

Charity registration number: 1173198

# Skills & Volunteering Cymru (SVC)

Annual Report and Financial Statements

for the Year Ended 31 August 2023

# **Skills & Volunteering Cymru (SVC)**

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# **Skills & Volunteering Cymru (SVC)**

## **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2023.

### **Objectives and activities**

#### **Objects**

The main purpose and objects of the charity are to promote any charitable purpose for the benefit of the community in Cardiff, the Vale of Glamorgan and Rhondda Cynon Taf. In particular, the advancement of education, the furtherance of health, and the relief of poverty, distress and sickness.

#### **Significant activities**

Our main activities include: supporting children and adults with disabilities to access the local community, providing support for people with mental health conditions, supporting young carers, supporting the homeless community, environmental projects, crime prevention and community engagement.

#### **Achievement and performance**

##### **Charitable activities**

This year our work has focused on the cautious return to in-person, and blended opportunities – aiming to combat loneliness and isolation within the different groups of beneficiaries that our projects support.

We were delighted to receive funding from Taith, Wales' International Exchange programme (£21,599), which enabled SVC to have the most incredible 12 months. Taith enabled us to deliver our first work into International volunteering and partnerships. Our staff and youth-volunteers were able to exchange skills, knowledge and ideas with people residing in Catalonia, Norway and Canada. This work has enabled the SVC community to become more globally aware, and enhance our work within Equality, Diversity & Inclusion (EDI).

We spent a year working with the youth office of local government in La Selva, and undertook lots of team-to-team work whilst developing a Volunteering Exchange for young people aged 18-25 which was held in the Summer of 2023. We planned our Taith project as a traditional exchange, where participants worked together on shared community initiatives.

Taith has enabled global professional development opportunities for the SVC staff team. We have learnt so much about the different strengths and barriers for our international partners, and have used these experiences to develop our delivery in Wales for 2023-24. We have presented our findings to our Trustee Board, and with our key stakeholders.

We continued to develop our scope for Equality, Diversity and Inclusion (EDI). Since the appointment of our EDI forum, we have now extended this work via funding from the Future Communities Fund, Co-op Foundation. We completed this funding bid with support from several of the young people involved with our charity and are absolutely delighted that this funding has enabled us to recruit a new EDI Trustee role on our Board, and a full-time EDI Officer on our staff team. In addition, we have:

- Continued to deliver numerous free training sessions for staff, trustees and volunteers within BSL, Dementia Friends, Stonewall Workshop - Introduction to Allyship, How EDI Impacts Us, Race Equality First Workshop - Racism, Discrimination and Hate Crime, and RNID Workshop - Deaf Awareness Training - to name a few!
- Reviewed several of our policies with regards to Anti-racism and LGBT inclusive language.
- Completed diversity surveys, analysing the data we collect and why this is important.
- Working together with our Communication Officers on the Board of Trustees, we have raised awareness of important issues via national awareness days, through our website and social media. Where possible we have also embedded these days into our project delivery.

## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

With the success of the EDI forum, we were inspired to establish an environmental-based committee with a blend of Board and community members. The committee meets monthly to discuss how we as a charity, and members of the community can improve our environmental impact and knowledge. The committee have been working on a new Environmental Policy, new Environmental aims for the Charity, and understanding ways in which we can minimise our environmental impact as a charity, but also on an individual level.

Additionally, we began supporting a new environmental-based project led by our partners at Innovate Trust called Boosting Nature and we were delighted to continue to work with Shiny Happy People on our You've Got a Friend project, delivering music therapeutically to disabled adults. This year they have also continued our work delivering the Peer Volunteering programme, supporting adults with a disability to learn new skills and deliver volunteer projects for their peers. We are also delighted that our partnership with Cardiff & the Vale Health board continues to flourish, and that after 30 months, we were able to relaunch the NHS Placement Scheme seeing over 70 volunteers providing befriending support across 13 mental health wards and rehabilitation settings.

