

Trustees' Annual Report 2020/2021

Reference and Administrative details of the Charity, its Trustees and Advisors

Name

Perivale Community Association

Charity Reg. No.

173176

Address

Horsenden Lane South, Perivale, Middlesex, UB6 7NP

Trustees

Mrs T Pullen, Mr P Taylor, Mr E Weston, Mr C Jones, **Mrs G Aston-Coe**, Mr Lear & Mr Stockley. These have stayed the same as the Association has not been able to have an A.G.M. due to Covid 19.

C.E.O.

Mrs T Smithers

Structure, Governance and Management

Charity constitution and organisational structure

Management Committee

Trustees appointment

Elected at Annual General Meeting of Representatives of the Association

Induction and Training of Trustees

At Management Committee Meetings and on-going

How the charity's decision-making processes operate

By decision making at the Management Committee meetings

Nature of governing document

Association's Constitution (adopted new CIO constitution on 28.04.17)

Affiliations**Related parties and subsidiaries**

London Borough of Ealing

Ealing Community Network

Ealing, Houslow Community Voluntary Services

Objectives and Activities

Objectives

The aim and objectives set by the charity, and the strategies and activities undertaken to achieve them

As set out in the Association's Constitution.

How the objectives set for the year relate to longer term strategies and objectives set by the charity.

Review of last year's activities and last year's accounts.

Activities

Should match the analysis of charitable activities in the SOFA

As per attached accounts.

Grant Making Policies

None

Significant use of volunteers

Management Committee Members and Officers of several groups.

Achievements and Performance

The achievements of the charity in the year

The Association has had a very turbulent year due to Covid-19. The Centre has been shut for long periods of the year due to Government instructions, so we have not had any rent from user groups during these periods. Shut 23.03.2020 - 07.09.2020, 05.11 - 03.12 and 21.12.2020 - into the next financial year. Thankfully we qualified for grants and furlough payments, which have helped with paying our full rent to London Borough of Ealing and any utility bills that have fallen within these periods. When the Centre has been open, the Staff have been on part furlough.

The Association has lost the following groups:

Pre-School, Ingenious Minds, Seva Care, Yoga and Therapy Sessions.

This has been a loss of £417.00 per week.

The Association are still waiting for the London Borough of Ealing to produce a new Lease. There are several major repairs that still have not been carried out.

A review of its performance against the objectives that have been set

A review of charitable activities undertaken

See attached Annual Report.

Details of fund raising performance

Due to Covid-19 the only fund raising that has been undertaken is the sale of Christmas wrapping paper and cards. Greetings cards, jams & pickles are sold during the year to help with the funds.

Cont/....

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Financial Review**A review of the financial position of the charity**

The Charity has not been able to conduct a normal year due to Covid-19.

A review of the financial position of its subsidiaries

None

A statement of the principal financial management policies adopted in the year

Hire of accommodation as set out in the Constitution and fundraising – not met due to Covid-19.

The charity's policy on reserves

It has been decided that The Association will endeavour to keep one year's worth of running costs along with redundancy money for three staff as a contingency fund.

Principal funding sources

Accommodation hire.

Plans for the future**The charity's plans for the future**

To fill any vacant time slots with new groups. To analyse the group rents and the loss of the groups mentioned above.

The aims and key objectives it has set for the future

To keep the Association solvent. Maintain the level of service we provide to members of the local community.

