Church Fabric Fund</b>	<b>16,729</b>	<b>-</b>	<b>(1,192)</b>	<b>-</b>	<b>15,537</b>
St. Mary's Sound System	11,293	-	(1,148)	-	10,145
Organ Refurbishment	40,196	8,905	(48,466)	-	635
Bells Fund	7,423	2,274	-	-	9,697
Good Shepherd Chairs Fund	5,133	-	-	-	5,133
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>82,359</b>	<b>11,179</b>	<b>(50,806)</b>	<b>-</b>	<b>42,732</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	109	-	-	-	109
<b>Unrestricted:</b>					
General Fund	39,358	88,405	(72,576)	-	55,188
<b>Total</b>	<b>141,826</b>	<b>99,584</b>	<b>(123,381)</b>	<b>-</b>	<b>118,029</b>

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Tangible fixed assets	3,133	-	20,436	23,569	26,543
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	6,858	-	-	6,858	6,640
Cash at bank and in hand	49,719	21,384	23,218	94,320	115,157
<b>Liabilities:</b>					
Amounts falling due within one year	(4,522)	(1,274)	(922)	(6,718)	(6,514)
Amounts falling due after one year	-	-	-	-	-
<b>Total</b>	<b>55,188</b>	<b>20,109</b>	<b>42,732</b>	<b>118,029</b>	<b>141,826</b>

## 8. RELATED PARTIES

Ruth Pearson, the daughter of Richard and Barbara Potter - both PCC members and trustees, invoiced the PCC £249 for her services assisting Reverend Jane with the Parish Administration during January 2020.

FRENSHAM PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020

Vicar – The Reverend Jane Walker

The Parochial Church Council of the Ecclesiastical Parish of  
Frensham  
is a registered charity number 1173223

**Bankers**

CAF Bank Ltd  
National Westminster Bank, Farnham  
Lloyds Bank, Farnham  
CCLA Investment Management Ltd.  
(The CBF Church of England Funds)

**Independent Examiner**

Nicholas O'Brien

**Independent Examiner's Report to the members/trustees of St. Mary the Virgin Church,  
Frensham, Parochial Church Council.**

I report on the accounts for the year ended 31<sup>st</sup> December 2020 which are set out on pages 2 to 11.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - i. to keep accounting records in accordance with s.130 of the 2011 Act; or
  - ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Nicholas O'Brien*  
*6/3/2021*

Nicholas O'Brien  
Hawthorn Cottage  
Moushill Lane  
Milford  
GU8 5BH

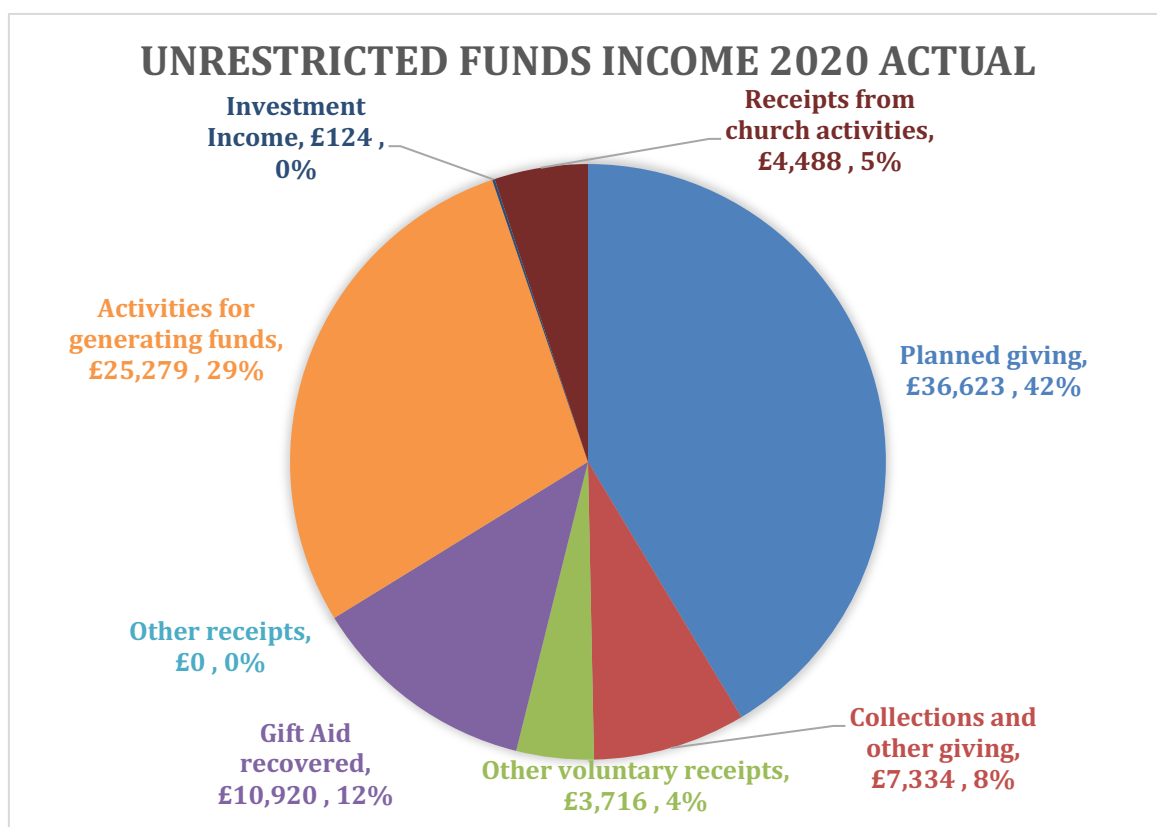
## **Frensham Parochial Church Council Annual Reports 2020**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