We have seen new staff members join our ranks who have done fantastic work over the last year (Charlotte, Mia, Ro and Shamima). We welcomed our third Year in Industry placement (Lucymay), this year from Bath University - an opportunity for a student to gain experience of the Third Sector and Health & Social Care. We have continued working on our partnership with South Wales Police, and said goodbye to our lead colleague who has dedicated 8 years of support and leadership on this project, we all wish Mike Neate the very best with his next adventure. We have seen much expansion in initiatives such as our Safety Bus Scheme supporting vulnerable people within the night-time economy. The police were successful in gaining funding to enable the provision of two safety buses at busy times, which is truly welcomed in keeping our streets safer. We were also successful in securing additional funding for this project from the Volunteering in Wales grant scheme from WCVA to help us grow the project further. We have also offered support on shared training and inductions to both the Swansea police student volunteer team and our Police partners in RCT.

We also held regular one-off events across the year, to support more volunteers to get involved with their community. We celebrated our annual Winter Giving Week in December and National Student Volunteering Week in February. We held parties for different groups of beneficiaries, we walked rescue dogs with Cardiff Dog Home, we held collections for food banks, and we supported our local homeless shelter at the Huggard.

The Trustees continued to recognise the loss of funding from our partners as one of the main risks to the charity. However, we were delighted that our partnership with Innovate Trust has continued to blossom. In partnership, we launched several new volunteering projects supporting adults with learning disabilities, mental health conditions and/or physical impairments within the local community. We continue to work in partnership to combat feelings of loneliness and isolation for vulnerable beneficiaries.

SVC continued to develop volunteering opportunities for students from the three local Universities - Cardiff University, Cardiff Metropolitan University and the University of South Wales. Additionally, we have worked hard to continue to diversify our volunteering demographic by working closer with community volunteers, and attending community events. Our Trustee Board continued to reflect these changes with more community Trustees sitting on the Board than ever before, bringing with them a range of expertise and knowledge, further enriching our Board.

At SVC, we are constantly amazed by the dedication and support of our volunteers and partners. As SVC continues to grow in this new chapter of our history, we remain very confident that SVC's projects truly enhance the lives of many disadvantaged local residents, whilst continuing to build stronger community links.

## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

#### **Financial review**

#### **Financial position**

Unspent and available unrestricted funds held at the balance sheet date amounted to £202,046 (2022: £156,446). These funds are supported by funding from SVC's contract with Innovate Trust £112,608 (2022: £105,527). This funding is viewed as core funding and contributes towards SVC's charitable purposes, salary and project costs.

Restricted funds at the accounting date amounted to £90,794 (2022: £82,804). These funds are classed as project-specific funding, helping with the everyday costs of specific projects - such as volunteer training and travel costs or different resources for individual projects.

We were very grateful to receive the following funding to support our project delivery this year: To continue our You've Got a Friend Project and our partnership with Shiny Happy People we were delighted to receive £9,230 from Community Foundations Wales, £500 from the David Solomon's Charity and £700 from Innovate Trust. Plus a further 5,000 from the Cheshire Community Foundation, £4,500 from YMCA and £2,000 from Albert Hunt- all in support of our Young Carers Project. £3,250 from Cardiff University to support their Medicine students gain valuable experience for their future careers.

Working in partnership with South Wales Police, we managed to secure several additional funding streams in order to secure the Police Volunteering Project and increase the amount of work our volunteers undertake in order to make Cardiff and the Vale of Glamorgan safer areas. Project support came from Cardiff University (£20,000), and Cardiff Metropolitan University (£6,000), SW Police (£3,500), Cardiff BID (£3,128), Critical Arc (£1,728) and Volunteering in Wales Grant, WCVA (£9,816).

Additionally, SVC received funding from the Postcode Lottery (£11,364) and True Colours (£4,175) to assist with the project costs of our Be Friends Project, allowing more children and young people with disabilities to undertake leisure activities with their volunteers, whilst providing some respite for their families.

Our LOL Fridays project supporting young people with Down's Syndrome continued to thrive via funding from the Hedley Foundation (£500), £1000 from the Prince of Wales and £500 from South East Wales Down Syndrome Support Group.

SVC received funding to develop our work in RCT further, this funding was agreed through our continued partnership with RCT Council and Innovate Trust (£34,375). Furthermore, we received a donation of £1,569 from Cardiff & the Vale Health Board, allowing us to support the Grange Garden Developments in Llantwit Major. They additionally contributed £400 towards our work supporting befriending schemes for adults experiencing poor mental health.