Updated August 2021

PERIVALE COMMUNITY ASSOCIATION
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER: 1173176
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

PERIVALE COMMUNITY ASSOCIATION

ADMINISTRATIVE DETAILS

| | |
|----------------------------|---|
| Registered Charity number: | 1173176 |
| Registered office: | Perivale Community Centre Horsenden Lane South Middlesex UB6 7NP |
| Independent Examiner: | Anne Harraghy PK Audit LLP 1 Parkshot Richmond TW9 2RD |
| Bankers: | Lloyds Bank plc. 1 Legg Street Chelmsford Essex CM1 1JS |

PERIVALE COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2021

The trustees present their annual report with the accounts of the Association for the year ended 31 March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trustees

The trustees who held office throughout the year were as follows:

| | |
|-----------------|-----------------------|
| Mrs T Pullen | (President) |
| Mr P Taylor | (Treasurer) |
| Mr E Weston | |
| Mr C Jones | |
| Mr B Bhasin | (Retired August 2020) |
| Mrs G Aston-Coe | (Chair) |
| Mr P Lear | (Vice-Chair) |
| Mr A Stockley | |

Trustees are appointed at the Association's A.G.M. by representatives from affiliated groups.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently

make judgments and estimates that are reasonable and prudent

state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

prepare the accounts on the going concern basis unless it is inappropriate to presume that the CIO will continue in operation.

PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for ensuring balanced programmes of activities are met, that the building is clean and that all Health and Safety practices are adhered to.

The C.E.O. was Mrs T Smithers.

Related Parties

Perivale Community Association (P.C.A.) interacts with the London Borough of Ealing (L.B.E.), Community Centre's Forum, Ealing Community Voluntary Service Council, Community Matters, Age Concern, Community Centres and affiliated groups.

OBJECTIVES AND ACTIVITIES

Objectives

Perivale Community Association 1173176 is a CIO charity which was registered on the 25th May 2017. The CIO took over the activities of the former unincorporated charity Perivale Community Association 1071347 on 1 June 2017.

The objects of the Association as set out in the constitution are as follows:

To be a benefit to the inhabitants of Perivale and the surrounding neighbourhood without distinction of sex, political, religious, race or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

To establish, or to secure the establishment of a Community Centre and to maintain and manage the same, whether alone or in co-operation with the local authority or other person or body in furtherance of these objects.

The Association shall be non-party in politics and non-sectarian in religion.

PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

Activities

The Charity has had a very turbulent year due to Covid-19. The Centre has been shut for long periods of the year due to Government instructions, so we have not had any rent from user groups during these periods. Shut 23.03.2020 — 07.09.2020, 05.11 03.12 and 21.12.2020 — into the next financial year. Thankfully we qualified for grants and furlough payments, which have helped with paying our full rent to London Borough of Ealing and any utility bills that have fallen within these periods. When the Centre has been open, the Staff have been on part furlough.

The Association has lost the following groups:

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FINANCIAL REVIEW

Financial Position

The Management Committee reviewed the accounts and declared the Association to be in a healthy financial position.

The principal funding source came from the hire of accommodation.

Reserves Policy

The Association's reserve policy is to build reserves to a sufficient level to ensure that day to day expenditure can be met, and that these levels will cover any major improvements or purchases the Association consider necessary. The management committee sets and reviews a budget for determining the level of reserves which it is appropriate to maintain in order to meet its needs effectively. The Association will endeavour to keep one year's worth of running costs and redundancy for three staff as a contingency fund.

PUBLIC BENEFIT REPORTING

The trustees confirm that they have paid due regard to the Charity Commissioners' guidance on public benefit in deciding what activities the charity should undertake.

PLANS FOR THE FUTURE

The charity intends to fill any remaining vacant time slots with new groups and this is very close to be completed. To analyse the group rents following the loss of L.B.E subsidy to see if an increase in rents will be appropriate.

The aims and key objectives it has set for the future are to keep the Association solvent, and maintain the level of service we provide to members of the local community.

PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

I present my report for the above period.

In accordance with Ealing Councils planned financial cut backs the local authority withdrew all subsidies previously paid by them. This meant that the charity became independent of the Council and therefore responsible for all financial outlay, including staff costs.

I am pleased to report that despite the extra burden the sterling work by the Manager, Mrs Tammy Smithers and her staff, Perivale Community Centre has fulfilled its financial commitments for 2020/21. This was augmented by a Christmas raffle and in-house fundraising which is on-going.