#### **FINANCIAL REVIEW**

This report together with the attached schedules comprises the financial statements for Frensham Parochial Church Council (PCC) for 2020. The PCC is a public benefit entity within the meaning of Financial Reporting Standard 102 (FRS102). The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and within the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charts shown below show an analysis of our Unrestricted Funds Income and Expenditure in 2020.



Overall income recorded under Unrestricted Funds was 7.5% above the budgeted figure for 2020, and 0.4% above 2019 results. This was a tremendous response especially as we had COVID-19 to contend with.

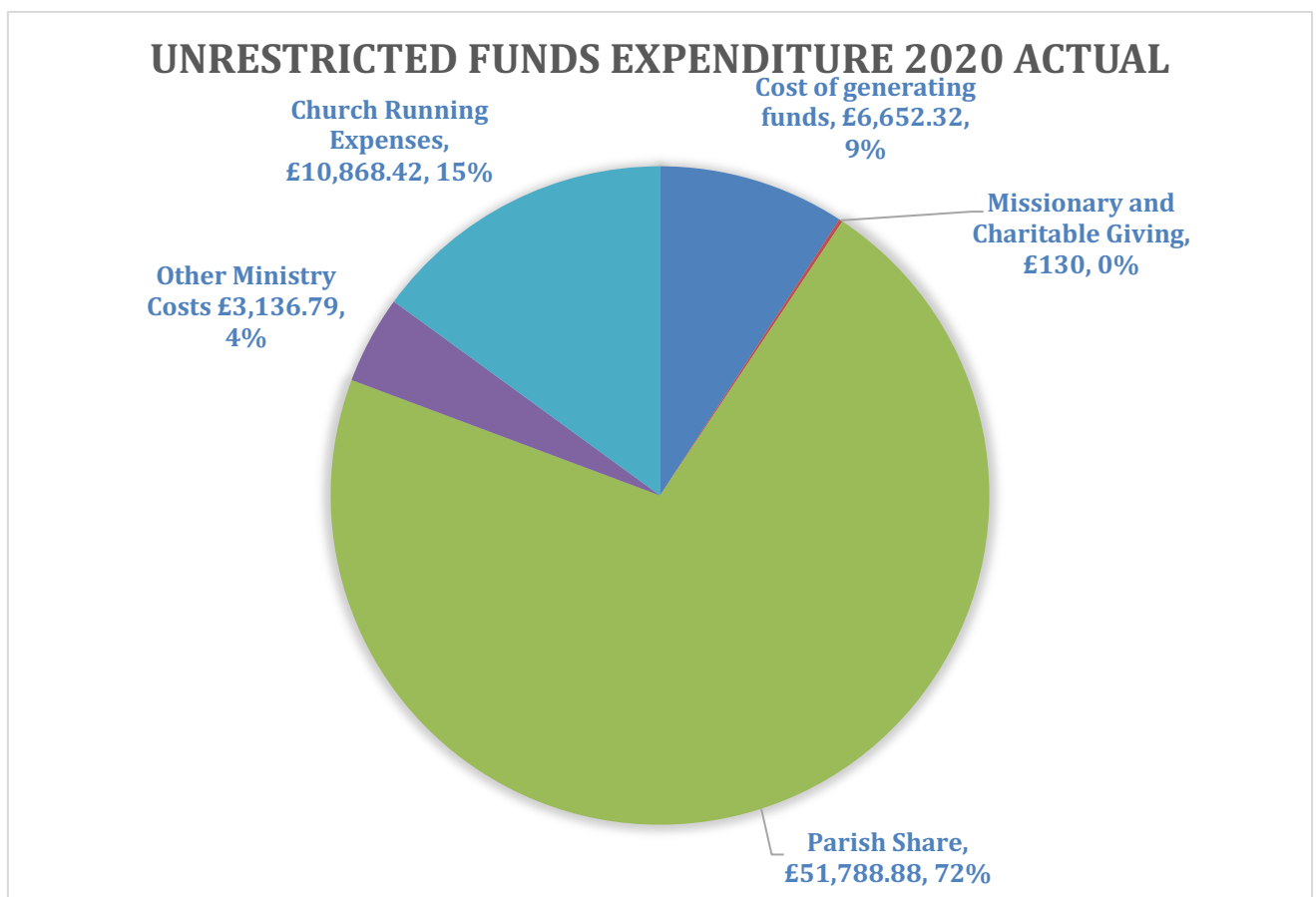
Our profile of giving and voluntary receipts changed for 2020 due to COVID-19, with church collections down by £10,463, a 69.5% decrease year on year, but offset in part by credit card online donations of £1,582 and one off gift aid gifts and other donations of £4,718, made up of Mask donations of £1,030 and other one off donations of £3,688. We were also in receipt of a one-off grant of £2,812, a donation matching grant from BP. We started to raise donations through Easy Fundraising in 2020, and achieved a healthy £645 income stream in this first year.

Although our usual fundraising events of the Frensham Fayre, the Harvest Festival and others were cancelled due to COVID-19, with all of the hard work by Reverend Jane and the team, our income from Activities for Generating Funds was £25,279 - 35.9% above 2019. This is due in main to the tremendous success of the Noel Coward Plays £6,683, Beating the Bounds Sponsored Walk £9,874, Garden Visits £235, Christmas Wreath Sales £785 and the Nativity Nature Trail £130. Note: these figures do not include the gift aid recovered in addition.