We also received funding from Baily Thomas (£1,170) to deliver more inclusive and accessible club nights in Cardiff.

SVC additionally received gifts in-kind from Innovate Trust (£6,300) through the use of two vehicles for SVC volunteers and support towards stationery and postage costs.

All funds, other than the general fund, are treated as restricted and are used only for the purpose for which they were given.

The expenditure during the year has enabled the charity to support the vulnerable and disadvantaged children and adults of the local community.

# Skills & Volunteering Cymru (SVC)

## Trustees' Report

### Reserves policy

The Trustees recognise their responsibility to spend the funds received in a reasonable time, but also recognise the need to hold funds in the event of the level of income falling and to operate an exit strategy should the charity need to cease its activities. Taking this into consideration, the Board have opted to award the SVC staff with a small Christmas bonus as a thank you for all their hard-work, and a pay rise of 2.7% to help with the cost of living crisis in effective from April 2024.

### Future plans

In 2023/24, SVC will be launching some volunteering opportunities around sport and making this inclusive for all.

As a charity, we continue to educate ourselves and will build on the training we have already received this year, aiming to make volunteering accessible to all, and make SVC an inclusive community for all.

### Structure, governance and management

#### Legal Status

Skills & Volunteering Cymru (SVC) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (Number 1173198) and governed by its constitution.

#### Risk management

The Trustees have recognised the loss of the support from our partners, losing funding for projects and the loss of the organisation's premises to be the main risks facing the charity. To mitigate these risks, the Trustees have devised a Reserves Policy to build up the level of free reserves to cover the charity's overheads.

### Reference and administrative details

#### Trustees

#### TRUSTEES AND THEIR BENEFICIAL INTERESTS

The Trustees Board is a mixture of community members, postgraduates and undergraduates. Most of the Trustees live in South Wales, however several have moved back to their hometowns or countries since the Covid-19 pandemic. The Trustees have no financially beneficial interests in the charity.

The charity is administered by the Board of Trustees, comprising:

Chair	Heidi Smith – Appointed April 2023 Sophie Smith – Resigned April 2023
Vice Chair	Rebecca King– Appointed August 2023 Heidi Smith – Resigned April 2023
Treasurer	Nicole Hughes – Appointed September 2023 Emma Board Davies – Resigned September 2023
Secretary	Kieran Vass – Re-appointed April 2023 Ewelina Freitag - Resigned April 2018

## Skills & Volunteering Cymru (SVC)

### Trustees' Report

Divisional Representatives	<p>Jessica Rumble – Re-appointed August 2023</p> <p>Karen Harvey-Cooke - Re-appointed August 2023</p> <p>Kelly Fenton – Re-appointed August 2023</p> <p>Dr Henry Morris – Re-appointed August 2023</p> <p>Lucie Mathison – Re-appointed August 2023</p> <p>Nina Di Cara – Re-appointed August 2023</p> <p>Rhian Fish – Re-appointed August 2023</p> <p>Grace Piddington – Re-appointed August 2023</p> <p>Kuban Freeman – Appointed August 2023</p> <p>Hassan Ahmed - Appointed August 2023</p> <p>Huw Williams - Appointed August 2023</p> <p>Emma Board-Davies – Appointed September 2023</p> <p>Rosie Rapado – Resigned April 2023</p> <p>Emily Carter – Resigned September 2023</p> <p>James Galloway - Resigned April 2023</p> <p>Georgia Taylor - Resigned January 2023</p>
Associate Trustees	<p>Lucy John - Re-appointed August 2023</p> <p>Gavin Hawkey - Re-appointed August 2023</p> <p>Rhian Perridge - Re-appointed August 2023</p> <p>Josie Davies - Appointed August 2023</p>

## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

#### **Registered Charity number**

1173198

#### **Principal address**

1st Floor Office

5-7 Museum Place

Cardiff

CF10 3BD

#### **Independent examiner**

Andrew Hill

FCCA ACA DChA BFP

HSJ ACCOUNTANTS LTD

Severn House

Hazell Drive

Newport

NP10 8FY

#### **Banker**

Unity Trust Bank

PO Box 7193

Planetary Road

Willenhall

WV1 9DG



## **Skills & Volunteering Cymru (SVC)**

### **Trustees' Report**

#### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 5 December 2023 and signed on its behalf by:

.....  
Heidi Smith  
Trustee

## Skills & Volunteering Cymru (SVC)

### Independent Examiner's Report to the trustees of Skills & Volunteering Cymru (SVC)

I report to the trustees on my examination of the accounts of Skills & Volunteering Cymru (SVC) for the year ended 31 August 2023.