The Centre was shut for long periods of the year due to Government instructions.

The Management Committee thank Mrs Smithers, her staff and the people active in raising funds which have made the above possible.

Signed on behalf of the Trustees

.....
Mrs G Aston-Coe
Chair

Approved by the Trustees on.....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PERIVALE COMMUNITY ASSOCIATION ON THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

Charity no: 1173176

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2021 set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: -----

Date: -----

Anne Harraghy
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

PERIVALE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

| | | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> |
|---|-------|---|--|--------------|---|--|--------------|
| | Notes | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| INCOMING RESOURCES | | | | | | | |
| Incoming resources from generated funds | 2 | 84,883 | - | 84,883 | 2,231 | - | 2,231 |
| Investment income | 3 | 24 | 95 | 119 | 46 | 278 | 324 |
| Incoming resources from charitable activities | 4 | 17,017 | - | 17,017 | 102,733 | - | 102,733 |
| Total incoming resources | | 101,924 | 95 | 102,019 | 105,010 | 278 | 105,288 |

| | | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> |
|--|---|---|--|--------------|---|--|--------------|
| | | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| RESOURCES | | | | | | | |
| EXPENDED | | | | | | | |
| Resources expended on | 5 | | | | | | |
| charitable activities | | (90,420) | - | (90,420) | (93,422) | - | (93,422) |
| Governance costs | 6 | (3,425) | - | (3,425) | (2,680) | - | (2,680) |
| Total resources expended | | (93,845) | - | (93,845) | (96,102) | - | (96,102) |
| Net incoming resources | | 8,079 | 95 | 8,174 | 8,908 | 278 | 9,186 |
| Transfer to designated funds | | - | - | - | (279) | 279 | - |
| | | 8,079 | 95 | 8,174 | 8,629 | 557 | 9,186 |
| Funds brought forward 1 April 2020 | | 108,298 | 31,551 | 139,849 | 99,669 | 30,994 | 130,663 |
| Total funds carried forward as at 31 March 20221 | | 116,377 | 31,646 | 148,023 | 108,298 | 31,551 | 139,849 |

PERIVALE COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT 31 MARCH 2021

| | <u>Notes</u> | <u>2021</u> | <u>2020</u> |
|------------------------------------|--------------|-------------|-------------|
| | | £ | £ |
| CURRENT ASSETS | | | |
| Debtors | 7 | 4,277 | 2,474 |
| Cash at bank - general | | 119,848 | 115,187 |
| Cash on hand - general | | 75 | - |
| Cash at bank - designated | | 31,646 | 31,551 |
| | | <hr/> | <hr/> |
| | | 155,846 | 149,212 |
| CREDITORS | | | |
| Amount falling due within one year | 8 | (6,663) | (8,405) |
| | | <hr/> | <hr/> |
| | | 149,183 | 140,807 |
| GROUP FUNDS | 9 | (1,160) | (958) |
| | | <hr/> | <hr/> |
| | | 148,023 | 139,849 |
| | | <hr/> | <hr/> |
| FUNDS | | | |
| Unrestricted funds | | 116,377 | 108,298 |
| Designated Funds | 11 | 31,646 | 31,551 |
| | | <hr/> | <hr/> |
| | | 148,023 | 139,849 |
| | | <hr/> | <hr/> |

Signed, on behalf of the Committee

Approved by the Committee on.....

.....
G ASTON-COE
Chair

.....
P TAYLOR
Treasurer

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

a) Basis of accounting.

The accounts have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts have been prepared under the historical cost convention or transaction value unless otherwise stated in the relevant note to the accounts.

The Association operates from a building owned by London Borough of Ealing under a one year rolling lease. To date this been renewed annually. On this basis the accounts have been prepared on the going concern basis.

The Association constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Association is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c) Equipment

All items of furniture and equipment are written off to revenue in the year of purchase and disclosed as repairs and maintenance costs.

d) Donations

Donations and gifts are included in the accounts when receivable or received, whichever is the earlier.

e) Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements.

