

Charity registration number: 1173198

Skills & Volunteering Cymru (SVC)

Annual Report and Financial Statements

for the Year Ended 31 August 2021

HSJ Accountants Limited
Severn House
Hazell Drive
Newport
NP10 8FY

Skills & Volunteering Cymru (SVC)

Contents

Trustees' Report	1 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 21

Skills & Volunteering Cymru (SVC)

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

Objectives and activities

Objects

The main purpose and objects of the charity are to promote any charitable purpose for the benefit of the community in Cardiff, the Vale of Glamorgan, Rhondda Cynon Taf and Gwent. In particular, the advancement of education, the furtherance of health, and the relief of poverty, distress and sickness.

Significant activities

Our main activities include: supporting children and adults with disabilities to access the local community, providing support for people with mental health conditions, supporting young carers, supporting the homeless community, environmental projects, crime prevention and community engagement.

Achievement and performance

Charitable activities

The academic year of 2020/21 was a period of continued development for SVC, largely impacted by the covid-19 pandemic – which impacted our service delivery. We recognised that many of our beneficiaries needed our support more than ever, and continued to develop more digital alternatives to many of our long-standing projects. This has now led SVC to deliver a more blended approach as we move forward into the new academic year, where we hope to reach even more beneficiaries through digital and in-person sessions.

The Trustees continued to recognise the loss of funding from our partners as one of the main risks to the charity. However, we were delighted that our partnership with Innovate Trust has continued to blossom. In partnership, we launched several new volunteering projects supporting adults with learning disabilities, mental health conditions and/ or physical impairments within the local community. We continue to work in partnership to combat feelings of loneliness and isolation for vulnerable beneficiaries.

SVC continued to develop volunteering opportunities for students from the three local Universities - Cardiff University, Cardiff Metropolitan University and the University of South Wales. Additionally, we expanded our volunteering demographic further by working closer with community volunteers. Our Trustee Board continued to reflect these changes with more community Trustees sitting on the Board than ever before, bringing with them a range of expertise and knowledge - enriching our Board further.

The SVC annual calendar was rather different this year. Rather than working in line with the academic year, SVC operated consistently across the 12-month period, seeing the retention of many volunteers across the summer months too. Although covid-19 made it difficult to undertake many of our annual events, we gave it a good go and are proud to summarise our year's activities as:

In October 2020 we launched our new SVC Heritage Project. A project where staff and volunteers researched and interviewed our charity history in preparation for our upcoming 50th birthday!

In December 2020 we celebrated our annual Winter Giving Week – a week dedicated to the season of giving. We undertook collections for the Huggard Centre in Cardiff, supporting people experiencing homelessness. We additionally held a digital Christmas party for the clients at the Huggard Centre. We collected resources for the local Food Banks, and held a digital Christmas Party and quiz for adults with disabilities living across Wales.

Skills & Volunteering Cymru (SVC)

Trustees' Report

In February 2021, SVC celebrated National Student Volunteering Week. This year we used the week to celebrate the work of our incredible student-volunteers, but additionally to collect resources for our partner organisations and their beneficiaries, including; Cardiff Women's Aid, Ronald McDonald House Charities, Space4U, Rainbow of Hope and homemade cards for patients in local hospitals. We additionally held an LGBTQ+ event with guest speakers from Stonewall, Cardiff University Enfys and Senedd Cymru. Plus entertainment from two Drag Queens – Gina Grigio and Gypsy Divine. We ended the week with a digital Valentine's party for adults with disabilities across Wales.

In April we celebrated turning 50 years old! Our very talented group of volunteers developed some outstanding resources to enable us to celebrate, and share, our history, including a documentary film made by a USW student called Maisy Williams – [Our Film: The Untold Story of Skills & Volunteering Cymru \(SVC\) | SVC \(svccymru.org\)](#). Due to the pandemic putting a stop to many of our in-person plans, the volunteers developed a virtual exhibition to illustrate our history - [Our Virtual Exhibition | SVC \(svccymru.org\)](#) plus an interactive digital timeline - [Our Timeline | SVC \(svccymru.org\)](#). This project allowed us an opportunity to meet lots of key individuals involved in the history of SVC, which was an extraordinary experience, particularly working alongside our founder [David Smith](#).

