

St. Mary Magdalene

Belmont Parish Church



Annual Meeting

Sunday 1 May
2022 11.30am

Annual Report of the Parochial Church Council for 2021

As the people of St Mary Magdalene Church we seek to:

respond to the grace we receive from God;

travel together where Jesus leads;

provide from our resources to grow God's church and care for all in need; and we are called by name to share our experiences of God.

St Mary Magdalene, Belmont is part of a United Benefice with St Laurence, Pittington. Rev Canon Heather Murray is the incumbent and Rev Liz Hollis the curate of the United Benefice. Rev Canon Leslie Morley, Rev Kevin Dunne, Rev Canon Di Johnson and Rev Dr Jenny Moberly continue with Permission to Officiate at Sunday morning services at both churches.

The PCC is legally responsible for co-operating with the Minister in promoting in the parish the whole ministry of the church: pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and repair of the church buildings and for the moveable items in the church. It has overall charge of all expenditure.

Membership of the PCC is either ex-officio or by election at the Annual Meeting. The parish has between 100 and 200 names on the electoral roll so is entitled to twelve lay representatives to the council. Representatives to Deanery Synod also sit on the PCC: the parish holds three such posts, elected at three-year intervals. Readers licensed to the parish sit on the PCC if the annual meeting decides this. The PCC may also co-opt certain representatives - up to two for a parish of this size electoral roll.

Due to the particular circumstances of the pandemic 2020-2022 the current PCC members all agreed to remain on the council until the situation was more stable.

Membership of the PCC

Chair: Minister	Rev Canon Heather Murray	ex officio
Warden	Alan Port	ex officio
Warden	Kevin Reynolds	ex officio
Reader	Patrick Holroyd	ex officio

Geoff Moore
Charlotte
Reynolds

Deanery Synod (elected
2020) Deanery Synod
(elected 2020)

Elected 2017 Anne Corbett, Jean Foulds (also representing Uniformed Organisations) Elected 2018 (till 2020) Anna Harvey
Elected 2018 Paul Beken, Jane Moore, Jane Robson
Elected 2019 (till 2021) Julie Winkless
Elected 2019 Marjory Elliott, Judith Holroyd, Megan Port
Co-opted Gerald Ions (music)

Employees

Church Administrator Christina
White Church Cleaner Rachel
Whale
Director of Music Gerald Ions
The PCC also oversees payment of fees to vergers for weddings and funerals.

Church Statistics

There were 138 people on the 2021 Electoral Roll.

During the year we held 5 baptisms, no weddings, and 22 funerals.

Live-streamed services were relied on for the first 9 weeks of the year and continue to be watched by a small number of people.

After the restrictions were eased an average of 12 adults attended early Sunday service, and an average of 30 the later service. Both services saw the occasional under-16. Easter day saw 33 adults and 2 under-16s at the 10.30 service.

An average of 13 adults attended Wednesday Communion. Up to 17 children and 11 adults attended Messy Church.

An average of 11 adults attended the monthly Sunday afternoon "Time" service. The Remembrance Sunday service was attended by 5 children and 69 adults.

In the lead-up to Christmas a total of 526 children and 39 accompanying adults attended services for local schools. One child and 41 adults attended the Christmas Carol Service and 42 people attended Holy Communion on Christmas Day.

PCC Business during the Year

The PCC has had 6 meetings since the last APCM and this report highlights the work of the PCC from April 2021 to March 2022.

At each meeting we received an update on safeguarding: DBS checks and training undergone, any incidents, whether any disclosures have been made; and an interim treasurer's report.

April

We held a brief meeting after the APCM to elect officers, agree co-opted members and agree the composition of the Standing Committee.

June (held on-line)

We continued to discuss a defibrillator and replacing indoor lighting, and we considered replacement external noticeboards. We approved the installation of two memorial benches in the church grounds. Members were asked for their input on a job description for the church administrator post.

We heard how worship and fellowship were developing within the changing guidelines, and we agreed a new time of 9am for the earlier Sunday service. We agreed the commissioning of Anna Harvey as Authorised Pastoral Assistant to the parish, and agreed to support Angela Stockdale in the Lay Chaplaincy course.