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

2. ACTIVITIES FOR GENERATING FUNDS

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|--------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | 2020 | 2020 |
| | £ | £ | £ | £ | £ | £ |
| Fundraising | 96 | - | 96 | 1,637 | - | 1,637 |
| Government CJRS grant | 42,841 | - | 42,841 | - | - | - |
| London Borough of Ealing grant | 41,946 | - | 41,946 | - | - | - |
| Sundry income | - | - | 0 | 594 | - | 594 |
| | 84,883 | - | 84,883 | 2,231 | - | 2,231 |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

3. INVESTMENT INCOME

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|---------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Bank interest | 24 | 95 | 119 | 46 | 278 | 324 |
| | 24 | 95 | 119 | 46 | 278 | 324 |

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|----------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Room hire and fees | 17,013 | - | 17,013 | 100,955 | - | 100,955 |
| Canteen receipts (less expenses) | 4 | - | 4 | 1,778 | - | 1,778 |
| | 17,017 | - | 17,017 | 102,733 | - | 102,733 |

PERIVALE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

5. RESOURCES EXPENDED ON CHARITABLE ACTIVITIES

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|--------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Caretaking/ Office | 70,915 | - | 70,915 | 69,314 | - | 69,314 |
| Rent | 3,540 | - | 3,540 | 3,541 | - | 3,541 |
| Cleaning | 11 | - | 11 | 81 | - | 81 |
| Water rates | 772 | - | 772 | 319 | - | 319 |
| Canteen | 25 | - | 25 | 397 | - | 397 |
| Light and heat | 9,306 | - | 9,306 | 13,254 | - | 13,254 |
| Insurance | 1,521 | - | 1,521 | 1,507 | - | 1,507 |
| Telephone | 1,197 | - | 1,197 | 1,955 | - | 1,955 |
| Printing, postage & stationery | 1,045 | - | 1,045 | 883 | - | 883 |
| Repairs and maintenance | 2,088 | - | 2,088 | 1,646 | - | 1,646 |
| Sundry expenses | - | - | 0 | 525 | - | 525 |
| | 90,420 | - | 90,420 | 93,422 | - | 93,422 |

PERIVALE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

6. GOVERNANCE COST

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|----------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2,020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Accountancy | 1,785 | - | 1,785 | 1,360 | - | 1,360 |
| Examiner's fee | 1,190 | - | 1,190 | 720 | - | 720 |
| Honorarium | 450 | - | 450 | 600 | - | 600 |
| | 3,425 | - | 3,425 | 2,680 | - | 2,680 |

7. DEBTORS

| | <u>2021</u> | <u>2020</u> |
|-------------|-------------|-------------|
| | £ | £ |
| Prepayments | — | — |
| | 4,277 | 2,474 |
| | 4,277 | 2,474 |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | <u>2021</u> | <u>2020</u> |
|------------------|-------------|-------------|
| | £ | £ |
| PAYE/NIC control | 3,125 | 3,362 |
| Accruals | 3,538 | 5,043 |
| | <hr/> | <hr/> |
| | 6,663 | 8,405 |
| | <hr/> | <hr/> |

9. GROUP FUNDS

| | <u>2021</u> | <u>2020</u> |
|--------------|-------------|-------------|
| | £ | £ |
| Friday Bingo | 27 | 27 |
| Bowls | 1,133 | 931 |
| | <hr/> | <hr/> |
| | 1,160 | 958 |
| | <hr/> | <hr/> |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

10. RELATED PARTY TRANSACTIONS

An honorarium of £600 per annum is paid to the Treasurer, in accordance with the constitution and in respect of the repayment of expenses. However, the Treasurer waived his right to one quarter's honorarium of £150 during the COVID-19 pandemic.

11. DESIGNATED FUNDS

The Trustees have designated the Association's fixed term deposit account as a reserve for costs which would be incurred in the event of closing down the charity.

