ADOPT A POTTER LIMITED

England & Wales · Charity number 1173174

Details

Status	Registered
Legal form	Charitable company
Company number	10579527
Registered	2017-05-25
Register	View on the Charity Commission register

Contact

Address	Maze Hill Pottery The Old Ticket Office Woodlands Park Road London SE10 9XE
Phone	07973419128
Email	mail.adoptapotter@gmail.com

Activities

Objects: THE CHARITY'S OBJECTS ('OBJECTS') ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:(I) ADVANCING THE EDUCATION OF STUDENT CERAMICISTS AT CLAY COLLEGE, STOKE BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR CERAMICS EDUCATION AT THAT COLLEGE. (II) PROVIDING SUPPORT TO ENABLE CERAMICISTS TO KEEP UP TRAINING APPRENTICESHIPS WITH EXPERIENCED POTTERS, THEREBY TO FURNISH THE APPRENTICE WITH PRACTICAL EXPERIENCE AND TRAINING. (III) TO DEVELOP THE PRACTICAL SKILLS, CREATIVE DIRECTION AND VISION OF THE APPRENTICE CERAMICISTS THROUGH MENTORING AND DIRECTION FROM THE EXPERIENCED POTTERS.(IV) THEREBY FIT THE APPRENTICE POTTERS TO PRACTICE AS CERAMICISTS AND CONTRIBUTE TO THE CONTINUED GROWTH AND DEVELOPMENT OF CERAMIC ART.(V) DEVELOP THE PUBLIC APPRECIATION OF THE CERAMIC ARTS TROUGH EXPOSURE TO THE WORK OF THE APRENTICE POTTERS AND THROUGH PUBLIC COURSES TO BE HELD AT CLAY COLLEGE, STOKE ON TRENT.

Activities: Advancing the education of student ceramicist at Clay College, Stoke, by providing and assisting in the provision of facilities for ceramics education at that college.Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training. Increase public awareness of Studio Ceramics

Classification

- **How:** Makes Grants To Individuals, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£253,210	£293,606	-	-
2024-06-30	£246,284	£245,611	-	-
2023-06-30	£226,668	£185,343	-	-
2022-06-30	£180,346	£196,045	-	-
2021-06-30	£190,745	£164,644	-	-

Trustees

Name	Role	Appointed
Lisa Jean Hammond	Chair	2017-01-24
Allen Rod Mearing		2025-02-25
Darren Lee Ellis		2018-02-07
Elaine Jill Wells		2020-01-11
JOANNA SEATON		2017-01-24
Julian Miller		2025-02-25
lesley cartmell		2017-01-24

ADOPT A POTTER LIMITED

England & Wales - Charity number 1173174

Accounts

Digitally Signed Document

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Document Details

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Signature Details

Name:	Lesley Cartmell
Email:	ljcartmell@gmail.com
Date & Time:	24/02/2026 10:43:38 AM (GMT)
IP Address:	213.123.233.223
Signing Statement:	Lesley Cartmell confirms that the information is correct and complete to the best of their knowledge and belief.

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REGISTERED COMPANY NUMBER: 10579527 (England and Wales)
REGISTERED CHARITY NUMBER: 1173174

Trustees' Report and

Unaudited Financial Statements

for the Year Ended 30 June 2025

for

Adopt A Potter Limited

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Contents of the Financial Statements
for the Year Ended 30 June 2025

Trustees' Report
for the Year Ended 30 June 2025

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to all charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015)

Adopt a Potter Limited was established to take over from Adopt a Potter Charitable Trust. The two companies ran parallel from 1 July 2017. Adopt a Potter Charitable Trust was closed on 30 June 2019 and its assets merged into Adopt a Potter Limited on that day.

OBJECTIVES AND ACTIVITIES
Objectives and aims
The objectives of Adopt a Potter Limited are as follows:

(i) Advancing the education of student ceramicists at Clay College, Stoke-on Trent, by providing and assisting in the provision of facilities for ceramics education at that college.

(ii) Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training.

(iii) To develop the practical skills, creative direction and vision of the apprentice ceramicists through mentoring and direction from the experienced potters.

(iv) Thereby fit the apprentice potters to be proactive as ceramicists and contribute to the continued growth and development of the ceramic art.

(v) Develop the public appreciation of the ceramic arts through exposure to the work of the apprentice potters and through public courses to be held at Clay College, Stoke-on-Trent.

STRATEGIC REPORT
Achievements and performance
Charitable activities
The financial year started very well with the graduation of the third cohort of full-time students. Very successful Diploma Shows were held in both Stoke-on Trent and London. The high quality and wide range of work was a testament to the hard work of the students as well as to the depth and breadth of the course. All of these (now former) students are now working as ceramicists.

A new college manager started in August, and we welcomed the fourth cohort of full-time students in September. They all settled in quickly and had made excellent progress by the end of their first year.

Over the year Adopt A Potter sponsored three apprentices with different potters. The one who started in January '24 completed her year and another started in February. In addition, there was a third apprentice who began her year in October '24.

Financial review
Financial position
Net income for the year showed a deficit of £40,396 (2024 surplus: £673). This represented income of £253,210 (2024: £246,284) and expenditure of £293,606 (2024: £245,611).

Income from courses and classes was down £22,000 but donation income was up £9,000, and gallery sales were up £20,000 due to the biennial diploma show.

Increased expenditure came about from increased materials costs, increased tutor costs, and the introduction of a gallery manager into the college. Student commission was also a cost this year, again due to the diploma show.

Student trips costs were down as there was no trip to Japan this year. That is also biennial, since the student courses are two years in length.

The next Japan trip will be funded by an extremely kind donation of £30,000 received this year, which is shown in the restricted College Trips fund.

At the end of the period the bursary account contained £109,980 (2024: £127,980). £28,000 was paid out in bursaries but this was partly offset by £10,000 of very generous donations to the scheme.

Trustees' Report
for the Year Ended 30 June 2025

STRATEGIC REPORT

Future plans

With the current cohort of students at the start of their two-year Diploma we are looking forward to seeing their development as potters.

We expect to see growth in the offering of masterclasses and evening classes to the public and have a range of exhibitions planned for the gallery. All of which help to spread ceramics to a wider audience.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are chosen for the skills they bring to the Board. Three are potters who make their living from ceramics and they have extensive experience in teaching ceramics. The other Trustees bring specific business skills to the group, from law, finance, publishing and high-level corporate management.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

10579527 (England and Wales)

Registered Charity number

1173174

Registered office

Maze Hill Pottery
The Old Ticket Office
Woodlands Park Road
London
SE10 9XE

Trustees

Lisa Hammond Director
Julian Miller (appointed 1.3.25)
Joanna Seaton Director
Lesley Cartmell Director
Darren Lee Ellis Director
Elaine Jill Wells Director
Allen Rod Mearing Director (appointed 28.2.25)

Independent Examiner

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 20 February 2026 and signed on the board's behalf by:

Lisa Hammond - Trustee

Independent examiner's report to the trustees of Adopt A Potter Limited ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2025.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R L Thompson BA (Hons) FCA

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

20 February 2026

Adopt A Potter Limited

Statement of Financial Activities
for the Year Ended 30 June 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	15,620	30,000	45,620	36,342
Charitable activities	5				
Education		129,812	28,000	157,812	179,929
Other trading activities	3	45,205	-	45,205	25,369
Investment income	4	4,573	-	4,573	4,644
Total		195,210	58,000	253,210	246,284
EXPENDITURE ON					
Charitable activities					
General		197,774	-	197,774	186,562
Education		15,399	28,000	43,399	42,603
Other trading activities		52,433	-	52,433	16,446
Total		265,606	28,000	293,606	245,611
NET INCOME/(EXPENDITURE)		(70,396)	30,000	(40,396)	673
RECONCILIATION OF FUNDS					
Total funds brought forward		236,183	-	236,183	235,955
TOTAL FUNDS CARRIED FORWARD		165,787	30,000	195,787	236,628