Although we were unable to hold the big birthday party we had hoped, instead we celebrated our 50th at our Annual General Meeting. A humbling experience where we awarded many of our volunteers, including 8 different volunteers receiving Special Recognition, alongside our 2021 Volunteer of the Year – Jon Jones. We heard stories from several of the beneficiaries and families we had supported through the pandemic, which was a truly rewarding experience.

In June, we started to cautiously trial some socially-distanced group activities, such as a social distanced Litter Pick for World Environment Day. June also saw our first ever digital duck race, which raised over £1,000 for SVC project costs.

In July we launched a partnership gardening project with Women's Aid. Our work with the NHS continued to blossom with numerous volunteers being trained and vetted to support the Vaccination Centres in Cardiff & the Vale of Glamorgan. We continued our Sewing Project where volunteers made face-coverings which were donated to staff and beneficiaries across the Third Sector - with over 1,000 face-coverings being donated.

This year we also expanded our work within Equality, Diversity and Inclusion (EDI), with the set-up of an EDI Committee, and implementing an EDI strategy. We signed the Zero Tolerance Policy to Racism, became members of the Global Equality Collective in which we were awarded a Distinction for our work in EDI, and organised a range of training sessions for the SVC staff and volunteers to educate and build awareness. These included: An Introduction to BSL, Deaf Awareness Training with the RNID, Allyship Training with Stonewall Cymru and attending the Festival of Accessibility with Text Help. We additionally began working closer with Digital Communities Wales (DCW) and undertook a host of training to develop digital confidence for the staff, volunteers and beneficiaries at SVC.

Across the summer we also started to undertake more in-person activities and saw many of our befrienders finally meeting up for social distanced walks, or garden visits, after 18 months of digital meetings! We were then delighted to receive funding from the Volunteering Wales Grant (WCVA) to launch a new environmentally focused project called Going Green Together (GGT) in which we are working in partnership with the Skills & Wellbeing Department at Innovate Trust, to raise awareness and knowledge of sustainability issues.

At SVC, we are continually amazed by the dedication and support of our volunteers and partners. As SVC continues to grow in this new chapter of our history, we continue to be confident that SVC's projects truly enhance the lives of many disadvantaged local residents, whilst continuing to build stronger community links.

Skills & Volunteering Cymru (SVC)

Trustees' Report

Financial review

Financial position

Unspent and available unrestricted funds held at the balance sheet date amounted to £118,885 (2020: £128,819). These funds are supported by funding from SVC's contract with Innovate Trust (£100,000). This funding is viewed as core funding and contributes towards SVC's charitable purposes, salary and project costs. Additionally, SVC undertook additional fundraising events this year which generated an impressive £1,448.

Restricted funds at the accounting date amounted to £118,502 (2020: £66,792). These funds are classed as project-specific funding, helping with the everyday costs of specific projects - such as volunteer training and travel costs or different resources for individual projects.

SVC continued to be awarded funding from the Huggard Centre (£250) to fund our project supporting the homeless people living in Cardiff. We were additionally very grateful to receive a donation of £1,000 from Groundworks (Tesco) and £1,450 from the Youth Led Grant (WCVA) to allow us to develop our Young Carers Club (YCC) project further in light of the pandemic. Our partnership with the Down's Syndrome Association Wales continued to develop, and we were delighted to receive new financial support from Glamorgan Voluntary Services (£2,298), and Ocado (£600) supporting the delivery of our partnership project, the LOL Friday's Club – an engaging social club for young adults with Down's Syndrome.

Working in partnership with South Wales Police, we managed to secure several additional funding streams in order to secure the Police Volunteering Project delivery for 2021/22 and increase the amount of work our volunteers undertake in order to make Cardiff and the Vale of Glamorgan safer areas. Project support came from Track 2,000 Legacy Fund (£35,000), Cardiff University (£5,000), and Cardiff Metropolitan University (£4,000).