Our church lettings were £987, down by 77.1% and parish magazine income down by 8.8% to 2019.

Once again, the generosity of our parishioners is simply amazing and humbling.

Receipts on restricted funds were £11,179 of which £8,905 related to the Organ Refurbishment Fund and £2,274 to the Bells Fund.



£54,926 (2019 - £54,546) was expended from unrestricted funds to provide Christian ministry from St. Mary's and the Good Shepherd. Included in this figure is the diocesan

parish share of £51,789 (2019 - £51,611); the parish share was increased by 9.5% in 2020 to £56,497, however due to COVID-19 we received a refund of £4,708. In addition, Other Ministry Costs reduced by 53% from 2019, by cost savings on the Parish Administrator salary, and Reverend Jane Walker not claiming any expenses for the year. The underlying running costs of the church were £10,868, 45% below 2019. This is due to in main to the churches being closed through the COVID-19 pandemic.

£50,806 was expended from restricted funds. The main components of the amount shown under restricted funds resources expended are as follows:

Organ Refurbishment: a full refurbishment	£48,466
Depreciation – Fixed Assets	£ 2,340

Net movement in unrestricted funds is a surplus of £15,817, net movement in designated funds was zero and the net movement in restricted funds resulted is a deficit of £39,627. After taking into account balances brought forward, the balances carried forward on all funds are in surplus. However, it should be noted that future depreciation costs will be deducted from the relevant funds going forward.

