

# **Clopton Community Action Group CIO – Charity number 1173179**

## **CIO**

### **Trustees Annual Return Information Year to 5th of May 2025**

#### **Activities**

The Clopton Community Action Group CIO runs the Ken Kennett Community Centre in Stratford Upon Avon.

Its purpose is to provide a hall to be used to support and help the community by renting the hall to community groups and others who can benefit in the local community.

The hall is run by the Clopton Community action group trustees Working with a community builder who is working between two Community halls one in Bishopton and ours in the Clopton area. The Community builder has been working with the Trustees on the board to develop some clubs and activities for the local people.

We started an established Warm hub on a Friday afternoon, which has proved very successful, and has now changed its name to Clopton Connect, offering a cup of tea and a chat, armchair exercise and Board games.

We now have an established successful a Net Zero Volunteer based Kitchen on a Friday, this allows a team of volunteers from Net Zero, to use the kitchen. They are responsible for making contact with local supermarkets, collecting food coming to the end of its sell by date, and producing a meal for the local community on a Friday night, This has attract over 30 people a week to come and enjoy a meal together.

Trustees.

There are currently three trustees on the board. Who are responsible for running the CIO in accordance with its constitution. All trustee details on the Charity commission website.

## **People**

The Community centre does not have any employees. It does not raise funds from the public and does not have any trading subsidiaries. Its income comes from renting out the hall and from grants made by local bodies to support specific projects.

Contact details.

Mr J Fojtik.

### **Report of the Trustees**

The centre is located at 100 Justin's Avenue Stratford upon Avon CV37 0DA which is its principal office.

The objects of the CIO are identified in the constitution, but are primarily to hire out the hall for use by local groups, thus benefitting the residents of Clopton and the surround area through the provision of facilities for recreation, the advancement of education, and other leisure time activities.

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
5TH MAY 2025  
FOR  
Clopton Community Action Group**

Pointon Young  
Chartered Accountants  
5 Mansell Street  
Stratford upon Avon  
Warwickshire  
CV37 6NR

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FOR THE YEAR ENDED 5TH MAY 2025

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 5TH MAY 2025**

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The trustees who are also directors of the charity for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 5 May 2025.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

CE010911 (England and Wales)

**Registered Charity number**

1173179

**Registered office**

100 Justins Avenue  
Stratford upon Avon  
Warwickshire  
CV37 0DA

**Trustees**

J Fojtik  
C George  
L Mansfield  
N South

**Independent examiner**

Steven Brown BA FCA  
Pointon Young  
Chartered Accountants  
5 Mansell Street  
Stratford upon Avon  
Warwickshire  
CV37 6NR

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on      October 2025 and signed on its behalf by:

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J Fojtik - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CLOPTON COMMUNITY ACTION GROUP  
FOR THE YEAR ENDED 5TH MAY 2025**

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I report to the trustees on my examination of the financial statements of Clopton Community Action Group ('the charity') for the year ended 5th May 2025.

**Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

-----  
Steven Brown BA FCA  
Pointon Young  
Chartered Accountants  
5 Mansell Street  
Stratford upon Avon  
Warwickshire  
CV37 6NR

October 2025

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 5TH MAY 2025**

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		2,370	-	2,370	2,000
Investment income	2	17,138	-	17,138	15,242
<b>Incoming resources from charitable activities</b>					
<b>Total incoming resources</b>		19,508	-	19,508	17,242
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income		13,509	223	13,732	13,121
Activities for generating funds	3	-	-	-	-
<b>Charitable activities</b>					
Project expenditure		2,143	-	2,143	5,006
<b>Governance costs</b>		415	-	415	405
<b>Other resources expended</b>		-	-	-	-
<b>Total resources expended</b>		16,067	223	16,290	18,532
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		3,441	(223)	3,218	(1,290)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		17,059	10,228	27,287	28,577
<b>TOTAL FUNDS CARRIED FORWARD</b>		20,500	10,005	30,505	27,287

The notes form part of these financial statements

**STATEMENT OF FINANCIAL POSITION  
AT 5TH MAY 2025**

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	3,675	-	3,675	4,666
<b>CURRENT ASSETS</b>					
Debtors	7	2,475	-	2,475	1,302
Cash at bank		25,642	10,005	35,647	31,922
		<u>28,117</u>	<u>10,005</u>	<u>38,122</u>	<u>33,224</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(11,292)	-	(11,292)	(10,603)
		<u>16,825</u>	<u>10,005</u>	<u>26,830</u>	<u>22,621</u>
<b>NET CURRENT ASSETS</b>					
		<u>20,500</u>	<u>10,005</u>	<u>30,505</u>	<u>27,287</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>20,500</u>	<u>10,005</u>	<u>30,505</u>	<u>27,287</u>
<b>NET ASSETS</b>					
		<u>20,500</u>	<u>10,005</u>	<u>30,505</u>	<u>27,287</u>
<b>FUNDS</b>					
	9				
Unrestricted funds				20,500	17,059
Restricted funds				10,005	10,228
<b>TOTAL FUNDS</b>					
				<u>30,505</u>	<u>27,287</u>