Additionally, SVC received funding from BBC Children in Need (£9,736) to assist with the project costs of our Be Friends Project, allowing more children and young people with disabilities to undertake leisure activities with their volunteers, whilst providing some respite for their families.

SVC received funding to develop our work in RCT further, this funding was agreed through our continued partnership with RCT Council and Innovate Trust (£66,056). Furthermore, we received a donation of £500 from the C&A Frizzell Trust enabling us to deliver more digital social opportunities for disabled adults across Wales.

Finally, we received a grant of £8,965 from the Volunteering in Wales Fund (WCVA) to launch our new Going Green Together project.

SVC additionally received gifts in-kind from Innovate Trust (£6,300) through the use of two vehicles for SVC volunteers and support towards stationery and postage costs.

All funds, other than the general fund, are treated as restricted and are used only for the purpose for which they were given.

The expenditure during the year has enabled the charity to support the vulnerable and disadvantaged children and adults of the local community.

Reserves policy

The Trustees recognise their responsibility to spend the funds received in a reasonable time, but also recognise the need to hold funds in the event of the level of income falling and to operate an exit strategy should the charity need to cease its activities.

Skills & Volunteering Cymru (SVC)

Trustees' Report

Future plans

In 2021/22, SVC will be launching a new partnership project with Innovate Trust which aims to make Equality, Diversity and Inclusion (EDI) relatable to all. We will be preparing some training resources exploring EDI, made by adults with disabilities, for adults with disabilities.

We continue to educate ourselves as a charity and will build on the training we have already received this year, aiming to make volunteering accessible to all, and SVC an inclusive community for all.

Structure, governance and management

Legal Status

Skills & Volunteering Cymru (SVC) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (Number 1173198) and governed by its constitution.

Risk management

The Trustees have recognised the loss of the support from our partners, losing funding for projects and the loss of the organisation's premises to be the main risks facing the charity. To mitigate these risks, the Trustees, have devised a Reserves Policy to build up the level of free reserves to cover the charity's overheads.

Reference and administrative details

Trustees

TRUSTEES AND THEIR BENEFICIAL INTERESTS

The Trustees Board is a mixture of community members, postgraduates and undergraduates. Most of the Trustees live in South Wales, however several have moved back to their hometowns or countries since the Covid-19 pandemic. The Trustees have no financially beneficial interests in the charity.

The charity is administered by Trustees comprising:

Chair	Sophie Smith – Re-Appointed August 2021 Dr Henry Morris – Resigned April 2020
Vice Chair	Jonathon Jones – Re-Appointed August 2021 Sophie Smith - Resigned April 2020
Treasurer	Dr Emma Board Davies – Re-appointed August 2021 Charlotte Fry – Resigned September 2018
Secretary	Kieran Vass – Re-appointed August 2021 Ewelina Freitag - Resigned April 2018

Skills & Volunteering Cymru (SVC)

Trustees' Report

Divisional Representatives	Jessica Rumble – Re-appointed August 2021 Karen Harvey-Cooke - Re-appointed August 2021 Kelly Fenton – Re-appointed August 2021 Arzu Rzayeva – Re-appointed August 2021 Dr Henry Morris – Re-appointed August 2021 Lucie Mathison – Re-appointed August 2021 Nina Di Cara – Re-appointed August 2021 Morgan Evans – Appointed August 2021 Rhian Fish – Appointed August 2021 Rosie Rapado – Appointed August 2021 Elpida Petrovits – Appointed August 2021 Natalie Holmes – Reappointed August 2021 Rhian Perridge – Reappointed August 2021 Gavin Hawkey – Reappointed August 2021 Lucy John – Appointed August 2021 Anjali Ashwinkumar Ramani – Resigned August 2021 Ulvi Nasibli – Resigned May 2021
----------------------------	---