## **Reserves**

Reserves held reflect three different objectives:

- a) Restricted funds are funds which have been given the PCC for a specific purpose and which are held pending disbursement in accordance with the mandate for which they were given.
- b) Designated funds are unrestricted fund money the PCC has decided to put aside in other funds for use in the future. The money is 'designated' for these particular projects for administration purposes only. Designated funds are still unrestricted and can be moved to other general funds (redesignated or undesignated) if the PCC so decides.
- c) Unrestricted funds reflect the accumulated unspent net income: these funds are held for prudence in providing a buffer to meet unusual or exceptional needs.

Details of the reserves held are set in note 6 to the Financial Statements. There are no funds in deficit.

## **Volunteers**

I personally would like to thank everyone who has helped me in this, my first year of performing the treasurer duties. This includes Mark Vardy and his banking team (Patrick Farmer, Tim Finlow and Hugh Evans) who take care of the weekly banking duties, Peter James for his ongoing work and support as Gift Aid Secretary, Susan Farnell-Watson for maintaining the Parish magazine accounts, Morag James for invoicing for weddings and Eunice King for her ongoing support.

I would also like to take this opportunity to thank Nicholas O'Brien who has taken on the role of our Independent Examiner for the first year, and the rest of our "circle of Guildford Diocese treasurers" to perform this essential service for one another, in an independent manner at zero cost to each of our Parochial Church Councils.

I would also like to thank Simon Claiden who has continued to support me over the last year as the Hon. Treasurer for the PCC, including doing the banking runs when I was shielding at the beginning of the first lockdown.

### **Statement of Trustee Responsibilities**

The members of the PCC, who are trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law, regulations and accounting standards.

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will not continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and for taking reasonable steps for the prevention and detection of fraud and other irregularities.



6th March 2021

Jill Wright FCCA

Date

**FRENSHAM PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ending 31st December 2020**

	<i>Note</i>	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>INCOME</b>						
Voluntary Income	2(a)	58,540	-	10,059	68,599	76,167
Activities for generating funds	2(b)	22,745	-	1,120	23,865	18,301
Income from investments	2(c)	124	-	-	124	218
Church Activities	2(d)	6,996	-	-	6,996	9,834
Other Receipts	2(e)	-	-	-	-	-
<b>TOTAL INCOME</b>		<b>88,405</b>	<b>-</b>	<b>11,179</b>	<b>99,584</b>	<b>104,520</b>
<b>EXPENDITURE</b>						
Church activities	3(a)	65,924	-	50,806	116,729	82,783
Raising funds	3(b)	6,652	-	-	6,652	8,269
Other Resources Expended	3(c)	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>72,576</b>	<b>-</b>	<b>50,806</b>	<b>123,381</b>	<b>91,052</b>
NET INCOME/(EXPENDITURE)		15,830	-	(39,627)	(23,797)	13,468
TRANSFER BETWEEN FUNDS		-	-	-	-	(0)
<b>NET MOVEMENT IN FUNDS</b>		<b>15,830</b>	<b>-</b>	<b>(39,627)</b>	<b>(23,797)</b>	<b>13,468</b>
Total funds brought forward	6	39,358	20,109	82,359	141,826	128,358
<b>Total funds carried forward</b>	<b>6</b>	<b>55,188</b>	<b>20,109</b>	<b>42,732</b>	<b>118,029</b>	<b>141,826</b>

The notes on pages 8 to 11 form part of these financial statements.