#### Responsibilities and basis of report

As the charity trustees of Skills & Volunteering Cymru (SVC) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Skills & Volunteering Cymru (SVC)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

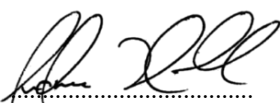
#### Independent examiner's statement

Since Skills & Volunteering Cymru (SVC)'s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCCA ACA DChA BFP, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Skills & Volunteering Cymru (SVC) as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Andrew Hill  
FCCA ACA DChA BFP

Severn House  
Hazell Drive  
Newport  
NP10 8FY

15 December 2023

## Skills & Volunteering Cymru (SVC)

### Statement of Financial Activities for the Year Ended 31 August 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies		4,881	3,003	7,884
Charitable activities		150,436	151,924	302,360
Investment income	4	1,362	-	1,362
Total income		156,679	154,927	311,606
<b>Expenditure on:</b>				
Raising funds		(312)	-	(312)
Charitable activities		(105,842)	(151,863)	(257,705)
Total expenditure		(106,154)	(151,863)	(258,017)
Net income		50,525	3,064	53,589
Gross transfers between funds		(4,925)	4,925	-
Net movement in funds		45,600	7,989	53,589
<b>Reconciliation of funds</b>				
Total funds brought forward		156,446	82,805	239,251
Total funds carried forward	15	202,046	90,794	292,840
	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies		318	9,859	10,177
Charitable activities		109,152	115,758	224,910
Investment income	4	908	-	908
Total income		110,378	125,617	235,995
<b>Expenditure on:</b>				
Raising funds		(32)	-	(32)
Charitable activities		(106,696)	(127,405)	(234,101)
Total expenditure		(106,728)	(127,405)	(234,133)
Net income/(expenditure)		3,650	(1,788)	1,862
Gross transfers between funds		33,911	(33,911)	-
Net movement in funds		37,561	(35,699)	1,862
<b>Reconciliation of funds</b>				
Total funds brought forward		118,885	118,503	237,388
Total funds carried forward	15	156,446	82,804	239,250

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 11 to 22 form an integral part of these financial statements.

## Skills & Volunteering Cymru (SVC)

(Registration number: 1173198)  
Balance Sheet as at 31 August 2023

	Note	2023 £	2022 £
<b>Current assets</b>			
Debtors	12	20,682	11,682
Cash at bank and in hand	13	<u>320,672</u>	<u>262,036</u>
		341,354	273,718
<b>Creditors: Amounts falling due within one year</b>	14	<u>(48,514)</u>	<u>(34,468)</u>
<b>Net assets</b>		<u>292,840</u>	<u>239,250</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		90,794	82,804
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>202,046</u>	<u>156,446</u>
<b>Total funds</b>	15	<u>292,840</u>	<u>239,250</u>

The financial statements on pages 9 to 22 were approved by the trustees, and authorised for issue on 5 December 2023 and signed on their behalf by:

.....  
Heidi Smith  
Trustee

## **Skills & Volunteering Cymru (SVC)**

### **Notes to the Financial Statements for the Year Ended 31 August 2023**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Skills & Volunteering Cymru (SVC) meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## **Skills & Volunteering Cymru (SVC)**

### **Notes to the Financial Statements for the Year Ended 31 August 2023**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Office equipment	33% straight line

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations from individuals	513	303	816	441
Grants, including capital grants;				
Grants from other charities	4,368	2,700	7,068	9,736
	<u>4,881</u>	<u>3,003</u>	<u>7,884</u>	<u>10,177</u>

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Volunteering & Support Activities	<u>150,436</u>	<u>151,924</u>	<u>302,360</u>	<u>224,910</u>

#### 4 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>1,362</u>	<u>1,362</u>	<u>908</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 5 Expenditure on raising funds