The notes form part of these financial statements

Adopt A Potter Limited (Registered number: 10579527)

Balance Sheet
30 June 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
CURRENT ASSETS					
Debtors	9	827	2,450	3,277	3,674
Cash at bank and in hand		191,124	137,530	328,654	369,648
		191,951	139,980	331,931	373,322
CREDITORS					
Amounts falling due within one year	10	(26,164)	-	(26,164)	(8,714)
NET CURRENT ASSETS		165,787	139,980	305,767	364,608
TOTAL ASSETS LESS CURRENT LIABILITIES		165,787	139,980	305,767	364,608
CREDITORS					
Amounts falling due after more than one year	11	-	(109,980)	(109,980)	(127,980)
NET ASSETS		165,787	30,000	195,787	236,628
FUNDS	12				
Unrestricted funds				165,787	236,628
Restricted funds				30,000	-
TOTAL FUNDS				195,787	236,628

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for
(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 February 2026 and were signed on its behalf by:

Lisa Hammond - Trustee

Lesley Cartmell - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Sources of income are recognised and classified in the notes to the accounts.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable and other related activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	41,145	18,303
Gift aid receipts from HMRC	4,475	18,039
	45,620	36,342

continued...

3. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Gallery sales	45,205	24,756
Other income	-	200
Kiln hire	-	413
	45,205	25,369

4. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	4,573	4,644

5. INCOME FROM CHARITABLE ACTIVITIES

		2025	2024
	Activity	£	£
Full time students	Education	124,662	129,500
Evening classes	Education	21,225	21,690
Masterclasses	Education	11,925	28,739
		157,812	179,929

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2025 nor for the year ended 30 June 2024.

Trustees' expenses

The charity trustees were not paid or received any other benefits from employment.

The charity issued reimbursements totalling £1,114 during the year to 2 of the 5 trustees.

	Travel	Accomodation
	£	£
J. Seaton		62
L. Hammond	781	271

7. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	112,951	95,296
Social security costs	4,924	1,055
Other pension costs	1,528	2,016
	119,403	98,367

The average monthly number of employees during the year was as follows:

	2025	2024
Administration	2	1
Charitable activities	2	3
	4	4

No employees received emoluments in excess of £60,000.

continued...

8. 2024 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	36,342	-	36,342
Charitable activities			
Education	215,129	(35,200)	179,929
Other trading activities	25,369	-	25,369
Investment income	4,644	-	4,644
Total	281,484	(35,200)	246,284
EXPENDITURE ON			
Charitable activities			
General	186,562	-	186,562
Education	42,603	-	42,603
Other trading activities	16,446	-	16,446
Total	245,611	-	245,611
NET INCOME/(EXPENDITURE)	35,873	(35,200)	673
RECONCILIATION OF FUNDS			
Total funds brought forward	200,755	35,200	235,955
TOTAL FUNDS CARRIED FORWARD	236,628	-	236,628

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	188	3,054
Prepayments	3,089	620
	3,277	3,674

continued...

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	8,920	2,168
Social security and other taxes	2,000	1,556
Other creditors	340	-
Accruals and deferred income	14,904	4,990
	26,164	8,714

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025	2024
	£	£
Deferred bursary income	109,980	127,980

12. MOVEMENT IN FUNDS

	At 1.7.24	Net movement in funds	At 30.6.25
	£	£	£
Unrestricted funds			
General fund	236,183	(70,396)	165,787
Restricted funds			
College trips fund	-	30,000	30,000
TOTAL FUNDS	236,183	(40,396)	195,787

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	195,210	(265,606)	(70,396)
Restricted funds			
Bursary	28,000	(28,000)	-
College trips fund	30,000	-	30,000
	58,000	(28,000)	30,000
TOTAL FUNDS	253,210	(293,606)	(40,396)

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.23 £	Net movement in funds £	At 30.6.24 £
Unrestricted funds			
General fund	200,755	35,873	236,628
Restricted funds			
Bursary	35,200	(35,200)	-
TOTAL FUNDS	235,955	673	236,628

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	281,484	(245,611)	35,873
Restricted funds			
Bursary	(35,200)	-	(35,200)
TOTAL FUNDS	246,284	(245,611)	673

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.23 £	Net movement in funds £	At 30.6.25 £
Unrestricted funds			
General fund	200,755	(34,523)	166,232
Restricted funds			
Bursary	35,200	(35,200)	-
College trips fund	-	30,000	30,000
	35,200	(5,200)	30,000
TOTAL FUNDS	235,955	(39,723)	196,232

continued...

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	476,694	(511,217)	(34,523)
Restricted funds			
Bursary	(7,200)	(28,000)	(35,200)
College trips fund	30,000	-	30,000
	22,800	(28,000)	(5,200)
TOTAL FUNDS	499,494	(539,217)	(39,723)

The bursary fund exists to provide financial assistance in paying full time college fees for those students who are in need. The revenue is recognised in the academic year of the student. Costs associated to the student are covered by the bursary up to, but not exceeding, the declared amount.

The company holds deferred income in respect of students fees in future years.

The college trips fund exists to provide educational excursions for the students.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2025.

ADOPT A POTTER LIMITED

England & Wales - Charity number 1173174

Accounts

REGISTERED COMPANY NUMBER: 10579527 (England and Wales)
REGISTERED CHARITY NUMBER: 1173174

Trustees' Report and

Unaudited Financial Statements

for the Year Ended 30 June 2024

for

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Adopt A Potter Limited

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OBJECTIVES AND ACTIVITIES
Objectives and aims
The objectives of Adopt a Potter Limited are as follows:

(i) Advancing the education of student ceramicists at Clay College, Stoke-on Trent, by providing and assisting in the provision of facilities for ceramics education at that college.

(ii) Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training.

(iii) To develop the practical skills, creative direction and vision of the apprentice ceramicists through mentoring and direction from the experienced potters.

(iv) Thereby fit the apprentice potters to be proactive as ceramicists and contribute to the continued growth and development of the ceramic art.

(v) Develop the public appreciation of the ceramic arts through exposure to the work of the apprentice potters and through public courses to be held at Clay College, Stoke-on-Trent.

STRATEGIC REPORT
Achievement and performance
Charitable activities
The College ran very smoothly over the year. The new college manager started in in the beginning of July and worked for a year to see the current cohort of students through their final year. A study trip to Japan in late February and early March proved to be a huge success. Students stayed in the pottery town of Mashiko where they met with several renowned Japanese studio potters and explored their work and studios. This was followed by a few days in Tokyo where they visited museums and ceramics exhibitions.

Students spent the summer term working toward their final projects and preparing for their graduation show. The high standard of the work produced is a testament to their hard work and individuality.

Over the financial year there were two Adopt a a Potter apprentices. The one who began their tenure last year in April continued their year and another started in January. For three months two apprentices (with different host potters) were funded.

Financial review
Financial position
Net income for the year showed a surplus of £673 (2023: £41,325). This represented income of £246,284 (2023: £226,668) and expenditure of £245,611 (2023: £185,343). Higher costs of gas and electricity as well as a return to being fully staffed all contributed to the greater level of underlying expenses as did the trip to Japan.

At the end of the period the bursary account contained £127,980 (2023: £135,180). This is a decrease of just over £7,000 over the year. £35,200 was paid out in bursaries but this was largely offset by some very generous donations to the scheme.

STRATEGIC REPORT

Future plans

The current cohort of students finished their diploma at the end of July and held their graduation show in both London and Stoke on Trent. A new intake of 14 student will begin the course in September.

In addition, we have an exciting schedule of exhibitions planned for gallery over the year and have a new gallery manager who will curate them.

We also have a new College manager starting in August. We are looking to expand our range of tutors for the diploma to offer greater variety to the students.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are chosen for the skills they bring to the Board. Three are potters who make their living from ceramics and they have extensive experience in teaching ceramics. The other Trustees bring specific business skills to the group, from law, finance, publishing and high-level corporate management.