September

We discussed our Guided Pledge (Parish Share) for 2022 and agreed to meet the proposed figure. We agreed a defibrillator, the indoor lighting work, a second handrail at the chancel step, and a routine check of the lightning conductor. We discussed various options for noticeboards. We agreed to trial switching off the high-level lights outside.

We discussed plans for Remembrance Sunday and initial thoughts for Christmas worship. We appointed two new trustees to the Belmont Educational Trust. We heard an update from the Pastoral Care Team, now moving from being solely telephone-based to including visits.

November

We welcomed the new Church Administrator Christina White. We agreed a 2% increase in payments to the administrator, cleaner and organist. We discussed the needs for safeguarding training and checks for various volunteers.

We agreed new external noticeboards. We agreed to accept the offer from Belmont Football Club to decorate a Christmas tree in the grounds.

We agreed Christmas services, as well as post-Christmas Sundays without services. We heard from the newly-formed EcoChurch group.

January (held on-line)

Electoral Roll
report

We received the accounts for 2021 and agreed our charitable donations for the year as proposed by the small working party. We agreed to hear from the EcoChurch group at every PCC meeting. We agreed a small group to steer changes to our website (as the site host will cease in March) and broader on-line presence.

We discussed the diocesan priorities and what developments we would like to see in our church.

March

We agreed to bring the cleaner's hourly rate in line with the Living Wage and to increase the working hours of the church administrator.

We discussed covid guidelines and agreed to continue as we are for now. We discussed heating in church in view of the imminent rise in energy costs.

We accepted new policies on safeguarding; lone workers; and domestic abuse. We agreed to accept the proposed suspension of presentation to the benefice.

Electoral Roll Report

Unfortunately the number of people on the electoral roll has dropped, from 138 in 2019 to 116. This has happened due to a number of deaths in the area or some families having moved both house and parish.

The roll itself is kept in paper form by Christina, our Church administrator, and by Peter & myself on computer. There is an abridged copy on the notice-board in the narthex which does not give address and telephone details.

Anne Corbett
Electoral Roll
Officer

**St Mary Magdalene
Belmont**

End of Year Financial Statements

Year ending 2021

Receipts and Payments Account

	Total funds	Prior year funds
General - General fund (Unrestricted)		
Receipts		
Incoming resources from generated funds		
<i>Voluntary income</i>		
01 - Tax-efficient (gift-aid) planned giving	34,346.60	32,990.80
02 - Other planned giving (not gift-aided)	7,873.40	9,038.12
03 - Collections at services	4,265.03	2,800.82
05 - Non-recurring giving. donations, appeals	830.61	2,741.51
06 - Tax recovered via gift aid	12,286.75	10,534.28
07 - Legacies received	—	500.00
08 - Income from Trusts or grants	23,137.80	25,654.58
<i>Total Voluntary income</i>	<u>82,740.19</u>	<u>84,260.11</u>
<i>Activities for generating funds</i>		
09 - gross income from fund raising	5.85	—
<i>Total Activities for generating funds</i>	<u>5.85</u>	<u>—</u>
<i>Church Activities</i>		
11 - Statutory PCC fees	3,310.00	2,205.00
12 - Income from trading (magazine, hall)	2,834.25	2,824.28
<i>Total Church Activities</i>	<u>6,144.25</u>	<u>5,029.28</u>
Other incoming resources		
CHI - Choir Fund	—	882.00
RES - Restricted funds	10,061.41	12,041.93
<i>Total Other incoming resources</i>	<u>10,061.41</u>	<u>12,923.93</u>
Total Receipts	98,951.70	102,213.32
Payments		
Cost of generating funds		
17 - Costs of generating funds	150.00	—
<i>Total Cost of generating funds</i>	<u>150.00</u>	<u>—</u>
Charitable activities		
18 - Mission giving/Donations to charity	5,284.00	6,789.00
<i>Total Charitable activities</i>	<u>5,284.00</u>	<u>6,789.00</u>
Church Activities		
19 - Parish share	61,728.00	52,074.32
20 - Salaries, wages, honoraria	5,212.14	11,017.99
21 - Expenses	947.69	772.85
22 - Mission and evangelism projects	601.15	436.48
23 - Church running expenses	9,311.92	9,410.82
24 - Church utility bills	3,766.72	4,383.59
25 - Costs of trading (magazine, hall)	2,730.00	2,474.64
<i>Total Church Activities</i>	<u>84,297.62</u>	<u>80,570.69</u>
Governance costs		
26 - Governance costs	460.00	865.46
<i>Total Governance costs</i>	<u>460.00</u>	<u>865.46</u>
Other resources used		
CHO - Choir Fund	202.96	204.62
REST - Restricted Funds	10,439.90	12,807.89
<i>Total Other resources used</i>	<u>10,642.86</u>	<u>13,012.51</u>
Total Payments	100,834.48	101,237.66
Excess of Incoming resources over Resources used	(1,882.78)	975.66
Brought forward balance	30,291.60	29,315.94
Carried forward balance	28,408.82	30,291.60