12. FINANCIAL COMMITMENTS AND GUARANTEES

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the period end date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

PERIVALE COMMUNITY ASSOCIATION
CHARITABLE INCORPORATED ORGANISATION
REGISTERED CHARITY NUMBER: 1173176
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

PERIVALE COMMUNITY ASSOCIATION

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PERIVALE COMMUNITY ASSOCIATION

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YEAR ENDED 31 MARCH 2021

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PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

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PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

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The Charity has had a very turbulent year due to Covid-19. The Centre has been shut for long periods of the year due to Government instructions, so we have not had any rent from user groups during these periods. Shut 23.03.2020 — 07.09.2020, 05.11 03.12 and 21.12.2020 — into the next financial year. Thankfully we qualified for grants and furlough payments, which have helped with paying our full rent to London Borough of Ealing and any utility bills that have fallen within these periods. When the Centre has been open, the Staff have been on part furlough.

The Association has lost the following groups:

Pre-School, Ingenious Minds, Seva Care, Yoga and Therapy Sessions. This has been a loss of £417.00 per week. The Association are still waiting for the London Borough of Ealing to produce a new Lease. There are several major repairs that still have not been carried out.

FINANCIAL REVIEW

Financial Position

The Management Committee reviewed the accounts and declared the Association to be in a healthy financial position.

The principal funding source came from the hire of accommodation.

Reserves Policy

The Association's reserve policy is to build reserves to a sufficient level to ensure that day to day expenditure can be met, and that these levels will cover any major improvements or purchases the Association consider necessary. The management committee sets and reviews a budget for determining the level of reserves which it is appropriate to maintain in order to meet its needs effectively. The Association will endeavour to keep one year's worth of running costs and redundancy for three staff as a contingency fund.

PUBLIC BENEFIT REPORTING

The trustees confirm that they have paid due regard to the Charity Commissioners' guidance on public benefit in deciding what activities the charity should undertake.

PLANS FOR THE FUTURE

The charity intends to fill any remaining vacant time slots with new groups and this is very close to be completed. To analyse the group rents following the loss of L.B.E subsidy to see if an increase in rents will be appropriate.

The aims and key objectives it has set for the future are to keep the Association solvent, and maintain the level of service we provide to members of the local community.

PERIVALE COMMUNITY ASSOCIATION
REPORT OF THE TRUSTEES (CONTINUED)
YEAR ENDED 31 MARCH 2021

I present my report for the above period.

In accordance with Ealing Councils planned financial cut backs the local authority withdrew all subsidies previously paid by them. This meant that the charity became independent of the Council and therefore responsible for all financial outlay, including staff costs.

I am pleased to report that despite the extra burden the sterling work by the Manager, Mrs Tammy Smithers and her staff, Perivale Community Centre has fulfilled its financial commitments for 2020/21. This was augmented by a Christmas raffle and in-house fundraising which is on-going.

The Centre was shut for long periods of the year due to Government instructions.

The Management Committee thank Mrs Smithers, her staff and the people active in raising funds which have made the above possible.

Signed on behalf of the Trustees

.....
Mrs G Aston-Coe
Chair

Approved by the Trustees on.....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PERIVALE COMMUNITY ASSOCIATION ON THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

Charity no: 1173176

I report to the charity trustees on my examination of the accounts of the Association for the year ended 31 March 2021 set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011("the Act")