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Lisa Hammond Director
Joanna Seaton Director
Lesley Cartmell Director
Darren Lee Ellis Director
Karen Ann Bunting Director (resigned 1.12.23)
Elaine Jill Wells Director

Independent Examiner

Thompson Wright Limited
Chartered Accountants
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Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Trustees' Report
for the Year Ended 30 June 2024

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Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 20 January 2025 and signed on the board's behalf by:

Lisa Hammond - Trustee

Independent examiner's report to the trustees of Adopt A Potter Limited ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2024.

Responsibilities and basis of report
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Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R L Thompson BA (Hons) FCA

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

20 January 2025

Statement of Financial Activities
for the Year Ended 30 June 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	36,342	-	36,342	13,223
Charitable activities	5				
Education		215,129	(35,200)	179,929	183,542
Other trading activities	3	25,369	-	25,369	27,854
Investment income	4	4,644	-	4,644	2,049
Total		281,484	(35,200)	246,284	226,668
EXPENDITURE ON					
Charitable activities					
General		199,103	-	199,103	121,938
Education		30,062	-	30,062	26,617
Other trading activities		16,446	-	16,446	36,788
Total		245,611	-	245,611	185,343
NET INCOME/(EXPENDITURE)		35,873	(35,200)	673	41,325
RECONCILIATION OF FUNDS					
Total funds brought forward		200,755	35,200	235,955	194,630
TOTAL FUNDS CARRIED FORWARD		236,628	-	236,628	235,955

The notes form part of these financial statements

Balance Sheet
30 June 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	9	3,674	-	3,674	1,599
Cash at bank and in hand		241,668	127,980	369,648	377,497
		245,342	127,980	373,322	379,096
CREDITORS					
Amounts falling due within one year	10	(8,714)	-	(8,714)	(7,961)
NET CURRENT ASSETS		236,628	127,980	364,608	371,135
TOTAL ASSETS LESS CURRENT LIABILITIES		236,628	127,980	364,608	371,135
CREDITORS					
Amounts falling due after more than one year	11	-	(127,980)	(127,980)	(135,180)
NET ASSETS		236,628	-	236,628	235,955
FUNDS	12				
Unrestricted funds				236,628	200,755
Restricted funds				-	35,200
TOTAL FUNDS				236,628	235,955

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

Balance Sheet - continued
30 June 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 January 2025 and were signed on its behalf by:

Lisa Hammond - Trustee

Lesley Cartmell - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Sources of income are recognised and classified in the notes to the accounts.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation
The charity is exempt from corporation tax on its charitable and other related activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	18,303	13,223
Gift aid receipts from HMRC	18,039	-
	36,342	13,223

continued...

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Gallery sales	24,756	27,084
Other income	200	200
Kiln hire	413	570
	25,369	27,854

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	4,644	2,049

5. INCOME FROM CHARITABLE ACTIVITIES

		2024	2023
	Activity	£	£
Full time students	Education	129,500	130,471
Evening classes	Education	21,690	27,440
Masterclasses	Education	28,739	25,631
		179,929	183,542

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2024 nor for the year ended 30 June 2023.

Trustees' expenses

The charity trustees were not paid or received any other benefits from employment.

The charity issued reimbursements totalling £1,570 during the year to 2 of the 5 trustees.

	Travel	Accomodation
	£	£
J. Seaton	39	215
L. Hammond	222	1,094

7. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	95,296	65,973
Social security costs	1,055	(1,005)
Other pension costs	2,016	1,248
	98,367	66,216

The average monthly number of employees during the year was as follows:

	2024	2023
Administration	1	2
Charitable activities	3	2
	4	4

continued...

7. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

8. 2023 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,223	-	13,223
Charitable activities			
Education	148,342	35,200	183,542
Other trading activities	27,854	-	27,854
Investment income	2,049	-	2,049
Total	191,468	35,200	226,668
EXPENDITURE ON			
Charitable activities			
General	121,938	-	121,938
Education	26,617	-	26,617
Other trading activities	36,788	-	36,788
Total	185,343	-	185,343
NET INCOME	6,125	35,200	41,325
RECONCILIATION OF FUNDS			
Total funds brought forward	194,630	-	194,630
TOTAL FUNDS CARRIED FORWARD	200,755	35,200	235,955

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	3,054	850
Prepayments	620	749
	3,674	1,599

continued...

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	2,168	4,823
Social security and other taxes	1,556	625
Accruals and deferred income	4,990	2,513
	8,714	7,961

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Deferred bursary income	127,980	135,180

12. MOVEMENT IN FUNDS

	At 1.7.23	Net movement in funds	At 30.6.24
	£	£	£
Unrestricted funds			
General fund	200,755	35,873	236,628
Restricted funds			
Bursary	35,200	(35,200)	-
TOTAL FUNDS	235,955	673	236,628

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	281,484	(245,611)	35,873
Restricted funds			
Bursary	(35,200)	-	(35,200)
TOTAL FUNDS	246,284	(245,611)	673

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.22 £	Net movement in funds £	At 30.6.23 £
Unrestricted funds			
General fund	194,630	6,125	200,755
Restricted funds			
Bursary	-	35,200	35,200
TOTAL FUNDS	194,630	41,325	235,955

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	191,468	(185,343)	6,125
Restricted funds			
Bursary	35,200	-	35,200
TOTAL FUNDS	226,668	(185,343)	41,325

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.22 £	Net movement in funds £	At 30.6.24 £
Unrestricted funds			
General fund	194,630	41,998	236,628
TOTAL FUNDS	194,630	41,998	236,628

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	472,952	(430,954)	41,998
TOTAL FUNDS	472,952	(430,954)	41,998

continued...

12. MOVEMENT IN FUNDS - continued

The bursary fund exists to provide financial assistance in paying full time college fees for those students who are in need. The revenue is recognised in the academic year of the student. Costs associated to the student are covered by the bursary up to, but not exceeding, the declared amount.

The company holds deferred income in respect of students fees in future years.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2024.

Detailed Statement of Financial Activities
for the Year Ended 30 June 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	18,303	13,223
Gift aid receipts from HMRC	18,039	-
	36,342	13,223
Other trading activities		
Gallery sales	24,756	27,084
Other income	200	200
Kiln hire	413	570
	25,369	27,854
Investment income		
Deposit account interest	4,644	2,049
Charitable activities		
Full time students	129,500	130,471
Evening classes	21,690	27,440
Masterclasses	28,739	25,631
	179,929	183,542
Total incoming resources	246,284	226,668
EXPENDITURE		
Charitable activities		
Wages	52,096	36,087
Social security	429	(613)
Pensions	972	724
Evening class tutors	7,497	6,611
Additional tutors	16,926	9,830
Masterclass tutors	5,639	7,309
Studio tools & equipment	1,826	4,948
Studio materials	8,078	10,606
Apprentice payments	7,000	1,500
	100,463	77,002
Other trading activities		
Wages	742	12,744
Social security	-	(329)
Pensions	-	273
Salaries part time	9,481	14,931
Gallery expenses	6,223	9,169
	16,446	36,788

This page does not form part of the statutory financial statements

Detailed Statement of Financial Activities
for the Year Ended 30 June 2024

	2024	2023
	£	£
Support costs		
Management		
Wages	42,458	17,142
Social security	626	(63)
Pensions	1,044	251
Cleaning, security & caretaking	3,459	4,233
Service charge	5,141	5,021
Rent	18,000	18,000
Rates	938	1,305
Insurance	1,989	2,326
Utilities	10,920	5,637
Telephone & internet	273	225
Office supplies	674	941
Website	842	584
Advertising & marketing	2,636	739
IT software and consumables	84	402
Repairs & replacements	5,286	1,833
Office equipment	520	162
Trustee expenses	1,570	793
Postage, freight & courier	500	1,058
Packaging	365	202
General expenses	6,878	2,638
Travel - national	2,187	824
Travel - international	12,541	-
Catering	1,572	556
	120,503	64,809
Finance		
IZettle fees	103	464
Bank fees	1,088	1,170
	1,191	1,634
Governance costs		
Accountancy and legal fees	7,008	5,110
Total resources expended	245,611	185,343
Net income	673	41,325