BF - Building Fund (Restricted)**Receipts**

Incoming resources from generated funds

Activities for generating funds

09 - gross income from fund raising

	—	863.50
<i>Total Activities for generating funds</i>	—	863.50

Total Receipts— **863.50****Payments**

Church Activities

23 - Church running expenses

	—	1,700.00
<i>Total Church Activities</i>	—	1,700.00

Major capital expenditure

27 - Major repairs to church

	—	2,463.00
<i>Total Major capital expenditure</i>	—	2,463.00

Total Payments— **4,163.00**

Excess of Incoming resources over Resources used

Brought forward balance

	—	(3,299.50)
	3,641.34	6,940.84
Carried forward balance	3,641.34	3,641.34

BBRT - Barclays base rate tracker (Designated)**Receipts**

Incoming resources from generated funds

Investment income

10 - Dividends, interest, property income

	1.64	12.77
<i>Total Investment income</i>	1.64	12.77

Total Receipts**1.64 12.77**

Excess of Incoming resources over Resources used

Brought forward balance

	1.64	12.77
	16,328.53	16,315.76
Carried forward balance	16,330.17	16,328.53

NR - Northern Rock (Designated)

Brought forward balance

	0.42	0.42
Carried forward balance	0.42	0.42

Statement of assets and liabilities

	This year	Last year
Cash at bank and in hand		
Barclays base rate tracker		
Barclays base rate tracker (Designated) -	16,330.17	16,328.53
	16,330.17	16,328.53
Building Fund		
Building Fund (Restricted) -	3,641.34	3,641.34
	3,641.34	3,641.34
General account		
General fund (Unrestricted) -	28,408.82	30,291.60
	28,408.82	30,291.60
Virgin Money		
Northern Rock (Designated) -	0.42	0.42
Total for Cash at bank and in hand	48,380.75	50,261.89
Current Liabilities (Gilligate Loan)	4,500.00	6,000.00
Grand total	43,880.75	44,261.89

Charity Donations in 2021

CHARITY	
Durham Christian Partnership (3 projects: foodbank, streetlights, mental health)	300
Heel and Toe	200
Nightstop UK	250
CMS (Church Mission Society)	200
USPG (Now Us)	180
grace house	200
Motor Neurone disease	200
St Cuthberts Hospice	200
Middle East Christian Outreach	200
Butterwick Children's Hospital	200
Mercy Ships	150
Bible Society	200
Camphill Family Trust	150
Church Army	180
Macmillan Nurses	300
Salvation Army	200
British Legion Poppy	100
People's Kitchen	100
Broken Rites (Clergy)	100
(NE) Air ambulance	300
Alzheimers society	200
Marie curie	300
MS (Multiple Sclerosis)	180
RNMission to deep sea fisherman	180
British Heart Foundation	200
ReFuse (chester-le-street)	200
	5170

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BELMONT ST MARY MAGDALENE CHURCH, DURHAM

I report on the accounts of the PCC for the year ended 31 December 2021 which are as set out on the attached pages.

Respective Responsibilities of PCC Members and Examiner

The PCC members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and CBF guidance; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission and given guidance from the CBF. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


T J Hardman
CTA

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Durham DH1 3DA
3 February 2022