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: -----

Date: -----

Anne Harraghy
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

PERIVALE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

| | | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> | <u>Unrestricted</u> <u>General Funds</u> | <u>Unrestricted</u> <u>Designated</u> <u>Funds</u> | <u>Total</u> |
|---|-------|---|--|--------------|---|--|--------------|
| | Notes | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| INCOMING RESOURCES | | | | | | | |
| Incoming resources from generated funds | 2 | 84,883 | - | 84,883 | 2,231 | - | 2,231 |
| Investment income | 3 | 24 | 95 | 119 | 46 | 278 | 324 |
| Incoming resources from charitable activities | 4 | 17,017 | - | 17,017 | 102,733 | - | 102,733 |
| Total incoming resources | | 101,924 | 95 | 102,019 | 105,010 | 278 | 105,288 |

| | | <u>Unrestricted General Funds</u> | <u>Unrestricted Designated Funds</u> | <u>Total</u> | <u>Unrestricted General Funds</u> | <u>Unrestricted Designated Funds</u> | <u>Total</u> |
|--|---|---------------------------------------|--|--------------|---------------------------------------|--|--------------|
| | | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> | <u>£</u> |
| RESOURCES EXPENDED | | | | | | | |
| Resources expended on charitable activities | 5 | (90,420) | - | (90,420) | (93,422) | - | (93,422) |
| Governance costs | 6 | (3,425) | - | (3,425) | (2,680) | - | (2,680) |
| Total resources expended | | (93,845) | - | (93,845) | (96,102) | - | (96,102) |
| Net incoming resources | | 8,079 | 95 | 8,174 | 8,908 | 278 | 9,186 |
| Transfer to designated funds | | - | - | - | (279) | 279 | - |
| | | 8,079 | 95 | 8,174 | 8,629 | 557 | 9,186 |
| Funds brought forward 1 April 2020 | | 108,298 | 31,551 | 139,849 | 99,669 | 30,994 | 130,663 |
| Total funds carried forward as at 31 March 2021 | | 116,377 | 31,646 | 148,023 | 108,298 | 31,551 | 139,849 |

PERIVALE COMMUNITY ASSOCIATION

BALANCE SHEET
AS AT 31 MARCH 2021

| | <u>Notes</u> | <u>2021</u> | <u>2020</u> |
|------------------------------------|--------------|-------------|-------------|
| | | £ | £ |
| CURRENT ASSETS | | | |
| Debtors | 7 | 4,277 | 2,474 |
| Cash at bank - general | | 119,848 | 115,187 |
| Cash on hand - general | | 75 | - |
| Cash at bank - designated | | 31,646 | 31,551 |
| | | <hr/> | <hr/> |
| | | 155,846 | 149,212 |
| CREDITORS | | | |
| Amount falling due within one year | 8 | (6,663) | (8,405) |
| | | <hr/> | <hr/> |
| | | 149,183 | 140,807 |
| GROUP FUNDS | 9 | (1,160) | (958) |
| | | <hr/> | <hr/> |
| | | 148,023 | 139,849 |
| | | <hr/> | <hr/> |
| FUNDS | | | |
| Unrestricted funds | | 116,377 | 108,298 |
| Designated Funds | 11 | 31,646 | 31,551 |
| | | <hr/> | <hr/> |
| | | 148,023 | 139,849 |
| | | <hr/> | <hr/> |

Signed, on behalf of the Committee

Approved by the Committee on.....

.....
G ASTON-COE
Chair

.....
P TAYLOR
Treasurer

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

a) Basis of accounting.

The accounts have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The accounts have been prepared under the historical cost convention or transaction value unless otherwise stated in the relevant note to the accounts.

The Association operates from a building owned by London Borough of Ealing under a one year rolling lease. To date this been renewed annually. On this basis the accounts have been prepared on the going concern basis.

The Association constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the Association is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c) Equipment

All items of furniture and equipment are written off to revenue in the year of purchase and disclosed as repairs and maintenance costs.

d) Donations

Donations and gifts are included in the accounts when receivable or received, whichever is the earlier.

e) Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements.