# **BALANCE SHEET AT 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>FIXED ASSETS</b>						
Tangible fixed assets	4	3,133	-	20,436	23,569	26,543
Investments		-	-	0	-	-
		3,133	-	20,436	23,569	26,543
<b>CURRENT ASSETS</b>						
Debtors and Prepayments	5(a)	6,754	-	0	6,754	6,640
Stock		104			104	-
Short-term deposits		3,020	20,000	-	23,020	22,923
Cash at bank and in hand		46,700	1,383	23,217	71,300	92,234
		56,578	21,383	23,217	101,178	121,797
<b>LIABILITIES</b>						
Creditors - amounts falling due within one year	5(b)	4,522	1,274	922	6,718	6,514
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		52,056	20,109	22,296	94,460	115,283
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		55,188	20,109	42,732	118,029	141,826
Creditors - amounts falling due after one year		-	-	-	-	-
<b>NET ASSETS</b>	7	55,188	20,109	42,732	118,029	141,826
<b>PARISH FUNDS</b>		55,188	20,109	42,732	118,029	141,826

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Approved by the Parochial Church Council on ~~XX~~<sup>17</sup>th March 2021 and signed on its behalf by:

Reverend Jane Walker (Chairperson):

*Jane Walker*

Mrs Eunice King (Church Warden)

*Eunice King*

The notes on pages 8 to 11 form part of these financial statements.

## Notes

### 1. ACCOUNTING POLICIES

#### General information

The Parochial Church Council of the Ecclesiastical Parish of Frensham is a registered charity, number 1173223 and having its office address at The Vicarage, The Street, Frensham, Surrey GU10 3DT.

The principal activities of the Parochial Church Council are described in the Vicar's report.

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, and they have been prepared under FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members.

The PCC have formed a judgement, at the time of approving the financial statements, that there is a reasonable expectation that the Parochial Church Council has adequate resources to continue in operational existence for the foreseeable future. For this reason the PCC continue to adopt the going concern basis in preparing the financial statements.

#### ASSETS

##### Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

##### Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

- St. Mary's Shed	2 years
- Vicars Laptop	5 years
- Internal & External LED Lighting	10 years
- St. Mary's Hall AV Equipment	10 years
- St. Mary's Hall Moveable Fixtures & Fittings	15 years
- St. Mary's Hearing Loop/Sound System	15 years
- St. Mary's Play Area Fencing	15 years
- St. Mary's Hall Fixed Fixtures & Fittings	20 years

##### Investments

Investments quoted on a recognised stock exchange or whose values derive from them are valued at market value at the year end. Other investment assets are included at the PCC's best estimate of market value.

##### Short term deposits

These are the cash held on deposit either with the CCLA Church of England Deposit Fund or at the bank.

#### FUNDS

##### Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

##### Designated Funds

These are income funds that have been set aside by decision of the PCC, for particular purposes, and details of the funds held and the intended uses are shown in the notes to the accounts.

##### Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts

#### Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resource, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable.

Income from operating activities to further the PCCs objectives and to generate funds:

Funds raised by activities and events and the sale of books and magazines are accounted for gross. Income from activities and events, parochial fees due for weddings, funerals and other occasional services are accounted for when received; any fees outstanding at the end of the year are accrued.

#### Grants & Donations

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

#### Voluntary help

No financial benefit has been reflected in the accounts in respect of the time and effort freely given by many members of our church involved in the running and administration of church activities.

#### Reserves policy

It is PCC policy to try and maintain a £20,000 balance on its designated Capital Fund. It is held to smooth out fluctuations in cash flow and meet emergencies or exceptional expenditures as they arise. If used, it is the PCC's policy to repay the amount within two years.

## 2. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
2(a) <b>Voluntary income:</b>					
Planned Giving	36,623	-	-	36,623	40,683
Collections at Services/Church Boxes	2,747	-	-	2,747	6,604
Non Recurring Grants	2,812	-	8,065	10,877	-
Legacies	-	-	1,000	1,000	-
All Other Voluntary Giving & Appeals	5,488	-	994	6,482	17,726
Gift Aid Recoverable	10,870	-	-	10,870	11,154
	58,540	-	10,059	68,599	76,167
2(b) <b>Activities for generating funds:</b>					
Fund Raising Events	17,768	-	1,120	18,889	9,554
Church Bookstall - sales	185	-	-	185	468
Cherubs toddler group	220	-	-	220	172
Church Hall Lettings - non objects related	987	-	-	987	4,450
Parish Magazine - advertising/sundry sales	3,585	-	-	3,585	3,657
	22,745	-	1,120	23,865	18,301
2(c) <b>Income from investments:</b>					
Bank Interest	124	-	-	124	218
2(d) <b>Income from church activities:</b>					
Fees for weddings, funerals & baptisms	4,462	-	-	4,462	6,708
Parish Magazine (sales)	2,534	-	-	2,534	3,126
Church hall lettings - objects related	-	-	-	-	-
	6,996	-	-	6,996	9,834
2(e) <b>Other Receipts:</b>					
Gain on Sale of Assets	-	-	-	-	-
Other (see note below)	-	-	-	-	-
	-	-	-	-	-
<b>Total Incoming resources</b>	<b>88,405</b>	<b>-</b>	<b>11,179</b>	<b>99,584</b>	<b>104,520</b>