Skills & Volunteering Cymru (SVC)

Trustees' Report

Registered Charity number

1173198

Principal address

1st Floor Office

5-7 Museum Place

Cardiff

CF10 3BD

Independent examiner

Andrew Hill

FCCA ACA DChA BFP

HSJ ACCOUNTANTS LTD

Severn House

Hazell Drive

Newport

NP10 8FY

Banker

Unity Trust Bank

PO Box 7193

Planetary Road

Willenhall

WV1 9DG

Skills & Volunteering Cymru (SVC)

Trustees' Report

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 29/11/21 and signed on its behalf by:



.....
Sophie Smith
Trustee

Skills & Volunteering Cymru (SVC)

Independent Examiner's Report to the trustees of Skills & Volunteering Cymru (SVC)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2021 which are set out on pages 9 to 21.

Respective responsibilities of trustees and examiner

As the charity's trustees of Skills & Volunteering Cymru (SVC) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Skills & Volunteering Cymru (SVC)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Skills & Volunteering Cymru (SVC) as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Andrew Hill
FCCA ACA DChA BFP

Severn House
Hazell Drive
Newport
NP10 8FY

Date: 30/11/2021

Skills & Volunteering Cymru (SVC)

Statement of Financial Activities for the Year Ended 31 August 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		-	15,869	15,869
Charitable activities		101,438	119,022	220,460
Other trading activities		1,376	72	1,448
		<u>102,814</u>	<u>134,963</u>	<u>237,777</u>
Total income				237,777
Expenditure on:				
Raising funds		(390)	-	(390)
Charitable activities		(109,515)	(86,096)	(195,611)
		<u>(109,905)</u>	<u>(86,096)</u>	<u>(196,001)</u>
Total expenditure				(196,001)
Net (expenditure)/income		(7,091)	48,867	41,776
Gross transfers between funds		(2,843)	2,843	-
		<u>(9,934)</u>	<u>51,710</u>	<u>41,776</u>
Net movement in funds				41,776
Reconciliation of funds				
Total funds brought forward		128,819	66,792	195,611
Total funds carried forward	15	<u>118,885</u>	<u>118,502</u>	<u>237,387</u>
		Unrestricted funds £	Restricted funds £	Total 2020 £
	Note			
Income and Endowments from:				
Donations and legacies		140,095	79,002	219,097
Charitable activities		100,000	51,125	151,125
Other trading activities		7,861	1,079	8,940
		<u>247,956</u>	<u>131,206</u>	<u>379,162</u>
Total income				379,162
Expenditure on:				
Raising funds		(1,690)	-	(1,690)
Charitable activities		(117,447)	(64,414)	(181,861)
		<u>(119,137)</u>	<u>(64,414)</u>	<u>(183,551)</u>
Total expenditure				(183,551)
Net movement in funds		128,819	66,792	195,611
Reconciliation of funds				
Total funds carried forward	15	<u>128,819</u>	<u>66,792</u>	<u>195,611</u>


All of the charity's activities derive from continuing operations during the above two periods.

Skills & Volunteering Cymru (SVC)

(Registration number: 1173198)
Balance Sheet as at 31 August 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	248	488
Current assets			
Debtors	13	1,682	1,682
Cash at bank and in hand		269,924	227,872
		271,606	229,554
Creditors: Amounts falling due within one year	14	(34,467)	(34,431)
Net current assets		237,139	195,123
Net assets		237,387	195,611
Funds of the charity:			
Restricted funds		118,502	66,792
Unrestricted income funds			
Unrestricted funds		118,885	128,819
Total funds	15	237,387	195,611

The financial statements on pages 9 to 21 were approved by the trustees, and authorised for issue on 02/11/21 and signed on their behalf by:



Emma Board-Davies
Trustee

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Skills & Volunteering Cymru (SVC) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	33% straight line