ADOPT A POTTER LIMITED

England & Wales - Charity number 1173174

Accounts

REGISTERED COMPANY NUMBER: 10579527 (England and Wales)
REGISTERED CHARITY NUMBER: 1173174

Trustees' Report and

Unaudited Financial Statements

for the Year Ended 30 June 2023

for

Adopt A Potter Limited

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Adopt A Potter Limited

Contents of the Financial Statements
for the Year Ended 30 June 2023

Adopt A Potter Limited

Trustees' Report
for the Year Ended 30 June 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to all charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015)

Adopt a Potter Limited was established to take over from Adopt a Potter Charitable Trust. The two companies ran parallel from 1 July 2017. Adopt a Potter Charitable Trust was closed on 30 June 2019 and its assets merged into Adopt a Potter Limited on that day.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of Adopt a Potter Limited are as follows:

(i) Advancing the education of student ceramicists at Clay College, Stoke-on Trent, by providing and assisting in the provision of facilities for ceramics education at that college.

(ii) Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training.

(iii) To develop the practical skills, creative direction and vision of the apprentice ceramicists through mentoring and direction from the experienced potters.

(iv) Thereby fit the apprentice potters to be proactive as ceramicists and contribute to the continued growth and development of the ceramic art.

(v) Develop the public appreciation of the ceramic arts through exposure to the work of the apprentice potters and through public courses to be held at Clay College, Stoke-on-Trent.

STRATEGIC REPORT

Achievement and performance

Charitable activities

The third cohort of 14 Clay College students started their diploma course in September '22. They settled in quickly and have made good progress during their first year. After almost a year without full time students following the COVID disruption, it was good to have the College being used full time again.

Seven of the current intake of Diploma students received bursary funding to varying degrees. It is important to the trustees that lack of funds should not prevent any student from completing the course. This cohort have had their ability to build up savings, prior to the course, impacted by the COVID lockdown and so demand for financial support was higher than in previous years.

Two major staff resignations in early 2023, from the College manager and the Gallery Assistant, did cause some disruption to day to day activities but the three part time staff, the trustees and some temporary gallery assistants all managed to keep things running for the interim period until the new College Manager started in July '23.

The current Adopt a Potter funded apprentice began their tenure in April. This was a bit later than anticipated but it is hoped that the programme with return to normal with the next one beginning in early '24.

Financial review

Financial position

Net income for the year showed a surplus of £41,325 (2022: loss of £15,699). This represented income of £226,668 (2022: £180,346) and expenditure of £185,343 (2022: £196,045). The return of full time students' fees more than offset the fall in masterclass income from the previous year. Gallery sales were £27,084 against £59,079. The higher figure for 2022 was because of sales from the Diploma show from the previous cohort of students which took place in December '21. Wages were slightly lower following the departure of 2 permanent staff.

At the end of the period the bursary account contained £135,180 (2022: £100,380). This is an increase of almost £35,000 over the year. £35,200 was paid out in bursaries to students but this was more than compensated for by some very generous donations to the scheme.

The Charity's balance sheet remains strong. It is still the ambition of the Charity to buy a building to house the College.

Adopt A Potter Limited

Trustees' Report
for the Year Ended 30 June 2023

STRATEGIC REPORT
Future plans
The current cohort of students have one more year to complete their diploma. They have made excellent progress in their first year. Their final year will include a business module as well as another year of studio ceramics. This should give them the necessary skills to establish their own ceramics business upon graduation. In addition, we are hoping to fit in a weeklong study trip to Japan to give them insight into the world of Japanese ceramics. This will be funded in part by the students and by the sale of 'College Range', standard ware made by the students as part of their weekly practice to improve their repetition throwing.

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing document
The Charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees
Trustees are chosen for the skills they bring to the Board. Three are potters who make their living from ceramics and they have extensive experience in teaching ceramics. The other Trustees bring specific business skills to the group, from law, finance, publishing and high-level corporate management.

REFERENCE AND ADMINISTRATIVE DETAILS
Registered Company number
10579527 (England and Wales)

Registered Charity number
1173174

Registered office
Maze Hill Pottery
The Old Ticket Office
Woodlands Park Road
London
SE10 9XE

Trustees
Lisa Hammond Director
Joanna Seaton Director
Lesley Cartmell Director
Darren Lee Ellis Director
Karen Ann Bunting Director (resigned 1.12.23)
Elaine Jill Wells Director

Independent Examiner
Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Adopt A Potter Limited

Trustees' Report
for the Year Ended 30 June 2023

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 19 March 2024 and signed on the board's behalf by:

Lisa Hammond - Trustee

Independent Examiner's Report to the Trustees of
Adopt A Potter Limited

Independent examiner's report to the trustees of Adopt A Potter Limited ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2023.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R L Thompson BA (Hons) FCA

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

19 March 2024

Adopt A Potter Limited

Statement of Financial Activities
for the Year Ended 30 June 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	13,223	-	13,223	11,904
Charitable activities	5				
Education		148,342	35,200	183,542	106,648
Other trading activities	3	27,854	-	27,854	61,490
Investment income	4	2,049	-	2,049	304
Total		191,468	35,200	226,668	180,346
EXPENDITURE ON					
Charitable activities					
General		121,938	-	121,938	52,093
Education		26,617	-	26,617	101,120
Other trading activities		36,788	-	36,788	42,832
Total		185,343	-	185,343	196,045
NET INCOME/(EXPENDITURE)		6,125	35,200	41,325	(15,699)
RECONCILIATION OF FUNDS					
Total funds brought forward		194,630	-	194,630	210,329
TOTAL FUNDS CARRIED FORWARD		200,755	35,200	235,955	194,630

The notes form part of these financial statements

Adopt A Potter Limited

Balance Sheet
30 June 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
CURRENT ASSETS					
Debtors	9	1,599	-	1,599	2,380
Cash at bank and in hand		207,117	170,380	377,497	306,816
		208,716	170,380	379,096	309,196
CREDITORS					
Amounts falling due within one year	10	(7,961)	-	(7,961)	(48,186)
NET CURRENT ASSETS		200,755	170,380	371,135	261,010
TOTAL ASSETS LESS CURRENT LIABILITIES		200,755	170,380	371,135	261,010
CREDITORS					
Amounts falling due after more than one year	11	-	(135,180)	(135,180)	(66,380)
NET ASSETS		200,755	35,200	235,955	194,630
FUNDS	12				
Unrestricted funds				200,755	194,630
Restricted funds				35,200	-
TOTAL FUNDS				235,955	194,630

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for
(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued
30 June 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 19 March 2024 and were signed on its behalf by:

Lisa Hammond - Trustee

Lesley Cartmell - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Sources of income are recognised and classified in the notes to the accounts.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation
The charity is exempt from corporation tax on its charitable and other related activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	13,223	11,904

continued...

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Gallery sales	27,084	59,079
Other income	770	240
Gift aid	-	2,171
	27,854	61,490

4. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	2,049	304

5. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Full time students	Education	130,471	-
Evening classes	Education	27,440	31,620
Masterclasses	Education	25,631	75,028
		183,542	106,648

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2023 nor for the year ended 30 June 2022.

Trustees' expenses

The charity trustees were not paid or received any other benefits from employment.

The charity issued reimbursements totalling £793 during the year to 2 of the 5 trustees.

	Travel	Accomodation
	£	£
K. Bunting	46	
L. Hammond	134	613

7. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	65,973	78,685
Social security costs	(1,005)	574
Other pension costs	1,248	1,593
	66,216	80,852

The average monthly number of employees during the year was as follows:

	2023	2022
Administration	2	3
Charitable activities	2	-
	4	3

continued...

7. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

8. 2022 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	11,904	-	11,904
Charitable activities			
Education	106,648	-	106,648
Other trading activities	61,490	-	61,490
Investment income	304	-	304
Total	180,346	-	180,346
EXPENDITURE ON			
Charitable activities			
General	52,093	-	52,093
Education	101,120	-	101,120
Other trading activities	42,832	-	42,832
Total	196,045	-	196,045
NET INCOME/(EXPENDITURE)	(15,699)	-	(15,699)
RECONCILIATION OF FUNDS			
Total funds brought forward	210,329	-	210,329
TOTAL FUNDS CARRIED FORWARD	194,630	-	194,630

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	850	1,339
Other debtors	-	213
Prepayments	749	828
	1,599	2,380

continued...

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	4,823	1,649
Social security and other taxes	625	(2,191)
Other creditors	-	2,198
Accruals and deferred income	2,513	46,530
	7,961	48,186

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Deferred bursary income	135,180	66,380

12. MOVEMENT IN FUNDS

	At 1.7.22	Net movement in funds	At 30.6.23
	£	£	£
Unrestricted funds			
General fund	194,630	6,125	200,755
Restricted funds			
Bursary	-	35,200	35,200
TOTAL FUNDS	194,630	41,325	235,955

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	191,468	(185,343)	6,125
Restricted funds			
Bursary	35,200	-	35,200
TOTAL FUNDS	226,668	(185,343)	41,325

continued...

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
Unrestricted funds			
General fund	210,329	(15,699)	194,630
TOTAL FUNDS	210,329	(15,699)	194,630

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	180,346	(196,045)	(15,699)
TOTAL FUNDS	180,346	(196,045)	(15,699)

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.21 £	Net movement in funds £	At 30.6.23 £
Unrestricted funds			
General fund	210,329	(9,574)	200,755
Restricted funds			
Bursary	-	35,200	35,200
TOTAL FUNDS	210,329	25,626	235,955

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	371,814	(381,388)	(9,574)
Restricted funds			
Bursary	35,200	-	35,200
TOTAL FUNDS	407,014	(381,388)	25,626

continued...

12. MOVEMENT IN FUNDS - continued

The bursary fund exists to provide financial assistance in paying full time college fees for those students who are in need. The revenue is recognised in the academic year of the student. Costs associated to the student are covered by the bursary up to, but not exceeding, the declared amount.

The company holds deferred income in respect of students fees in future years.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2023.

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2023

	2023	2022
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	13,223	11,904
Other trading activities		
Gallery sales	27,084	59,079
Other income	770	240
Gift aid	-	2,171
	27,854	61,490
Investment income		
Deposit account interest	2,049	304
Charitable activities		
Full time students	130,471	-
Evening classes	27,440	31,620
Masterclasses	25,631	75,028
	183,542	106,648
Total incoming resources	226,668	180,346
EXPENDITURE		
Charitable activities		
Wages	36,087	33,731
Social security	(613)	215
Pensions	724	950
Evening class tutors	6,611	6,218
Additional tutors	9,830	2,762
Masterclass tutors	7,309	2,013
Studio tools & equipment	4,948	1,707
Studio materials	10,606	17,921
Apprentice payments	1,500	3,333
	77,002	68,850
Other trading activities		
Wages	12,744	21,500
Social security	(329)	171
Pensions	273	458
Salaries part time	14,931	11,199
Gallery expenses	9,169	9,504
	36,788	42,832
Support costs		
Management		
Wages	17,142	23,454
Carried forward	17,142	23,454

This page does not form part of the statutory financial statements

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2023

	2023	2022
	£	£
Management		
Brought forward	17,142	23,454
Social security	(63)	188
Pensions	251	185
Cleaning, security & caretaking	4,233	3,365
Service charge	5,021	4,999
Rent	18,000	18,271
Rates	1,305	-
Insurance	2,326	1,515
Utilities	5,637	6,660
Telephone & internet	225	563
Office supplies	941	194
Website	584	539
Advertising & marketing	739	743
IT software and consumables	402	410
Repairs & replacements	1,833	1,774
Office equipment	162	848
Trustee expenses	793	1,087
Postage, freight & courier	1,058	597
Packaging	202	757
General expenses	2,638	9,085
Printing & stationery	-	234
Travel - national	824	649
Catering	556	490
	64,809	76,607
Finance		
IZettle fees	464	765
Bank fees	1,170	1,572
	1,634	2,337
Governance costs		
Accountancy and legal fees	5,110	5,419
Total resources expended	185,343	196,045
Net income/(expenditure)	41,325	(15,699)

This page does not form part of the statutory financial statements

ADOPT A POTTER LIMITED

England & Wales - Charity number 1173174

Accounts

REGISTERED COMPANY NUMBER: 10579527 (England and Wales)
REGISTERED CHARITY NUMBER: 1173174

Trustees' Report and

Unaudited Financial Statements

for the Year Ended 30 June 2022

for

Adopt A Potter Limited

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Adopt A Potter Limited

Contents of the Financial Statements
for the Year Ended 30 June 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to all charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015)

Adopt a Potter Limited was established to take over from Adopt a Potter Charitable Trust. The two companies ran parallel since 1 July 2017. Adopt a Potter Charitable Trust was closed on 30 June 2019 and its assets merged into Adopt a Potter Limited on that day.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of Adopt a Potter Limited are as follows:

(i) Advancing the education of student ceramicists at Clay College, Stoke-on Trent, by providing and assisting in the provision of facilities for ceramics education at that college.

(ii) Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training.

(iii) To develop the practical skills, creative direction and vision of the apprentice ceramicists through mentoring and direction from the experienced potters.

(iv) Thereby fit the apprentice potters to be proactive as ceramicists and contribute to the continued growth and development of the ceramic art.

(v) Develop the public appreciation of the ceramic arts through exposure to the work of the apprentice potters and through public courses to be held at Clay College, Stoke-on-Trent.

STRATEGIC REPORT

Achievement and performance

Charitable activities

The Diploma, students who were due to graduate in June '21, had their graduation delayed to December in order to make up the studio time which was lost due to Covid closures. By the time of their graduation, the students were all producing work of a very high standard. The Diploma shows which took place at the end of the course were a huge success. The range and quality of the graduating students' work were outstanding and a testament to their hard work and commitment over a very difficult two years. More than half of the gallery sales for the year came from sales of the diploma students work.

For the remaining two terms the College had no full-time students. To compensate for the short fall in fee income, as well as to raise the profile of the College and the public appreciation of the ceramic arts, a programme of short courses was organised. In addition to the more usual ceramics course offerings, a range of more specialist courses were provided. These included courses in kiln building, glaze making and how to run a studio. The short courses proved very popular with the public as well as keeping the college open for the remainder of the financial year.

There has not been an apprentice funded by the charity since February, when the previous one finished her tenure. Disruption to the industry from Covid led to a shortage of suitable candidates. It is hoped that a new apprentice will begin in February '23.

STRATEGIC REPORT

Financial review

Financial position

Net income for the year showed a small loss of (£15,699) (2021: +£26,101). This is represented by income of £180,346 (2021:£190,745) and expenditure of £196,045 (2021: £164,644). The extension of the last Diploma course to December meant that Clay College's major source of income, full time student fees, was zero. The shortfall was partially made up for by income from short courses and sales of student pots from the very successful Diploma Show in November/December. Comparing total income to the previous year does not show the extent of the shortfall as the College was closed for three months of financial year 2021 and covid restrictions remained in place, even after the College reopened. The closure also reduced income from public classes during 2021. Similarly, the closure in early 2021 led to lower costs for part time staff, studio materials and utilities than in a normal year so this comparison is not indicative.

In the absence of full-time student fees, the gallery sales of £59,079 made up 33% of total income. £29,000 of this was from students' sale of their course work in the Diploma show and another £8,000 was the sale of 'College range' pots which are made by students to sell in the gallery all year round. Over 60% of gallery sales were directly related to the Diploma course.