Notes:

## 3. EXPENDITURE

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
3(a) <b>Church Activities:</b>					
Missionary and charitable giving:	130	-	-	130	464
Ministry: Diocesan parish share	51,789	-	-	51,789	51,611
Other ministry costs	566	-	-	566	2,503
Church running and maintenance	11,213	-	-	11,213	21,233
Major repairs	-	-	48,466	48,466	-
Depreciation on church equipment	634	-	2,340	2,974	2,941
Education, parish training & mission	191	-	-	191	566
Churchyard upkeep	286	-	-	286	498
Church hall running costs	-	-	-	-	-
Administration costs	614	-	1	613	2,795
Bank charges	501	-	1	502	172
	65,924	-	50,805	116,729	82,783
3(b) <b>Raising Funds:</b>					
Costs of fetes & other events	1,920	-	-	1,920	3,639
Parish magazine costs	4,732	-	-	4,732	4,630
	6,652	-	-	6,652	8,269
3(c) <b>Other Resources Expended:</b>	-	-	-	-	-
<b>Total Resources Expended</b>	<b>72,576</b>	<b>-</b>	<b>50,805</b>	<b>123,382</b>	<b>91,052</b>

Notes:

2019 Bank Charges and Administration costs have been re-stated, to reflect correct split and allow year on year comparisons.

#### 4. FIXED ASSETS

<b>Tangible Fixed Assets</b>		<b>Church Equipment £</b>
Actual cost	At 1 January 2020	43,991
	Disposals	-
	Additions at cost	-
	At 31 December 2020	43,991
Depreciation	At 1 January 2020	17,448
	Withdrawn on disposals	-
	Charge for the year	2,974
	At 31 December 2019	20,422
Net book value 31 December 2020		23,569
Net book value 31 December 2019		26,543

The Charities Act 2011 states in Section 10(2) that benefice property (sub-section (a)) and consecrated property (sub-section (c)) are removed from the definition of charity for the purpose of the Act. Therefore, the value of our church buildings is excluded from these accounts.

Church equipment comprises kitchen fixtures and fittings, audio visual equipment and stacking chairs all located in the St. Mary's hall, St. Mary's sound system, Church notice boards, St. Mary's internal & external lighting, children's play area fencing for St. Mary's churchyard, Vicar's laptop (2019 addition) and the equipment shed located in St. Mary's churchyard.

#### 5. CURRENT ASSETS/LIABILITIES

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £
5(a) <b>Receivables / Prepayments</b>				
Gift Aid tax recoverable	4,180	-	2,398	50
Prepayments	1,013	-	963	2,640
Other receivables	1,561	-	542	47
<b>Total</b>	<b>6,754</b>	<b>-</b>	<b>3,903</b>	<b>2,737</b>
5(b) <b>Liabilities</b>				
Amounts falling due within one year:				
Accruals for utility and other costs	2,044	-	2,939	115
Other creditors	3,613	-	3,460	-
<b>Total</b>	<b>5,658</b>	<b>-</b>	<b>6,399</b>	<b>115</b>
Amounts falling due after one year:				
Other creditors	-	-	-	-

##### Receivables / Prepayments:

Gift Aid recoverable: Gift Aid to be claimed on donations received in the last quarter of 2020.

Prepayments: Unrestricted Funds - £390 - St. Mary's boiler insurance, £439 - Parish Magazine production costs for January 2021 and utility prepaid for Good Shepherd (due to being closed) £164.

Other receivables comprises: Unrestricted funds - Credit card payments for beating the bounds £1,100, Wreaths £169, £130 Nativity Trail, £60 Parish Magazine and £102 for general donations.