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

2 Income from donations and legacies

	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	-	-	193,620
Donations from individuals	3,835	3,835	1,265
Grants, including capital grants;			
Grants from other charities	12,034	12,034	24,212
	<u>15,869</u>	<u>15,869</u>	<u>219,097</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Volunteering & Support Activities	<u>101,438</u>	<u>119,022</u>	<u>220,460</u>	<u>151,125</u>

4 Income from other trading activities

	Unrestricted funds Designated £	General £	Restricted funds £	Total 2021 £	Total 2020 £
Trading income;					
Sales of goods and services	-	-	72	72	2,494
Events income;					
Other events income	6	1,370	-	1,376	6,446
	<u>6</u>	<u>1,370</u>	<u>72</u>	<u>1,448</u>	<u>8,940</u>

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

5 Expenditure on raising funds

a) Costs of trading activities

	Unrestricted funds		
	General	Total	Total
Note	£	2021 £	2020 £
Events and conferences	30	30	58
Membership subscriptions	360	360	426
Marketing and publicity	-	-	1,206
	<u>390</u>	<u>390</u>	<u>1,690</u>

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds		
	General	Total	Total
	£	2021 £	2020 £
Independent examiner fees			
Examination of the financial statements	1,134	1,134	1,098
	<u>1,134</u>	<u>1,134</u>	<u>1,098</u>

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Operating leases - other assets	10,082	10,082
Depreciation of fixed assets	<u>241</u>	<u>241</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

9 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	<u>140,524</u>	<u>119,113</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Project coordinator	4	4
SVC Team Leader	1	1
SVC Manager	<u>1</u>	<u>1</u>
	<u>6</u>	<u>6</u>

No employee received emoluments of more than £60,000 during the year

10 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>1,134</u>	<u>1,098</u>

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Computer equipment £	Total £
Cost		
At 1 September 2020	729	729
At 31 August 2021	729	729
Depreciation		
At 1 September 2020	241	241
Charge for the year	240	240
At 31 August 2021	481	481
Net book value		
At 31 August 2021	248	248
At 31 August 2020	488	488

13 Debtors

	2021 £	2020 £
Other debtors	1,682	1,682

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	1,134	1,098
Deferred income	33,333	33,333
	34,467	34,431

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

15 Funds

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2021 £
Unrestricted funds					
<i>General</i>					
General unrestricted	128,819	102,808	(109,765)	(2,977)	118,885
<i>Designated</i>					
Innovate Projects	-	6	(139)	133	-
Total unrestricted funds	<u>128,819</u>	<u>102,814</u>	<u>(109,904)</u>	<u>(2,844)</u>	<u>118,885</u>
Restricted funds					
NHS Placement Scheme	3,977	-	(218)	-	3,759
YCC	1,003	2,449	(1,109)	-	2,343
Covid-19	10,965	500	(14,309)	2,844	-
Huggard	604	250	(188)	-	666
Police (Cardiff)	20,131	44,072	(31,909)	-	32,294
LOL	622	2,898	(397)	-	3,123
Be Friends	9,528	9,772	(5,015)	-	14,285
Social Club (Cardiff)	4	-	-	-	4
RCT	19,804	66,057	(30,820)	-	55,041
Karaoke / Meet & Greet	154	-	(70)	-	84
Going Green Together	-	8,965	(2,062)	-	6,903
Total restricted funds	<u>66,792</u>	<u>134,963</u>	<u>(86,097)</u>	<u>2,844</u>	<u>118,502</u>
Total funds	<u><u>195,611</u></u>	<u><u>237,777</u></u>	<u><u>(196,001)</u></u>	<u><u>-</u></u>	<u><u>237,387</u></u>