The notes form part of these financial statements



**BALANCE SHEET - CONTINUED**  
**AT 5TH MAY 2025**

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For the year ending 5 May 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 10 October 2025 and are signed on behalf of the board by:

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J Fojtik -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5TH MAY 2025

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1. ACCOUNTING POLICIES

**Accounting convention**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2025	2024
	£	£
Rents received	17,138	15,242

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 5TH MAY 2025**

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**3. ACTIVITIES FOR GENERATING FUNDS**

	2025	2024
	£	£
Support costs	-	-
	<u>          </u>	<u>          </u>

**4. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2025	2024
	£	£
Depreciation – owned assets	991	978
	<u>          </u>	<u>          </u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 5th May 2025 nor for the year ended 5th May 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 5th May 2025 nor for the year ended 5th May 2024.

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 5TH MAY 2025**

**6. TANGIBLE FIXED ASSETS**

	Plant and machinery etc. £
<b>COST</b>	
At 6th May 2024	6,609
Additions	-
	<hr/>
At 5th May 2025	6,609
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<b>DEPRECIATION</b>	
At 6th May 2024	1,943
Charge for year	991
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At 5th May 2025	2,934
	<hr/>
<b>NET BOOK VALUE</b>	
At 5th May 2025	3,675
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At 5th May 2024	4,666
	<hr/> <hr/>

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Trade debtors	-	250
Other debtors	2,475	1,052
	<hr/>	<hr/>
	2,475	1,302

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Trade creditors	326	392
Other creditors	10,966	10,211
	<hr/>	<hr/>
	11,292	10,603

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 5TH MAY 2025**

**9. MOVEMENT IN FUNDS**

	At 6.5.24 £	Net movement in funds £	At 5.5.25 £
<b>Unrestricted funds</b>			
General fund	17,059	3,441	20,500
<b>Restricted funds</b>			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	(223)	1,937
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	4,488	-	4,488
	<u>10,228</u>	<u>(223)</u>	<u>10,005</u>
<b>TOTAL FUNDS</b>	<u><u>28,287</u></u>	<u><u>(223)</u></u>	<u><u>30,505</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	19,508	(16,067)	3,441
<b>Restricted funds</b>			
Digital Inclusion Project	-	(223)	(223)
<b>TOTAL FUNDS</b>	<u><u>19,508</u></u>	<u><u>(16,290)</u></u>	<u><u>3,218</u></u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 5TH MAY 2025**

**9. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 6.5.23 £	Net movement in funds £	At 5.5.24 £
<b>Unrestricted Funds</b>			
General fund	18,349	(1,290)	17,059
<b>Restricted Funds</b>			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	-	2,160
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	4,488	-	4,488
	<u>10,288</u>	<u>-</u>	<u>10,228</u>
<b>TOTAL FUNDS</b>	<u>28,577</u>	<u>(1,290)</u>	<u>27,287</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	17,242	(18,532)	(1,290)
<b>Restricted funds</b>			
	<u>17,242</u>	<u>(18,532)</u>	<u>(1,290)</u>
<b>TOTAL FUNDS</b>	<u>17,242</u>	<u>(18,532)</u>	<u>(1,290)</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 5TH MAY 2025**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.5.23	Net movement in funds	At 5.5.25
	£	£	£
<b>Unrestricted funds</b>			
General fund	18,349	2,151	20,500
<b>Restricted funds</b>			
ChangeX Project	1,271	-	1,271
Digital Inclusion Project	2,160	(223)	1,937
Stratford Town Trust	1,300	-	1,300
Orbit Group	1,009	-	1,009
Arts Fund	4,488	-	4,488
	10,228	(223)	10,005
<b>TOTAL FUNDS</b>	28,577	1,928	30,505

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	36,750	(34,599)	2,151
<b>Restricted funds</b>			
Digital Inclusion Project	-	(223)	(223)
<b>TOTAL FUNDS</b>	36,750	(34,822)	1,928

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 5TH MAY 2025**

	2025 £	2024 £
<b>INCOMING RESOURCES</b>		
<b>Investment income</b>		
Rents received	17,138	15,242
<b>Incoming resources from charitable activities</b>		
Grants	2,370	2,000
	<u>2,370</u>	<u>2,000</u>
<b>Total incoming resources</b>	<b>19,508</b>	<b>17,242</b>
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Rates and water	(129)	534
Insurance	940	832
Telephone and internet	223	450
Postage and stationery	95	79
Sundries	210	82
Property costs	11,179	10,166
Depreciation of tangible fixed assets	991	978
	<u>13,509</u>	<u>13,121</u>
<b>Charitable activities</b>		
Other project costs	2,143	5,006
<b>Governance costs</b>		
Accountancy	415	405
Legal fees	-	-
	<u>415</u>	<u>405</u>

This page does not form part of the statutory financial statements



DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 5TH MAY 2025

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	2025 £	2024 £
Total resources expended	16,067	18,532
Net (expenditure)/income	<u>3,441</u>	<u>(1,290)</u>

This page does not form part of the statutory financial statements