##### Liabilities:

**Accruals for utility and other costs**, Unrestricted:- Installation costs for St. Mary's telephone & Broadband £1,274, utility bills £404, church running expenses £72 and Revenue postponed - wedding £294.

**Other creditors, falling due within one year, comprises:**

**Unrestricted funds** - Parish Magazine advanced payments received for 2021 advertising £3,290 and 2021 subscriptions £323.



## 6. FUNDS

- (a) The Church Fabric fund (restricted) includes the St. Mary's Extension and Capital Works Fund that was set up during 2007; this fund has been used to fund the cost of building St. Mary's a new hall and to fund repair work to St. Mary's Tower including the west window.
- (b) St. Mary's Church Hall is part of the Church Fabric fund (restricted) but is shown separately here for information only.
- (c) St. Mary's Sound System Fund (Restricted): This fund was set up in 2014 for the purchase of the replacement sound system for St. Mary's church. Expended Resources is the annual depreciation charge of the equipment purchased.
- (d) The Organ Refurbishment Fund (restricted) was established in 2010 in order to fund a major overhaul of the organ which was completed in 2020.
- (e) Bells Fund (Restricted): This fund was established in 2018 for the purpose of recording receipts and expenditure for major repairs to the church bells in St. Mary's bell tower.
- (f) Good Shepherd Chairs Fund (Restricted) was established in 2019 to record donations and expenditure associated with replacing the pews in the Good Shepherd with chairs.
- (g) Good Shepherd Fabric Fund (Restricted). This fund was set up in 2017 to record donations and expenses associated with refurbishment work at the Good Shepherd Church.
- (h) The Capital Fund (Designated) was originally established in 1985 for emergency exceptional expenditure and, if used, has to be repaid within two years.
- (i) Communications Project (Designated) is a designated fund established by the PCC in 2017, from the proceeds of the Music Marathon, for the purchase of church communications equipment and media.

<b>Fund movements:</b>	Bal. B/fwd	Incoming Resources	Expended Resources	Transfer*	Bal. C/fwd
	£	£	£	£	£
<b>Restricted Funds:</b>					
Church Fabric (inc. Tower)	2,995	-	-	-	2,995
Church Fabric (St. Mary's Hall)	13,734	-	(1,192)	-	12,542
<b>Total SM Church Fabric Fund</b>	<b>16,729</b>	<b>-</b>	<b>(1,192)</b>	<b>-</b>	<b>15,537</b>
St. Mary's Sound System	11,293	-	(1,148)	-	10,145
Organ Refurbishment	40,196	8,905	(48,466)	-	635
Bells Fund	7,423	2,274	-	-	9,697
Good Shepherd Chairs Fund	5,133	-	-	-	5,133
Good Shepherd Fabric Fund	1,585	-	-	-	1,585
<b>Total</b>	<b>82,359</b>	<b>11,179</b>	<b>(50,806)</b>	<b>-</b>	<b>42,732</b>
<b>Designated:</b>					
Capital Fund	20,000	-	-	-	20,000
Communications Project	109	-	-	-	109
<b>Unrestricted:</b>					
General Fund	39,358	88,405	(72,576)	-	55,188
<b>Total</b>	<b>141,826</b>	<b>99,584</b>	<b>(123,381)</b>	<b>-</b>	<b>118,029</b>

## 7. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Tangible fixed assets	3,133	-	20,436	23,569	26,543
Investment fixed assets	-	-	-	-	-
Stock, Debtors and prepayments	6,858	-	-	6,858	6,640
Cash at bank and in hand	49,719	21,384	23,218	94,320	115,157
<b>Liabilities:</b>					
Amounts falling due within one year	(4,522)	(1,274)	(922)	(6,718)	(6,514)
Amounts falling due after one year	-	-	-	-	-
<b>Total</b>	<b>55,188</b>	<b>20,109</b>	<b>42,732</b>	<b>118,029</b>	<b>141,826</b>

## 8. RELATED PARTIES

Ruth Pearson, the daughter of Richard and Barbara Potter - both PCC members and trustees, invoiced the PCC £249 for her services assisting Reverend Jane with the Parish Administration during January 2020.