##### a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2023 £	Total 2022 £
Events and conferences		312	312	32
		<u>312</u>	<u>312</u>	<u>32</u>



## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 6 Expenditure on charitable activities

	Note	Unrestricted funds Designated £	General £	Restricted funds £	Total 2023 £	Total 2022 £
Volunteering & Support Activities		55	21,546	67,152	88,753	67,816
Staff costs		-	82,927	84,711	167,638	165,151
Governance costs		-	1,314	-	1,314	1,134
		<u>55</u>	<u>105,787</u>	<u>151,863</u>	<u>257,705</u>	<u>234,101</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 7 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent examiner fees			
Examination of the financial statements	1,314	1,314	1,134
	<u>1,314</u>	<u>1,314</u>	<u>1,134</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Operating leases - other assets	13,263	13,144
Depreciation of fixed assets	<u>-</u>	<u>241</u>

#### 9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
<b>Staff costs during the year were:</b>		
Wages and salaries	<u>167,638</u>	<u>165,151</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Project coordinator	4	4
SVC Team Leader	1	1
SVC Manager	<u>1</u>	<u>1</u>
	<u>6</u>	<u>6</u>

No employee received emoluments of more than £60,000 during the year

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Debtors

	2023 £	2022 £
Trade debtors	19,000	10,000
Other debtors	1,682	1,682
	<u>20,682</u>	<u>11,682</u>

#### 13 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	179,310	161,115
Short-term deposits	141,362	100,921
	<u>320,672</u>	<u>262,036</u>

#### 14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	1,254	1,135
Deferred income	47,260	33,333
	<u>48,514</u>	<u>34,468</u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 15 Funds

	Balance at 1 September 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2023 £
<b>Unrestricted funds</b>					
<i>General</i>					
General unrestricted	156,445	156,679	(106,100)	(4,978)	202,046
<i>Designated</i>					
Innovate Projects	-	-	(54)	54	-
<b>Total unrestricted funds</b>	<u>156,445</u>	<u>156,679</u>	<u>(106,154)</u>	<u>(4,924)</u>	<u>202,046</u>
<b>Restricted funds</b>					
NHS Placement Scheme	3,759	400	(893)	-	3,266
YCC	2,659	11,500	(6,971)	-	7,188
Huggard	618	-	(46)	-	572
Police (Cardiff)	29,052	37,172	(27,426)	-	38,798
LOL	321	2,250	(1,883)	500	1,188
Be Friends	12,317	16,309	(10,683)	-	17,943
Social Club (Cardiff)	4	-	-	-	4
RCT	30,909	46,875	(63,950)	(3,600)	10,234
Karaoke / Meet & Greet	21	-	-	-	21
Grange Gardens	138	1,569	(17)	-	1,690
Shiny Happy People - You've Got a Friend	1,565	10,683	(6,956)	3,600	8,892
Exploring Equality - Post Code Lottery	1,442	-	(1,597)	155	-
Club night	-	1,170	(172)	-	998
Taith	-	26,999	(31,268)	4,269	-
<b>Total restricted funds</b>	<u>82,805</u>	<u>154,927</u>	<u>(151,862)</u>	<u>4,924</u>	<u>90,794</u>
<b>Total funds</b>	<u><u>239,250</u></u>	<u><u>311,606</u></u>	<u><u>(258,016)</u></u>	<u><u>-</u></u>	<u><u>292,840</u></u>

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2022 £
<b>Unrestricted funds</b>					
<i><b>General</b></i>					
General unrestricted	118,885	110,378	(106,728)	33,910	156,445
<b>Restricted</b>					
NHS Placement Scheme	3,759	-	-	-	3,759
YCC	2,343	3,000	(2,684)	-	2,659
Huggard	666	-	(48)	-	618
Police (Cardiff)	32,294	20,523	(23,765)	-	29,052
LOL	3,123	-	(2,802)	-	321
Be Friends	14,285	9,736	(11,704)	-	12,317
Social Club (Cardiff)	4	-	-	-	4
RCT	55,041	52,415	(41,547)	(35,000)	30,909
Karaoke / Meet & Greet	84	-	(63)	-	21
Going Green Together	6,903	10,957	(18,950)	1,090	-
Grange Gardens	-	500	(362)	-	138
Shiny Happy People - You've Got a Friend	-	9,975	(8,410)	-	1,565
Exploring Equality - Post Code Lottery	-	18,511	(17,069)	-	1,442
<b>Total restricted funds</b>	<u>118,502</u>	<u>125,617</u>	<u>(127,404)</u>	<u>(33,910)</u>	<u>82,805</u>
<b>Total funds</b>	<u><u>237,387</u></u>	<u><u>235,995</u></u>	<u><u>(234,132)</u></u>	<u><u>-</u></u>	<u><u>239,250</u></u>