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

2. ACTIVITIES FOR GENERATING FUNDS

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|--------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | 2020 | 2020 |
| | £ | £ | £ | £ | £ | £ |
| Fundraising | 96 | - | 96 | 1,637 | - | 1,637 |
| Government CJRS grant | 42,841 | - | 42,841 | - | - | - |
| London Borough of Ealing grant | 41,946 | - | 41,946 | - | - | - |
| Sundry income | - | - | 0 | 594 | - | 594 |
| | 84,883 | - | 84,883 | 2,231 | - | 2,231 |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

3. INVESTMENT INCOME

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|---------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Bank interest | 24 | 95 | 119 | 46 | 278 | 324 |
| | 24 | 95 | 119 | 46 | 278 | 324 |

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|----------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Room hire and fees | 17,013 | - | 17,013 | 100,955 | - | 100,955 |
| Canteen receipts (less expenses) | 4 | - | 4 | 1,778 | - | 1,778 |
| | 17,017 | - | 17,017 | 102,733 | - | 102,733 |

PERIVALE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

5. RESOURCES EXPENDED ON CHARITABLE ACTIVITIES

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|--------------------------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Caretaking/ Office | 70,915 | - | 70,915 | 69,314 | - | 69,314 |
| Rent | 3,540 | - | 3,540 | 3,541 | - | 3,541 |
| Cleaning | 11 | - | 11 | 81 | - | 81 |
| Water rates | 772 | - | 772 | 319 | - | 319 |
| Canteen | 25 | - | 25 | 397 | - | 397 |
| Light and heat | 9,306 | - | 9,306 | 13,254 | - | 13,254 |
| Insurance | 1,521 | - | 1,521 | 1,507 | - | 1,507 |
| Telephone | 1,197 | - | 1,197 | 1,955 | - | 1,955 |
| Printing, postage & stationery | 1,045 | - | 1,045 | 883 | - | 883 |
| Repairs and maintenance | 2,088 | - | 2,088 | 1,646 | - | 1,646 |
| Sundry expenses | - | - | 0 | 525 | - | 525 |
| | 90,420 | - | 90,420 | 93,422 | - | 93,422 |

PERIVALE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2021

6. GOVERNANCE COST

| | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> | <u>Unrestricted</u> | <u>Designated</u> | <u>Total</u> |
|----------------|---------------------|-------------------|--------------|---------------------|-------------------|--------------|
| | <u>2021</u> | <u>2021</u> | <u>2021</u> | <u>2020</u> | <u>2,020</u> | <u>2020</u> |
| | £ | £ | £ | £ | £ | £ |
| Accountancy | 1,785 | - | 1,785 | 1,360 | - | 1,360 |
| Examiner's fee | 1,190 | - | 1,190 | 720 | - | 720 |
| Honorarium | 450 | - | 450 | 600 | - | 600 |
| | 3,425 | - | 3,425 | 2,680 | - | 2,680 |

7. DEBTORS

| | <u>2021</u> | <u>2020</u> |
|-------------|-------------|-------------|
| | £ | £ |
| Prepayments | — | — |
| | 4,277 | 2,474 |
| | 4,277 | 2,474 |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | <u>2021</u> | <u>2020</u> |
|------------------|-------------|-------------|
| | £ | £ |
| PAYE/NIC control | 3,125 | 3,362 |
| Accruals | 3,538 | 5,043 |
| | <hr/> | <hr/> |
| | 6,663 | 8,405 |
| | <hr/> | <hr/> |

9. GROUP FUNDS

| | <u>2021</u> | <u>2020</u> |
|--------------|-------------|-------------|
| | £ | £ |
| Friday Bingo | 27 | 27 |
| Bowls | 1,133 | 931 |
| | <hr/> | <hr/> |
| | 1,160 | 958 |
| | <hr/> | <hr/> |

PERIVALE COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

10. RELATED PARTY TRANSACTIONS

An honorarium of £600 per annum is paid to the Treasurer, in accordance with the constitution and in respect of the repayment of expenses. However, the Treasurer waived his right to one quarter's honorarium of £150 during the COVID-19 pandemic.

11. DESIGNATED FUNDS

The Trustees have designated the Association's fixed term deposit account as a reserve for costs which would be incurred in the event of closing down the charity.

12. FINANCIAL COMMITMENTS AND GUARANTEES

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the period end date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.