



Trustees' Annual Report for the period

Period start date Period end date
 Day Month Year Day Month Year
From **01** **04** **2020** **To** **31** **03** **2021**

Section A Reference and administration details

Charity name Fallowfield and Withington Foodbank

Other names charity is known by

Registered charity number (if any) 1173202

Charity's principal address c/o Union Chapel, 2b Wellington Road
 Manchester
 Postcode M14 6EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susie Nicholson	Chair		
2	David Walker	Treasurer		
3	Becky Chambers			
4	Alice Kennedy			
5	Rachel Watson			
6	Rebecca Kennedy			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. incorporated charity, etc.)</small>	Charitable Incorporated Organisation
How the charity is constituted <small>(eg. trust, association, etc.)</small>	Trust
Trustee selection methods <small>(eg. appointed by, etc.)</small>	Trustees select individuals from the local community with the skills, knowledge and experience needed

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Foodbank is part of the Trussell Trust network and receives help and guidance from the trust. This has been vital in providing guidelines to safe working during the pandemic.

During the covid crisis the Foodbank has worked closely with Manchester City Council to identify and help vulnerable households.

Close links have been established with neighbouring Foodbanks to discuss problems and share examples of good practice

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To help persons in Fallowfield and Withington that are in financial hardship, mainly through the provision of food parcels and signposting to other relevant organisations.

Collecting food donated by the public
Sorting and storing the donations
Preparing "food parcels"
Engaging with referred clients, providing them with appropriate "food parcels" and signposting to other agencies
Liaison with local schools to provide targeted help to pupils in need.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The Foodbank has a dedicated team of volunteers and a Project Manager who have continued to provide their valuable contributions of time, energy and expertise during the pandemic. Without them Foodbank would not have been able to operate.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

2 foodbank sessions of two hours run every week

1133 clients engaged with the Foodbank and given "food parcels" (to help 1777 adults and 1028 children) overcome their immediate food poverty - this is a 45% increase on last year.

Unfortunately, due to Covid restrictions, the Foodbank was only able to offer limited advice and signposting and operate from one centre.

Uniform grants have been given to the local Primary Schools as well as "Covid-19" grants for arts and crafts activity packs, sports equipment and laptops for children's home learning during the pandemic.

25,716 kg of food/toiletries have been donated, collected, sorted and stored – this is an increase of 75% on last year, showing the generosity of the local community and their desire to help their neighbours during these difficult times.

18,521 kg of food/toiletries have been distributed – an increase of 43%

Section E

Financial review

Brief statement of the charity's policy on reserves

Sufficient funds have been ring fenced to enable to Foodbank to keep operating for up to 6 months if there is a significant reduction in donations and grants.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Trussell Trust/Asda grants

Donations from individuals and local organisations – these have significantly increased over the last 12 months

Section F

Other optional information

The national lockdown in March 2020 meant the Foodbank had to change its operating practices. Sessions were reduced to 2 a week at a single venue so they could be held safely. Older and vulnerable volunteers could no longer help at the sessions but fortunately the other volunteers worked hard to ensure collection and distribution of food supplies continued to run smoothly. The local community responded by greatly increasing their donations of food and money. The Foodbank worked closely with Manchester City Council to provide home deliveries for vulnerable people in lockdown.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D Walker

Full name(s)

David Walker

Position (eg Secretary, Chair, etc)

Treasurer

Date

4th July 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Fallowfield and Withington Foodbank

No (if any)
1173202

Receipts and payments accounts

CC16a

For the period from	01/04/2020	To	31/03/2021
------------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	5,000	16,560	-	21,560	24,169
Tesco/Sainsbury's collections	-	-	-	-	803
Donations - standing orders	1,230	-	-	1,230	-
Other Donations	47,533	12,000	-	59,533	19,599
Social receipts	-	-	-	-	2,164
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	53,763	28,560	-	82,323	46,735

A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total					
Total receipts	53,763	28,560	-	82,323	46,735

A3 Payments					
Food purchases	1,099	-	-	1,099	1,981
Collection costs	-	-	-	-	50
Equipment	-	-	-	-	1,622
Stationary/Phone	-	-	-	-	52
Volunteer expenses	200	-	-	200	470
Insurance and fees	956	-	-	956	813
Venue costs	3,500	-	-	3,500	2,400
Schools Project	12,767	-	-	12,767	-
Salary etc	4,310	16,560	-	20,870	9,526
Training/Publicity	-	-	-	-	-
Other costs	47	-	-	47	2,140
Sub total	22,879	16,560	-	39,439	19,054

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total					
Total payments	22,879	16,560	-	39,439	46,735

Net of receipts/(payments)	30,884	28,560	-	39,439	27,681
A5 Transfers between funds					
A6 Cash funds last year end					
Cash funds this year end	70,598				39,714

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	70,598	12,000	-
		-	-	-
		-	-	-
	Total cash funds	70,598	12,000	-
(agree balances with receipts and payments account(s))				

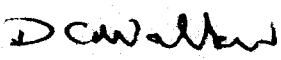
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Shelving		2,400	1,500
	Secure store		1,800	1,300
	Cupboards		456	320
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees


D C Walker

Date of approval

31/08/2021

16/11/2021

Fallowfield and Withington Foodbank
Notes on accounts for the year ending 31st March 2021

1. Cash funds at 31st March 2020 were £39,714 and not £40,043 as shown in last year's accounts. This was due to putting a payment of £163.55 in the receipts column, instead of the payments column, on my spreadsheet and then not cross checking with the bank statement before preparing the accounts.
2. Grants this year were from The Trussel Trust and Asda. There were no Manchester City Council grants.
3. There were many donations of over £1000, mostly anonymous, but including from Fallowfield Browsers and The Cotton Industry War Memorial fund. Most of these are unlikely to be repeated.
4. Approximatey £2500 came from regular monthly donations.
5. Food stock value is an estimate. Stocktaking not possible due to covid restrictions.
6. £12000 of the unrestricted funds has been designated as a reserve to cover 6 months salary costs in case of loss of funding.



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Fallowfield and Withington Foodbank

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1173702

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

NCP

Date:

14 NOV 2021

Name:

Nicholas C Portch

**Relevant professional
qualification(s) or body
(if any):**

Address:

29 School Grove

Manchester M20 5RY