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

	Incoming resources £	Resources expended £	Transfers £	Balance at 31 August 2020 £
Unrestricted funds				
<i>General</i>				
General unrestricted	246,195	(116,325)	(1,051)	128,819
<i>Designated</i>				
Innovate Projects	1,761	(2,812)	1,051	-
Total unrestricted funds	<u>247,956</u>	<u>(119,137)</u>	<u>-</u>	<u>128,819</u>
Restricted funds				
NHS Placement Scheme	5,572	(1,595)	-	3,977
YCC	2,922	(1,919)	-	1,003
Covid-19	15,035	(4,070)	-	10,965
Huggard	968	(364)	-	604
Police (Cardiff)	35,723	(15,592)	-	20,131
LOL	1,083	(461)	-	622
Be Friends	20,778	(11,250)	-	9,528
Social Club (Cardiff)	24	(20)	-	4
RCT	48,643	(28,839)	-	19,804
Karaoke / Meet & Greet	458	(304)	-	154
Total restricted funds	<u>131,206</u>	<u>(64,414)</u>	<u>-</u>	<u>66,792</u>
Total funds	<u><u>379,162</u></u>	<u><u>(183,551)</u></u>	<u><u>-</u></u>	<u><u>195,611</u></u>

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

The specific purposes for which the funds are to be applied are as follows:

NHS Placement Scheme

Volunteers work across several different mass vaccination centres across Cardiff & the Vale University Health Board. Greeting, and providing support to, individuals attending vaccination appointments. Additionally, providing support for the 'Get There Together' project, creating accessible resources regarding Covid-19 processes in shops, cafes etc, for those who are anxious regarding a return to the community, following shielding.

Young Carers Club (YCC)

The volunteers on our YCC project organise both digital, and in-person, trips/ activities for children who are 'Young Carers'. The aim of the project is to provide a variety of trips and activities for children who may not otherwise get the opportunity to go to places that may be available to their peers.

Covid-19 Fund: Digital Activities for Cardiff, the Vale of Glamorgan and RCT

Throughout the Covid-19 pandemic, SVC have been delivering various online digital activities for adults with disabilities and/or mental health conditions, including; Zumba, Arts & Crafts, Bingo, Dance lessons, Drama Club, Music gigs, Creative Writing, Health & Wellbeing, themed parties, Karaoke Club and Disney Club

Huggard Centre

Volunteers have been befriending clients, who are experiencing homelessness, at the Huggard centre through a digital social club, with activities including; music bingo, quizzes, music gigs.

The Police Volunteering Project (Cardiff and the Vale of Glamorgan)

A partnership project between SVC, South Wales Police, Cardiff University, Cardiff Metropolitan University, Unite Students, ISARR, Critical Arc, Cardiff University's Students' Union, Cardiff Metropolitan Students' Union and the University of South Wales. The project trains student and community volunteers to work alongside local community groups, and South Wales Police, to reduce local crime, and increase resident's awareness of Crime Prevention education.

LOL Fridays

A social club run by volunteers for young people with Down's syndrome. The volunteers run a variety of different digital activities such as arts and crafts, Zumba, dance lessons, and music sessions.

Be Friends

The Be Friends project, funded by Children in Need, matches children/young people aged 5-18 with disabilities and/or mental health conditions with volunteers, who undertake digital and in-person activities with the young person. The project aims to build the young person's skills, whilst providing respite for their families.

Rhondda Cynon Taff (RCT)

Projects included - a digital befriending project matching volunteers with an adult with learning and/or physical disabilities, to undertake digital activities together such as watching films and playing games. Additionally, a telephone befriending service and Pen pal scheme.

Karaoke/Meet & Greet

Funded through the Postcode Lottery, this club provides regular karaoke events for adults with disabilities, and mental health conditions.

Going Greet Together (GGT)

A new partnership project with the Skills & Wellbeing Team at Innovate Trust, funded by WCVA, working with volunteers and adults with disabilities and/or mental health conditions, to undertake environmental conservation-based activities. Activities have included a Lichen study in Bute Park, and a litter pick in Porthkerry Park.

Skills & Volunteering Cymru (SVC)

Notes to the Financial Statements for the Year Ended 31 August 2021

16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	248	-	248
Current assets	153,104	118,502	271,606
Current liabilities	(34,467)	-	(34,467)
Total net assets	<u>118,885</u>	<u>118,502</u>	<u>237,387</u>