## **Skills & Volunteering Cymru (SVC)**

### **Notes to the Financial Statements for the Year Ended 31 August 2023**

The specific purposes for which the funds are to be applied are as follows:

#### **NHS Placement Scheme**

Under this umbrella area our volunteers work across several different locations, including multiple wards at Llandough Hospital, and additionally the new Adult Mental Health unit called Hafen-y-Coed based at this site. Volunteers also assist at the Park Road Rehabilitation Centre.

#### **YCC**

The volunteers on our Weekenders project organise day trips for children who are 'Young Carers' or the siblings of children with learning disabilities. The aim of the project is to provide a variety of trips and activities for children who may not otherwise get the opportunity to go to places that may be available to their peers.

#### **Education**

SVC's Education project works in partnership with Greenhill Special School, specifically designed for pupils who have social, emotional or behavioural difficulties. SVC volunteers provide additional classroom support to help to improve the pupils' communication skills. Additionally, we advertise opportunities to support young people from BME backgrounds to excel through local Homework Clubs, this work is delivered by our partners at EYST.

#### **Huggard Centre and Salvation Army**

Volunteering involves engaging and befriending homeless people by carrying out a variety of different activities from arts and crafts, games nights, quizzes and cooking sessions.

#### **The Police Volunteering Project**

A partnership project between SVC, South Wales Police, Cardiff University, Cardiff University's Students' Union, Cardiff Metropolitan University, Cardiff Metropolitan Students' Union and the University of South Wales. The project trains student-volunteers to work alongside local community groups and South Wales Police to reduce local crime and increase residents' awareness of Crime Prevention education. The project has grown from strength to strength, with more volunteers and more sponsors each year.

#### **LOL Fridays**

An activity club run by SVC volunteers for young people with Down's syndrome. The volunteers assist by running a variety of different activities such as arts and crafts, board games, computer games, pool and karaoke. The club also have themed parties and trips out, for example dinner and bowling.

#### **Be Friends**

The Home and Away project matches children/young people aged 5-18 with two student-volunteers, who then visit the young person regularly throughout the academic year, undertaking activities the home or in the community. The aim of the project is to build the young person's skills, whilst providing some respite for their families.

#### **Rhondda Cynon Taff (RCT)**

Projects included - a befriending project matching volunteers with an adult with learning and/or physical disabilities to undertake activities within the home or in the Community. We also trained Digital Mentors, SVC volunteers who then support beneficiaries with disabilities to learn more about how to increase their use of their Intelligent Personal Assistants to enhance their independence. Additionally, we developed a Clubbing project for adults with disabilities based in Pontypridd, and a social club based in Talbot Green.

#### **Karaoke / Meet & Greet**

Funded through the Postcode Lottery, this club provides regular events for adults with disabilities and mental health conditions to meet new people and undertake new activities.

## Skills & Volunteering Cymru (SVC)

### Notes to the Financial Statements for the Year Ended 31 August 2023

#### 16 Analysis of net assets between funds

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 August 2023 £</b>
Current assets	250,560	90,794	341,354
Current liabilities	(48,514)	-	(48,514)
Total net assets	<u>202,046</u>	<u>90,794</u>	<u>292,840</u>
	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 August 2022 £</b>
Current assets	190,914	82,804	273,718
Current liabilities	(34,468)	-	(34,468)
Total net assets	<u>156,446</u>	<u>82,804</u>	<u>239,250</u>



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## Signature 1

Signed by Heidi Smith using authentication code ZTlyVFcoejdrPHNv at IP address 86.189.195.237, on 2023/12/19 17:10:34 Z.

Heidi Smith's e-mail address is: [Chair@SVCymru.org](mailto:Chair@SVCymru.org).