At the end of the year the bursary account contained £100,380, an increase of £27,500 over the previous year. No bursaries awarded during the financial year because there were no full-time students. The increase is because there were some very generous donations to the bursary scheme during the financial year.

The Charity's balance sheet remains strong and the success of the short course programme ensured that the draw down in reserves was limited. The overall level of reserves remains high in anticipation of buying a building to house the College when a suitable premises becomes available.

Future plans

With the new intake of 14 Diploma students due to start in September it is hoped that running of the College will get back to normal. The impact of covid on young people's financial position has meant that we will be offering a higher-than-normal level of bursary funding for new intake.
Higher energy costs, and inflation in general, will have an impact on the College over the coming year. We will continue to look for cost savings without compromising the quality of the teaching.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are chosen for the skills they bring to the Board. Five are potters who make their living from ceramics and most of them have extensive experience in teaching ceramics. The other Trustees bring specific business skills to the group, from law, finance, publishing and high-level corporate management.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

10579527 (England and Wales)

Registered Charity number

1173174

Registered office
Maze Hill Pottery
The Old Ticket Office
Woodlands Park Road
London
SE10 9XE

Trustees
Ms L Hammond Director
M Blakely Director (resigned 30.9.21)
Ms J Seaton Director
Ms L Cartmell Director
D L Ellis Director
Ms K A Bunting Director
Ms E J Wells Director

Independent Examiner
Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 14 November 2022 and signed on the board's behalf by:

Ms L Hammond - Trustee

Independent examiner's report to the trustees of Adopt A Potter Limited ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2022.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R L Thompson BA (Hons) FCA
Institute of Chartered Accountants in England and Wales
Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

14 November 2022

Adopt A Potter Limited

Statement of Financial Activities
for the Year Ended 30 June 2022

	Notes	Unrestricted fund £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	11,904	-	11,904	18,909
Charitable activities					
Education		106,648	-	106,648	112,891
Other trading activities	3	61,490	-	61,490	58,316
Investment income	4	304	-	304	629
Total		180,346	-	180,346	190,745
EXPENDITURE ON					
Charitable activities					
General		52,093	-	52,093	40,958
Education		101,120	-	101,120	94,135
Other trading activities		42,832	-	42,832	29,551
Total		196,045	-	196,045	164,644
NET INCOME/(EXPENDITURE)		(15,699)	-	(15,699)	26,101
RECONCILIATION OF FUNDS					
Total funds brought forward		210,329	-	210,329	184,228
TOTAL FUNDS CARRIED FORWARD		194,630	-	194,630	210,329

The notes form part of these financial statements

Adopt A Potter Limited

Balance Sheet
30 June 2022

	Notes	Unrestricted fund £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
CURRENT ASSETS					
Debtors	9	2,380	-	2,380	11,354
Cash at bank and in hand		206,436	100,380	306,816	277,648
		208,816	100,380	309,196	289,002
CREDITORS					
Amounts falling due within one year	10	(14,186)	(34,000)	(48,186)	(5,792)
NET CURRENT ASSETS		194,630	66,380	261,010	283,210
TOTAL ASSETS LESS CURRENT LIABILITIES		194,630	66,380	261,010	283,210
CREDITORS					
Amounts falling due after more than one year	11	-	(66,380)	(66,380)	(72,881)
NET ASSETS		194,630	-	194,630	210,329
FUNDS	12				
Unrestricted funds				194,630	210,329
TOTAL FUNDS				194,630	210,329

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for
(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

continued...

Adopt A Potter Limited

Balance Sheet - continued
30 June 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14 November 2022 and were signed on its behalf by:

L Hammond - Trustee

L Cartmell - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

After making enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, being the 12 month period from the date of these accounts being approved, given the impact of the Coronavirus upon the economy and therefore the financial statements have been prepared on a going concern basis.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Sources of income are recognised and classified in the notes to the accounts.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation
The charity is exempt from corporation tax on its charitable and other related activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	30.6.22	30.6.21
	£	£
Donations	11,904	18,409
Patron scheme	-	500
	11,904	18,909

3. OTHER TRADING ACTIVITIES

	30.6.22	30.6.21
	£	£
Gallery sales	59,079	25,405
Other income	240	5,135
Job retention scheme grants	-	12,647
Rates grants	-	8,321
Gift aid	2,171	6,808
	61,490	58,316

4. INVESTMENT INCOME

	30.6.22	30.6.21
	£	£
Deposit account interest	304	629

5. INCOME FROM CHARITABLE ACTIVITIES

		30.6.22	30.6.21
	Activity	£	£
Full time students	Education	-	106,790
Evening classes	Education	31,620	4,263
Masterclasses	Education	75,028	1,738
Trips and visits	Education	-	100
		106,648	112,891

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

continued...

6. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

The charity trustees were not paid or received any other benefits from employment.

The charity issued reimbursements totalling £4,173 during the year to 4 of the 8 trustees.

	Professional fees	Misc	Travel	Accomodation	Pottery supplies
	£	£	£	£	
J. Seaton		218	264	719	
L. Hammond	950		330		976
E. Wells		67		640	
L. Cartmell		10			

Professional fees of £950 were for tutorage and masterclasses held by the trustee.

7. STAFF COSTS

	30.6.22	30.6.21
	£	£
Wages and salaries	78,685	83,873
Social security costs	574	4,308
Other pension costs	1,593	1,765
	80,852	89,946

The average monthly number of employees during the year was as follows:

	30.6.22	30.6.21
Administration	3	3

No employees received emoluments in excess of £60,000.

8. 2021 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	18,909	-	18,909
Charitable activities			
Education	77,891	35,000	112,891
Other trading activities	58,316	-	58,316
Investment income	629	-	629
Total	155,745	35,000	190,745

EXPENDITURE ON

continued...

8. 2021 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Charitable activities			
General	40,958	-	40,958
Education	59,135	35,000	94,135
Other trading activities	29,551	-	29,551
Total	129,644	35,000	164,644
NET INCOME	26,101	-	26,101
RECONCILIATION OF FUNDS			
Total funds brought forward	184,228	-	184,228
TOTAL FUNDS CARRIED FORWARD	210,329	-	210,329

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.6.22 £	30.6.21 £
Trade debtors	1,339	11,251
Other debtors	213	103
Prepayments	828	-
	2,380	11,354

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.6.22 £	30.6.21 £
Trade creditors	1,649	4,633
Social security and other taxes	(2,191)	-
Other creditors	2,198	99
Accruals and deferred income	46,530	1,060
	48,186	5,792

Deferred Income of £34,000 (2021: £NIL) is to be used during the 22/23 academic year.

continued...

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	30.6.22 £	30.6.21 £
Deferred bursary income	66,380	72,881

12. MOVEMENT IN FUNDS

	At 1.7.21 £	Net movement in funds £	At 30.6.22 £
Unrestricted funds			
General fund	210,329	(15,699)	194,630
TOTAL FUNDS	210,329	(15,699)	194,630

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	180,346	(196,045)	(15,699)
TOTAL FUNDS	180,346	(196,045)	(15,699)

Comparatives for movement in funds

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	184,228	26,101	210,329
TOTAL FUNDS	184,228	26,101	210,329

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	155,745	(129,644)	26,101
Restricted funds			
Bursary	35,000	(35,000)	-
TOTAL FUNDS	190,745	(164,644)	26,101

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.20 £	Net movement in funds £	At 30.6.22 £
Unrestricted funds			
General fund	184,228	10,402	194,630
TOTAL FUNDS	184,228	10,402	194,630

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	336,091	(325,689)	10,402
Restricted funds			
Bursary	35,000	(35,000)	-
TOTAL FUNDS	371,091	(360,689)	10,402

The bursary fund exists to provide financial assistance in paying full time college fees for those students who are in need. The revenue is recognised in the academic year of the student. Costs associated to the student are covered by the bursary up to, but not exceeding, the declared amount.

The company holds deferred income in respect of students fees in future years.

continued...

13. OTHER FINANCIAL COMMITMENTS

Total financial commitments, guarantees and contingencies which are not included in the balance sheet amount to £4,500 (2021 - £21,000), which is a lease relating to property entered into in the year, which represents the total amount of payments remaining on the lease ending in 2022.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2022.

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2022

	30.6.22	30.6.21
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,904	18,409
Patron scheme	-	500
	11,904	18,909
Other trading activities		
Gallery sales	59,079	25,405
Other income	240	5,135
Job retention scheme grants	-	12,647
Rates grants	-	8,321
Gift aid	2,171	6,808
	61,490	58,316
Investment income		
Deposit account interest	304	629
Charitable activities		
Full time students	-	106,790
Evening classes	31,620	4,263
Masterclasses	75,028	1,738
Trips and visits	-	100
	106,648	112,891
Total incoming resources	180,346	190,745
EXPENDITURE		
Charitable activities		
Wages	33,731	41,500
Social security	215	2,118
Pensions	950	871
Evening class tutors	6,218	810
Additional tutors	2,762	10,263
Masterclass tutors	2,013	614
Studio tools & equipment	1,707	2,468
Studio materials	17,921	6,860
Apprentice payments	3,333	2,917
	68,850	68,421

This page does not form part of the statutory financial statements

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2022

	30.6.22	30.6.21
	£	£
Charitable activities		
Other trading activities		
Wages	21,500	17,372
Social security	171	757
Pensions	458	334
Professional services	-	110
Salaries part time	11,199	5,491
Gallery expenses	9,504	5,487
	42,832	29,551
Support costs		
Management		
Wages	23,454	25,001
Social security	188	1,433
Pensions	185	560
Cleaning, security & caretaking	3,365	705
Service charge	4,999	4,999
Rent	18,271	20,437
Rates	-	360
Insurance	1,515	2,524
Utilities	6,660	3,136
Telephone & internet	563	455
Office supplies	194	617
Website	539	808
Advertising & marketing	743	197
IT software and consumables	410	-
Repairs & replacements	1,774	49
Office equipment	848	302
Trustee expenses	1,087	83
Postage, freight & courier	597	141
Packaging	757	120
General expenses	9,085	2,320
Printing & stationery	234	19
Travel - national	649	60
Travel - international	-	(3,472)
Catering	490	391
	76,607	61,245
Finance		
IZettle fees	765	188
Bank fees	1,572	477
	2,337	665

Detailed Statement of Financial Activities
for the Year Ended 30 June 2022

	30.6.22	30.6.21
	£	£
Finance		
Governance costs		
Accountancy and legal fees	5,419	4,762
Total resources expended	196,045	164,644
Net (expenditure)/income	(15,699)	26,101

ADOPT A POTTER LIMITED

England & Wales - Charity number 1173174

Accounts

REGISTERED COMPANY NUMBER: 10579527 (England and Wales)
REGISTERED CHARITY NUMBER: 1173174

Trustees' Report and

Unaudited Financial Statements

for the Year Ended 30 June 2021

for

Adopt A Potter Limited

Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

Contents of the Financial Statements
for the Year Ended 30 June 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to all charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015)

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of Adopt a Potter Limited are as follows:

(i) Advancing the education of student ceramicists at Clay College, Stoke-on Trent, by providing and assisting in the provision of facilities for ceramics education at that college.

(ii) Providing support to enable ceramicists to take up training apprenticeships with experienced potters, thereby to furnish the apprentice ceramicists with practical experience and training.

(iii) To develop the practical skills, creative direction and vision of the apprentice ceramicists through mentoring and direction from the experienced potters.

(iv) Thereby fit the apprentice potters to be proactive as ceramicists and contribute to the continued growth and development of the ceramic art.

(v) Develop the public appreciation of the ceramic arts through exposure to the work of the apprentice potters and through public courses to be held at Clay College, Stoke-on-Trent.

STRATEGIC REPORT

Achievement and performance

Charitable activities

The financial year to June 2021 was a difficult one for the College because of the COVID-19 pandemic. Almost all students made it back to College in September. Teaching continued in person but COVID guidelines made it difficult to invite additional tutors into the College. This had the added impact of a lack of public masterclasses, which are a valuable source on income for the College. Evening classes for the general public were re-started but with reduced numbers to comply with government policy.

In January the government announced another lockdown. The trustees took the difficult decision to close the college completely. All staff were furloughed with the exception of the gallery manager who continued to maintain an online shop. To compensate for the lost teaching time, the Trustees extended the course until December. As a consequence of this decision, the new Diploma intake has had to be postponed from September '21 to September '22.

Government restrictions for practical courses were relaxed in March and the College re-opened to full-time students only. Evening classes were eventually resumed in May and an 'improvers' masterclass scheduled for June.

The Apprenticeship Programme continued to thrive with one apprentice finishing her tenure in September and a new apprentice started in February for a 12-month period.

STRATEGIC REPORT

Financial review

Financial position

Despite the COVID related closure of the College, net income for the year was £26,101 (2020: £16,794) This comprised income of £190,745 (2020: £228,881) and expenditure of £164,644 (2020: £212,087). The shortfall in income was largely due to the suspension of evening classes and masterclasses. A 13% refund given to full time students for the months of closure caused a reduction in full time students' fees to £106,790 (2020: £122,297) It was largely government grants, in the form of furlough payments and other COVID payments, which prevented the net income, for the year, from being negative.

There was no fundraising activity during the year due to the cancellation of all Ceramics Fairs but some generous donations from private individuals were gratefully received.

Wages and salaries comprised 60% of the total expenditure. This is a higher percentage than in previous years because closure of the college meant variable costs were reduced. Rent and utilities, the other fixed costs, made up another 16% of the total.

At the end of the year the bursary account contained £72,880 (2020: £101,800). £35,000 was used as bursary payments to eight second year students. Bursaries were awarded to three of these students at the start of their course but personal hardships as a result of the COVID pandemic necessitated expanding this to eight students for their final year. The fund received donations of £6,000 (2020: £49,500) from the Lark Trust and a private individual. The trustees are very keen to add to the size of the bursary fund so that inability to pay should not prevent talented students from applying to the Diploma Course.

The Charity's balance sheet remains strong. It is likely, however, that reserves will be drawn down in the coming financial year.

Future plans

The delay in starting the new cohort of Diploma students until September 2022 will put the College into uncharted territory. The intention is to run a series of short courses for the general public from January to September. A survey has been undertaken and a course schedule will be devised to meet the potential demand.

Evening classes have re-started and it is hoped that they will be able to continue for the year. These classes are proving popular and we have added to them by introducing a beginners' class taught by one of the students.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are chosen for the skills they bring to the Board. Five are potters who make their living from ceramics and most of them have extensive experience in teaching ceramics. The other Trustees bring specific business skills to the group, from law, finance, publishing and high-level corporate management.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

10579527 (England and Wales)

Registered Charity number

1173174

Registered office
Maze Hill Pottery
The Old Ticket Office
Woodlands Park Road
London
SE10 9XE

Trustees
Ms L Hammond Director
J Miller Director (resigned 5.9.20)
M Blakely Director
Ms J Seaton Director
Ms L Cartmell Director
D L Ellis Director
Ms K A Bunting Director
Ms E J Wells Director

Independent Examiner
Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Trustees' report, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 18 February 2022 and signed on the board's behalf by:

Ms L Hammond - Trustee

Independent examiner's report to the trustees of Adopt A Potter Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R L Thompson BA (Hons) FCA
Institute of Chartered Accountants in England and Wales
Thompson Wright Limited
Chartered Accountants
Ebenezer House
Ryecroft
Newcastle under Lyme
Staffordshire
ST5 2BE

18 February 2022

Adopt A Potter Limited

Statement of Financial Activities
for the Year Ended 30 June 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	18,909	-	18,909	11,310
Charitable activities	5				
Education		77,891	35,000	112,891	155,121
Other trading activities	3	58,316	-	58,316	61,765
Investment income	4	629	-	629	685
Total		155,745	35,000	190,745	228,881
EXPENDITURE ON					
Charitable activities					
General		40,958	-	40,958	44,863
Education		59,135	35,000	94,135	127,678
Other trading activities		29,551	-	29,551	39,546
Total		129,644	35,000	164,644	212,087
NET INCOME		26,101	-	26,101	16,794
RECONCILIATION OF FUNDS					
Total funds brought forward		184,228	-	184,228	167,434
TOTAL FUNDS CARRIED FORWARD		210,329	-	210,329	184,228

The notes form part of these financial statements

Balance Sheet
30 June 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	9	11,354	-	11,354	4,299
Cash at bank and in hand		204,768	72,880	277,648	285,267
		216,122	72,880	289,002	289,566
CREDITORS					
Amounts falling due within one year	10	(5,793)	-	(5,793)	(38,458)
NET CURRENT ASSETS		210,329	72,880	283,209	251,108
TOTAL ASSETS LESS CURRENT LIABILITIES		210,329	72,880	283,209	251,108
CREDITORS					
Amounts falling due after more than one year	11	-	(72,880)	(72,880)	(66,880)
NET ASSETS		210,329	-	210,329	184,228
FUNDS	12				
Unrestricted funds				210,329	184,228
TOTAL FUNDS				210,329	184,228

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for
(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

continued...

Balance Sheet - continued
30 June 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 February 2022 and were signed on its behalf by:

L Hammond - Trustee

L. Cartmell

L Cartmell - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

After making enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, being the 12 month period from the date of these accounts being approved, given the impact of the Coronavirus upon the economy and therefore the financial statements have been prepared on a going concern basis.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Sources of income are recognised and classified in the notes to the accounts.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable and other related activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

continued...

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	18,409	10,810
Patron scheme	500	500
	18,909	11,310

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	5,162
Gallery sales	25,405	54,225
Other income	5,135	1,320
Job retention scheme grants	12,647	1,058
Rates grants	8,321	-
Gift aid	6,808	-
	58,316	61,765

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	629	685

5. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Full time students	Education	106,790	122,297
Evening classes	Education	4,263	19,595
Masterclasses	Education	1,738	13,229
Trips and visits	Education	100	-
		112,891	155,121

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

continued...

6. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

The charity trustees were not paid or received any other benefits from employment.

The charity issued reimbursements totalling £867 during the year to 3 of the 8 trustees.

	Professional fees	Travel	Commission
	£	£	£
M. Blakely	714	25	
J. Seaton		58	
L. Hammond			70

Professional fees of £714 were for tutorage and masterclasses held by the trustee.

7. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	83,873	61,808
Social security costs	4,308	1,877
Other pension costs	1,765	1,290
	89,946	64,975

The average monthly number of employees during the year was as follows:

	2021	2020
Administration	3	3

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	11,310	-	11,310
Charitable activities			
Education	142,621	12,500	155,121
Other trading activities	61,765	-	61,765
Investment income	685	-	685
Total	216,381	12,500	228,881
EXPENDITURE ON			
Charitable activities			
General	44,863	-	44,863
Education	115,178	12,500	127,678
Other trading activities	39,546	-	39,546

continued...

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Total	199,587	12,500	212,087
NET INCOME	16,794	-	16,794
RECONCILIATION OF FUNDS			
Total funds brought forward	167,434	-	167,434
TOTAL FUNDS CARRIED FORWARD	184,228	-	184,228

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	11,251	3,975
Other debtors	103	324
	11,354	4,299

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	4,633	44
Social security and other taxes	-	1,754
Other creditors	99	433
Accruals and deferred income	1,061	36,227
	5,793	38,458

Deferred income of £NIL (2020: £35,000) is to be used during the 21/22 academic year.

continued...

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Deferred bursary income	72,880	66,880

12. MOVEMENT IN FUNDS

	At 1.7.20	Net movement in funds	At 30.6.21
	£	£	£
Unrestricted funds			
General fund	184,228	26,101	210,329
TOTAL FUNDS	184,228	26,101	210,329

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	155,745	(129,644)	26,101
Restricted funds			
Bursary	35,000	(35,000)	-
TOTAL FUNDS	190,745	(164,644)	26,101

Comparatives for movement in funds

	At 1.7.19	Net movement in funds	At 30.6.20
	£	£	£
Unrestricted funds			
General fund	167,434	16,794	184,228
TOTAL FUNDS	167,434	16,794	184,228

continued...

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	216,381	(199,587)	16,794
Restricted funds			
Bursary	12,500	(12,500)	-
TOTAL FUNDS	228,881	(212,087)	16,794

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	167,434	42,895	210,329
TOTAL FUNDS	167,434	42,895	210,329

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	372,126	(329,231)	42,895
Restricted funds			
Bursary	47,500	(47,500)	-
TOTAL FUNDS	419,626	(376,731)	42,895

The bursary fund exists to provide financial assistance in paying full time college fees for those students who are in need. The revenue is recognised in the academic year of the student. Costs associated to the student are covered by the bursary up to, but not exceeding, the declared amount.

The company holds deferred income in respect of students fees in future years.

continued...

13. OTHER FINANCIAL COMMITMENTS

Total financial commitments, guarantees and contingencies which are not included in the balance sheet amount to £21,000 (2020 - £32,500), which is a lease relating to property entered into in the year, which represents the total amount of payments remaining on the lease ending in 2022.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021.

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2021

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	18,409	10,810
Patron scheme	500	500
	18,909	11,310
Other trading activities		
Fundraising events	-	5,162
Gallery sales	25,405	54,225
Other income	5,135	1,320
Job retention scheme grants	12,647	1,058
Rates grants	8,321	-
Gift aid	6,808	-
	58,316	61,765
Investment income		
Deposit account interest	629	685
Charitable activities		
Full time students	106,790	122,297
Evening classes	4,263	19,595
Masterclasses	1,738	13,229
Trips and visits	100	-
	112,891	155,121
Total incoming resources	190,745	228,881
EXPENDITURE		
Charitable activities		
Wages	41,500	26,270
Social security	2,118	888
Pensions	871	570
Evening class tutors	810	5,832
Additional tutors	10,263	4,980
Masterclass tutors	614	4,323
Studio tools & equipment	2,468	1,900
Studio materials	6,860	6,092
Apprentice payments	2,917	5,000
Salaries part time	-	4,075
	68,421	59,930
Other trading activities		
Wages	17,372	12,004
Carried forward	17,372	12,004

This page does not form part of the statutory financial statements

Adopt A Potter Limited

Detailed Statement of Financial Activities
for the Year Ended 30 June 2021

	2021	2020
	£	£
Other trading activities		
Brought forward	17,372	12,004
Social security	757	313
Pensions	334	237
Professional services	110	770
Salaries part time	5,491	5,181
Gallery expenses	5,487	21,041
	29,551	39,546
Support costs		
Management		
Wages	25,001	23,534
Social security	1,433	676
Pensions	560	483
Cleaning, security & caretaking	705	2,585
Service charge	4,999	4,946
Rent	20,437	15,321
Rates	360	371
Insurance	2,524	2,290
Utilities	3,136	6,805
Telephone & internet	455	710
Office supplies	617	1,031
Website	808	417
Advertising & marketing	197	1,301
IT software and consumables	-	386
Repairs & replacements	49	264
Office equipment	302	3,543
Building setup costs	-	33
Trustee expenses	83	1,310
Postage, freight & courier	141	19
Packaging	120	275
General expenses	2,320	9,912
Printing & stationery	19	217
Travel - national	60	4,897
Travel - international	(3,472)	-
Catering	391	1,974
Salaries part time	-	23,400
	61,245	106,700
Finance		
IZettle fees	188	598
Bank fees	477	636
	665	1,234
Governance costs		
Accountancy and legal fees	4,762	4,677
Total resources expended	164,644	212,087
Net income	26,101	16,794